

Planning Commission
2024 June Planning Commission
Government Services Center & Zoom Id number 267-094-2170
password 56587
6:00 PM on Monday, June 24, 2024

1. Call to Order

2. Agenda Additions or Deletions

3. Minutes

- A. May 20, 2024
- B. June 11, 224

4. Status of Council Recommendations

- A. Interim Use Permit
- B. Gravel Pit Report
- C. Construction Permit Fee for Commercial Businesses

5. New Business

- A. Camper of property (Variance)
- B. League of MN Cities News

6. Old Business

- A. Ordinances-proposed Vergas Basic Code
- B. Lake Shore Management Ordinance
- C. Nuisance Properties within Vergas
- D. Vergas Zoning Map
- E. 2024-5 Planning Commission Budget

7. Construction Permits

- A. Permits needing approval
 - 1. 306 E Frazee Ave-12x12 Addition on existing garage, steps and railing on porch
- B. Grade and Fill Permits
 - 1. Lawrence Lake 2nd Addition Lot 3 block 1
- C. Active Construction Permits

8. Adjournment

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**Planning Commission
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3. Minutes

- A. May 20, 2024
- B. June 11, 2024

Files Attached

- 05-20-2024 Planning Commission Meeting Agenda Minutes.pdf
- 06-11-2024 Planning Commission Public Hearing and Meeting Agenda Minutes.pdf

CITY OF VERGAS PLANNING COMMISSION MINUTES

Monday, May 20, 2024

6:00 pm

Vergas Government Services Building and Zoom

A City of Vergas Planning Commission meeting was held on Monday, May 20, 2024, in a hybrid meeting at the Government Services Center and on zoom with the following members present: Shane Hasse, Rebecca Hasse, Alex Ohman and Jim Courneya. Absent: Bruce Albright. Also present: Clerk-Treasurer Julie Lammers and Utilities Superintendent Mike DuFrane; Engineer Blaine Green; and Mark Sand and Gravel Vice President Jeff Hattlewick.

Call to Order

Vice Chairman Alex Ohman called the meeting to order at 6:01 pm.

Agenda Additions and Deletions

Approved agenda with following addition: Gravel Permit Report.

Minutes

Motion by Ohman, seconded by R. Hasse to approve minutes for April 22, 2024. Motion passed unanimously.

Status of Council Recommendations

The council approved Shane Hasse as a member of the planning committee.

Construction Permits

Permits Approved by City Clerk

92 Park View Dr – Pergola and riprap

Permits needing Approval.

116 Park View Dr, riprap

106 E Elm St, remove and install addition

Lot 7, Block 1 2nd Addition Lawrence Lake Acres, culvert and building pad

110 Park View Drive, storage shed

101 1st Ave N, cement and new pumps

Motion by Courneya, seconded by S. Hasse to approve the permit at 110 Parkview Dr. for a 6 by 12 storage shed. Motion passed unanimously.

Motion by Ohman, seconded by R. Hasse to approve the permit at 106 E Elm St. to remove 15 by 18 addition and install a 15 by 22 addition. Motion passed unanimously.

Motion by R. Hasse, seconded by Courneya to approve Lawrence Lake Acres lot 7 block 1 for a culvert and building pad. Motion passed unanimously.

Motion by R. Hasse, seconded by Ohman to approve the permit at 116 Parkview Dr. for rip rap. Motion passed unanimously.

Motion by R. Hasse seconded by S. Hasse to approve the permit at 101 1st Ave. north to remodel as stated on the construction permit. Motion passed unanimously.

Discussed permit late fees as currently they are doubling the permit fee. Commissioners felt this was okay for residential properties but would like to raise the fine for commercial properties. Motion by Courneya, seconded by S. Hasse to recommend to council to increase the fee to \$1,000 penalty plus the double fee penalty on all commercial property. Motion passed unanimously.

Grade and Fill Permits

Lawrence Lake Acres 2nd Addition, Lot 4 Block 1 Fill Area

Lawrence Lake Acres 2nd Addition, Lot 7 Block 1 install driveway and build site for slab on grade home

Lawrence Lake Acres 2nd Addition, Lot 7 Block 1 install driveway

Motion by Ohman, seconded by Courneya to approve the three Lawrence Lake Acres Second Addition grade and fill permits.

