Planning Commission 2025 July Planning Commission Meeting Government Services Center & Zoom Id 267-094-2170 password 56587 6:00 PM on Monday, August 4, 2025

- 1. Call to Order
- 2. Agenda Additions or Deletions
- $3.\,Minutes$
- 4. Status of Council Recommendations
- 5. Construction Permits

 - A. Active Construction Permits
 B. Approved by Clerk-Treasurer Permit
 1. 161 3rd Ave S door
 2. 100 S Railway Ave sign and flags
 3. 402 E Frazee Ave change roof line
 4. 339 E Frazee Ave-steel roof
 5. 102 Park View Drive windows
 6. 235 E Frazee Ave sign
 C. Approved by Otter Tail County

 - D. Permits needing approval
 1. 109 1st Ave driveway
 2. 301 S Unit Drive shed
 3. 88 Park View lean to
 4. 101 E Linden St garage
 5. 151 E Linden St chicken coop
- 6. Old Business
 - A. Nuisance Properties
 1. Notice of Violation
 B. City Ordinance Update
- 7. New Business
- 8. Adjournment

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3. Minutes

A. June 23, 2025

Files Attached

• 06.23.25 Planning Commission Minutes.pdf

City of Vergas Planning Commission Minutes Monday, June 23, 2025 at 6:00 pm Government Services Building and Zoom

The City of Vergas Planning Commission held a regular hybrid meeting on Monday, June 23, 2025, on Zoom and at the Vergas Government Services Building with the following members present: Alex Ohman, Bruce Albright, Jim Courneya, Shane Hasse, and Rebecca Hasse. Absent: None. Also present: Clerk-Treasurer Julie Lammers and Utilities Superintendent Mike DuFrane; citizens: Rosemary Sandau, Dave Johnston, Dean Haarstick; Mark Sand and Gravel employees Brianne Balcer, and Brandon Brusven; and Engineer Blaine Green.

Call to Order

Chairman Ohman called the meeting to order at 6:00 pm.

Agenda Additions and Deletions

Motion by Albright, seconded by Courneya, to approve the agenda with the following addition: Otter Tail Preliminary Plat. The motion passed unanimously.

Minutes

Motion by Ohman, seconded by Albright, to approve minutes for May 19, 2025. The motion passed unanimously.

Status of Council Recommendations

None.

Construction Permits.

Active Construction permits

Albright and Courneya will review active permits for next month's meeting.

Approved by Clerk-Treasurer

- 1. 100 S Railway Ave Convert the backroom into two offices
- 2. 105 E Main St Turtle (child) sign on city property
- 3. 158 E Main St Remove and replace flat roof
- 4. 201 W Main St Replace steps in back porch
- 5. 150 E Herman St Windows, siding, and drywall
- 6. 320 South Pelican Ave Redoing the chimney blocks

Proposed Fee Waiver.

110 Main St E. – Install sign sculpture in sitting area by the Loons Nest.

Motion by Albright, seconded by R. Hasse, to waive the permit fee for the sculpture in the Loons Nest Park. The motion passed unanimously.

New Business

Otter Tail County Preliminary Plat

Lammers reviewed the proposed preliminary plat received from Otter Tail County. They have notified the city of single-family home developments being built on both sides of 316th Avenue, near East Loon Lake. This area is within two miles of the city limits, requiring the county to notify the city of the plans for these new homes. A Public Hearing on the Preliminary Plat will be held on July 9th at 6 pm. All members have put on record that the city has received and acknowledged the information provided and have no comment on being for or against it.

Gravel Pit Survey

Green presented a compliance report for the annual gravel pit permitting process. The report indicates that the site generally meets requirements for fencing, screening, access roads, slopes, and excavation limits. However, there are some setback violations, mostly from existing non-compliances that are being addressed. Based on the report, Green recommends granting the permit and allowing continued mining, with the expectation that efforts to bring the pit into full compliance will continue. The report is on file at the City Clerk's Office and online at www.cityofvergas.com. Motion by Albright, seconded by R. Hasse, to approve the report. The motion passed unanimously.

Old Business

Interim Use Permit

Motion by Ohman, seconded by S. Hasse to approve Interim Use Permit for Mark Sand and Gravel. The motion passed unanimously.

Nuisance Properties

Sandua discusses the challenges faced in demolishing old farm buildings due to environmental regulations. The Minnesota Pollution Control Agency representative advised that burning painted wood is prohibited, and proper disposal of materials like shingles requires certified contractors, making the process expensive. It is \$1,100.00 per load, and they estimate 8 to 10 loads for just one building. The concern is the potential contamination of groundwater when burying buildings and trespassing on the properties. Motion by Albright, seconded by Courneya to remove the Sandua and Engel properties from their nuisance list in light of these difficulties. Motion passed unanimously.

The Planning Commissioners discuss the issue of unlicensed and inoperable vehicles in the city, particularly focusing on a property known as the Homestead Inn. They reviewed the city ordinance regarding inoperable motor vehicles, which prohibits keeping unlicensed or non-operational vehicles visible from the street. The Planning Commission decided to send a second letter to the property owner, giving them 10 days to license the vehicle in question, regardless of whether it has a "for sale" sign. They also clarify that simply putting a "for sale" sign on a vehicle does not exempt it from licensing requirements.

The Planning Commission discussed several properties with potential nuisance violations. The Planning Commission agrees to send a letter to the owner of 213 Main Street due to ongoing issues. They also discussed the need for legal action on a problematic garage and express concerns about a confrontational property owner, suggesting police presence when delivering future notices. Motion by Albright, seconded by Courneya to table or remove 491 Townline Rd S, 1001 Townline Rd, 160 S 1st Ave, 260 1st Ave S, 101 E Mill St, 341 Unit Ave and 390 S Pelican Ave. Attorney will be handling notices going to 339 E Frazee Ave. Motion passed unanimously.

The Planning Commission discussed a cover letter to accompany code violation notices. The Planning Commission thanked Ohman for writing the letter. Motion by Albright, seconded by R. Hasse to approve cover letter aiming to make communication more approachable. The motion passed unanimously.

The Planning Commission addressed a property with an improperly installed water system and pit, agreeing to investigate further and review applicable ordinances.

City Ordinance Update

An update on the city ordinance revision process is provided, with chapters 1, 3, and 5 shared for review. The Planning Commission plans to review the remaining chapters by the next meeting and then seek approval from the City Council.

Adjournment

Motion by S. Hasse, seconded by Courneya, to adjourn at 7:00 pm. The motion passed unanimously.

Recorded by Rachel Nustad

Secretary, Julie Lammers, CMC Vergas City Clerk-Treasurer

Council Recommendations: None.

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4. Status of Council Recommendations

None.

Planning Commission 2025 July Planning Commission Meeting Government Services Center & Zoom Id 267-094-2170 password 56587 6:00 PM on Monday, August 4, 2025

5. Construction Permits

- A. Active Construction Permits
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 1. 161 3rd Ave S door
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 4. 339 E Frazee Ave-steel roof
 5. 102 Park View Drive windows
 6. 235 E Frazee Ave sign

 - 6. 235 E Frazee Ave. sign

C. Approved by Otter Tail County

- D. Permits needing approval
 1. 109 1st Ave driveway
 2. 301 S Unit Drive shed
 3. 88 Park View lean to
 4. 101 E Linden St garage
 5. 151 E Linden St chicken coop

Files Attached

- 07.31.2025 Construction Permits.pdf
- 2025 029 Construction Permit 161 S 3rd Ave Replace door and screen door.do.pdf
- 2025 018 Construction Permit 100 S Railway Ave convert room.do.pdf
- 2025-031 402E Frazee Ave .Roof LIne.pdf
- 2025-033 339 E Frazee Ave steel roof.pdf
- 2025-034 102 Park View Dr windows.pdf
- 2025-035 235 E Frazee Ave sign.pdf
- 109 1st Ave driveway.pdf
- · Construction Pemit 301 S Unit -Shed.pdf
- Construction Permit 88 Park View lean to.pdf
- 2025-030 101 E Linden St. garage.pdf
- 2025-032 151 E Linden St-Chicken Coop.pdf

2025 Construction Permits -Vergas MN

		Vergas MN					
Permit No	Issue Date	Parcel Number	Name	Address	Description	who closed	
2024-009	4/22/2024/ 04/21/25	, I	Donald Allmaras	816 Scharf Ave.,	Rebuild existing cabin in same footprint as existing cabin		
2024-017	6/24/2024/ 05/21/2025	82000990166001	Keith Kuehn	306 E. Frazee Ave,	Build 12'x24' addition on to existing garage, steps & railing on porch		
2024-026	7/24/202471/205	82000990218000	Andrew & Jackie Bunkowske	1220 E. Scharf Ave.,	Moving a shouse onto the property EXTENDED		
2025-001	1/21/2025	82000990054000 Vergas State Bank	Vergas State Bank	106 E Main St	Remove walls, build walls, create break room area, new flooring & lighting	5/22/25 Julie	lie
2025-002	1/27/2025	82000990137000 Pat Strand	Pat Strand	271 Linden St	Replace 10 windows	5/22/25 Owner)wner
2025-003	3/24/2025	82000990228000	82000990228000 Michael Rosendahl	96 Parkview Dr	-	5/22/25 Julie	ulie
2025-004	3/24/2025	82000500012006 Amber Pausch	Amber Pausch	110 Railway Ave	and groove	5/22/25 Julie	ılie
2025-005	4/28/2025	82000990252000 Chris Lindburg	Chris Lindburg	210 Eva St	New home		
2025-006	4/28/2025	82000990167000 James Stenger	James Stenger	316 E Frazee Ave	replace doors,windows,skirting	7/15/25 (Owner
2025-007	4/28/2025	82000990089000 Merel Kvam	Merel Kvam	131 1st Ave	Enclose existing lower level of fire escae		
2025-008	4/28/2025	82000990089001 Merel Kvam	Merel Kvam	125 1st Ave	Remove existing additions and add onto structure		
2025-009	4/28/2025	82000990250000	Colton Ditterich	230 Eva St	New home		
2025-010	4/28/2025	82000990243000 Hunter Ditterich	Hunter Ditterich	411 Diane Ave	New home		
2025-011	3/24/2025	82000990104000 Laura Osborn	Laura Osborn	110 w Elm	Replace door, repair deck and rain gutters		
2025-012	5/7/2025	82000990144000 Mary Hoffman	Mary Hoffman	401 Pelican Ave	Replace existing bow window	7/23/25	
2025-013	5/19/2025	82000990302000	82000990302000 Paul & Deb Sonnenberg	511 Glenn Street	.0x18	5/22/25 Owner)wner
2025-014	5/14/2025	82000990088000	82000990088000 Lakes Area Word Fellowship	151 1st Ave N			
2025-015	5/19/2025	82000500023000 Holly Sandberg	82000500023000 Holly Sandberg	461 S Pelican Ave	replace driveway 24x24 2 stall garage	6/11/25 Owner	wner
2025-017	5/22/2025	82000990055000 Tim Strom	Tim Strom	110 Main St	Sign/Scupture	7/23/25	
2025-018	5/22/2025	82000500012007	82000500012007 Summers Construction	100 S Railway Ave	Convert backroom into 2 offices, parking lot 3150 sq feet	7/23/25	
2025-019	5/27/2025	82000990068000	Altona Square (Ditterich)	105 E Main St	perty	7/23/25	
2025-020	5/28/2025	82000990062000 Billy's Corner Bar	Billy's Corner Bar	158 E Main St	Remove and Replace Flat Roof	7/23/25	

