

**CITY OF VERGAS
VERGAS EVENTS CENTER
COUNCIL AGENDA**

6:30 P.M. on Tuesday, December 13, 2016

(Reminder the Frazee-Vergas Forum is recording this meeting and all information discussed is public information)

Additions or Deletion to Agenda

Zoning

- a. Interim Permit
- b. Gravel Ordinance

Ottertail Lake Country Association

Transportation Alternative Grant

Yard Waste

Mayors Minute

Council Minutes of the November 9, November 14 and November 21

Construction permit-

- a. 225 W Main-shingling shed and garage

Licenses

- A. Cigarette
- B. Liquor

Certify Utility Bill

- a. 201 W Hill St - \$624.21

Termination of Utility

339 E Frazee Ave

Fee Schedule

Report from Public Utilities Superintendent Michael DuFrane

Financial Report

- a. Bills Paid Between Council and Council Bills
- b. Liquor Store Bills for November 2016
 - 1. Transfer funds
- c. 2017 Budget

Employee Training

- 1. LMC, Experienced Officials Conference – Jan. 27-28, 2017 (Haarstick, Bunkowske, Stall and Goodman)

Bloomington

- 2. LMC, Newly Elected Conference – Feb. 24-25, 2017 (Smith) Brainerd
- 3. MN Rural Water Conference – March 7-9, 2017 (DuFrane) St Cloud
- 4. MN Clerks & Finance –March 14-17, 2017 (Lammers) Welch
- 5. Clerks Advanced Academy (Lammers)
- 6. LMC, Loss Control Workshop, March 29, 2017 (DuFrane, Lammers, Haarstick) Mahanomen
- 7. League of MN Cities Annual Conference June 14-16, 2017 (Haarstick & Lammers) Rochester
- 8. MPCA, Oct. 10-12, 2017 (DuFrane) Fergus Falls
- 9. Municipal Beverage Association (MMBA), April 29 – May 2, 2017 (Liquor Store Manager) Arrowwood

CITY OF VERGAS

REGULAR MEETING
Tuesday, December 13, 2016 6:30 P.M.

The Vergas City Council met in regular session at 6:50 p.m., on Tuesday, December 13, 2016 at the Vergas Event Center Council Chambers with the following members present: Mayor Dean Haarstick, Council Members Paul Pinke, Sandee Stall, Scott Goodman and Keith Bunkowske. Absent: none. Also present: Clerk/Treasurer Julie Lammers, Utilities Superintendent Mike DuFrane, Mark Hanson, Alwyn Martinson, Dennis A Martinson, Benjamin Lankow, Kyle Schrupp, Shane Poss, Rosemary Sandau, Mandi Winings, Greg Forbord and Steve Peloquin of Peloquin Law Firm.

Mayor Dean Haarstick called the meeting to order.

Motion by Pinke, seconded by Bunkowske to accept agenda with the following additions: Zumba donation, well head protection and Vergas Lion's raffle. Motion passed unanimously.

Goodman reviewed the need to change our ordinance to add an interim use permit. Motion by Goodman, seconded by Pinke to hold a public hearing on Wednesday, December 28, 2016 at 6:00 pm at the Vergas Event Center for public input on amending ordinance 81 to include an interim use and approving an interim use permit application. Motion passed unanimously.

Motion was made by Pinke, seconded by Goodman to approve the Council Minutes of the November 9, 14 and 21, 2016 meetings. Motion passed unanimously.

Mark Hanson reviewed the membership of Otter Tail Lakes County marketing program. Motion by Pinke, seconded by Goodman to become a belly slider member for \$1,000.00. Motion passed unanimously.

Ben Lankow, owner of 339 Frazee Ave, reviewed the improvements he has made to the property. Council thanked him for cleaning up his property.

Motion by Pinke, seconded by Stall to accept Resolution 2016-81 (A complete text of the resolution is part of permanent public record in the City Clerk's office.) applying for Transportation Alternatives grant. Motion passed unanimously.

Bunkowske reviewed yard waste issues with permits. Discussed putting a camera system in our downtown area and Lammers will make presentation at the January meeting. Motion by Stall, seconded by Goodman to change our current cards to stickers for 2017 yard waste permits. Motion passed unanimously.

Haarstick provided a report on the December Mayor's meeting which was held at the Vergas Event Center.

Motions by Pinke, seconded by Bunkowske to approve the following construction permit 225 W Main St shingling of shed and garage. Motion passed unanimously.

Motion by Pinke, seconded by Bunkowske to accept Resolution 2016-78 (A complete text of the resolution is part of permanent public record in the City Clerk's office.) regarding accepting donation from Zumba for the Event Center. Motion passed unanimously.

Motion by Pinke, seconded by Stall to approve tobacco licenses for 2017: Vergas 66, Vergas Country Store and Vergas Municipal Liquor Store; and the following off sale liquor licenses for 2017: Vergas 66;

and the following on sale liquor licenses for 2017: Billy's Corner Bar and Skal. Motion passed unanimously.

201 W Hill St has requested the City put their utility bill on their property taxes. Motion by Stall, seconded by Goodman to deny the request. Motion passed unanimously.

Lammers and DuFrane updated the Council on the law regarding all Cities having to have a wellhead protection plan. Due to the City being under 500 Minnesota Rural Water will write our plan at no cost to the City.

Olson Oil has requested we terminate service for 151 W Linden Street. DuFrane informed Council we need to have a procedure to guarantee the capping of the sewer and the discontinuing of service. Council requested more information before they terminate service.

Council added the yard waste to the fee schedule. Motion by Goodman, seconded by Pinke to approve fee schedule provided to Council with the addition of yard waste permits for \$40.00. Motion passed unanimously.

DuFrane provided a quote from Snap-on Industrial regarding tools for the shop. Motion by Stall, seconded by Goodman to purchase tool box and tools from Snap-On Industrial for \$12,077.49 paying for them ½ in 2016 and ½ in 2017 budget. Motion passed unanimously.

Motion was made by Pinke, seconded by Bunkowske to approve city bills totaling \$69,548.16. Motion passed unanimously.

Motion by Pinke, seconded by Stall to approve liquor store bills totaling \$33,669.96. Motion passed unanimously.

Motion by Stall, seconded by Goodman for Lammers to transfer \$27,990.00 from CD to Liquor Store account to cover the bond payments. Motion passed unanimously.

Motion by Goodman, seconded by Pinke to approve Resolution 2016-080 (A complete text of the resolution is part of permanent public record in the City Clerk's office) regarding final 2017 tax. Motion passed unanimously.

Motion by Pinke, seconded by Bunkowske to allow employees to attend all trainings and for Council Members and employees to let Lammers know which conferences they are planning to attend. Motion passed unanimously.

The business for which the meeting was called having been completed the meeting was adjourned at 8:05 pm.

Julie Lammers, CMC
Clerk-Treasurer