Motion passed unanimously.

Active Construction Permits

Lammers will provide updated construction permit spreadsheet by email.

Old Business:

Updated Vergas Basic Code

Discussed the changes pertaining to planning commission ordinances, chapter 9, beginning at land usage at our regularly scheduled June planning commission meeting. The following changes were recommended: 92.64 add our current burning

ordinance and 92.98 B) change the word resident to residence.

Nuisance Properties within Vergas

Discussed the following nuisance properties within Vergas; 341 S Unit Avenue with one non licensed vehicle, 390 Pelican Ave. with three unlicensed vehicles, and 110 Elm St. with one unlicensed vehicle. Property at 207 W Main St. has a canvas shed to which they are attaching steel. Motion by Ohman seconded by R. Hasse to send letters to the three properties with unlicensed vehicles. Motion passed unanimously. Motion by Courneya seconded by S. Hasse to send a halt construction permit to 207 W Main. Motion passed unanimously

Vergas Zoning Map

This is a work in progress. Discussed changing a block on Pelican Avenue, from residential to commercial as recommended by Vergas EDA. Mark Sand and Gravel currently own this property. Jeff Hattlewick stated Mark is open to selling property, but we may want to review the property as the bank is very steep and will require an extremely large amount of fill. Commissioners put the item on hold until further investigations can be made.

2024 Planning Commission Budget

Lammers stated there were no changes in planning commission expenditures since last month.

New Business

Mark Sand and Gravel: Gravel Pit.

Interim Use Permit

Mark Sand and Gravel applied for an interim use permit for Planning Commission members to review. Motion by R. Hasse seconded by Courneya to hold a public hearing regarding the Mark Sand and Gravel interim use permit on June 11th at 6:00 PM. Motion passed unanimously

Gravel Pit Report

Blaine Green, City Engineer provided and reviewed the Bunkowski Gravel Pit Report for Mark Sand and Gravel. Motion by Ohman seconded by Courneya to recommend to council to approve the Bunkowski gravel pit report. Motion passed unanimously

Adjournment

Motion by R. Hasse, seconded by S. Hasse to adjourn at 7:45 pm. Motion passed unanimously.

Secretary,

Julie Lammers, CMC
Vergas City Clerk-Treasurer

Follow Up Actions:

Lammers send nuisance letters.

All members review proposed ordinances.

Public Hearing Notices, Newsletter, Frazee-Vergas Forum and send letters.

Council recommendations:

Raise fine for not getting a construction permit for commercial businesses to \$1,000.00 and permit fee doubles.

Approve Bunkowski Gravel Pit Report for 2024.

Review Interim Use Permit for Mark Sand and Gravel

CITY OF VERGAS PLANNING COMMISSION

Public Hearing

Tuesday, June 11, 2024

6:00 pm

Vergas Event Center and Zoom

The City of Vergas Planning Commission held a Public Hearing on Tuesday, June 11, 2024, with the following members present: Bruce Albright, Rebecca Hasse, Alex Ohman and Jim Courneya. Absent: Shane Hasse. Also present: Clerk-Treasurer Julie Lammers, Utilities Superintendent Mike DuFrane, Mark Sand and Gravel Vice President Jeff Hattlewick; Mark Sand and Gravel employees Brandon Brusven and Brianne Balcer; citizens Julie Bruhn, Paul Pinke, Natalie Fischer, Patti Hag and Dan Hag.

Bruce Albright opened the public hearing at 6:00 pm. and read the public hearing notice.

Jeff Hattlewick, Mark Sand and Gravel reviewed the scheduled activities for 2024. Currently there is no activity planned for a hot mix plant, but it may be back in 2026. They have started reclamation. Planted grass which is now nice and green and has weeds. Currently moving north and have already been working in the plant and have left the Vergas plant.

Albright asked 3 times if there was any other discussion and hearing none closed public hearing at 6:05 pm.