in sign from d and d and fline ag sign on	Build 23 X 22' Garage Change roof line for our addition that already exists - 4 feet total Move 5'X12' chicken coop onto property Roof and window trim Replace 13 windows Attach vinyl signs to the exterior of the	102 Park View Dr				
	Build 23 X 22' Garage Change roof line for our addition already exists - 4 feet total Move 5'X12' chicken coop onto Roof and window trim Replace 13 windows	102 Park View Dr				
<u> </u>	Build 23 X 22' Garage Change roof line for our additional ready exists - 4 feet total Move 5'X12' chicken coop onto Roof and window trim		Tom & Judy Wollin	82000990180000 Tom & Judy Wollin	7/28/2025	2025-034
	Build 23 X 22' Garage Change roof line for our addition already exists - 4 feet total Move 5'X12' chicken coop onto	339 E Frazee Ave	Benjamin Lankow	82000990170000 Benjamin Lankow	7/28/2025	2025-033
n from l	Build 23 X 22' Garage Change roof line for our additional ready exists - 4 feet total	151 E Linden St	Rachel Nustad	82000990073000 Rachel Nustad	7/23/2025	2025-032
from l	Build 23 X 22' Garage Change roof line for our addition	402 E Frazee Ave	Michael Kratzke	82000990161000 Michael Kratzke	7/17/2025	2025-031
	Build 23 X 22' Garage				·	
	חופימיו וובאי מסטו מווח פכו כבוו	101 E Linden St	Noah Olds	82000990076000 Noah Olds	7/15/2025	2025-030
	inetall now door and scroon	161 S 3rd Ave	Jill Hoffman	82000500014000 Jill Hoffman	7/7/2025	2025-029
n sign from d and fine ag sign on the hill crest of the	hill	109 1st Ave S	82000990086000 Franklin Fence Co. Inc	82000990086000	7/2/2025	2025-028
n sign from d and fine ag sign on	going up from the street to the crest of the					
n sign from d and fine ag sign on	Install 30' X 100' area of tar on the hill					
n sign from d and fine ag sign on	left post. Sign on right of doors.	100 S Railway Ave	Refine Homes	82000500012007 Refine Homes	7/1/2025	2025-027
n sign from d and fine	Homes. Additional two sided flag sign on				-	
n sign from d and	bottom. Install new sign for Refine					
n sign from	font of building. Paint top board and					
	Remove Summers Construction sign from					
	being moved into yard	301 S Unit Ave	82000990134000 Bruce Schlauderaff	82000990134000	6/30/2025	2025-026
l frame	8' X 10' plastic shed with metal frame					
	shed	88 Park View Dr	Robert Hager	82000990224000 Robert Hager	6/30/2025	2025-025
10'X12'	Add a 7'X9' lean on to existing 10'X12'					
6/23/25 Owner	built and difficult to use	310 W Glenn St	Loren Menz	82000990145000 Loren Menz	6/18/2025	2025-024
as poorly	street, rebuild driveway that was poorly					
ay to city	Extend existing asphalt driveway to city					
	Re doing the chimney blocks	320 South Pelican Ave	Verla Day	82000990125001 Verla Day	6/6/2025	2025-023
	Windows, siding, drywall	150 E Herman St	Connie Lee	82000990079000 Connie Lee	5/30/2025	2025-022
7/23/25	replace steps in back porch	201 W Main St	Paul Pinke	82000990106000	5/29/2025	2025-021

Owner: Jill Hoffman Fee Paid \$30.00

Applicant: Jill Hoffman

General Contractor: Jill Hoffman

City of Vergas

Construction Permit

Vergas, MN in the application therefore duly filed in this office, which application is hereby made a part hereof, PERMISSION IS HEREBY GRANTED TO said Jill Hoffman as contractor to Install new door and screen door to replace ones that got damaged in storm. IN CONSIDERATION OF The statements and representations made by Jill Hoffman Applicant, in regards to address 161 S 3rd Ave..

Plat or addition 82000500014000 which tract is of the size and area specified in said application.

property, such as streets, sidewalks, alleys, etc., for which special permits must be secured; and that it does not cover the following; workmen and employees, shall comply in all respects with the ordinances of the City of Vergas; that it does not cover the use of public This permit is granted upon the express conditions that said owner or the person to whom it is granted, and his contractors, agents for which special permits must be secured.

(Electrical work, plumbing, heating, plastering, ect. if such there be)

Given under the hand of the Mayor of said City of Vergas and its corporate seal and attested by its Clerk this 7th day of July, 2025

Permit Expires in one year

Receipt of Construction Permit from the City of Vergas does not relieve the applicant of any Local, County or State permits Acting MR

The same of the sa

acccordinan
Permit Number: 3035-039 Date Received: 47/35 Parcel Number: 830050014000
Any questions regarding construction permit please contact City Clerk-Treasurer by calling 218-302-5996 Ext. 1 or stopping by the city office at 131 Main Street Vergas MN.
Construction Permit Application
To the Vergas Planning Commission of the City of Vergas in the County of Otter Tail, State of Minnesota: Application is hereby made by the undersigned for a Construction Permit as provided by City
Ordinance as adopted by the City of Vergas.
• GOPHER STATE ONE CALL MUST BE NOTIFIED 48 HOURS PRIOR TO ANY
DIGGING, CALL 1-800-252-1166 AS REQUIRED BY MINNESOTA STATE LAW.
 Before the construction permit will be reviewed the following must be completed.
$\frac{NA}{\Box}$ Identify and describe the work to be covered by the permit for which application is
being made.
 Sketch of the proposed project (Site Plan) including current and proposed structures.
Note the lot size and dimensions and location of proposed project.
☐ ☐ Blueprint or Design Drawings must be submitted for any new construction, addition or remodel.
☐ ☐ All Property Lines staked
☐ ☐ Proposed building site staked.
☐ ☐ If along lakeshore —
☐ Ordinary High-Water Level (OHWL) staked. ☐ Current picture of lakeshore must be provided.
Copy of DNR permit for work in public waters.
☐ Wetland Conservation Act Review area marked.
• All Electrical work MUST have an electrical permit. That must be obtained separately from a MN
State Contract Electrical Inspector (218)342-3345 or (218)849-6059. Property Description:
Lot,Block,Addition Property: Widthfeet, Lengthfeet
Property: Widthfeet, Lengthfeet Must supply City with a \$1,000 deposit for tar break up. City will reimburse \$1,000 when project complete and
street is approved by Utilities Superintendent.
PLEASE NOTE; WITH ANY NEWLY CONSTRUCTED HOME, THERE ARE FEES FOR START UP OF UTILITIES. WATER HOOK-UP ASSESSMENT IS \$750.00, SEWER IS \$750.00.
Name of Applicant: Jill Mavie Hoffman
Address of Construction Project: 161 S 3vd Ave Vevgas, MN 56587
Mailing Address: P.O. Box 7 Phone: 18 334 8533
1. Permit to (CIRCLE ONE)
Addition Alter Build Demolish Install Move Remodel Repair
Description of work to be done: I am having a new door and suren door instanted to replace door damaged by wind
Will and a feth a fellowing he included in vigue project.
Will any of the following be included in your project: Driveway Culvert Tar break up Grading on parcel
2. Proposed use of building: (CIRCLE ONE) Residential Commercial
Form approved by City of Vergas Council 09/12/2017
Updated 5/10/2022; 8/14/2024 Planning Commission Updated 8/26/2024

Name:	License Number:	Phone:
Plumber: (must have MN		
	License Number:	Phone:
Electrician:		
Name:	License Number:	Phone:
nibits submitted herewith is ther, if this permit is granted I applicable requirements of	s in all respects true and accurate to the ed, said construction will comply with	plans and specifications herewith submitted construction shall begin until the Zoning official
I am the (CIRCLE ON	E) OWNER LESSEE PUR	CHASER AGENT
Permit expi	ires in one year if project is not com	DATE: 1.1.25 plete, please reapply for permit. nd representatives permission to inspect
your property.		
your property.	RUCTION APPLICATION	
your property. CONST		SITE PLAN DESIGN
your property. CONST Provide to hereby say that the facts star	RUCTION APPLICATION ded on separate sheet must it ted by me in the site application are true to begin until the Zoning official has approve	SITE PLAN DESIGN include the following. the best of my knowledge and belief. Please be
your property. CONST Provide to hereby say that the facts state that no construction shall be say and has indicated appropriate the same statement of the same shall be say and has indicated appropriate the same shall be say and has indicated appropriate the same shall be say and has indicated appropriate the same shall be say and has indicated appropriate the same shall be say as the same sh	RUCTION APPLICATION ded on separate sheet must it ted by me in the site application are true to 1 begin until the Zoning official has approved to begin.	N SITE PLAN DESIGN include the following. the best of my knowledge and belief. Please be ed the plans and revisions the site plan if
your property. CONST Provide to hereby say that the facts state that no construction shall be say and has indicated appropriate the same statement of the same shall be say and has indicated appropriate the same shall be say and has indicated appropriate the same shall be say and has indicated appropriate the same shall be say and has indicated appropriate the same shall be say as the same sh	RUCTION APPLICATION ded on separate sheet must it ted by me in the site application are true to begin until the Zoning official has approve	N SITE PLAN DESIGN include the following. the best of my knowledge and belief. Please be ed the plans and revisions the site plan if
construction shall cessary and has indicated appropriate of Applicant ty of Vergas has 60 days a bmitted to the city. Permit	TRUCTION APPLICATION ded on separate sheet must be ted by me in the site application are true to a begin until the Zoning official has approved to begin. 7.7.25 Date Zoning of to approve or deny a permit. The date	N SITE PLAN DESIGN include the following. the best of my knowledge and belief. Please be ed the plans and revisions the site plan if Official Date begins when all documents have been
construction shall cessary and has indicated appropriate of Applicant ty of Vergas has 60 days a bmitted to the city. Permit	ted by me in the site application are true to begin until the Zoning official has approveroval to begin. 7.7.25 Date Zoning office approve or deny a permit. The date its are valid for one year. ***********************************	N SITE PLAN DESIGN include the following. the best of my knowledge and belief. Please be ed the plans and revisions the site plan if Official Date begins when all documents have been
construction shall be say and has indicated appropriately of Vergas has 60 days a bmitted to the city. Permit*	TRUCTION APPLICATION ded on separate sheet must it ted by me in the site application are true to I begin until the Zoning official has approve roval to begin. To T	N SITE PLAN DESIGN include the following. the best of my knowledge and belief. Please be ed the plans and revisions the site plan if Official Date begins when all documents have been **********************************
construction shall cessary and has indicated appropriate of Applicant ty of Vergas has 60 days to bmitted to the city. Permit ************************************	TRUCTION APPLICATION ded on separate sheet must be ted by me in the site application are true to be begin until the Zoning official has approve roval to begin. To T	N SITE PLAN DESIGN include the following. the best of my knowledge and belief. Please be ed the plans and revisions the site plan if Official Date begins when all documents have been
CONST Provide to hereby say that the facts state are that no construction shall bessary and has indicated appropriately of Vergas has 60 days to bmitted to the city. Permit ************************************	TRUCTION APPLICATION ded on separate sheet must be ted by me in the site application are true to be begin until the Zoning official has approve roval to begin. To T	N SITE PLAN DESIGN include the following. the best of my knowledge and belief. Please be ed the plans and revisions the site plan if Official Date begins when all documents have been **********************************

Form approved by City of Vergas Council 09/12/2017 Updated 5/10/2022; 8/14/2024 Planning Commission Updated 8/26/2024

No. 2025-018

Fee Paid \$30.00 Owner: Mike Carlson

Applicant: Joy Dielke

General Contractor: Summers Design

City of Vergas

Construction Permit

GRANTED TO said Joy Dielke as contractor to remodel room into offices, paved parking 3150 square feet, as described Vergas, MN in the application therefore duly filed in this office, which application is hereby made a part hereof, PERMISSION IS HEREBY IN CONSIDERATION OF The statements and representations made by Joy Dielke, Applicant, in regard to address 100 Railway Ave

property, such as streets, sidewalks, alleys, etc., for which special permits must be secured; and that it does not cover the following; workmen and employees, shall comply in all respects with the ordinances of the City of Vergas; that it does not cover the use of public This permit is granted upon the express conditions that said owner or the person to whom it is granted, and his contractors, agents, for which special permits must be secured.

(Electrical work, plumbing, heating, plastering, ect. if such there be)

Given under the hand of the Mayor of said City of Vergas and its corporate seal and attested by its Clerk this 22th day of May 2025

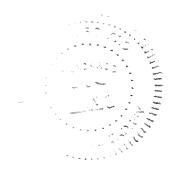
Attest:

Permit Expires in one year

Receipt of Construction Permit from the City of Vergas does not relieve the applicant of any Local, County or State permits.

