

**CITY OF VERGAS  
VERGAS EVENTS CENTER  
6:30 P.M. on Tuesday, July 5, 2016**

(Reminder the Frazee-Vergas Forum is recording this meeting and all information discussed is public information)

**PUBLIC HEARING**

Conduit Revenue Bond

**COUNCIL AGENDA (Following Public Hearing)**

Additions or Deletion to Agenda

Council Minutes of the June 7

Financial Report

- a. Bills Paid Between Council and Council Bills
- b. Liquor Store Bills for June 2016

Construction permit

- a. 304 S Pelican Rapids
- b. 360 S Pelican Ave-Shingling
- c. 261 Bennett Rd, 32x48x12 storage building

Conduit Revenue Bond

Gravel Pit Concerns – Jeff Hatlewick, Vice president of Administration Mark Sand & Gravel

Planning Commission Report

- a. Gravel Pit Ordinance
- b. Nuisance Letters
- c. Conditional Use Permit
- d. Temporary Housing Option

Water/Sewer Committee Report

CDH-Vergas Fire Board Report

Event Center Advisory Committee Report

Mayors Minute-

Report from Public Utilities Superintendent Michael DuFrane

Mortgage Foreclosure - 310 W Lake Street

Personnel

- a. Acknowledgement of Resignation
- b. Employee Position Change
- c. Temporary Event Center maintenance employee

Loss Control Recommendations

- a. Data Response Plan
- b. Implementing employee and elected official training on technology security and data retention issues
- c. Social Media Policy
- d. Council Members use City email addresses/inboxes
- e. Computer Use Policy

**Information**

League of MN Cities Running Effective Meetings and Leading with Civility- July 14 in Staples  
Hazardous Waste Day July 15, 2016 – Volunteers Needed

**CITY OF VERGAS**  
**Tuesday, July 5, 2016 6:00 P.M.**  
**Public Hearing for Conduit Revenue Bond**

The City Council of Vergas met for a public hearing at 6:30 p.m., on Tuesday, July 5, 2016 in Council Chambers, Vergas Event Center with the following members present: Mayor Dean Haarstick, Council Members Paul Pinke, Sandee Stall, Scott Goodman and Keith Bunkowske. Absent: none. Also present: Clerk/Treasurer Julie Lammers, Utilities Superintendent Mike DuFrane, Public Maintenance Employee Tyanne Jacobson, Janet Green, Martha , Barbie Porter of Vergas-Fraze Forum ,Steve Peloquin of Peloquin Law Firm, Martha Ingram, Janet Green, Travis Jorgensen, Bobbie Jo Jorgensen, Dennis Anderson, Ben Lankow and Shane Poss.

Issue Bonds for some outstanding debts to Emmanuel Home were discussed.

Dean closed public hearing at 6:40 pm

**CITY OF VERGAS**  
**REGULAR MEETING**  
**TUESDAY, July 5, 2016 6:30 P.M.**

The City Council of Vergas met in regular session at 6:30 p.m., on Tuesday, July 5, 2016 in Council Chambers, Vergas Event Center with the following members present: Mayor Dean Haarstick, Council Members Paul Pinke, Sandee Stall, Scott Goodman and Keith Bunkowske. Absent: none. Also present: Clerk/Treasurer Julie Lammers, Utilities Superintendent Mike DuFrane, Public Maintenance Employee Tyanne Jacobson, Travis Jorgensen, Bobbie Jo Jorgensen, Dennis Anderson, Martha Ingram, Janet Green, Jeff Hattlewick, Ben Lankow, Shane Poss, Barbie Porter of Vergas-Fraze Forum and Steve Peloquin of Peloquin Law Firm.

Mayor Dean Haarstick called the meeting to order.

Motion by Pinke, seconded by Bunkowske to accept agenda with the addition of 339 Frazee Ave, August meeting and street closing. Motion passed unanimously.

Motion was made by Pinke, seconded by Stall to approve the Council Minutes of the June 7, 2016. Motion passed unanimously.

Motion was made by Pinke, seconded by Stall to approve City bills totaling \$22,352.93 and Liquor Store billing totaling \$78,350.11. Motion passed unanimously.