CITY OF VERGAS PLANNING COMMISSION MINUTES

Tuesday, June 11, 2024

6:05 pm

Vergas Event Center and Zoom

The City of Vergas Planning Commission meeting was held on Monday, April 24, 2023, with the following members present: Bruce Albright, Rebecca Hasse, Alex Ohman and Jim Courneya. Absent: Shane Hasse. Also present: Clerk-Treasurer Julie Lammers, Utilities Superintendent Mike DuFrane, Mark Sand and Gravel Vice President Jeff Hattlewick; Mark Sand and Gravel employees Brandon Brusven and Brianne Balcer; citizens Julie Bruhn, Paul Pinke, Natalie Fischer, Patti Hag and Dan Hag.

Call to Order

Chairman Bruce Albright called meeting to order at 6:05 pm.

Agenda Additions and Deletions

Approved agenda with the addition of ordinance and construction permits.

Interim Use Permit

Motion by Ohman, seconded by Hasse to recommend to Council to approve the Interim Use Permit for Mark Sand and Gravel.

Motion passed unanimously.

Ordinance

Lammers requested planning commission members review campers in Vergas ordinance as we will be discussing with a landowner at the June 24, 2024 meeting.

Construction Permits

Motion by Courneya, seconded by Ohman to approve the grade and fill permit and construction permit for Lot 8, Block 1, 2nd Addition of Lawrence Lake Acres. Motion passed unanimously.

Motion by Hasse, second by Courneya to approve construction permit for 1025 E Scharf Ave for waterproofing the foundation.

Motion Passed unanimously.

Motion by Ohman, seconded by Hasse to adjourn the meeting at 6:10 pm. Motion passed unanimously.

Secretary,

Julie Lammers, Vergas City Clerk-Treasurer

Follow Up Actions:

Lammers send nuisance letters.

All members review proposed ordinances.

Council recommendations:

Approve Interim Use Permit for Mark Sand and Gravel.

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4. Status of Council Recommendations

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5. New Business

- A. Camper of property (Variance)
- B. League of MN Cities News

Files Attached

- LMC - Cannabis Cultivation .pdf
- Notice of Violation - camper.pdf

Early Cannabis Cultivation May Require City Action

May 28, 2024

As a result of recent legislative changes, cities should review their zoning ordinances and determine if changes need to be made to properly regulate cannabis cultivation.

The Minnesota Legislature has adopted the [Conference Committee Report on HF 4757](#) related to cannabis regulations within the state. The legislation requires the Office of Cannabis Management (OCM) to begin accepting applications for social equity applicants on July 24, 2024, with applications closing on Aug. 12, 2024. A successful social equity applicant will gain preapproval to operate a cannabis business.

The [legislation's language regarding early cultivation](#) allows businesses that have received preapproval to immediately begin cultivating cannabis if the business:

- Complies with local zoning ordinances.
- Complies with state fire and building codes.
- Complies with [Minnesota rules related to medical cannabis](#).

No other cannabis-related operations may commence until OCM had adopted final rules, which are expected early next year.

Impact on cities

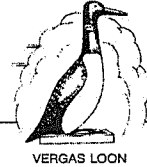
This new exception for early cultivation is a change from the original legislation, which prohibited all cannabis operations, including cultivation, until rules were adopted.

As a result of this legislation, cities should review their zoning ordinances and determine if changes need to be made to properly regulate cannabis cultivation. In the alternative, [cities still have the ability to adopt a moratorium](#) on cannabis businesses. A moratorium may be a proper action if a city cannot effectively amend their zoning ordinances in time to deal with early cultivation.

Many cities have already adopted moratoriums related to cannabis businesses. In those cities, an approved social equity applicant would be prohibited from operating under the early cultivation exception because they would not meet local zoning ordinances.

OCM is currently working on model zoning ordinances as required by statute. It is unclear, however, whether the model ordinances and guidelines will be available in time for cities to adopt prior to early cultivation.

The League encourages cities to work with their city attorney to determine the proper course to deal with early cultivation of cannabis.



