

**Park Advisory Board**  
**Park Advisoty Board**  
**Government Services Center & Zoom Id 267-094-2170 password 56587**  
**3:00 PM on Thursday, June 27, 2024**

**1. Call to order**

Members Present

Others Present

**2. Additions and Deletions**

**3. Minutes**

April 25, 2024

**4. Pickleball**

**5. Baseball Committee**

**6. Widseth Outdoor Recreation Grant/Long Lake Park Master Plan**

a. Marketing for Summer

1. Rafffle

2. Donation Cards

**7. City Worker Update**

a. Bike Racks

b. Trail Damage

c. Outdoor lighting at Beach

**8. Swim Lessons**

**9. Budget**

**10. Next Meeting Date/Time**

June 27, 2024 at 3 pm

**11. Adjournment**

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**3. Minutes**

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April 25, 2024

**Files Attached**

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- 5.23.24 Park Board.pdf

5.232024 Minutes **DRAFT** Vergas Parks Advisory Board 3:00 p.m. at the Government Services Center

1. **Members Present:** Steph Hogan, Sherri Hanson, Dean Haarstick, Maggie Puetz, Tony Sailer.  
**Absent:** Chuck Hanson.
2. **Others Present:** Mike DuFrane, Paul Dellaneva and Brenda Dellaneva.
3. **Additions or Deletions to Agenda:** None.
4. **April Minutes** were approved with a motion by Sailer/Second by Hanson. Motion passed unanimously.
5. **Baseball Committee** Diamond Doctors was hired by Frazee Scholl Baseball to redo mounds and Plate.
6. **Widseth outdoor rec area master plan:**
  - A.) Raffle: Paul & Brenda Dellaneva offered to set up a gun raffle to raise \$25,000. toward the bathhouse and shelter.
5. **City Worker Update:**
  - A.) Bike racks: they have been disbursed throughout town with 2 remaining that will be potentially be put in back of the Liquor Store in the new parking lot. Will hold the last two to decide later.
  - B.) Trail damage: Mike Dufrane to contact Bruce Albright to assess the damage.
  - C.) Contact Otter Tail Power to turn off big light over the beach area for the summer.
6. **Swim Lessons:**
7. Next meeting is June 27th at 3 pm at the Government Services Center.
8. Adjournment: Motion by Hanson/Second by Hogan

Written and submitted by Maggie Puetz

**Follow-Up Actions:**

None.

**Council Recommendations:**

None.



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**6. Widseth Outdoor Recreation Grant/Long Lake Park Master Plan**

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- a. Marketing for Summer
  - 1. Rafffle
  - 2. Donation Cards

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**7. City Worker Update**

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- a. Bike Racks
- b. Trail Damage
- c. Outdoor lighting at Beach



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**9. Budget**

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**Files Attached**

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- 2024 Park Income and Expense Report.pdf

		<u>Income &amp; Expenses</u>		<u>Income &amp; Expenses</u>		<u>2025 Proposed Budget</u>
		<u>2023 Budget</u>	<u>12/31/2023</u>	<u>2024 Budget</u>	<u>06/25/2024</u>	<u>Budget</u>
<b>Income</b>	City Taxes (Approved by Council)		91,135.00	86,345.00	86,345.00	124,840.00
	Miscellaneous Donations		20.00	0.00		0.00
	Marion Dahlgren Memorial	moved to 2024	2,520.00	2,520.00		0.00
	Greg Dahlgren Memorial	moved to 2024	250.00	250.00		0.00
	Swing Set Donation	moved to 2024	289.86	289.86		0.00
	Land Dedication Fee-Keilley Shores 3rd Add.		0.00	0.00		0.00
	Swimming Lesson Donation (Lion's)			0.00	240.00	
	Loon Art for the Park Event	moved to 2024	4,035.14	4,035.14		0.00
	Baseball Field mound covers (VCC)				1,500.00	*used for ballfield 0.00
	Baseball Field Upkeep (VCC)	moved to 2024	1,500.00	1,500.00	1,500.00	*used for ballfield 0.00
	<b>Total Income</b>		<b>\$99,750.00</b>	<b>\$94,940.00</b>	<b>\$89,585.00</b>	<b>\$124,840.00</b>
<b>Expenses</b>	Wages and Salaries (100)	22,760.00	21,183.07	25,530.00	9,875.53	26,295.00
	Employer Cont./Soc.Sec/PERA. (122)	12,465.00	9,616.31	12,465.00	3,278.66	12,840.00
	Employee Insurance (131)	6,000.00	4,125.72	6,000.00	1,686.88	4,200.00
	Workers Compensation	900.00	2,326.00	900.00	0.00	2,400.00
	Office Supplies (200)	100.00	68.22	100.00	340.81	350.00
	Operating Supplies (210)	7,500.00	4,579.53	7,000.00	336.22	7,000.00
	Repair & Maint. Supplies (220)	5,000.00	1,382.72	2,000.00	392.82	2,000.00
	Engineering	2,500.00	6,830.00	5,000.00	240.00	5,000.00
	Telephone	375.00	375.00	375.00	206.25	375.00
	Travel, Mtgs, & Schools	300.00	20.00	20.00	20.00	20.00
	Employee Clothing Allowance(245)	250.00	0.00	100.00	0.00	100.00
	Printing & Publishing (350)	250.00	0.00	0.00		0.00
	Licenses/Permits	360.00	35.00	360.00	35.00	360.00
	Insurance (360)	5,000.00	2,371.00	5,000.00	0.00	3,000.00
	Utility Services (380)	3,000.00	2,839.29	3,500.00	1,945.68	4,000.00
					Council approved 10	
	Rubbish Service (384)	2,400.00	2,651.90	2,600.00	1,669.12	extra Garbage cans 3,200.00
	Repair & Maintenance Service(400)	3,000.00	4,604.61	3,000.00	826.67	3,000.00
	City Share/Assessments (440)	975.00	927.96	990.00	350.58	700.00
					Long Lake Park, Riding lawn mower scheduled to be replaced in 2026 for a cost of \$13,000.00	Pickup 1/3, scheduled replace 2038, cost \$50,000
	Improvements (530)	18,000.00	27,334.96	20,000.00	0.00	50,000.00
	Refunds & Reimbursements	0.00	19,490.86	0.00	3,381.96	Used \$3,000 donation 0
	<b>Total Expenses</b>	<b>\$91,135.00</b>	<b>\$110,762.15</b>	<b>\$94,940.00</b>	<b>\$24,586.18</b>	<b>\$124,840.00</b>
<b>Total for Parks</b>			<b>(\$19,607.15)</b>	<b>\$0.00</b>	<b>\$64,998.82</b>	
<b>Savings Accounts for the Park (need Council Approval to spend)</b>						
	Money Market Account	\$20,740.01				
	West Central Initiative	63.54				
	<b>Total</b>		<b>\$20,803.55</b>			

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