

## Planning Commission

2021 July Planning Commission Meeting Agenda  
Vergas Event Center and Zoom - Meeting ID 2670942170 password: 56587  
6:00 PM on Monday, July 26, 2021

1. Call to Order
2. Agenda Additions or Deletions
3. Minutes - June 28, 2021
4. Status of Council Recommendations
5. Construction Permits
  - a. 151 1st Ave N - siding and sign
6. Old Business
  - a. Nuisance Properties
  - b. 88 Park View Drive
  - c. Grass Ordinance
  - d. Comprehensive Plan
7. New Business

### CITY OF VERGAS PLANNING COMMISSION MINUTES

Monday, July 26, 2021

6:00 pm

Event Center & Zoom Meeting

The City of Vergas Planning Commission was held on Monday, July 26, 2021, at 6:00 pm at the Vergas Event Center and on Zoom with the following members present Bruce Albright, Van Bruhn, Robert Jacoby, Neil Wothe and Paul Pinke. Absent: None. Also, present: Clerk- Treasurer Julie Lammers and Utilities Superintendent Mike DuFrane.

Bruce Albright opened the meeting at 6:00 pm.

Agenda changes consisted of the addition Vice Chairperson and 131 East Linden construction permit.

Vice Chairperson position is vacant due to the resignation of Natalie Fischer. Motion by Bruhn, seconded by Pinke to appoint Robert Jacoby as Vice Chairman. Motion passed unanimously.

Albright, due to attending meeting on zoom asked Jacoby to chair the meeting due to some technical issues regarding zoom and he agreed.

Motion by Jacoby, seconded by Pinke to approve the minutes of the June 28, 2021, meeting with the change in follow up actions for Albright to prepare a draft grass ordinance not a grass ordinance. Motion passed unanimously.

#### **Status of Council Recommendations**

Lammers reviewed the following Council actions: Council has proceeded with Townline Road dedication and will hold a public hearing on Tuesday, August 10, 2021, at 6:30 pm. Council approved the construction permit for Veteran's Memorial and the proposal of projects on City property was approved.

#### **Construction Permits**

151 1<sup>st</sup> Ave N has applied for a construction permit for siding and signs, Lammers has called for information on the signs but does not know where signs will be placed, size of signs or how many signs. Permit will be brought to council if information is available by August 10, 2021, for approval.

Motion by Bruhn, seconded by Wothe to approve construction permit for 131 East Linden to shingle, windows, siding and general repair. Motion passed unanimously.

Reviewed grade and fill permit for 98 Park View Drive to add approximately 185 yards of black dirt. Motion by Wothe,

seconded by Pinke to approve permit with the conditions of section 5.3 of Shoreline Ordinance. Motion passed unanimously.

**Old Business:**

Nuisance property located at parcel 82000500034000 of an old trailer house was discussed and letter had been sent and response was presented to the commissioners. Commissioners asked Lammers send letter to property owner requesting he purchase a construction permit and put windows in by end of September. Lammers will update planning commissioners regarding property at the September meeting.

Discussed property at 88 Park View Drive and the ability for snowmobiles to come up from the lake in the City trail easement area. Albright and DuFrane will review the area and bring a proposal to the August meeting regarding if there is enough room for snowmobiles to safely drive though City trail easement.

Albright is reviewing grass ordinances from other communities and questions from the Weed Inspector Mayor Julie Bruhn. Albright stated he plans to have a draft ordinance for the August meeting.

Lammers provided the contract for the Vergas Comprehensive Plan to the commissioners. Discussed the process of moving forward with the plan.

**New Business**

None.

Meeting adjourned at 6:45 pm.

Secretary,

Julie Lammers, CMC Clerk-Treasurer  
City of Vergas

**Follow Up Actions:**

Albright to prepare a draft grass ordinance.

Lammers contacts the county regarding building by the lake.

Lammers send letter to parcel 82000500034000 regarding nuisance mobile home.

**Actions Completed and Removed from Follow up:**

None.

**Council recommendations:**

None.