Thuman was

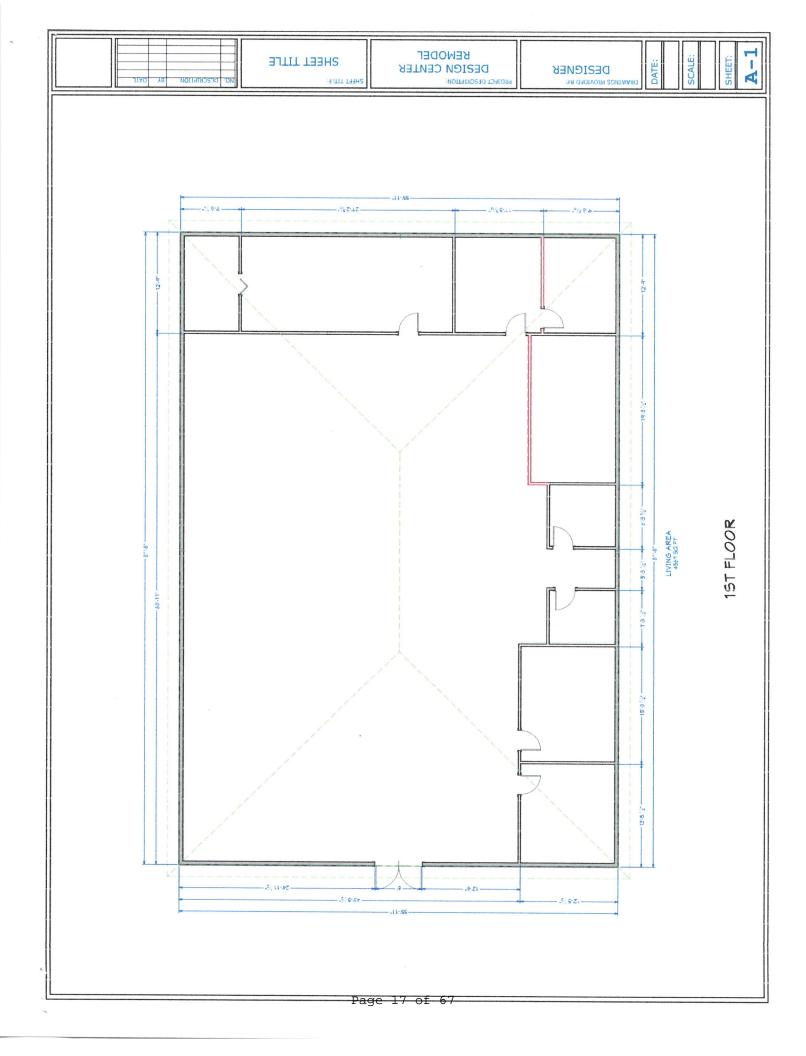
Page 13 of 67



Permit Number: <u>3025-18</u> Date Received: <u>5/29/28 Parcel Number: 82 000 5 0001 2007</u> Any questions regarding construction permit please contact City Clerk-Treasurer by calling 218-302-5996 Ext. 1 or stopping by the city office at 131 Main Street Vergas MN. **Construction Permit Application** To the Vergas Planning Commission of the City of Vergas in the County of Otter Tail, State of Minnesota: Application is hereby made by the undersigned for a Construction Permit as provided by City Ordinance as adopted by the City of Vergas. GOPHER STATE ONE CALL MUST BE NOTIFIED 48 HOURS PRIOR TO ANY

	LL 1-800-252-1166 AS REQUIRED BY MINNESOTA STATE LAW.
 Before the cons 	truction permit will be reviewed the following must be completed.
<u>NA</u>	
☐ ☐ Identify being n	y and describe the work to be covered by the permit for which application is nade.
☐ ☐ Sketch	of the proposed project (Site Plan) including current and proposed res.
	Note the lot size and dimensions and location of proposed project.
□ □ Bluepri	int or Design Drawings must be submitted for any new construction,
additio	n or remodel.
	perty Lines staked
	ed building site staked.
□ □ If along	g lakeshore –
	Ordinary High-Water Level (OHWL) staked.
	Current picture of lakeshore must be provided. Copy of DNR permit for work in public waters.
	Wetland Conservation Act Review area marked.
All Electrical wo	rk MUST have an electrical permit. That must be obtained separately from a MN
State Contract Elect	rical Inspector (218)342-3345 or (218)849-6059.
Property Description:	
T 4	
LOI,E	Block, Addition feet, Lengthfeet
Must supply City with a \$	1,000 deposit for tar break up. City will reimburse \$1,000 when project complete and
street is approved by Utili	ties Superintendent
PLEASE NOTE: WITH ANY N HOOK-UP ASSESSMENT IS	VEWLY CONSTRUCTED HOME, THERE ARE FEES FOR START UP OF UTILITIES. WATER
Name of Applicant:	oy Deilke / Sumners Design
Address of Construction P	roject: 100 S. Railway Ave Vergas
Mailing Address:San	Phone: 949 836 4570 (Joy's cell)
1. Permit to (CIRCL)	E ONE)
Addition Alte	Motern Work Repair
Description of work to _Add a Confe	be done: convert a back room into two offices.
Will any of the follow	ing be included in your project:
☐ Driveway	
2. Proposed use of building	Grading the parcer
•	, similar and simi
	Form approved by City of Vergas Council 09/12/20 Updated 5/10/2022; 8/14/20

3. <u>VALUATION</u> (not just your cost	t) of work being completed: \$	10,000
Building Contractor:	0.0000	0 - 0111 - 055
	License Number: <u>BC73999</u>	Phone: 218 841 098 0
Plumber: (must have MN License)	No plumbing required	
Name:	License Number:	Phone:
Electrician:		
Name: Jose Zitzow	License Number: <u>EA 005</u> 2	59 Phone: 218 841 8643
Certification: I hereby certify that I am to exhibits submitted herewith is in all resp further, if this permit is granted, said con and applicable requirements of the City has approved the plans and revisions the site	pects true and accurate to the best of me restruction will comply with plans and of Vergas. I am aware that no construct	ny knowledge and belief, and specifications herewith submitted ion shall begin until the Zoning official
I am the (CIRCLE ONE) OWNI	ER LESSEE PURCHASEI	RAGENT
	DATE:	
	ON APPLICATION SITE separate sheet must include	
I do hereby say that the facts stated by me in aware that no construction shall begin until necessary and has indicated approval to beg	the Zoning official has approved the plan	f my knowledge and belief. Please be as and revisions the site plan if
at a	.77 . %	
Signature of Applicant	22-25 Date Zoning Official	Date
City of Vergas has 60 days to approve submitted to the city. Permits are valid	or deny a permit. The date begins very segment of the date begins very segment to the date beg	when all documents have been
X	FOR OFFICE USE ONLY	
\$Water Hook-up	\$Sewer Hook-up	
\$Permit Fee	\$Tar Break Up I	Deposit
\$Total Fees		
Receipt # Date Paid_	,20	
Signature:	Date:, 20_	-
(Permitting Author) Date Approved by Planning Commissi	ority) on or Clerk-Treasurer:,	20_



Page 18 of 67

Fee Paid \$30.00 Owner: Michael Kratzke

Applicant: Michael Kratzke General Contractor: Jon Peterson

City of Vergas

Construction Permit

Ave., Vergas, MN in the application therefore duly filed in this office, which application is hereby made a part hereof, PERMISSION IS HEREBY GRANTED TO said Jon Peterson as contractor to Change roof line for our addition that already exists - 4 feet total IN CONSIDERATION OF The statements and representations made by Michael Kratzke Applicant, in regards to address 402 E Frazee

Plat or addition 82000990161000 which tract is of the size and area specified in said application.

property, such as streets, sidewalks, alleys, etc., for which special permits must be secured; and that it does not cover the following; workmen and employees, shall comply in all respects with the ordinances of the City of Vergas; that it does not cover the use of public This permit is granted upon the express conditions that said owner or the person to whom it is granted, and his contractors, agents, for which special permits must be secured.

(Electrical work, plumbing, heating, plastering, ect. if such there be)

Given under the hand of the Mayor of said City of Vergas and its corporate seal and attested by its Clerk this 17th day of July, 2025

Attest:

arine of

Permit Expires in one year

Acting Mayo

Receipt of Construction Permit from the City of Vergas does not relieve the applicant of any Local, County or State permits

To the Vergas Planning Commission of the City of Vergas in the County of Otter Tail, State of Minnesota: Application is hereby made by the undersigned for a Construction Permit as provided by City Ordinance as adopted by the City of Vergas.

GOPHER STATE ONE CALL MUST BE NOTIFIED 48 HOURS PRIOR TO ANY DIGGING, CALL 1-800-252-1166 AS REQUIRED BY MINNESOTA STATE LAW. Before the construction permit will be reviewed the following must be completed. ☐ Identify and describe the work to be covered by the permit for which application is being made. П Sketch of the proposed project (Site Plan) including current and proposed structures. □ Note the lot size and dimensions and location of proposed project. ☐ Blueprint or Design Drawings must be submitted for any new construction. addition or remodel. ☐ All Property Lines staked ☐ Proposed building site staked. ☐ If along lakeshore – Ordinary High-Water Level (OHWL) staked. Current picture of lakeshore must be provided. Copy of DNR permit for work in public waters. Wetland Conservation Act Review area marked. All Electrical work MUST have an electrical permit. That must be obtained separately from a MN State Contract Electrical Inspector (218)342-3345 or (218)849-6059. Property Description: ____, Addition ,Block feet, Length Property: Width Must supply City with a \$1,000 deposit for tar break up. City will reimburse \$1,000 when project complete and street is approved by Utilities Superintendent. PLEASE NOTE: WITH ANY NEWLY CONSTRUCTED HOME, THERE ARE FEES FOR START UP OF UTILITIES. WATER HOOK-UP ASSESSMENT IS \$750.00, SEWER IS \$750.00. Name of Applicant: Address of Construction Project: Mailing Address: Phone: 1. Permit to (CIRCLE ONE) Addition Alter Build Demolish Install Move Remodel Repair Description of work to be done: Will any of the following be included in your project: ☐ Driveway Culvert Tar break-up Grading on parcel

Residential

Commercial

Proposed use of building: (CIRCLE ONE)

2.

"All	7	a 40
Building Contractor:	st) of work being completed: \$ 3 0 4	
Name: Jon Peterson	_ License Number: BC808479	Phone: 7/8 - 67/-3
<u>Plumber</u> : (must have MN License)		
Name:	License Number:	Phone:
Electrician:		
Name:	License Number:	Phone:
exhibits submitted herewith is in all rest further, if this permit is granted, said co and applicable requirements of the City has approved the plans and revisions the si I am the (CIRCLE ONE) OWN 4. APPLICANT'S SIGNATURE: Permit expires in on	DATE: 7 The year if project is not complete, please	nowledge and belief, and cifications herewith submitted shall begin until the Zoning official to begin. AGENT // Z / S reapply for permit.
By signing this application, you a your property.	are giving City employees and representa	atives permission to inspect
	TION APPLICATION SITE PL separate sheet must include the	
	in the site application are true to the best of my til the Zoning official has approved the plans an egin.	
Signature of Applicant	Date Zoning Official	Date
submitted to the city. Permits are val	ve or deny a permit. The date begins when id for one year. ***********************************	
\$Water Hook-up	\$Sewer Hook-up	
\$ 30 - Permit Fee	\$ Tar Break Up Depos	sit
\$_30Total Fees		
Receipt # 166311 Date Paid	7/17 ,20 <u>2</u> 5	
Signature: (Permitting Auth Date Approved by Planning Commiss	Date: 7/7, 2028 nority) sion of Clerk-Treasurer: 7/17, 202	5

Fee Paid \$30.00

Owner: Benjamin Lankow

General Contractor: Benjamin Lankow Applicant: Benjamin Lankow

City of Vergas

Construction Permit

IN CONSIDERATION OF The statements and representations made by Benjamin Lankow Applicant, in regards to address 339 E Frazee Ave., Vergas, MN in the application therefore duly filed in this office, which application is hereby made a part hereof, PERMISSION IS HEREBY GRANTED TO said Benjamin Lankow as contractor to Redo the roof and window trim

Plat or addition \$2000990170000 which tract is of the size and area specified in said application.

