

**CITY OF VERGAS
COUNCIL AGENDA
VERGAS EVENTS CENTER
6:30 P.M. on Tuesday, January 8, 2019**

(Reminder the Frazee-Vergas Forum is recording this meeting and all information discussed is public information)

Oath of Office for Mayor Dean Haarstick, Council Members Julie Bruhn and Logan Dahlgren

Council Orientation

Additions or Deletion to Agenda

Council Minutes of the December 11, 2018

Financial Report

- a. Bills Paid Between Council and Council Bills
- b. Liquor Store Bills for December 2017
- c. Late Water/Sewer bills

Set Time, Place, & Date of Regular 2019 Meetings

Appointment of Acting Mayor

Council Portfolios

Event Center, City Weed Inspector, Recycling Center
Liquor Store, Licenses Municipal Buildings
Streets, Parks, Recreation Sidewalks,
Water, Sewer Operations, Emergency Services, Storm Drain
Personnel

CDH-Vergas Fire Board Representative

Planning Commission Representative

Economic Development Authority (EDA) Representative

Appoint City Attorneys: Peloquin Law Office, P.A.

Designate Official Newspaper: Frazee-Vergas Forum

Designation of official place of advertisement of projects: cityofvergas.com website

Designate Official Depositories: Vergas State Bank

Planning Commission Appointment (Natalie Fisher and Gus Bruhn)

2018 Street Project

Utilities Superintendent Report

Personnel

- a. Job Descriptions
 - a. Utilities Superintendent
 - b. Maintenance Operator
- b. Position

Water and Sewer Meters

Mayors Minute

Event Center Steam Table

Information

LMC, Experienced Officials Conference – Feb. 22-23, 2019 (Haarstick, and Smith) Brainerd

LMC, New Elected Officials Conference – Feb. 22-23, 2019 (Bruhn and Dahlgren) Brainerd

LMC, Loss Control Workshop, March 27, 2019 (DuFrane, Lammers, Haarstick) Fergus Falls

League of MN Cities Annual Conference June 26-28, 2019 (Mayor & Council Members, Lammers) Duluth

**CITY OF VERGAS
REGULAR MEETING
Tuesday, January 8, 2019 6:30 P.M.**

The City Council of Vergas met in regular session at 6:30 p.m., on Tuesday, January 8, 2019 in Council Chambers, Event Center with the following members present: Mayor Dean Haarstick, Council Members Julie Bruhn, Terri Smith, Sandee Stall and Logan Dahlgren. Absent: none Also, present: Clerk/Treasurer Julie Lammers, Utilities Superintendent Mike DuFrane, Scott Kolbinger of KLJ, Engineering, Kari Dahlgren, Lee Dahlgren, Joe Bruhn, Scott Goodman and Steve Peloquin of Peloquin Law Firm.

Clerk-Treasurer Julie Lammers administered oath of office to Mayor Dean Haarstick and Council Members Julie Bruhn and Logan Dahlgren.

Mayor Dean Haarstick called the meeting to order.

Motion by Smith, seconded by Stall to accept agenda with the following addition State Auditor letter. Motion passed unanimously.

Motion was made by Smith, seconded by Bruhn to approve the minutes of the December 11, 2018 meeting. Motion passed unanimously.

Motion was made by Smith, seconded by Stall to approve City bills totaling \$65,149.95. Motion passed unanimously.

Motion was made by Stall, seconded by Smith to approve Liquor Store bills totaling \$41,975.35. Motion passed unanimously.

Discussed unpaid utility bills.

Motion by Smith, to set meeting time of regular 2019 meetings to second Tuesday of each month at 6:30 p.m. at the Event Center. Motion died for lack of second. Motion by Dahlgren, seconded by Bruhn to set meeting time of regular 2019 meetings to second Thursday of each month at 6:30 p.m. at the Event Center. Motion passed unanimously.

Motion by Smith, seconded by Dahlgren to appoint Julie Bruhn as Acting Mayor. Motion passed unanimously.

Motion by Smith, seconded by Dahlgren to adopt the following for the 2019 portfolios:

Weed Inspector: Dean Haarstick

Event Center, Recycling Center: Julie Bruhn and Terri Smith

Liquor Store, Licenses, Municipal Buildings: Logan Dahlgren and Dean Haarstick

Streets, Parks, Recreation and Sidewalk: Terri Smith and Sandee Stall

Water, Sewer, Emergency: Logan Dahlgren and Dean Haarstick

Personnel: Julie Bruhn and Sandee Stall

Motion passed unanimously.

Motion by Smith, seconded by Bruhn to appoint Logan Dahlgren as CDH-Vergas Fire Board Representative. Motion passed unanimously.

Lammers informed Council of letter from state auditor regarding the Fire Relief Association currently not being in compliance with GASB68.

Motion by Stall, seconded by Smith to appoint Julie Bruhn as Planning Commission Representative.

Motion passed unanimously.

Motion by Smith, seconded by Bruhn to appoint Sandee Stall as Economic Development Representative. Motion passed unanimously.

Motion by Smith, seconded by Stall to appoint Peloquin Law Office as City Attorneys, designate official newspaper as Frazee-Vergas Forum, designate City website for official advertising location and designate official depositories as Vergas State Bank. Motion passed unanimously.

Motion by Bruhn, seconded by Smith to appoint Natalie Fisher and Van Bruhn to serve on the planning commission. Motion passed unanimously.

Scott Kolbinger, Engineer of KLJ, Engineering reviewed the 2018 Street project. Motion by Smith, seconded by Stall to accept resolution 2019-001 (a complete text of the resolution is part of permanent public record in the City Clerk's office) a resolution ordering the improvements project No. 2018-1 and taking other actions related thereto. Motion passed unanimously.

Utilities Superintendent DuFrane again asked for internet at the City Shop without providing a quote from Arvig. Smith and DuFrane will bring actual quote to February Council meeting. DuFrane reviewed wastewater and pond influent numbers.

Motion by Stall, seconded by Bruhn to accept the Utilities Superintendent to updated job description. Voting yes: None Voting no: Bruhn, Stall, Smith and Dahlgren. Motion failed. Smith asked personnel committee to review all job descriptions and bring recommendation to February meeting.

Lammers updated Council on water and sewer meter reading equipment. The meter system has been ordered and we should be able to begin putting meters in February and billing updated for March.

Haarstick reviewed mayors meeting n Elbow Lake.

Motion by Smith, seconded by Stall to donate old event center steam table to the Frazee VFW. Motion passed unanimously.

The business for which the meeting was called having been completed, the meeting was adjourned at 7:40 p.m.

Clerk-Treasurer Julie Lammers, CMC