City of Vergas

May 28, 2024

Lorz Real Estate Holdings LLC
9570 42nd ST S
Fargo ND 58104-4010

RE: Existence of Nuisance at
PARCEL #'S 82000500027008 & 82000500027009

Dear Lorz Real Estate Holdings LLC,

NOTICE OF VIOLATION

The Vergas Planning Commission conducted a nuisance tour. You are hereby notified that there exists a nuisance upon the property identified above. Either you or the occupant of the property has:

You are hereby notified that there exists upon the property identified above a nuisance. Either you or the occupant of the property has:

- ☐ maintained or permitted a condition upon the property that unreasonably annoys, injures, or endangers the safety, health, morals, comfort, or repose of any considerable members of the public;
- ☐ Interfered with, obstructed, or rendered dangerous the passage of any public highway or right-of-way, or waters used by the public; and/or
- ☐ Has violated Sections 92.16 (Public Nuisances Affected Health), 92.17 (Public Nuisances Affected Morals and Decency, or 92.18 (Public Nuisances Affected Peace and Safety of the Code of Ordinances of the City of Vergas.

Specifically, the followings conditions exist or have been allowed to be maintained on your property:

Campers are not allowed in Vergas outside of a campground. Property owners with campers need to have them stored without any utilities hooked up to them and they cannot be camped in.

§ 150.03 MANUFACTURED HOMES.

After the date of the adoption of this code, only manufactured homes which comply with the Manufactured Home Building Code established by M.S. § 327.31 may be located in and used as a dwelling within the city. A mobile home, manufactured home, house trailer or other mobile dwelling which does not comply with the Manufactured Home Building Code and which is used as a residence after the date of the adoption of this code is a nonconforming use as defined by M.S. § 462.357, Subd. 1e, as it may be amended from time to time, and this nonconforming use may be continued, including through repair, maintenance, replacement, restoration or improvement but if the nonconformity or occupancy is discontinued for a period of more than one year, or the nonconforming use is destroyed by fire or other peril to the extent of greater than 50% of its market value and no building permit is applied for within 180 days of when the property is damaged, any subsequent use or occupancy of the land or premises shall be a conforming use or occupancy.
Penalty, see § 10.99

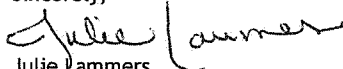
You must abate the nuisance by June 11, 2024. In order to abate the nuisance, you must complete the following:

Remove the camper.

If the nuisance is not abated by the date specified above, an officer or employee of the City will report that fact to the Planning Commission for further action. That action may include public hearings, enforcement proceedings, litigation, and the City hiring someone to abate the nuisance for you. If the City is forced to abate the nuisance on your behalf, you will be billed for all costs associated with abating the nuisance including administrative costs. The City may also assess those costs against your property.

If you have any questions concerning this notice, please attend the scheduled Planning Commission meeting June 24, 2024, 6:00 pm at Vegas Event Center.

Sincerely,


Julie Lammers
City Clerk

111 East Main Street • P.O. Box 32 • Vergas, Minnesota 56587 • Phone: (218)302-5996 • Fax: 218-342-2068
Website: www.cityofvergas.com • Email: jlammers@cityofvergas.com

The City of Vergas is an equal opportunity Provider and Employer.

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6. Old Business

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- B. Lake Shore Management Ordinance
- C. Nuisance Properties within Vergas
- D. Vergas Zoning Map
- E. 2024-5 Planning Commission Budget

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7. Construction Permits

- A. Permits needing approval
 - 1. 306 E Frazee Ave-12x12 Addition on existing garage, steps and railing on porch
- B. Grade and Fill Permits
 - 1. Lawrence Lake 2nd Addition Lot 3 block 1
- C. Active Construction Permits

Files Attached

- Construction Permit 2024-018 306 E Frazee Ave-addition and steps.pdf
- Construction Permit 2024-021 280 1st Ave-addition, fence, shingle and gutters.pdf
- Construction Permit 2024-020 207 W Main-shed tarp to metal.pdf
- Grade and Fill Permit - 2024-008 Lawrence Lake 2nd Addition Lot 3 Block 1.pdf
- 2024 Construction Permits as of 5.22.24.pdf
- 6.24 2024 Grade Fill Permits.pdf

Permit Number: 2024-018 Date Received: 6/4/24 Parcel Number: 82000990166001
Any questions regarding construction permit please contact City Clerk-Treasurer by calling 218-302-5996 or stopping by the city office at 111 Main Street Vergas MN.