This permit is granted upon the express conditions that said owner or the person to whom it is granted, and his contractors, agents, workmen and employees, shall comply in all respects with the ordinances of the City of Vergas; that it does not cover the use of public property, such as streets, sidewalks, alleys, etc., for which special permits must be secured; and that it does not cover the following;

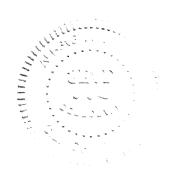
for which special permits must be secured.

(Electrical work, plumbing, heating, plastering, ect. if such there be)

Given under the hand of the Mayor of said City of Vergas and its corporate seal and attested by its Clerk this 28th day of July, 2025

Permit Expires in one year

Receipt of Construction Permit from the City of Vergas does not relieve the applicant of any Local, County or State permits.



	Construction Permit Application
_	as Planning Commission of the City of Vergas in the County of Otter Tail, State of
	Application is hereby made by the undersigned for a Construction Permit as provided by City
	as adopted by the City of Vergas.
	PHER STATE ONE CALL MUST BE NOTIFIED 48 HOURS PRIOR TO ANY
	GING, CALL 1-800-252-1166 AS REQUIRED BY MINNESOTA STATE LAW. ore the construction permit will be reviewed the following must be completed.
NA	
	☐ Identify and describe the work to be covered by the permit for which application is being made.
	☐ Sketch of the proposed project (Site Plan) including current and proposed structures.
	☐ Note the lot size and dimensions and location of proposed project.
	Blueprint or Design Drawings must be submitted for any new construction, addition or remodel.
	☐ All Property Lines staked
	□ Proposed building site staked.
	☐ If along lakeshore —
	☐ Ordinary High-Water Level (OHWL) staked.
	☐ Current picture of lakeshore must be provided.
	Copy of DNR permit for work in public waters.
a All F	Wetland Conservation Act Review area marked.
State Co Property De	Electrical work MUST have an electrical permit. That must be obtained separately from a MN ontract Electrical Inspector (218)342-3345 or (218)849-6059. escription:
Lot	,Block, Addition
	Width
lust supply	City with a \$1,000 deposit for tar break up. City will reimburse \$1,000 when project complete and
reet is appro	oved by Utilities Superintendent. E: WITH ANY NEWLY CONSTRUCTED HOME, THERE ARE FEES FOR START UP OF UTILITIES. WATER SESSMENT IS \$750.00, SEWER IS \$750.00.
lame of App	olicant: Shama Lee Lankar
Address of C	onstruction Project: 339 East Fraze Avenue
Mailing Add	ress:
1. Perm	it to (CIRCLE ONE)
Addi	tion Alter Build Demolish Install Move Remodel Repair

Form approved by City of Vergas Council 09/12/2017 Updated 5/10/2022; 8/14/2024 Planning Commission Updated 8/26/2024

Name:	License Number:	Phone:
Plumber: (must have MN Licens	e)	
Name:	License Number:	Phone:
Electrician:		
Name:	License Number:	Phone:
exhibits submitted herewith is in all further, if this permit is granted, said and applicable requirements of the Chas approved the plans and revisions the	respects true and accurate to the be I construction will comply with plan City of Vergas. I am aware that no con e site plan if necessary and has indicate	
I am the (CIRCLE ONE)		HASER AGENT
4. APPLICANT'S SIGNATURE:	one year if project is not comple	ATE: 07-28-2025 etc. please reapply for permit.
By signing this application, yo your property. CONSTRUC	ou are giving City employees and CTION APPLICATION S	SITE PLAN DESIGN
By signing this application, your property. CONSTRUC Provided of the description of the facts stated by a savare that no construction shall begin	cu are giving City employees and CTION APPLICATION Son separate sheet must income in the site application are true to the until the Zoning official has approved	SITE PLAN DESIGN clude the following. e best of my knowledge and belief. Please
By signing this application, your property. CONSTRUCT Provided of the document of the facts stated by a saware that no construction shall begin necessary and has indicated approval to the facts of the facts approval to the facts of the f	cu are giving City employees and CTION APPLICATION Son separate sheet must income in the site application are true to the until the Zoning official has approved begin.	SITE PLAN DESIGN clude the following. e best of my knowledge and belief. Please the plans and revisions the site plan if
By signing this application, your property. CONSTRUCT Provided of the description of the facts stated by a saware that no construction shall begin necessary and has indicated approval to the city of Vergas has 60 days to appropriate to the city. Permits are	CTION APPLICATION Son separate sheet must income in the site application are true to the until the Zoning official has approved begin. Date Zoning Official rove or deny a permit. The date be valid for one year.	SITE PLAN DESIGN clude the following. be best of my knowledge and belief. Please the plans and revisions the site plan if Cicial Date begins when all documents have been
By signing this application, your property. CONSTRUCT Provided of the description of the construction shall begin necessary and has indicated approval to the city of Vergas has 60 days to appropriate to the city. Permits are	TION APPLICATION Son separate sheet must income in the site application are true to the until the Zoning official has approved a begin. Date Zoning Official for one year. ***********************************	SITE PLAN DESIGN clude the following. be best of my knowledge and belief. Please the plans and revisions the site plan if Cicial Date begins when all documents have been contact the plans and the plans and the plans and the plans and the plans are th
By signing this application, your property. CONSTRUCT Provided of the document of the facts stated by a ware that no construction shall begin necessary and has indicated approval to Signature of Applicant City of Vergas has 60 days to approximate the submitted to the city. Permits are ***********************************	TION APPLICATION Son separate sheet must income in the site application are true to the until the Zoning official has approved begin. Date Zoning Official for one year. ***********************************	SITE PLAN DESIGN clude the following. be best of my knowledge and belief. Please the plans and revisions the site plan if Cicial Date begins when all documents have been contact the plans and the plans and the plans and the plans and the plans are th
By signing this application, your property. CONSTRUCT Provided of the facts stated by a saware that no construction shall begin necessary and has indicated approval to the city of Vergas has 60 days to approval to the city. Permits are saware that the city is a submitted to the city. Permits are saware that the city is a saware that no construction shall begin necessary and has indicated approval to say the city of Vergas has 60 days to approve the city. Permits are saware that no construction shall begin necessary and has indicated approval to say the city of Vergas has 60 days to approve the city. Permits are saware that no construction shall begin necessary and has indicated approval to say the city of Vergas has 60 days to approve the city. Permits are saware that no construction shall begin necessary and has indicated approval to say the city of Vergas has 60 days to approve the city. Permits are saware that no construction shall begin necessary and has indicated approval to say the city of Vergas has 60 days to approve the city. Permits are saware that no construction shall begin necessary and has indicated approval to say the city of Vergas has 60 days to approve the city. Permits are say the city of Vergas has 60 days to approve the city. Permits are say the city of Vergas has 60 days to approve the city of Vergas has 60 days to approve the city.	Tar Bre	SITE PLAN DESIGN clude the following. be best of my knowledge and belief. Please the plans and revisions the site plan if Cicial Date begins when all documents have been the state of the plans and the plans are the p
By signing this application, your property. CONSTRUCT Provided Construction I do hereby say that the facts stated by aware that no construction shall begin necessary and has indicated approval to signature of Applicant City of Vergas has 60 days to approximate to the city. Permits are ************ Submitted to the city. Permits are ***************** ******************	Tar Bre	SITE PLAN DESIGN clude the following. be best of my knowledge and belief the plans and revisions the site plans and revisions the site plans and service and belief the plans and revisions the site plans are revisions the site plans and revisions the site plans are revisions to the site plans are revisions to

No. 2025-034

Owner: Tom and Judy Wollin Fee Paid \$60.00

General Contractor: Refine Homes LLC Applicant: Tom and Judy Wollin

City of Vergas

Construction Permit

View Dr., Vergas, MN in the application therefore duly filed in this office, which application is hereby made a part hereof, PERMISSION IS IN CONSIDERATION OF The statements and representations made by Tom and Judy Wollin Applicant, in regards to address 102 Park HEREBY GRANTED TO said Refine Homes LLC as contractor to replace 13 windows

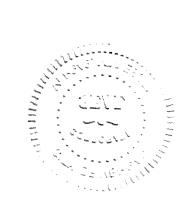
Plat or addition 82000990180000 which tract is of the size and area specified in said application.

This permit is granted upon the express conditions that said owner or the person to whom it is granted, and his contractors, agents, workmen and employees, shall comply in all respects with the ordinances of the City of Vergas; that it does not cover the use of public property, such as streets, sidewalks, alleys, etc., for which special permits must be secured; and that it does not cover the following;

for which special permits must be secured. (Electrical work, plumbing, heating, plastering, ect. if such there be) Given under the hand of the Mayor of said City of Vergas and its corporate seal and attested by its Clerk this 28th day of July, 2025

Permit Expires in one year

Receipt of Construction Permit from the City of Vergas does not relieve the applicant of any Local, County or State permits.



