Budget Committee
Budget & Personnel Committee Meeting
Government Services Center - City Office - 131 Main St
9:30 AM on Thursday, September 5, 2024

1. **Call to order**
2. **Additions and Deletions**
3. **2024 General Fund Budget**
4. **2025 General Fund Budget**
5. **Deputy Clerk-Treasurer Position**
6. **Adjournment**

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4. 2025 General Fund Budget

Files Attached

- Proposed 2025 Fee Schedule.pdf
- 2025 Proposed Budget.pdf

CITY OF VERGAS

ALL FUNDS	**2024**		Proposed 2025
Any invoice not paid within 60 days will be have invoice delivered (in City Limits by employees -outside of City limits by certified mail)	$30.00	Administrative Fee	$35.00
WATER RATE			
Load of Water	$40.00		$45.00
Basic Rate	$28.50	a month	$30.00
Per Gallon Rate	$4.50	per 1,000 gallons	$5.00
Connection Fee	$0.55		$0.55
Reconnection Fee	$30.00		$30.00
Water Accessibility Charge	$750.00		$750.00
Frost Plate	$50.00		$55.00
Monthly Late Fee	10% of bill		10% of bill
Lawn Sprinkler Meter -1"	$293.78		$293.78
Lawn Sprinkler Meter -R2"	$182.59		$182.59
SEWER RATE			
Basic Rate	$28.50		$30.00
Per Gallon Rate	$2.75	per 1,000 gallons	$2.75
Sewer Accessibility Charge	$750.00		$750.00
Monthly Late Fee	10% of bill		10% of bill
GENERAL FUND			
Plowed with Loader	125/per hour	1 Hour minimum	150/per hour
Plowed with Truck	125/per hour	1 Hour minimum	150/per hour
Sand Parking Lots	125/per hour	1 Hour minimum	150/per hour
Construction Permit	$30/10,000		$30/10,000
Construction Permit (work started before permit issued)	$60/10,000		$60/10,000
Grade and Fill Permit	$75.00		$75.00
Variance Permit	$400.00		$400.00
Intermit Use Permit Fee	$400.00		$400.00
Gravel Pit Permit Fee (Survey)	$9000.00		$9000.00
Conditional Use Permit	$400.00		$400.00
On-Sale Liquor License	$3,000.00		$3,000.00
Sunday Liquor License	$200.00		$200.00
Wine License	$300.00		$300.00
Caterer's Permit (1-4 day permit)	$125.00		$125.00
Cigarette License	$100.00		$100.00
Recreational Vehicle Parking	$0.00		$50.00
Yard Waste Permit	$65.00		$65.00
Golf Cart Permit	$20.00		$20.00
Cat and Dog Licenses	$10.00	$8 if neutered	$10.00
Animal Pick up fee	$75.00	first offense	$75.00
Fee doubles after each offense	$150.00	2nd Offense	$150.00
Mowing	$250/per hour	1 Hour minimum	$250/per hour
Copy	$0.25	per page	$0.30
Data Request Labor Charge	$35.00	per hour	$40.00
Sign (at Event Center or Liquor Store)	$15.00	per day	$15.00
Event Center			
Large Event w Liquor & Security for 4 hours (Fri-Sun)	$1,200.00	3 day	$1,500.00
Large Event no Liquor & Security (Fri-Sun)	$750.00	3 day	$800.00
Large Event (1 day)	$350.00	1 day	$350.00
Small Event - hourly	$40.00	an hour	$50.00
Smart Room/Council Chambers	$20.00	an hour	$25.00
Exercise Rental	$10.00	per use	$15.00
Lions Club Unlimited Meeting Annual Fee	$900.00	annual	$900.00
Office Space Rental	$300.00	annual	$300.00

