

CITY OF VERGAS  
PLANNING COMMISSION AGENDA  
Monday, August 24, 2020  
6:30 pm  
Zoom Meeting

1. Call to Order
2. Agenda Additions or Deletions
3. Minutes of June 22, 2020
4. Construction Permits
5. Status of recommendations to City Council:
  - a. Nuisance Properties
  - b. Scarf Ave Truck Route
6. Old Business:
  - a. Nuisance Properties
7. New Business
  - a. Comprehensive Plan
  - b. Veteran's Memorial Planter

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Monday, June 22, 2020  
6:30 pm  
Zoom Meeting

The City of Vergas Planning Commission was held Monday, August 24, 2020 at 6:30 pm on Zoom with the following members present Logan Dahlgren, Robert Jacoby, Natalie Fischer and Paul Pinke. Absent: Van Bruhn. Also, present Clerk-Treasurer Julie Lammers, Utilities Superintendent Mike DuFrane, Denny Breitzman and Barbie Porter of the Frazee-Vergas Forum.

Meeting called to order by Chairperson Logan Dahlgren at 6:32 pm.

Motion by Dahlgren, seconded by Jacoby to accept the agenda with the removal of construction permits. Voting yes: Fischer, Dahlgren and Jacoby. Voting No: none. Motion carried.

Motion by Dahlgren, seconded by Fischer to approve the minutes of the June 24, 2020. Voting yes: Fischer, Dahlgren and Jacoby. Voting No: none. Motion carried.

**Status of recommendations to City Council:**

Council approved the nuisance properties as complying and agreed to allow 350 Pelican Avenue out of the lien on the date of the sale of property with agreement with new property owner. Lammers informed Planning Commission members the owner of 350 Pelican Avenue has informed her the sale is of 350 Pelican Avenue has dissolved. Current owner is planning to clean up his property and reside home.

Council approved the truck route thru Vergas and Lammers is working with Otter Tail County to complete it.

Paul Pinke joined the meeting.

**Old Business:**

Discussed other nuisance properties. Lammers was asked to send letters to the following properties: St John's Cemetery (regarding road ditch), Wannabe's (regarding debris) and 600 E Frazee Ave (regarding items on front lawn and debris in yard) after Utilities department provides pictures of nuisances. If property owners have concerns, they will be addressed at the September 8 Council meeting.

Discussed mowing parcels 82000500027900, 82000500027008 and 82000500027009; DuFrane stated they would be mowed by September 8, 2020.

**New Business:**

Lammers outlined comprehensive plan and questioned planning commissioners on goals for the comprehensive plan to accomplish. The comprehensive plan will incorporate the current housing study and 2019 capital improvement plan. Jacoby mentioned the following:

- needs for senior housing
- capacity of our water and sewer facilities

Dahlgren asked members to have ideas for the August meeting.

Lion's Member Denny Breitzman reviewed the plan for a veteran's memorial to be constructed by the Vergas Ballfield (plans attached to minutes). There currently is a street right-a-way needing to be vacated for the placement of the monument. Motion by Pinke, seconded by Fischer to approve the use of City Property by the ball diamond to be used for a veteran's memorial monument with pedestals, flags, walkway, garden and 8-foot walking path as described by Breitzman. Voting yes: Pinke, Fischer, Dahlgren and Jacoby. Voting No: none. Motion carried.

**Follow Up Actions:**

Lammers to discuss Vergas Truck Route and parking on 1<sup>st</sup> Avenue with County Engineer.  
Planning commissioners on goals for the comprehensive plan to accomplish.  
Street vacation around the ballfield.

**Actions Completed and Removed from Follow up:**

None.

The next meeting will be September 28, 2020 at 6:30 pm.

Meeting adjourned at 7:00 pm.

Secretary,  
Julie Lammers, CMC  
Clerk-Treasurer  
City of Vergas