

**Street / Sidewalks/ Yard Waste Committee**  
**Streets/Sidewalks/Yard Waste**  
**Government Services Center & Zoom Id 267-094-2170 password 56587**  
**9:00 AM on Wednesday, October 2, 2024**

- 1. Call to Order**
- 2. Agenda Additions or Deletions**
- 3. Minutes**  
July 10, 2024
- 4. Extension of Glenn Street**
- 5. Alley/parking lot paving/drainage**
- 6. Budget- goal setting**  
A 5 Year Budget
- 7. Adjournment**

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**3. Minutes**

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July 10, 2024

**Files Attached**

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- 08.28.24 SSYW meeting minutes.pdf

**Street/Sidewalks/Yard Waste Committee Meeting Minutes**  
**Government Services Center**  
**August 28, 2024**

1.) A meeting of the Vergas Streets/Sidewalks/Yard Waste (SSYW) Committee was held on Wednesday, August 28, 2024 at 2:00 PM at the Vergas Government Services Center. Present was Bruce Albright and Paul Pinke, Vergas City Council; Julie Lammers, City Clerk; Mike DuFrane, Utility Superintendent; and Dwight Lindberg, Citizen. Attending via Zoom was Blaine Green, Widseth. Albright called the meeting to order at 2:07 PM.

2.) Agenda Additions/Deletions. Albright wanted to add Glenn Street (ST), West (W) Lake ST, **Approved.**

3.) Minutes for the 07/10/24 SSYW Committee meeting was presented. **Motion** by Pinke to approve, **seconded** by Albright, **approved.**

4.) Parking Lot Paving. The project preliminary hearing was held by the Council on 08/14/24. The next step would be to order preparation of the plans and specifications. It was suggested that maybe the Storm drain should be extended to Hanson's parking lot. Lammers will follow up with Hanson's and Paul Bruhn regarding their interest in the grading/paving project. There will be a final assessment hearing, after bids are opened. **Motion** by Pinke to recommend to the Council that they direct Widseth to prepare the plans and specifications. **Seconded** by Albright, **approved.**

5.) Yard Waste. We've had problems recently with fires at the wood disposal site. The Committee talked about adding cameras, and they felt until violators are fined, the infractions problem won't stop. Lindberg said the City of Perham hired retired people to man their site during limited open hours. The reason the current camera doesn't work is the fact that we have no wifi service at the site. Lammers said we've issued over 270 permits this year. Albright and DuFrane will investigate the deer camera idea. The Fire Department will charge us \$250 to put out the fire. The complainant plans to attend a future Council meeting to further discuss this subject.

6.) Ordinance Updates. Albright still needs to review Section 7. Lammers said she's been busy, and there are still some ordinances that need to be reviewed by the Council.

7.) Budgets. The SSYW Committee spent considerable time at their 07/10/24 meeting, going over this agenda item. We'll see what the Budget Committee does with our recommendations. DuFrane will get numbers about leasing or purchasing a skid steer loader. He felt it would have a number of applicable uses, including leveling of the sand down at the beach, The Committee recommended that he get numbers for our review.

8.) Glenn ST. The approach for Loren Menz has been installed, but the work has not been finished (black dirt/seeding). The quote for the work was about \$1,800. DuFrane and Green toured the site, and did a cleanup list, before the City can accept the road. Another site inspection is scheduled for Friday, September 6, 2024, at 9:00 AM. The contractor has started work on the cleanup list. DuFrane said "dust guard" was applied that portion of the ST currently in city limits. Albright thanked him. Lammers has checked on Township policies regarding the use of dust guard, and who pays for the application. The Townships all vary. We need to change our road policies, if we want the affected landowners to pay a portion of the costs.

9.) W Lake ST. Albright has chatted with Brad Syltie, Chair, Candor Township (TWP) about the "joint" use road. Syltie questioned how the TWP is involved? They have three (3) residents who live on the end of the road that are not within the city limits of Vergas. It's unsure what the future development along Little Long Lake might be? Another option might be to annex the homeowners into the City of Vergas. Lammers will talk with City Attorney,, Tom Winters, about the process.