2024 Budget
Approved Dec. 12, 2023

	2023 Budget	2023 Actual 12/31/2023	2024 Budget	2024 Actual 12/31/2024	2025 Proposed Budget		
General Property Taxes (31000)	259,068.00	252,832.72	**271,225.00**	154,728.06	398,429.00	46%	
10% Gaming Fee (31311)	3,000.00	2,220.06	4,000.00	0.00	4,000.00		
Gravel Permit	7,000.00	7,400.00	9,000.00	0.00	9,000.00		
Intoxicating On-Sale Liquor (32110)	6,900.00	6,400.00	6,400.00	400.00	6,400.00		
Set-Up License (32116)	125.00	500.00	500.00	625.00	500.00		
Cigarette Licenses (32117)	200.00	200.00	200.00	0.00	200.00		
Conditional Use/Variance Permit (32205)	0.00	800.00	400.00	800.00	400.00		
Construction Permit (32210)	5,000.00	4,569.00	6,000.00	4,995.00	2,000.00		
Grade and Fill Permit (32211)	0.00	175.00	375.00	590.00	300.00		
Golf Cart Permit (32213)	200.00	120.00	140.00	140.00	140.00		
Recycling Center (32215)	15,335.00	16,345.00	16,345.00	16,770.00	17,000.00		
Dog Licenses (32240)	550.00	804.00	750.00	666.00	640.00		
Intergovernmental Aid (33404)	131.00	0.00	131.00	0.00	131.00		
Federal Grants and Aids (33101)	4,000.00	852.22	4,000.00	0.00	1,000.00		
State Aids/Fire Relief (33390)	10,000.00	27,501.56	28,000.00	3,000.00	28,000.00		
Local Government and Aids (33401)	37,814.00	37,925.23	43,751.00	21,875.50	**40,321.00**		
County Grants & Aids for Hwys (33610)	2,000.00	2,688.63	3,000.00	0.00	0.00		
Small Cities Assistance	0.00	0.00	17,861.00	11,270.50	11,270.00		
Charges of Services (34005)	2,000.00	941.50	2,000.00	1,032.50	1,000.00		
Fire, Reimbursed (34210)	16,000.00	16,272.00	16,000.00	8,670.00	16,000.00		
Miscellaneous Revenues (36200)	0.00	1,100.00	0.00	0.00	0.00		
Interest Earnings (36210)	60.00	1,398.80	900.00	207.26	300.00		
Rent/Municipal Building (36217)	6,000.00	6,150.00	7,200.00	4,400.00	7,200.00		
Rent/Event Center (36225)	17,600.00	11,604.00	17,600.00	7,263.60	10,000.00		
Event Center other related charges (36227)	1,500.00	875.00	1,000.00	525.00	500.00		
Contributions & Donations (36230)	2,000.00	54,698.25	2,000.00	1,819.00	2,000.00		
Refunds & Reimbursements (36233)	0.00	70,411.24	0.00	6,949.88	0.00		
LMCit/Dividends (36235)	3,000.00	1,356.00	4,620.00	0.00	1,356.00		
Liquor Store Transfer (39201)	30,000.00	15,000.00	25,000.00	0.00	15,000.00		
Total Receipts	**$429,483.00**	**$541,140.21**	**$488,398.00**	**$246,727.30**	**$573,087.00**	-$84,689.00	17%

* fixed number - cannot be changed

		2023 Budget	2023 Actual 12/31/2023	2024 Budget	2024 Actual 12/31/2024	2025 Proposed Budget	
GENERAL GOVERNMENT							
(41000)	Office Supplies (200)	1,160.00	2,600.25	3,000.00	6,356.26	7,000.00	
	Operating Supplies (210)	250.00	451.76	300.00	957.29	1,000.00	
	Repair & Maint. Supplies (220)	200.00	796.46	800.00	388.96	500.00	
	Professional Services	0.00	0.00	0.00	821.95	830.00	Website
	Auditor (301)	2,125.00	2,125.00	2,125.00	2,125.00	2,125.00	
	Postage (322)	300.00	586.00	600.00	0.00	0.00	combined with office supplies
	Telephone	4,000.00	2,985.69	3,500.00	3,827.77	5,700.00	
	Dues (345)	930.00	4,073.05	1,800.00	2,290.50	2,300.00	
	Printing & Publishing (350)	4,000.00	4,047.30	4,000.00	4,114.66	5,000.00	
	Insurance (360)	3,105.00	3,019.00	3,200.00	6,210.00	6,500.00	
	Repair & Maintenance (400)	300.00	0.00	300.00	366.06	400.00	
	Taxes/Assessments (440)	0.00	0.00	0.00	763.00	800.00	
	Utility Services (380)	0.00	104.27	5,000.00	1,095.74	1,650.00	
	Improvements (530)	1,000.00	400.00	1,000.00	0.00	1,000.00	
	Office Equip & Furnishing & IT.(570)	1,500.00	6,932.65	5,500.00	0.00	3,000.00	Need to replace computers
	Refund & Reimbursements	0.00	49,251.56	0.00	110.16	0.00	
	Total General Government	**$18,870.00**	**$77,372.99**	**31,125.00**	**29,427.35**	**37,805.00**	
Legislative (Council/Board)							
	Wages and Salaries (100)	4,500.00	4056.09	5,600.00	2,745.74	5,600.00	
(41100)	Employer Cont./Soc.Sec. (122)	1,250.00	2258.27	2,100.00	992.61	2,100.00	
	Office Supplies (200)	200.00	0	650.00	174.00	250.00	
	Travel, Mtgs & Schools	1,000.00	2006.38	2,000.00	1,531.98	2,000.00	
	Operating Supplies (210)	200.00	0.00	200.00	12.00	100.00	
	Insurance (360)	200.00	278.00	300.00	278.00	300.00	
	Total Legislative	**$7,350.00**	**$8,598.74**	**10,850.00**	**5,734.33**	**10,350.00**	
Executive (Ma	Wages and Salaries (100)	1,200.00	899.02	1,200.00	601.89	1,200.00	
(41300)	Employer Cont./Soc.Sec. (122)	200.00	256.06	250.00	99.72	200.00	
	Workers Compensation	0.00	0.00	0.00	0.00	0.00	
	Volunteer Appreciation	100.00	0.00	100.00	0.00	100.00	
	Dues (345)	30.00	30.00	30.00	0.00	30.00	