218-302-5996 Ext. 1 or stopping by the city office at 131 Main Street Vergas MN.
Construction Permit Application To the Vergas Planning Commission of the City of Vergas in the County of Otter Tail, State of
Minnesota: Application is hereby made by the undersigned for a Construction Permit as provided by City
Ordinance as adopted by the City of Vergas.
 GOPHER STATE ONE CALL MUST BE NOTIFIED 48 HOURS PRIOR TO ANY
DIGGING, CALL 1-800-252-1166 AS REQUIRED BY MINNESOTA STATE LAW.
 Before the construction permit will be reviewed the following must be completed. NA
☐ ☐ Identify and describe the work to be covered by the permit for which application is
being made.
☐ ☐ Sketch of the proposed project (Site Plan) including current and proposed
structures.
☐ Note the lot size and dimensions and location of proposed project.
☐ ☐ Blueprint or Design Drawings must be submitted for any new construction, addition or remodel.
☐ ☐ All Property Lines staked
☐ ☐ Proposed building site staked.
☐ ☐ If along lakeshore —
Ordinary High-Water Level (OHWL) staked.
 Current picture of lakeshore must be provided. Copy of DNR permit for work in public waters.
☐ Wetland Conservation Act Review area marked.
 All Electrical work MUST have an electrical permit. That must be obtained separately from a MN
 All Electrical work MUST have an electrical permit. That must be obtained separately from a MN State Contract Electrical Inspector (218)342-3345 or (218)849-6059.
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State Contract Electrical Inspector (218)342-3345 or (218)849-6059. Property Description:
State Contract Electrical Inspector (218)342-3345 or (218)849-6059. Property Description:
State Contract Electrical Inspector (218)342-3345 or (218)849-6059. Property Description: Lot,Block,Addition Property: Widthfeet, Lengthfeet Must supply City with a \$1,000 deposit for tar break up. City will reimburse \$1,000 when project complete and
State Contract Electrical Inspector (218)342-3345 or (218)849-6059. Property Description: Lot,Block,Addition Property: Widthfeet, Lengthfeet Must supply City with a \$1,000 deposit for tar break up. City will reimburse \$1,000 when project complete and street is approved by Utilities Superintendent.
State Contract Electrical Inspector (218)342-3345 or (218)849-6059. Property Description: Lot, Block, Addition Property: Width feet, Length feet Must supply City with a \$1,000 deposit for tar break up. City will reimburse \$1,000 when project complete and street is approved by Utilities Superintendent. PLEASE NOTE: WITH ANY NEWLY CONSTRUCTED HOME, THERE ARE FEES FOR START UP OF UTILITIES. WATER HOOK-UP ASSESSMENT IS \$750.00. SEWER IS \$750.00.
State Contract Electrical Inspector (218)342-3345 or (218)849-6059. Property Description: Lot, Block, Addition Property: Width feet, Length feet Must supply City with a \$1,000 deposit for tar break up. City will reimburse \$1,000 when project complete and street is approved by Utilities Superintendent. PLEASE NOTE: WITH ANY NEWLY CONSTRUCTED HOME, THERE ARE FEES FOR START UP OF UTILITIES. WATER HOOK-UP ASSESSMENT IS \$750.00, SEWER IS \$750.00. Name of Applicant: Tom + Judy Wollin JoyDe; ke-Refine Homes
State Contract Electrical Inspector (218)342-3345 or (218)849-6059. Property Description: Lot, Block, Addition Property: Width feet, Length feet Must supply City with a \$1,000 deposit for tar break up. City will reimburse \$1,000 when project complete and street is approved by Utilities Superintendent. PLEASE NOTE: WITH ANY NEWLY CONSTRUCTED HOME, THERE ARE FEES FOR START UP OF UTILITIES. WATER HOOK-UP ASSESSMENT IS \$750.00. SEWER IS \$750.00.
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State Contract Electrical Inspector (218)342-3345 or (218)849-6059. Property Description: Lot, Block, Addition Property: Width feet, Length feet Must supply City with a \$1,000 deposit for tar break up. City will reimburse \$1,000 when project complete and street is approved by Utilities Superintendent. PLEASE NOTE: WITH ANY NEWLY CONSTRUCTED HOME, THERE ARE FEES FOR START UP OF UTILITIES. WATER HOOK-UP ASSESSMENT IS \$750.00, SEWER IS \$750.00. Name of Applicant: Tom + Judy Wollin JoyDe; ke-Reime Homes Address of Construction Project: 102 Park View Dr. Mailing Address: 100 S. Railway Are Phone: 218 MW 342 4201
State Contract Electrical Inspector (218)342-3345 or (218)849-6059. Property Description: Lot, Block, Addition
State Contract Electrical Inspector (218)342-3345 or (218)849-6059. Property Description: Lot
State Contract Electrical Inspector (218)342-3345 or (218)849-6059. Property Description: Lot, Block, Addition
State Contract Electrical Inspector (218)342-3345 or (218)849-6059. Property Description: Lot
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State Contract Electrical Inspector (218)342-3345 or (218)849-6059. Property Description: Lot, Block, Addition
State Contract Electrical Inspector (218)342-3345 or (218)849-6059. Property Description: Lot,Block,Addition_ Property: Width feet, Length feet Must supply City with a \$1,000 deposit for tar break up. City will reimburse \$1,000 when project complete and street is approved by Utilities Superintendent. PLEASE NOTE: WITH ANY NEWLY CONSTRUCTED HOME, THERE ARE FEES FOR START UP OF UTILITIES. WATER HOOK-UP ASSESSMENT IS \$750.00. SEWER IS \$750.00. Name of Applicant: Tom + Judy Wollin Joy De, Ike - Refine Homes Address of Construction Project: 102 Park Vilus Dc. Mailing Address: 100 S. Railway Are Phone: 218 Abba 342 4201 1. Permit to (CIRCLE ONE) Addition Alter Build Demolish Install Move Remodel Repair Description of work to be done: Ceplace 13 windows Will any of the following be included in your project: Driveway Culvert Tar break-up Grading on parcel

3. <u>VALUATION</u> (not just your con Building Contractor:	st) of work being completed:	s 20,000,00	
Name: Stephen Erb	License Number: 13 (8	09130 Phone: 218 841	098
Revine Homes Plumber: (must have MN License)			
Name:	License Number:	Phone:	
Electrician: Name:	License Number:	Phone:	
exhibits submitted herewith is in all res further, if this permit is granted, said co	spects true and accurate to the onstruction will comply with per of Vergas. I am aware that no	plans and specifications herewith submit construction shall begin until the Zoning of	ited fficial
I am the (CIRCLE ONE) OWN	IER LESSEE PUR	CHASER AGENT	
	e year if project is not com	DATE: 7-25-25 plete, please reapply for permit. nd representatives permission to inspe	ect
Provided on	separate sheet must in the site application are true to til the Zoning official has approv	the best of my knowledge and belief. Please	e be
Signature of Applicant	Date Zoning C	Official Date	
submitted to the city. Permits are val	id for one year.	begins when all documents have beer ***********************************	1
\$Water Hook-up	\$Sewer	Hook-up	
\$_\ldot_00 Permit Fee	\$ Tar E	reak Up Deposit	
\$Total Fees			
Receipt # \\oldsymbol{100326} Date Paid	7/28 ,2025		
Signature: Lulie / au	Date:	, 20	Angle-Services
(Permitting Auth	nority)	8,2025	

Minnkota Windows 2324 Main Avenue West West Fargo ND 58078

Tel: (701) 282-7025, 800-318-9442 Fax: (701) 282-7435, 866-282-7435 Email: sales@minnkotawindows.com Web: www.minnkotawindows.com

SUMMERS CONSTRUCTION & DESIGN

PO BOX 155

VERGAS

MN 56587

(P) 218-841-0988

(F)

SHIP TO:

SUMMERS CONSTRUCTION & DESIGN

100 S RAILWAY AVE

VERGAS

MN 56587

Order Notes:

Status:

None

DEALER QUOTATION

Quote #:

201407

Customer PO:

for Minnkota Windows

Quote Date:

5/28/2025

Quote Name: Wollin

SUMMERS CONSTRUCTION	ALL UNITS VIEWED FROM EXTERIOR	idole i	Marrie, WOI	HII
1 Item / Ref.	Details	Qty	Each	Total
Garage, Primary Bedroom 1	N2XOWIN Garage, Primary Bedroom 1	2		
2 Item / Ref.	Details	Qty	Each	Total
Laundry, Primary Bathroom 2		2		
25 7 7 8 1 1 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	N2XOWIN Laundry, Primary Bathroom 2			

Printed by: Joy

joyd@summersconstructiondesign.com Printed: 7/25/2025 6:48:15 PM Page 1 of 4

Status:

Customer PO:

Printed by: Joy

None

DEALER QUOTATION

for Minnkota Windows

Quote #:

201407 Quote Date: 5/28/2025

Quote Name: Wollin

SUMMERS CONSTRUCTION

ALL UNITS VIEWED FROM EXTERIOR

3 Item / Ref.	Details	Qty	Each	Total
Primary Bathroom 1	N2XOWIN Primary Bathroom 1 Details	1 Qty	Each	Total
Primary Bedroom 2		1		
52 17 19 BM - 52 177	N2XOWIN Primary Bedroom 2			
5 Item / Ref.	Details	Qty	Each	Total
Guest Bathroom	N2XOWIN Guest Bathroom	1		

joyd@summersconstructiondesign.com Printed: 7/25/2025 6:48:15 PM Page 2 of 4

Status:

None

Customer PO:

DEALER QUOTATION

for Minnkota Windows

Quote #:

201407

Quote Date: 5/28/2025 Quote Name: Wollin

SUMMERS CONSTRUCTION

ALL UNITS VIEWED FROM EXTERIOR

6 Item / Ref.	ALL UNITS VIEWED FROM EXTERIOR Details	Qtv	Each	Total
Guest Bedroom 1	N2XOWIN Guest Bedroom 1	Qty 1	Each	Total
7 Item / Ref.	Details	Qty	Each	Total
Guest Bedroom 2	N2XOWIN Guest Bedroom 2	1		
8 Item / Ref.	Details	Qty	Each	Total
Office 1	N2XOWIN Office 1	1		

Printed by: Joy

Status:

Customer PO:

None

DEALER QUOTATION

for Minnkota Windows

Quote #:

201407 5/28/2025

Quote Date: 5/28/20 Quote Name: Wollin

SUMMERS CONSTRUCTION

ALL UNITS VIEWED FROM EXTERIOR

9 Item / Ref.	Details	Qty	Each	Total
Office 2	N2X0WIN Office 2	1		
10 Item / Ref.	Details	Qty	Each	Total
Basement 1 and 2	N2XOWIN Basement 1 and 2	2		

Terms: Net 30 Days

Printed by: Joy

Applicable Sales Tax applies where possession of goods takes place.

Subtotal	
Sales Tax	
Total	

Delivery Charges may apply

- PLEASE READ CAREFULLY -

Please read carefully the details included with each line item and return to us via fax or mail with an authorized signature. Upon receipt by Minnkota Windows this order is valid and Minnkota Windows is not responsible for any errors or omissions. Thank you for your order which is accepted as listed above.

Signature:	· Dat	e:
0.5	 7.	

joyd@summersconstructiondesign.com Printed: 7/25/2025 6:48:15 PM Page 4 of 4

Owner: Key Stone Stor and Rentals LLC

Applicant: Kyle Theisen and Vanessa Perry General Contractor: Kyle Theisen and Vanessa Perry

City of Vergas

Construction Permit

235 E Frazee Ave., Vergas, MN in the application therefore duly filed in this office, which application is hereby made a part hereof, IN CONSIDERATION OF The statements and representations made by Kyle Theisen and Vanessa Perry Applicant, in regards to address PERMISSION IS HEREBY GRANTED TO said Kyle Theisen and Vanessa Perry as contractor to install vinyl signs on outside of the

Plat or addition 82000500012002 which tract is of the size and area specified in said application.

property, such as streets, sidewalks, alleys, etc., for which special permits must be secured; and that it does not cover the following; workmen and employees, shall comply in all respects with the ordinances of the City of Vergas; that it does not cover the use of public This permit is granted upon the express conditions that said owner or the person to whom it is granted, and his contractors, agents, for which special permits must be secured.

(Electrical work, plumbing, heating, plastering, ect. if such there be)

Given under the hand of the Mayor of said City of Vergas and its corporate seal and attested by its Clerk this 28th day of July, 2025

Attest:/

erk (amn

Permit Expires in one year

Acting Mayor

Receipt of Construction Permit from the City of Vergas does not relieve the applicant of any Local, County or State permits.

WHITTEN.

90

	Construction Permit Application
Γα th	e Vergas Planning Commission of the City of Vergas in the County of Otter Tail, State of
	esota: Application is hereby made by the undersigned for a Construction Permit as provided by City
	nance as adopted by the City of Vergas.
	GOPHER STATE ONE CALL MUST BE NOTIFIED 48 HOURS PRIOR TO ANY
	DIGGING, CALL 1-800-252-1166 AS REQUIRED BY MINNESOTA STATE LAW.
•	Before the construction permit will be reviewed the following must be completed.
	NA J. Identify and describe the weather he covered by the name it for which any liesting is
	☐ ☐ Identify and describe the work to be covered by the permit for which application is
	being made.
	Sketch of the proposed project (Site Plan) including current and proposed structures.
	Note the lot size and dimensions and location of proposed project.
	☐ ☐ Blueprint or Design Drawings must be submitted for any new construction,
	addition or remodel.
	☐ All Property Lines staked ☐ Proposed building site staked.
	☐ If along lakeshore—
	☐ Ordinary High-Water Level (OHWL) staked.
	☐ Current picture of lakeshore must be provided.
	☐ Copy of DNR permit for work in public waters.
_	Wetland Conservation Act Review area marked.
	Wetland Conservation Act Review area marked. All Electrical work MUST have an electrical permit. That must be obtained separately from a MN tate Contract Electrical Inspector (218)342-3345 or (218)849-6059. Extry Description:
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L P ust eet EAS	All Electrical work MUST have an electrical permit. That must be obtained separately from a MN tate Contract Electrical Inspector (218)342-3345 or (218)849-6059. erty Description: ot
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L P ust reet EAS DOK	All Electrical work MUST have an electrical permit. That must be obtained separately from a MN tate Contract Electrical Inspector (218)342-3345 or (218)849-6059. orty Description: ot, Block, Addition roperty: Width feet, Length feet supply City with a \$1,000 deposit for tar break up. City will reimburse \$1,000 when project complete and is approved by Utilities Superintendent. SE NOTE: WITH ANY NEWLY CONSTRUCTED HOME. THERE ARE FEES FOR START UP OF UTILITIES. WATER-UP ASSESSMENT IS \$750.00, SEWER IS \$750.00. of Applicant: Kyle The Sen
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L P lust reet LEAS OOK ame	All Electrical work MUST have an electrical permit. That must be obtained separately from a MN tate Contract Electrical Inspector (218)342-3345 or (218)849-6059. Serty Description: ot