DuFrane said there is a "sink hole" forming on W Lake ST that will need to be fixed.

9.) Next Meeting. A date for the next SSYW Committee meeting was not scheduled at this time. Committee members should check their schedules and get back to Lammers with possible meeting dates.

10.) Adjournment. Albright adjourned the meeting at 3:31 PM.

Respectfully prepared and submitted by;

Bruce E. Albright, City Council Member

Council Recommendations:

- authorize Widseth to prepared plans and specifications for all repaving and grading project.

Follow up Actions:

- Continue to work on budgets, and future road funding needs.
- Continue to work on City parking, Work on handicap parking spots.
- Continue to work on snow removal, sidewalk, and parking ordinances/policies to address concerns.
- Continue to work with the Community Club on possible lighting changes for Main ST.
- Research options for W Lake ST funding. R/W acquisition. Meet w/Candor Twp.
- Status of E Lake ST and N Railway AVE R/W acquisitions. Finish process.
- Meet with Garrett Dahlgren/Heath Courynea regarding W Sunset Strip R/W.
- Finish slope work on Scharf AVE and Dianne AVE.

Future Meeting Agenda Items:

- Alley/parking lot paving/drainage.

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**6. Budget- goal setting**

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A 5 Year Budget

**Files Attached**

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- 2024 -2029 5 year budget.pdf

2024-2029  
5 Year Budget

		2023 Actual	2024	2024	2025 Budget	2026	2027	2028	2029	
		to 12/31/23	Budget	Actual to 8/26/24	Prelim. Approved	Budget	Budget	Budget	Budget	
City Shop (43000)	Operating Supplies (210)	493.15	300.00	54.93	300.00	330.00	363.00	399.30	439.23	
	Repair & Maint. Supplies (220)	201.71	100.00	1,038.05	200.00	220.00	242.00	230.00	230.00	
	Small Tools & Minor Equip (240)	472.50	1,000.00	0.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	
	Internet (321)	742.50	810.00	607.50	810.00	891.00	900.00	900.00	900.00	
	Insurance (360)	1,157.00	850.00	980.00	1,157.00	1,160.00	1,165.00	1,170.00	1,175.00	
	Utility Services (380)	4,012.98	6,150.00	1,719.26	5,500.00	6,050.00	6,352.00	6,670.00	7,003.00	
	Repair & Maintenance Service (400)	305.00	300.00	1,700.00	350.00	385.00	385.00	400.00	400.00	
										*Special Assesment tar Glenn
	City Share/Assessments	461.27	120.00	0.00	0.00	300.00	300.00	300.00	300.00	St.
	Improvements (530)	1.00	500.00	0.00	500.00	500.00	500.00	500.00	500.00	New Building, updates to building
<b>Total For City Shop</b>		<b>7,847.11</b>	<b>10,130.00</b>	<b>6,099.74</b>	<b>9,817.00</b>	<b>10,836.00</b>	<b>11,207.00</b>	<b>11,569.30</b>	<b>11,947.23</b>	
Recycling Center (43218)										
	Wages and Salaries (100)	7,498.86	8,000.00	5,614.02	8,320.00	8,652.80	8,998.91	9,358.87	9,733.22	4% yearly incease
	Employer Cont./Soc.Sec. (122)	1,456.07	4,500.00	2,932.05	4,680.00	4,867.20	5,061.89	5,264.36	5,474.94	
	Repair & Maintenance (220)	4,146.86	3,000.00	1,231.70	2,000.00	4,200.00	4,400.00	4,500.00	4,600.00	
	Office Supplies (200)	461.28	100.00	0.00	400.00	450.00	460.00	470.00	480.00	
	Printing & Publishing (350)	315.37	400.00	0.00	400.00	400.00	400.00	400.00	400.00	
	Street Lighting (380)	192.50	300.00	88.69	200.00	210.00	210.00	220.00	220.00	
	City Share/Assessments	461.28	500.00	416.00	416.00	420.00	425.00	430.00	435.00	
	Improvements (530)	0.00	1,500.00	0.00	1,000.00	7,000.00	7,000.00	7,000.00	7,000.00	Loader
<b>Total for Recycling Center</b>		<b>14,532.22</b>	<b>18,300.00</b>	<b>10,282.46</b>	<b>17,416.00</b>	<b>26,200.00</b>	<b>26,955.80</b>	<b>27,643.23</b>	<b>28,343.16</b>	
Street Lighting	Street Lighting		7,500.00	5,409.22	9,000.00	1,000.00	15,000.00	17,000.00	17,000.00	