		2023 Budget	2023 Actual 12/31/2023	2024 Budget	2024 Actual 12/31/2024	2025 Proposed Budget
	Travel, Mtgs & Schools	1,000.00	869.60	1,000.00	796.56	1,000.00
	Total Executive	$2,530.00	$2,054.68	2,580.00	1,498.17	2,530.00
Total General Government		**28,750.00**	**88,026.41**	**44,555.00**	**36,659.85**	**50,685.00**
Clerk (41400)	Wages and Salaries (100)	17,000.00	15,647.01	17,500.00	10,175.77	18,200.00
	Employer Cont./Soc.Sec. (122)	7,600.00	8,169.19	8,866.00	7,539.04	9,220.00
	Health/Life Insurance (131)	2,600.00	3,334.55	3,232.00	3,166.80	4,000.00
	Telephone	300.00	300.00	300.00	175.00	300.00
	Workers Compensation	350.00	238.94	350.00	0.00	250.00
	Travel, Mtgs & Schools	1,500.00	2,068.04	2,000.00	233.33	2,500.00
Legal Services	Attorney (304)	9,000.00	2,362.75	5,000.00	0.00	3,000.00
Elections (414	Wages and Salaries (100)	0.00	0.00	1,500.00	743.72	0.00
	Office Supplies (200)	0.00	0.00	50.00	27.56	0.00
	Travel, Mtgs. & Schools (211)	0.00	33.93	400.00	255.27	0.00
Total Clerk, Legal services and Elections		**38,350.00**	**32,154.41**	**39,198.00**	**22,316.49**	**37,470.00**
Planning & Zoning (41910)		500.00	938.00	1,000.00	1,595.88	3,000.00
	Gravel Pit Survey				7,299.00	9,000.00
Fire (42200)	Pensions-Relief Assoc. (120)	0.00	0.00	0.00	0.00	0.00
	Workers Compensation	5,500.00	7,270.00	7,000.00	0.00	7,500.00
	Insurance (360)	5,500.00	6,765.43	5,500.00	8,948.00	9,000.00
	V-CDH Budgeted amount	12,000.00	13,163.75	**14,481.00**	7,240.06	15,200.00
	Reimbursed Expenses (810)	0.00	57,534.81	3,624.00	10,377.94	0.00
Total for Public Safety, Traffic, Fire		**23,000.00**	**84,733.99**	**30,605.00**	**26,566.00**	**31,700.00**
City Shop (43(	Operating Supplies (210)	100.00	493.15	300.00	1,092.98	300.00
	Repair & Maint. Supplies (220)	100.00	201.71	100.00	0.00	200.00
	Small Tools & Minor Equip (240)	1,000.00	472.50	1,000.00	0.00	1,000.00
	Internet (321)	810.00	742.50	810.00	607.50	810.00
	Insurance (360)	828.00	1,157.00	850.00	980.00	1,157.00
	Utility Services (380)	5,200.00	4,012.98	6,150.00	1,719.26	5,500.00
	Repair & Maintenance Service (400)	300.00	305.00	300.00	1,700.00	350.00
	City Share/Assessments	60.00	461.27	120.00	0.00	0.00
	Improvements (530)	2,500.00	1.00	500.00	0.00	500.00