3. VALUATIO	<u>ON</u> (not just your cost) (of work being com	pleted: \$ 100	
Building Contr				
Name:		License Number:_		Phone:
Plumber: (mus	t have MN License)			
Name:		License Number:_		Phone:
Electrician:				
Name:		_License Number:		Phone:
exhibits submitted further, if this pern and applicable requ has approved the pla	herewith is in all respect nit is granted, said const uirements of the City of ms and revisions the site pl	ets true and accurate ruction will comply Vergas. I am aware an if necessary and h	e to the best of my kn with plans and spec that no construction s as indicated approval t	_
I am the (CI	RCLE ONE) OWNER	LESSEE	PURCHASER	AGENT
P	URE: // ermit expires in one yes application, you are g	ear if project is no	DATE: 7-3 of complete, please yees and representa	
I do hereby say that aware that no constr	CONSTRUCTIO Provided on seg the facts stated by me in the ruction shall begin until the dicated approval to begin.	parate sheet m	rust include the	e following. knowledge and belief. Please be
Signature of App	licant Dat	te Zo	ning Official	Date
submitted to the c	ity. Permits are valid for	or one year.	*******	all documents have been
\$v	Water Hook-up	\$	_Sewer Hook-up	
<u>\$30 - 1</u>	Permit Fee	\$	_ Tar Break Up Depos	it
s 30-	Total Fees			
Receipt # \\d	0327 Date Paid 7	128 ,20, 25		
Signature:	(Permitting Authority by Planning Commission of		e:, 20 7 28, 202	
		,	/	

Form approved by City of Vergas Council 09/12/2017 Updated 5/10/2022; 8/14/2024 Planning Commission Updated 8/26/2024

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EST. 2025

COMING SOON | UNDER RENOVATION

No. 2025-028

Fee Paid \$30.00 Owner: Franklin Fence Co. Inc Applicant: Franklin Fence Co. Inc General Contractor: Franklin Fence Co. Inc

City of Vergas

Construction Permit

S. Vergas, MN in the application therefore duly filed in this office, which application is hereby made a part hereof, PERMISSION IS HEREBY GRANTED TO said Franklin Fence Co. Inc as contractor to Install 30' X 100' area of tar on the hill going up from the street to the IN CONSIDERATION OF The statements and representations made by Franklin Fence Co. Inc Applicant, in regards to address 109 1st Ave crest of the hill., as described.

Plat or addition 82000990086000 which tract is of the size and area specified in said application.

This permit is granted upon the express conditions that said owner or the person to whom it is granted, and his contractors, agents, workmen and employees, shall comply in all respects with the ordinances of the City of Vergas; that it does not cover the use of public property, such as streets, sidewalks, alleys, etc., for which special permits must be secured; and that it does not cover the following;

for which special permits must be secured. (Electrical work, plumbing, heating, plastering, ect. if such there be)

Given under the hand of the Mayor of said City of Vergas and its corporate seal and attested by its Clerk this 2nd day of July 2025

Attest:

Clerk

Mayor

Permit Expires in one year

Receipt of Construction Permit from the City of Vergas does not relieve the applicant of any Local, County or State permits.

Permit Number: 2025-028 Date Received: 7/3/35 Parcel Number: 8200990086000
Any questions regarding construction permit please contact City Clerk-Treasurer by calling 218-302-5996 Ext. 1 or stopping by the city office at 131 Main Street Vergas MN.
Construction Permit Application To the Vergas Planning Commission of the City of Vergas in the County of Otter Tail, State of Minnesota: Application is hereby made by the undersigned for a Construction Permit as provided by City Ordinance as adopted by the City of Vergas. • GOPHER STATE ONE CALL MUST BE NOTIFIED 48 HOURS PRIOR TO ANY DIGGING, CALL 1-800-252-1166 AS REQUIRED BY MINNESOTA STATE LAW. • Before the construction permit will be reviewed the following must be completed.
NA
☐ ☐ Identify and describe the work to be covered by the permit for which application is being made.
☐ ☐ Sketch of the proposed project (Site Plan) including current and proposed structures.
☐ Note the lot size and dimensions and location of proposed project. ☐ ☐ Blueprint or Design Drawings must be submitted for any new construction,
addition or remodel.
☐ ☐ All Property Lines staked ☐ ☐ Proposed building site staked.
☐ ☐ If along lakeshore —
☐ Ordinary High-Water Level (OHWL) staked.
☐ Current picture of lakeshore must be provided.
☐ Copy of DNR permit for work in public waters.
☐ Wetland Conservation Act Review area marked.
• All Electrical work MUST have an electrical permit. That must be obtained separately from a MN State Contract Electrical Inspector (218)342-3345 or (218)849-6059.
Property Description:
Lot,Block,Addition
Property: Widthfeet, Lengthfeet
Must supply City with a \$1,000 deposit for tar break up. City will reimburse \$1,000 when project complete and street is approved by Utilities Superintendent. PLEASE NOTE: WITH ANY NEWLY CONSTRUCTED HOME, THERE ARE FEES FOR START UP OF UTILITIES. WATER HOOK-UP ASSESSMENT IS \$750.00, SEWER IS \$750.00.
Name of Applicant: Franklin Fence (O. Inc
Address of Construction Project: 109 12 Avc Sout
Mailing Address: Ro. Roy GC Wages. And Phone: 26.342-2055
1. Permit to (CIRCLE ONE)
Addition Alter Build Demolish Install Move Remodel Repair
Description of work to be done: Tar Hill going up From Street To
Will any of the following be included in your project:
Driveway Culvert Tar break-up Grading on parcel
2. Proposed use of building: (CIRCLE ONE) Residential Commercial
Form approved by City of Vergas Council 09/12/2017 Updated 5/10/2022; 8/14/2024

3. <u>VALUATION</u> (not just your <u>Building Contractor</u> :	cost) of work being completed: \$	5000,
Name:	License Number:	Phone:
Plumber: (must have MN Licen	se)	
Name:	License Number:	Phone:
Electrician:		
Name:	License Number:	Phone:
exhibits submitted herewith is in all further, if this permit is granted, said and applicable requirements of the	City of Vergas. I am aware that no cone site plan if necessary and has indicated	at of my knowledge and belief, and as and specifications herewith submitted struction shall begin until the Zoning officia
4. APPLICANT'S SIGNATURE: Permit expires in	DA' one year if project is not complet	TE: 430/25 Te, please reapply for permit.
your property.	and the first state of the stat	representatives permission to inspect
	CTION APPLICATION S on separate sheet must inc	
	until the Zoning official has approved the	best of my knowledge and belief. Please be ne plans and revisions the site plan if
Signature of Applicant	Date Zoning Offic	cial Date
submitted to the city. Permits are		
\$Water Hook-up	\$Sewer Hoo	ok-up
\$_30 - Permit Fee	\$ Tar Break	Up Deposit
\$_30Total Fees	,	
Receipt # 166290 Date F	aid 7/2 ,20,25	
Signature:	Date:	, 20_
(Permitting A Date Approved by Planning Comn	uthority) nission or Clerk-Treasurer:	

Fee Paid \$30.00

Owner: Bruce Schlauderaff
Applicant: Bruce Schlauderaff

General Contractor: Bruce Schlauderaff

No. 2025-026

City of Vergas

Construction Permit

GRANTED TO said Bruce Schlauderaff as contractor to 8' X 10' plastic shed with metal frame being moved into yard, as described Vergas, MN in the application therefore duly filed in this office, which application is hereby made a part hereof, PERMISSION IS HEREBY IN CONSIDERATION OF The statements and representations made by Bruce Schlauderaff Applicant, in regards to address 301 S Unit Dr.,

Plat or addition 82000990134000 which tract is of the size and area specified in said application.

property, such as streets, sidewalks, alleys, etc., for which special permits must be secured; and that it does not cover the following; workmen and employees, shall comply in all respects with the ordinances of the City of Vergas; that it does not cover the use of public This permit is granted upon the express conditions that said owner or the person to whom it is granted, and his contractors, agents for which special permits must be secured.

(Electrical work, plumbing, heating, plastering, ect. if such there be)

Attest

Given under the hand of the Mayor of said City of Vergas and its corporate seal and attested by its Clerk this 28th day of July 2025

Clerk	
⊢ ⊌1	
Mayor	

Permit Expires in one year

Receipt of Construction Permit from the City of Vergas does not relieve the applicant of any Local, County or State permits.

Permit Number: 2025-026 Date Received: 6/20/25 Parcel Number: 82660990134000 Any questions regarding construction permit please contact City Clerk-Treasurer by calling 218-302-5996 Ext. 1 or stopping by the city office at 131 Main Street Vergas MN. **Construction Permit Application** To the Vergas Planning Commission of the City of Vergas in the County of Otter Tail, State of Minnesota: Application is hereby made by the undersigned for a Construction Permit as provided by City Ordinance as adopted by the City of Vergas. GOPHER STATE ONE CALL MUST BE NOTIFIED 48 HOURS PRIOR TO ANY DIGGING, CALL 1-800-252-1166 AS REQUIRED BY MINNESOTA STATE LAW. Before the construction permit will be reviewed the following must be completed. NA Identify and describe the work to be covered by the permit for which application is being made. Sketch of the proposed project (Site Plan) including current and proposed □ Note the lot size and dimensions and location of proposed project. Blueprint or Design Drawings must be submitted for any new construction, addition or remodel. All Property Lines staked Proposed building site staked. ☐ If along lakeshore — Ordinary High-Water Level (OHWL) staked. Current picture of lakeshore must be provided. Copy of DNR permit for work in public waters. Wetland Conservation Act Review area marked. All Electrical work MUST have an electrical permit. That must be obtained separately from a MN State Contract Electrical Inspector (218)342-3345 or (218)849-6059. Property Description: _, Addition Property: Width feet, Length Must supply City with a \$1,000 deposit for tar break up. City will reimburse \$1,000 when project complete and street is approved by Utilities Superintendent. PLEASE NOTE: WITH ANY NEWLY CONSTRUCTED HOME, THERE ARE FEES FOR START UP OF UTILITIES. WATER HOOK-UP ASSESSMENT IS \$750.00, SEWER IS \$750.00. Name of Applicant: Bruce Schlau deraff Address of Construction Project: 36 UNIT AUD Mailing Address: Sa me 1. Permit to (CIRCLE ONE) Addition Build Demolish Will any of the following be included in your project: Driveway Culvert Tar break-up Grading on parcel Proposed use of building: (CIRCLE ONE) 2. Residential Commercial

> Form approved by City of Vergas Council 09/12/2017 Updated 5/10/2022; 8/14/2024 Planning Commission Updated 8/26/2024

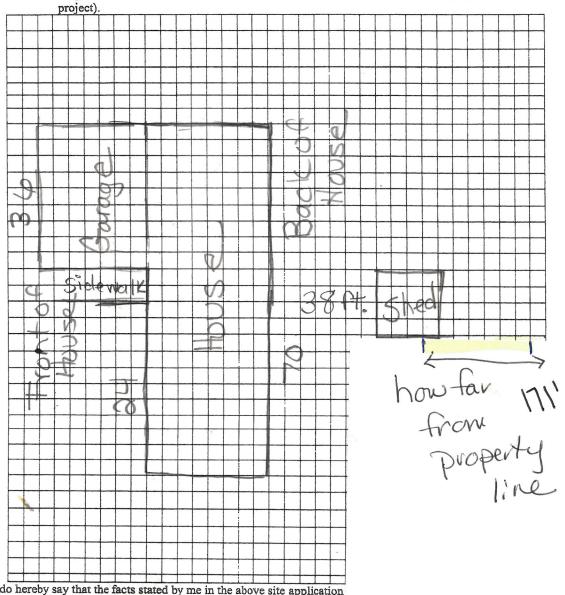
A No. of the state	r cost) of work being completed:	000,/	
Building Contractor:	r cost) of work being complete		
Name:	License Number:	Pho	one:
Plumber: (must have MN Lice			
	License Number:	Pho	one:
Electrician:			
	License Number:	Pho	one:
	I am the applicant herein and that		
d applicable requirements of the	aid construction will comply with proceedings of Vergas. I am aware that not the site plan if necessary and has indicated by the site plan if necessary and has indicated by the site plan if necessary and has indicated by the site plan if necessary and has indicated by the site plan if necessary and has indicated by the site plan in the site pla	ated approval to beg	n.
Tam the (Cheche Orde)			5-2025
Provided	ICTION APPLICATION on separate sheet must if you me in the site application are true to thin until the Zoning official has approved to begin.	the best of my know	lowing. ledge and belief. Please be
signature of Applicant	Date Zoning C	Official	Date
submitted to the city. Permits at	**************************************	*******	
\$ 30 — Permit Fee \$ 30 — Total Fees	\$ Tar	Break Up Deposit	
VILLOGE	_		
Receipt # \\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	te Paid_630125_20	an Ç	
Receipt # \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \		, 20	