Construction Permit Application

To the City Council of the City of Vergas in the County of Otter Tail, State of Minnesota:
Application is hereby made by the undersigned for a Construction Permit as provided by City Ordinance as adopted by the City of Vergas.

- GOPHER STATE ONE CALL MUST BE NOTIFIED 48 HOURS PRIOR TO ANY DIGGING, CALL 1-800-252-1166 AS REQUIRED BY MINNESOTA STATE LAW.
- THE CITY OF VERGAS WILL CHECK ALL SETBACKS ON ANY NEW CONSTRUCTION. IT IS THE APPLICANT'S RESPONSIBILITY TO HAVE ALL PROPERTY LINES LOCATED. ALL NEW CONSTRUCTION REQUIRES THE APPLICANT TO MARK THE PROPOSED BUILDING SITE AND PROPERTY LINES BEFORE THE CONSTRUCTION PERMIT WILL BE APPROVED.
- All Electrical work MUST have an electrical permit. That must be obtained separately from a MN State Contract Electrical Inspector (218)342-3345 or (218)849-6059.

Property Description: (NEW CONSTRUCTION ONLY)

SEWER TO NEIGHBORS 2ND

Lot 17, Block 1, Addition 12' x 24'

Property: Width 2 100 feet, Length 260 2 feet

Must supply City with a \$1,000 deposit for tar break up. City will reimburse \$1,000 when project complete and street is approved by Utilities Superintendent.

PLEASE NOTE: WITH ANY NEWLY CONSTRUCTED HOME, THERE ARE FEES FOR START UP OF UTILITIES. WATER HOOK-UP ASSESSMENT IS \$750.00, SEWER IS \$750.00.

Name of Applicant: KEITH KUEHNE

Address of Construction Project: 306 E FRAZER AVE VERGAS, MN.

Mailing Address: SAME Phone: 218-282-6009

1. Permit to (CIRCLE ONE)

Build Install Addition Alter
Move Demolish Repair Remodel

Description of work to be done:

BUILD 12' X 24' ADDITION ONTO EXISTING GARAGE
STEPS AND RAILING ON PORCH

2. Proposed use of building: (CIRCLE ONE) Residential Commercial

3. VALUATION (not just your cost) of work being completed: \$ 2,500.00 (\$9,500.00)

Building Contractor:

Name: KEITH KUEHNE License Number: _____ Phone: 218-282-6009

Plumber: (must have MN License)

Name: _____ License Number: _____ Phone: _____

Electrician:

Name: _____ License Number: _____ Phone: _____

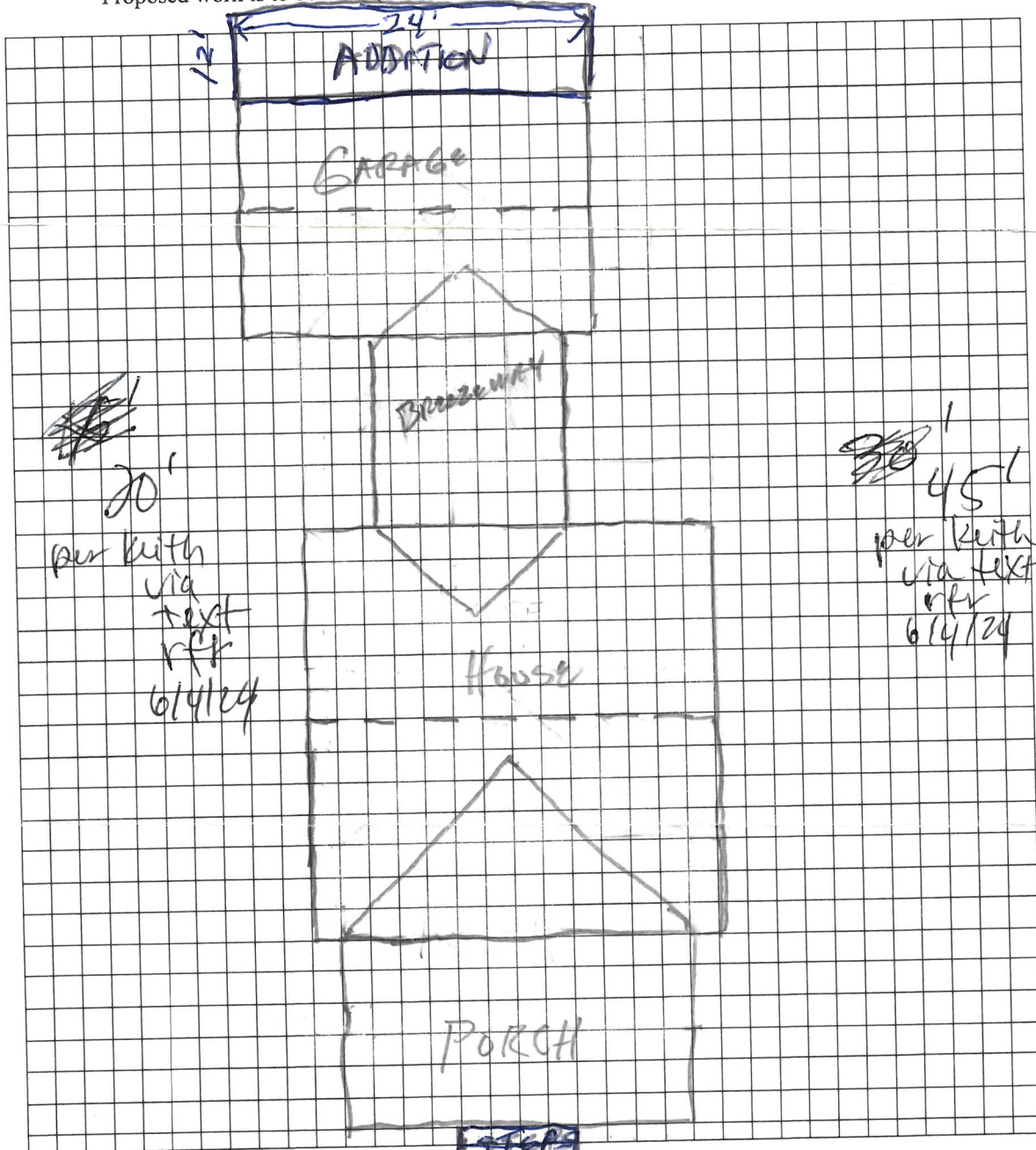
Form approved by City of Vergas Council 09/12/2017
Updated 5/10/2022

CONSTRUCTION APPLICATION SITE PLAN DESIGN

1. Please identify and describe the work to be covered by the permit for which application is being made on the line provided below:

12' X 24' GARAGE ADDITION (STEPS AND
RAILING ON PORCH) POST CONSTRUCTION GRAVEL FLOOR ON
SHADEL2 SMALL GARAGE ADDITION

2. Please sketch the proposed project on the graph below. Describe the land on which the Proposed work is to be done (note the lot size and dimensions and locations of proposed project).



I do hereby say that the facts stated by me in the above site application are true to the best of my knowledge and belief. Please be aware that no construction shall begin until the Zoning official has approved the plans and revisions the site plan if necessary and has indicated approval to begin.

Keith Dyer 6/3/24
 Signature of Applicant Date

Zoning Official

Date

Form approved by City of Vergas Council 09/12/2017

Permit Number: 2024-024 Date Received: 6/20/24 Parcel Number: 82000 990 078 000
Any questions regarding construction permit please contact City Clerk-Treasurer by calling 218-302-5996 or stopping by the city office at 111 Main Street Vergas MN.

Construction Permit Application

To the City Council of the City of Vergas in the County of Otter Tail, State of Minnesota:
Application is hereby made by the undersigned for a Construction Permit as provided by City Ordinance as adopted by the City of Vergas.