		2023 Budget	2023 Actual 12/31/2023	2024 Budget	2024 Actual 12/31/2024	2025 Proposed Budget
Total For City Shop		**10,898.00**	**7,847.11**	**10,130.00**	**6,099.74**	**9,817.00**
Highways, Str	Wages and Salaries (100)	21,500.00	25,075.09	25,400.00	17,164.20	26,400.00
(43100)	Employer Cont./Soc.Sec. (122)	12,685.00	14,110.98	14,147.00	9,831.33	14,700.00
	Health Insurance (131)	6,538.00	601.09	4,370.00	1,972.72	4,500.00
	Workers Compensation (150)	1,300.00	567.00	1,300.00	0.00	1,400.00
	Office Supplies (200)	100.00	113.04	100.00	515.41	400.00
	Operating Supplies (210)	8,000.00	11,487.10	9,000.00	5,370.89	10,000.00
	Travel, Mtgs, & Schools	300.00	20.00	20.00	20.00	20.00
	Repair & Maint. Supplies (220)	2,500.00	1,779.65	3,500.00	90.79	3,600.00
	Small Tools & Minor Equip (240)	600.00	133.46	600.00	1,100.00	600.00
	Employee Clothing Allowance (245)	350.00	0.00	350.00	59.95	350.00
	Engineer (303)	28,000.00	53,870.73	30,000.00	10,397.90	33,000.00
	Telephone	375.00	375.00	375.00	268.75	375.00
	Insurance (360)	4,725.00	7,339.00	4,725.00	849.00	7,400.00
	Repair & Maintenance Service (400)	5,000.00	29,308.77	5,000.00	4,648.95	7,000.00
	Dust Guard	0.00	0.00	2,500.00	0.00	2,500.00
	Seal Coating (410)	7,500.00	7,798.26	7,500.00	0.00	10,000.00
	Improvements (530)	25,000.00	48,381.20	42,861.00	33,432.65	45,000.00
	Other Equipment (580)	15,000.00	16,161.92	5,000.00	7,275.00	10,000.00
Sidewalk	Repair & Maintenance (400)	1,500.00	0.00	1,500.00	0.00	1,500.00
Ice and Snow	Sand & Salt	1,500.00	1,143.22	1,500.00	0.00	1,500.00
	Snow Removal (415)	0.00	0.00	1,000.00	0.00	750.00
	Capital Outlay	5,000.00	0.00	1,000.00	0.00	500.00
Total for Streets, Sidewalks, Ice Control		**147,473.00**	**218,265.51**	**161,748.00**	**92,997.54**	**181,495.00**
Recycling Center (43218)						
	Wages and Salaries (100)	7,700.00	7,498.86	8,000.00	5,895.11	8,320.00
	Employer Cont./Soc.Sec. (122)	4,361.00	1,456.07	4,500.00	3,161.38	4,680.00
	Repair & Maintenance (220)	3,000.00	4,146.86	3,000.00	186.70	4,000.00
	Office Supplies (200)	500.00	461.28	100.00	0.00	400.00
	Printing & Publishing (350)	600.00	315.37	400.00	0.00	400.00
	Street Lighting (380)	400.00	192.50	300.00	88.69	200.00