CONSTRUCTION APPLICATION SITE PLAN DESIGN

1. Please identify and describe the work to be covered by the permit for which application is being made on the line provided below:

Shed being moved on

2. Please sketch the proposed project on the graph below. Describe the land on which the Proposed work is to be done (note the lot size and dimensions and locations of proposed



I do hereby say that the facts stated by me in the above site application and belief. Please be aware that no construction shall begin until the Z and revisions the site plan if necessary, and has indicated approval to b

Signature of Applicant Date Zonii

Page 46 of 67

General Contractor: Robert Hager Applicant: Robert Hager

No. 2025-025

City of Vergas

Construction Permit

GRANTED TO said Robert Hager as contractor to Add a 7' X 9' lean on to existing 10 'X 12' shed, as described. IN CONSIDERATION OF The statements and representations made by Robert Hager Applicant, in regards to address 88 Park View Dr., Vergas, MN in the application therefore duly filed in this office, which application is hereby made a part hereof, PERMISSION IS HEREBY

Plat or addition 82000990224000 which tract is of the size and area specified in said application.

property, such as streets, sidewalks, alleys, etc., for which special permits must be secured; and that it does not cover the following; workmen and employees, shall comply in all respects with the ordinances of the City of Vergas; that it does not cover the use of public This permit is granted upon the express conditions that said owner or the person to whom it is granted, and his contractors, agents, for which special permits must be secured.

(Electrical work, plumbing, heating, plastering, ect. if such there be)

Given under the hand of the Mayor of said City of Vergas and its corporate seal and attested by its Clerk this 28th day of July 2025 Attest

Permit Expires in one year

Mayor

Clerk

Receipt of Construction Permit from the City of Vergas does not relieve the applicant of any Local, County or State permits.

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47 of 67 Page

Page 48 of 67

Construction Permit Application

To the Vergas Planning Commission of the City of Vergas in the County of Otter Tail, State of Minnesota: Application is hereby made by the undersigned for a Construction Permit as provided by City Ordinance as adopted by the City of Vergas.

• GOPHER STATE ONE CALL MUST BE NOTIFIED 48 HOURS PRIOR TO ANY

DIGGING CALL 1 900 252 1166 AS DECLIDED DY AIRDINGOUS GRATER AND
DIGGING, CALL 1-800-252-1166 AS REQUIRED BY MINNESOTA STATE LAW.
Before the construction permit will be reviewed the following must be completed. NA
NA I Identify and describe the work to be covered by the nermit for which application is
= 2 realist and deposited the work to be covered by the permit for winon approached is
being made.
Sketch of the proposed project (Site Plan) including current and proposed structures.
☐ Note the lot size and dimensions and location of proposed project.
☐ ☐ Blueprint or Design Drawings must be submitted for any new construction,
addition or remodel.
☐ ☐ All Property Lines staked
☐ ☐ Proposed building site staked.
☐ If along lakeshore —
Ordinary High-Water Level (OHWL) staked.
☐ Current picture of lakeshore must be provided.
☐ Copy of DNR permit for work in public waters.
☐ Wetland Conservation Act Review area marked.
 All Electrical work MUST have an electrical permit. That must be obtained separately from a MN
State Contract Electrical Inspector (218)342-3345 or (218)849-6059.
Property Description: None A
Lot,Block,Addition
Property: Width feet, Length feet
Must supply City with a \$1,000 deposit for tar break up. City will reimburse \$1,000 when project complete and
street is approved by Utilities Superintendent.
PLEASE NOTE; WITH ANY NEWLY CONSTRUCTED HOME, THERE ARE FEES FOR START UP OF UTILITIES. WATER HOOK-UP ASSESSMENT IS \$750.00, SEWER IS \$750.00.
01 + = 11
Name of Applicant: Kobert J Hager
Address of Construction Project: 88 Park View Dr., Varges MM 56587
Mailing Address: Samp Phone: 218 - 841 - 4399
1. Permit to (CIRCLE ONE)
1177
A .
Description of work to be done: Add a 7 × 9 1 tean on to
existing 10' x 12' Shed
Will any of the following be included in your project:
Driveway Culvert Tar break-up Grading on parcel
Proposed use of building: (CIRCLE ONE) (Residential) Commercial

2.

3. <u>VALUATION</u> (not just your of <u>Building Contractor</u> :	cost) of work being completed:	\$ 1,500 -
Name: SelS	License Number:	Phone:
Plumber: (must have MN License	()	
Name:	License Number:	Phone:
Electrician:	t en	
Name:	License Number:	Phone;
exhibits submitted herewith is in all r further, if this permit is granted, said	espects true and accurate to the be construction will comply with pla ity of Vergas. I am aware that no co site plan if necessary and has indicate	ns and specifications herewith submitted nstruction shall begin until the Zoning offic
I am the (CIRCLE ONE) OW	NER (LESSEE) PURC	HASER AGENT
	one year if project is not comple	
By signing this application, you your property.	are giving City employees and	representatives permission to inspect
	TION APPLICATION S a separate sheet must inc	
do hereby say that the facts stated by movement that no construction shall begin undecessary and has indicated approval to be	ntil the Zoning official has approved	e best of my knowledge and belief. Please be the plans and revisions the site plan if
My Dagen 61	120/20	
Signature of Applicant	Date Zoning Off	icial Date
submitted to the city. Permits are va	ove or deny a permit. The date be alid for one year.	egins when all documents have been
	FOR OFFICE USE ONL	ρ'
\$ Water Hook-up	\$Sewer Ho	•
\$ 50 Permit Fee	\$ Tar Brea	ık Up Deposit
\$ 50 Total Fees	1100	
Receipt # \\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	d 6/50 ,2025	į
Signature:	Date:	, 20
(Permitting Au	thority)	20

Existing Shed Lean 61 Properly open End MHoga 6/30/25

Evite x 3 Maltegra 6/30/25 No. 2025-030

Owner: Noah Olds Fee Paid \$30.00

Applicant: Noah Olds

General Contractor: Noah Olds

City of Vergas

Construction Permit

Vergas, MN in the application therefore duly filed in this office, which application is hereby made a part hereof, PERMISSION IS HEREBY IN CONSIDERATION OF The statements and representations made by Noah Olds Applicant, in regards to address 101 E Linden St., GRANTED TO said Noah Olds as contractor to Build a double stall 23' x 22' garage.

Plat or addition 82000990076000 which tract is of the size and area specified in said application.

This permit is granted upon the express conditions that said owner or the person to whom it is granted, and his contractors, agents, workmen and employees, shall comply in all respects with the ordinances of the City of Vergas; that it does not cover the use of public property, such as streets, sidewalks, alleys, etc., for which special permits must be secured; and that it does not cover the following;

for which special permits must be secured. (Electrical work, plumbing, heating, plastering, ect. if such there be)

Given under the hand of the Mayor of said City of Vergas and its corporate seal and attested by its Clerk this 15th day of July, 2025

Attest:

Clerk

Acting Mayor

Permit Expires in one year

Receipt of Construction Permit from the City of Vergas does not relieve the applicant of any Local, County or State permits.

218- 302-5996 Ext. 1 or stopping by the city office at 131 Main Street Vergas MN. Construction Permit Application
To the Vergas Planning Commission of the City of Vergas in the County of Otter Tail, State of
Minnesota: Application is hereby made by the undersigned for a Construction Permit as provided by City
Ordinance as adopted by the City of Vergas.
• GOPHER STATE ONE CALL MUST BE NOTIFIED 48 HOURS PRIOR TO ANY
DIGGING, CALL 1-800-252-1166 AS REQUIRED BY MINNESOTA STATE LAW.
 Before the construction permit will be reviewed the following must be completed.
NA
☐ ☐ Identify and describe the work to be covered by the permit for which application is
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Sketch of the proposed project (Site Plan) including current and proposed structures.
☐ Note the lot size and dimensions and location of proposed project.
☐ ☐ Blueprint or Design Drawings must be submitted for any new construction,
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☐ ☐ All Property Lines staked
□ Proposed building site staked.□ If along lakeshore –
☐ Ordinary High-Water Level (OHWL) staked.
Current picture of lakeshore must be provided.
☐ Copy of DNR permit for work in public waters.
☐ Wetland Conservation Act Review area marked.
• All Electrical work MUST have an electrical permit. That must be obtained separately from a MN
State Contract Electrical Inspector (218)342-3345 or (218)849-6059. Property Description:
Topolity Description.
Lot, Block, Addition
Property: Width 50 feet, Length 40 feet
Property: Width 50 feet, Length 40 feet Must supply City with a \$1,000 deposit for tar break up. City will reimburse \$1,000 when project complete and
Property: Width 50 feet, Length 40 feet Must supply City with a \$1,000 deposit for tar break up. City will reimburse \$1,000 when project complete and street is approved by Utilities Superintendent. PLEASE NOTE: WITH ANY NEWLY CONSTRUCTED HOME. THERE ARE FEES FOR START UP OF UTILITIES. WATER
Property: Width 50 feet, Length 40 feet Must supply City with a \$1,000 deposit for tar break up. City will reimburse \$1,000 when project complete and street is approved by Utilities Superintendent.
Property: Width 50 feet, Length 40 feet Must supply City with a \$1,000 deposit for tar break up. City will reimburse \$1,000 when project complete and street is approved by Utilities Superintendent. PLEASE NOTE: WITH ANY NEWLY CONSTRUCTED HOME. THERE ARE FEES FOR START UP OF UTILITIES. WATER HOOK-UP ASSESSMENT IS \$750.00, SEWER IS \$750.00.
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Property: Width 50 feet, Length 40 feet Must supply City with a \$1,000 deposit for tar break up. City will reimburse \$1,000 when project complete and street is approved by Utilities Superintendent. PLEASE NOTE: WITH ANY NEWLY CONSTRUCTED HOME. THERE ARE FEES FOR START UP OF UTILITIES. WATER HOOK-UP ASSESSMENT IS \$750.00, SEWER IS \$750.00. Name of Applicant: Noah Olds Address of Construction Project: 101 E Linden St. Mailing Address: Po Box 25 Jegs MN 5 CS87 Phone: 218-849-7265 1. Permit to (CIRCLE ONE) Addition Alter Build Demolish Install Move Remodel Repair Description of work to be done: Build garage Alles Stall
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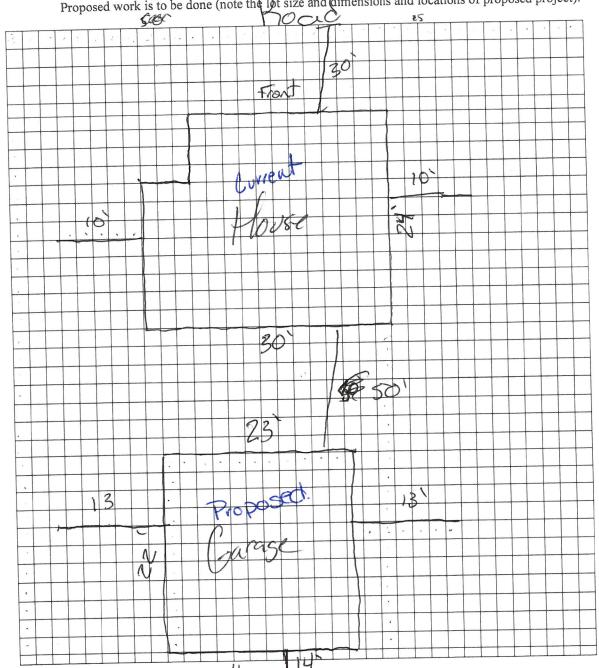
Name:	License Number:	Phone:
Plumber: (must have MN Li	cense)	
Name:	License Number:	Phone:
Electrician:		
Name:	License Number:	Phone:
thibits submitted herewith is in ther, if this permit is granted, and applicable requirements of	all respects true and accurate to the be said construction will comply with pl	ans and specifications herewith submitted on struction shall begin until the Zoning official
I am the (CIRCLE ONE)	OWNER LESSEE PURC	CHASER AGENT
The second of th	11	1-78-25
By signing this application your property.	s in one year if project is not comp n, you are giving City employees an	d representatives permission to inspect
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24 x 30 30' Back

CONSTRUCTION APPLICATION SITE PLAN DESIGN

Please identify and describe the work to be covered by the permit for which application is being made 1. on the line provided below: Garacyl

Please sketch the proposed project on the graph below. Describe the land on which the 2. Proposed work is to be done (note the lot size and dimensions and locations of proposed project).