2024-2029  
5 Year Budget

			2024	2025 Budget					
	2023 Actual	2024	Actual to	Prelim.	2026	2027	2028	2029	
	to 12/31/23	Budget	8/26/24	Approved	Budget	Budget	Budget	Budget	
Highways, Streets & Wages and Salaries (100)	25,075.09	25,400.00	16,485.58	26,400.00	27,475.00	28,500.00	29,500.00	30,750.00	4% yearly increase
(43100) Employer Cont./Soc.Sec. (122)	14,110.98	14,147.00	8,237.85	14,700.00	15,300.00	15,910.00	16,500.00	17,215.00	
Health Insurance (131)	601.09	4,370.00	2,185.94	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	
Workers Compensation (150)	567.00	1,300.00	0.00	1,400.00	1,400.00	1,500.00	1,500.00	1,500.00	
Office Supplies (200)	113.04	100.00	515.41	400.00	410.00	420.00	430.00	440.00	
Operating Supplies (210)	11,487.10	9,000.00	5,370.89	9,000.00	10,500.00	10,600.00	10,700.00	10,800.00	
Travel, Mtgs, & Schools	20.00	20.00	20.00	20.00	30.00	30.00	30.00	40.00	
Repair & Maint. Supplies (220)	1,779.65	3,500.00	90.79	3,600.00	3,900.00	4,000.00	4,100.00	4,200.00	
Small Tools & Minor Equip (240)	133.46	600.00	1,100.00	600.00	600.00	600.00	600.00	600.00	
Employee Clothing Allowance (245)	0.00	350.00	59.95	350.00	350.00	350.00	350.00	350.00	
Engineer (303)	53,870.73	30,000.00	10,397.90	28,000.00	35,000.00	37,500.00	39,000.00	41,500.00	
Telephone	375.00	375.00	268.75	375.00	375.00	375.00	375.00	375.00	
Insurance (360)	7,339.00	4,725.00	849.00	7,400.00	7,500.00	7,600.00	7,700.00	7,800.00	
Repair & Maintenance Service (400)	29,308.77	5,000.00	4,648.95	7,000.00	7,500.00	8,000.00	8,500.00	9,000.00	
									To be reimbursed by property
Dust Guard	0.00	0.00	0.00	2,500.00	3,000.00	3,500.00	4,000.00	4,500.00	owners
Seal Coating (410)	7,798.26	10,000.00	0.00	7,500.00	10,000.00	10,000.00	10,000.00	10,000.00	
Improvements (530)	48,381.20	42,861.00	8,275.00	32,000.00	48,000.00	50,000.00	52,000.00	55,000.00	Street Improvements
Other Equipment (580)	16,161.92	5,000.00	0.00	7,500.00	12,000.00	14,000.00	15,000.00	16,000.00	Loader, Pickups, Snow Plow
Sidewalk									
Repair & Maintenance (400)	0.00	1,500.00	0.00	500.00	1,500.00	1,500.00	1,500.00	1,500.00	
Ice and Snow Remo									
Sand & Salt	1,143.22	1,500.00	0.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	
Snow Removal (415)	0.00	1,000.00	0.00	750.00	750.00	500.00	500.00	500.00	Independent Contractors
Capital Outlay	0.00	1,000.00	0.00	500.00	500.00	500.00	500.00	500.00	Snow blower
<b>Total for Streets, Sidewalks, Ice Control</b>	<b>218,265.51</b>	<b>161,748.00</b>	<b>58,506.01</b>	<b>156,495.00</b>	<b>192,090.00</b>	<b>201,385.00</b>	<b>208,785.00</b>	<b>218,570.00</b>	
	<b>Actual</b>		<b>Actual</b>						