		2023 Budget	2023 Actual 12/31/2023	2024 Budget	2024 Actual 12/31/2024	2025 Proposed Budget	
	City Share/Assessments	850.00	461.28	500.00	416.00	416.00	
	Improvements (530)	8,000.00	0.00	1,500.00	0.00	7,000.00	transfer money for loader
Total for Recycling Center		**25,411.00**	**14,532.22**	**18,300.00**	**9,747.88**	**25,416.00**	
Street Lighting	Utility Services/Street Poles	9,000.00	8,528.86	15,000.00	5,409.22	9,000.00	
Event Center (	Part-Time Employees (103)	0.00	1,516.07	7,830.00	2,390.94	7,830.00	
	Employer Cont./Soc.Sec. (122)	0.00	783.03	660.00	1,007.34	1,200.00	
	Professional Services	3,800.00	1,074.64	2,500.00	424.20	1,500.00	
	Office Supplies (200)	100.00	68.22	82.00	1,707.50	100.00	
	Operating Supplies (210)	3,900.00	7,514.24	5,000.00	1,770.38	7,500.00	
	Repair & Maint. Supplies (220)	1,580.00	0.00	1,600.00	1,169.07	2,000.00	
	Internet & Telephone	1,104.00	1,581.36	1,824.00	1,034.16	2,094.00	
	Security Services (300)	0.00	0.00	500.00	0.00	1,000.00	
	Advertising	4,000.00	2,510.00	4,000.00	3,041.50	4,000.00	
	Insurance (360)	1,900.00	4,107.00	3,795.00	3,915.00	2,500.00	
	Utility Services (380)	8,000.00	6,813.41	8,000.00	4,539.82	8,200.00	
	Rubbish Service (384)	1,500.00	2,175.74	2,000.00	1,122.86	1,600.00	
	Repair & Maintenance (400)	3,000.00	4,356.45	2,600.00	2,867.74	3,000.00	
	City Share/Assessments (440)	400.00	426.90	450.00	192.00	400.00	
	Improvements (530)	10,000.00	64,710.44	5,000.00	4,427.80	10,000.00	
	Refunds & Reimbursements	0.00	20,943.82	0.00	950.00	0.00	
Total for Event Center		**39,284.00**	**118,581.32**	**45,841.00**	**30,560.31**	**52,924.00**	
Parks (45200)	Wages and Salaries (100)	22,760.00	21,183.07	25,530.00	16,696.91	26,295.00	
	Employer Cont./Soc.Sec. (122)	12,465.00	9,616.31	12,465.00	7,372.31	12,840.00	
	Health Insurance (131)	6,000.00	4,125.72	6,000.00	2,179.95	4,200.00	
	Workers Compensation	900.00	2,326.00	900.00	0.00	2,400.00	
	Engineering	2,500.00	6,830.00	5,000.00	240.00	5,000.00	
	Office Supplies (200)	100.00	68.22	100.00	488.41	350.00	
	Operating Supplies (210)	7,500.00	4,579.53	7,000.00	4,547.10	7,000.00	
	Telephone	375.00	375.00	375.00	392.82	375.00	
	Travel, Mtgs, & Schools	300.00	20.00	20.00	20.00	20.00	

		2023 Budget	2023 Actual 12/31/2023	2024 Budget	2024 Actual 12/31/2024	2025 Proposed Budget
	Repair & Maint. Supplies (220)	5,000.00	1,382.72	2,000.00	240.00	2,000.00
	Employee Clothing Allowance(245)	250.00	0.00	100.00	0.00	100.00
	Printing & Publishing (350)	250.00	0.00	0.00	0.00	0.00
	Licenses/Permits	360.00	35.00	360.00	35.00	360.00
	Insurance (360)	5,000.00	2,371.00	5,000.00	2,719.00	3,000.00
	Utility Services (380)	3,000.00	2,839.29	3,500.00	2,847.45	4,000.00
	Rubbish Service (384)	2,400.00	2,651.90	2,600.00	2,264.88	3,200.00
	Repair & Maintenance Service(400)	3,000.00	4,604.61	3,000.00	3,031.67	3,000.00
	Baseball Field	0.00	0.00	0.00	2,500.00	1,500.00
	City Share/Assessments (440)	975.00	927.96	990.00	350.58	700.00
	Improvements (530)	18,000.00	27,334.96	20,000.00	0.00	50,000.00
	Refunds & Reimbursements	0.00	19,490.86	0.00	4,976.96	240.00
Total for Parks		**91,135.00**	**110,762.15**	**94,940.00**	**50,903.04**	**126,580.00**
Non-Expenditi	Economic Development (46510)	7,000.00	7,000.00	5,000.00	5,000.00	15,000.00
Misc.		3,043.00	0.00	0.00	0.00	0.00
Tax Abatement		**5,764.00**	0.00	**22,081.00**	0.00	30,000.00
	Total Disbursements	**$429,608.00**	**$691,369.98**	**$488,398.00**	**287,855.95**	**573,087.00**
		-$125.00	-$150,229.77	0.00	-41,128.65	0.00

2023 Notes

Adding planning and zoning GIS license

Est. Market Value for Taxes Payable in 2023 52,002,300

Council approved 2% salary increase in November and budget updated.

2024 Notes

Budget figured 3% salary increase -

Received Tax Abatement number form county

Council

2025 Notes

*** Get tax abatement number from Wayne Stein

Baseball Field Committee would like line item in budget.

Figured 4% increase in step scale