I do hereby say that the facts stated by me in the above site application are true to the best of my knowledge and belief. Please be aware that no construction shall begin until the Zoning official has approved the plans and revisions the site plan if necessary and has indicated approval to begin.

Zoning Official Date Signature of Applicant Date

City of Vergas

No. 2025-032

Construction Permit

GRANTED TO said Rachel Nustad as contractor to move 5' x 12' chicken coop onto property IN CONSIDERATION OF The statements and representations made by Rachel Nustad Applicant, in regards to address 151 E. Linden St., Vergas, MN in the application therefore duly filed in this office, which application is hereby made a part hereof, PERMISSION IS HEREBY

Plat or addition 82000990073000 which tract is of the size and area specified in said application.

property, such as streets, sidewalks, alleys, etc., for which special permits must be secured; and that it does not cover the following; workmen and employees, shall comply in all respects with the ordinances of the City of Vergas; that it does not cover the use of public This permit is granted upon the express conditions that said owner or the person to whom it is granted, and his contractors, agents for which special permits must be secured

(Electrical work, plumbing, heating, plastering, ect. if such there be)

Given under the hand of the Mayor of said City of Vergas and its corporate seal and attested by its Clerk this 29th day of July, 2025

Attest:

Clerk

Acting Mayor

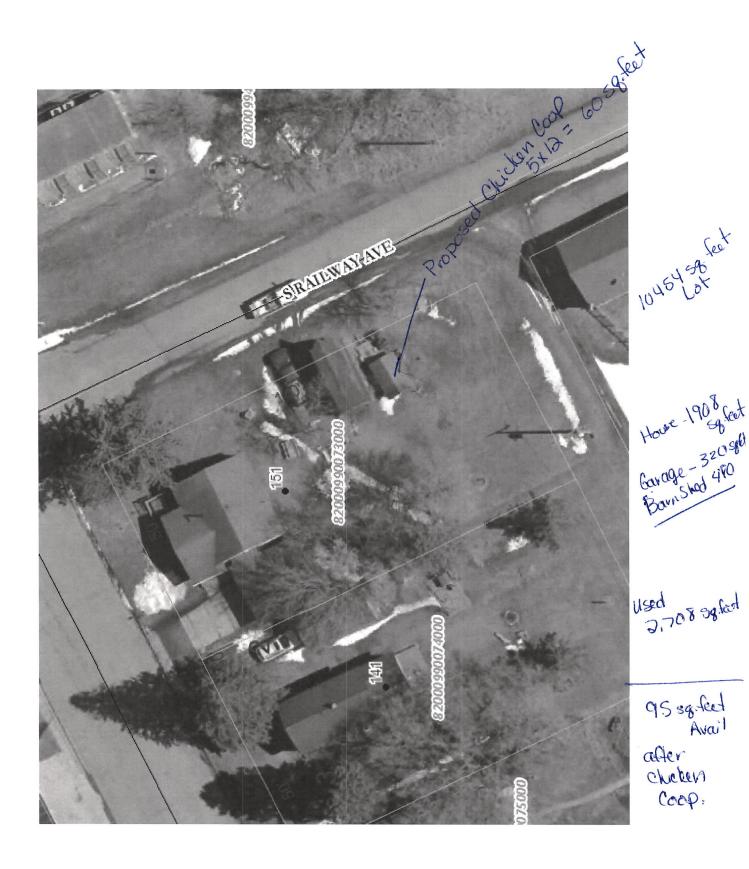
Permit Expires in one year

Receipt of Construction Permit from the City of Vergas does not relieve the applicant of any Local, County or State permits

Page 57 of 67

Permit Number: 2005-032 Date Received: 7/29/25 Parcel Number: 8200090073000 Any questions regarding construction permit please contact City Clerk-Treasurer by calling 218-302-5996 Ext. 1 or stopping by the city office at 131 Main Street Vergas MN.
Construction Permit Application To the Vergas Planning Commission of the City of Vergas in the County of Otter Tail, State of Minnesota: Application is hereby made by the undersigned for a Construction Permit as provided by City Ordinance as adopted by the City of Vergas. • GOPHER STATE ONE CALL MUST BE NOTIFIED 48 HOURS PRIOR TO ANY DIGGING, CALL 1-800-252-1166 AS REQUIRED BY MINNESOTA STATE LAW. • Before the construction permit will be reviewed the following must be completed. NA
 □ Identify and describe the work to be covered by the permit for which application is being made. □ Sketch of the proposed project (Site Plan) including current and proposed structures. □ Note the lot size and dimensions and location of proposed project. □ Blueprint or Design Drawings must be submitted for any new construction.
addition or remodel. All Property Lines staked Proposed building site staked. If along lakeshore — Ordinary High-Water Level (OHWL) staked. Current picture of lakeshore must be provided. Copy of DNR permit for work in public waters.
 Wetland Conservation Act Review area marked. All Electrical work MUST have an electrical permit. That must be obtained separately from a MN State Contract Electrical Inspector (218)342-3345 or (218)849-6059. Property Description:
Lot,Block, Addition
Name of Applicant: Vachel Nustad Address of Construction Project: 151 E. Linden St. Vevgas, MN S16887 Mailing Address:
1. Permit to (CIRCLE ONE) Addition Alter Build Demolish Install Move Remodel Repair Description of work to be done: Chicken Coop Deing Moved onto
Will any of the following be included in your project: Driveway Culvert Tar break-up Grading on parcel Commercial Form approved by City of Vergas Council 09/12/2017 Updated 5/10/2022; 8/14/2024 Planning Commission Updated 8/26/2024
Page 59 of 67

Name:	License Number:	Phone:
Plumber: (must have MN)	License)	
		Phone:
Electrician:		
,	License Number:	Phone:
exhibits submitted herewith is further, if this permit is grante and applicable requirements on as approved the plans and revision.	that I am the applicant herein and that the in all respects true and accurate to the bed, said construction will comply with plant of the City of Vergas. I am aware that no contons the site plan if necessary and has indicate	st of my knowledge and beneft, and and specifications herewith submitted astruction shall begin until the Zoning official dapproval to begin.
I am the (CIRCLE ON) 4. APPLICANT'S SIGNATURE: Permit evai	E) OWNER LESSEE PURCH DA res in one year if project is not complete	TE: 7/23/25
By signing this applicati your property.	on, you are giving City employees and	representatives permission to inspect
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Planning Commission 2025 July Planning Commission Meeting Government Services Center & Zoom Id 267-094-2170 password 56587 6:00 PM on Monday, August 4, 2025

6. Old Business

A. Nuisance Properties
1. Notice of Violation
B. City Ordinance Update

Files Attached

• DRAFT 2025 Sample of Nuisance Letter - Notification Requirement.pdf

Date
Name Address VERGAS MN 56587
RE: Parcel Number, Address
Dear Name,
NOTICE OF VIOLATION You are hereby notified that there exists upon the property identified above a nuisance. Either you or the occupant of the property has:
maintained or permitted a condition upon the property that unreasonably annoys, injures, or endangers the safety, health, morals, comfort, or repose of any considerable members of the public;
☐ Interfered with, obstructed, or rendered dangerous the passage of any public highway or right-of-way, or waters used by the public; and/or
☐ Has violated Sections 92.16 (Public Nuisances Affected Health), 92.17 (Public Nuisances Affected Morals and Decency, or 92.18 (Public Nuisances Affected Peace and Safety of the Code of Ordinances of the City of Vergas.
Specifically, the followings conditions exist or have been allowed to be maintained on your property: <u>Exact Violation and ordinance number Section 92.15</u>
You must abate the nuisance by Date. In order to abate the nuisance, you must complete the following:
What they have to do.
You must notify the Deputy Clerk or City Clerk that the nuisance has been abated. Failure to communicate with City staff may result in further letters and fines being sent to you.
If the nuisance is not abated by the date specified above, or notice to the city of abatement has not been given, an officer of employee of the City will report that fact to the City Planning Commission, and a certified letter (costing you \$30) will be delivered to your address. If not abated, the Council will take further action. That action may include public hearings (fee or \$400), enforcement proceedings, litigation, and the City hiring someone to abate the nuisance for you. If the City is forced to abate the nuisance on your behalf, you will be billed for all costs associated with abating the nuisance, including administrative costs. The City may also assess those costs against your property if not paid in full within 90 days. A City employee will be reporting their findings regarding your property at the Date Planning Commission meeting.
You are invited to attend the planning commission meeting on Monday, Date at 6:00 pm at the Vergas Government Services Center to discuss the nuisance found on your property. If you have any questions concerning this notice or you are not able to attend the planning commission meeting, please contact me at 218-302-5996 Ext. 1.
Very truly yours,
Julie Lammers City Clerk-Treasurer City of Vergas

Planning Commission 2025 July Planning Commission Meeting Government Services Center & Zoom Id 267-094-2170 password 56587 6:00 PM on Monday, August 4, 2025

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RV Permit

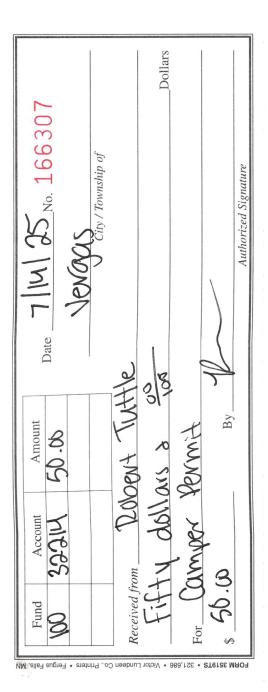
Files Attached

• Camper Permit.pdf

APPLICATION FOR RECREATIONAL CAMPING VEHICLE PERMIT

CITY OF VERGAS
COUNTY OF OTTER TAIL
131 E. MAIN STREET – PO BOX 32
VERGAS, MN 56587
(218) 302-5996

	APPLICATION FEE \$50.00
	RECEIPT NUMBER
	ACCEPTANCE DATE
PROPERTY OWNER 2000ert Tuttle MAILING ADDRESS 39878 298th St. Roseau LAKE NUMBER LAKE NAME SECTION 30 TOWNSHIP 137 RANGE 0 PARCEL # 82000990274000 E-911 LEGAL DISCRIPTION:	40
LEGAL DISCRIPTION:	
Sect-30 TWP-137 Dange-040 Keilly Snoves Third Addition Lot 3 BIKI	
SPECIFY YOUR REQUEST. PLEASE BE BRIEF AS THIS WILL BE USED FOR PUBLIC NOTIFICATION.	
I UNDERSTAND OTHER PERMITS MAY BE REQUIRED. IT IS MY RESPONSIBILITY TO CONTACT THE CITY OF VERGAS REGARDING THIS MATTER.	
	7/3/25
SIGNATURE OF PROPERTY OWNER	DATE



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