Motion by Pinke, seconded by Stall to approve the following construction permits: 304 S Pelican Avenue for shingling, 360 S Pelican Ave for shingling and 261 Bennett Rd for storage building. Motion passed unanimously.

Motion by Pinke, seconded by Bunkowske to accept resolution 2016-073 (A complete text of the resolution is part of permanent public record in the City Clerk's office.) A resolution authorizing the issuance of Revenue Bonds for the benefit of CDL HOMES, LLC; adopting a housing program; and authorizing the execution and delivery of the bonds and related documents. Motion passed unanimously.

Steve Peloquin reviewed gravel pit ordinance in Vergas. Goodman reviewed the planning commission's process of looking at the gravel ordinance. Jeff Hattlewick provided information regarding Mark Sand and Gravel's work in the pit.

Mark Sand and Gravel will be back late summer to use the plant (August or September). The planning commission will continue to update the gravel ordinance.

Goodman reviewed nuisance properties and discussed conditional use permit for small engine repair businesses. Frank Vanna stated he does not have a business and there is no one doing any small engine repairs on his property.

Motion by Goodman, seconded by Pinke for resolution 2016-0074 a resolution calling for a public hearing to receive public comment on the proposed adoption of Ordinance adding regulations to Title : LAND USE, CHAPTER 154: ZONING AND SUBDIVISION, GENERAL PROVISIONS §154.013 OPTING-OUT OF THE REQUIREMENTS OF MINNESOTA STATUTES, SECTION 462.3593. Motion passed unanimously.

Motion by Goodman, seconded by Pinke to paint alley behind Liquor Store for no parking. Motion passed unanimously.

Goodman reviewed water and sewer committee report. Current ordinance was reviewed and committee does not recommend and changes to ordinance.

Bunkowske stated that the CDH-Vergas Fire board met and they are having an issue with a step going into the EMS truck. Fire board is looking into replacing the step and the manufacturer quoted a price of \$3,000 with the City of Vergas being responsible for \$330. Motion by Bunkowske, seconded by Pinke to approve the payment of 11% of \$3,000 for a total of \$330 to the CDH-Vergas Fire department. Motion passed unanimously.

Bunkowske reviewed event center advisory report.

Haarstick provided a report on the July Mayor's meeting he attended today.

DuFrane gave report on utilities regarding a water service line leak and a property owner's sewer line which will be abandoned.

Ben Lankow questioned letter from Peloquin office regarding his home at 339 Frazee Avenue and the repairs needing to be done. Lankow state he had the property inspected and that he would be open to having the City inspect the property in January by a certified inspector.

Denise Anderson stated he is having an auction in the event center and would like to close the street on July 16 , from 8 am to 6 pm. Motion by Goodman, seconded by Stall to close Linden from the driveway of the Event Center to Pelican Avenue on July 16 from 8 am to 6 pm. Motion passed unanimously.

Motion by Bunkowske, seconded by Stall to acknowledge Tyanne Jacobson's resignation with her last day with the City being July 10, 2016. Motion passed unanimously.

Personnel Committee has met and recommends to Council to have a part time employee at the Event Center and to hire a separate full time employee for the parks, streets and utilities. Discussed having a temporary employee at the event center Motion by Goodman, seconded by Bunkowske to hire Sandee Stall at \$10.50 an hour. Motion passed unanimously. Motion by Pinke, seconded by Goodman to advertise for event center position. Motion passed unanimously.

Loss recommendations will be discussed at next month's meeting.

Motion by Pinke, seconded by Bunkowske to move the August Council meeting to 8 pm at the fire hall if it is available otherwise at the Vergas State Bank on August 9, 2016. Motion passed unanimously.

The meeting was adjourned to a closed meeting (taped meeting on file at the City Clerk's Office) to discuss purchase of property as stated in State statute 13D.05 subdivision 3b: to develop or consider options for purchasing property.

Opened closed meeting at 8:35 p.m.

Motion by Stall, seconded by Pinke to have special meeting at 10:00 a.m., July 21, 2016 to confirm the purchase of 311 W Lake St. to be held at the Vergas Event Center Council Chambers. Motion passed unanimously.

The business for which the meeting was called having been completed the meeting was adjourned at 8:40 pm

Julie Lammers, CMC  
Clerk-Treasurer