- GOPHER STATE ONE CALL MUST BE NOTIFIED 48 HOURS PRIOR TO ANY DIGGING, CALL 1-800-252-1166 AS REQUIRED BY MINNESOTA STATE LAW.
- THE CITY OF VERGAS WILL CHECK ALL SETBACKS ON ANY NEW CONSTRUCTION. IT IS THE APPLICANT'S RESPONSIBILITY TO HAVE ALL PROPERTY LINES LOCATED. ALL NEW CONSTRUCTION **REQUIRES THE APPLICANT TO MARK THE PROPOSED BUILDING SITE AND PROPERTY LINES** BEFORE THE CONSTRUCTION PERMIT WILL BE APPROVED.
- All Electrical work MUST have an electrical permit. That must be obtained separately from a MN State Contract Electrical Inspector (218)342-3345 or (218)849-6059.

Property Description: (NEW CONSTRUCTION ONLY)

Lot _____, Block _____, Addition _____

Property: Width _____ feet, Length _____ feet

Must supply City with a \$1,000 deposit for tar break up. City will reimburse \$1,000 when project complete and street is approved by Utilities Superintendent.

PLEASE NOTE: WITH ANY NEWLY CONSTRUCTED HOME, THERE ARE FEES FOR START UP OF UTILITIES. WATER HOOK-UP ASSESSMENT IS \$750.00, SEWER IS \$750.00.

Name of Applicant: MATT Engelbrechtson

Address of Construction Project: 280 1st A S.

Mailing Address: P.O. Box 285 Phone: 218-234-7053

1. Permit to (CIRCLE ONE)
- | | | | | |
|-------|----------------|---------------|----------|---------|
| Build | <u>Install</u> | Deck | Addition | Alter |
| Move | Demolish | <u>Repair</u> | Roof | Remodel |

Description of work to be done:

Install garden fence / Add to existing deck w/ string garage
install gutters on house.

2. Proposed use of building: (CIRCLE ONE) Residential Commercial

3. **VALUATION** (not just your cost) of work being completed: \$ 2000.00

Building Contractor: Self

Name: _____ License Number: _____ Phone: _____

Plumber: (must have MN License)

Name: _____ License Number: _____ Phone: _____

Electrician:

Name: _____ License Number: _____ Phone: _____

4. Attached a "Site Plan," showing the proposed location of any new construction in reference to the property including existing buildings. If you have a copy of a professionally prepared site plan, attach a copy for review by the City's Site/Zoning Inspector. **Blueprint or Design Drawings must be submitted** for any new construction, addition or remodel.
5. Certification: I hereby certify that I am the applicant herein and that the information given above and/or any exhibits submitted herewith is in all respects true and accurate to the best of my knowledge and belief, and further, if this permit is granted, said construction will comply with plans and specifications herewith submitted and applicable requirements of the City of Vergas.
6. I am the (CIRCLE ONE) OWNER LESSEE PURCHASER AGENT

7. **APPLICANT'S SIGNATURE:**

DATE:

Permit expires in one year if project is not complete, please reapply for permit.

**CONSTRUCTION APPLICATION SITE PLAN DESIGN
Provided on separate sheet must include the following.**

1. Identify and describe the work to be covered by the permit for which application is being made
 - A. Sketch of the proposed project including current and proposed structures.
 - B. Note the lot size and dimensions and locations of proposed project.

I do hereby say that the facts stated by me in the site application are true to the best of my knowledge and belief. Please be aware that **no construction** shall begin until the Zoning official has approved the plans and revisions the site plan if necessary and has indicated approval to begin.

Signature of Applicant

Date

Zoning Official

Date

FOR OFFICE USE ONLY

\$ _____ Water Hook-up

\$ _____ Sewer Hook-up

\$ 30. - Permit Fee

\$ _____ Tar Break Up Deposit

\$ 30. - Total Fees

Receipt # 155809 Date Paid June 20, 2024

Signature: _____ Date: _____, 20__
(Permitting Authority)

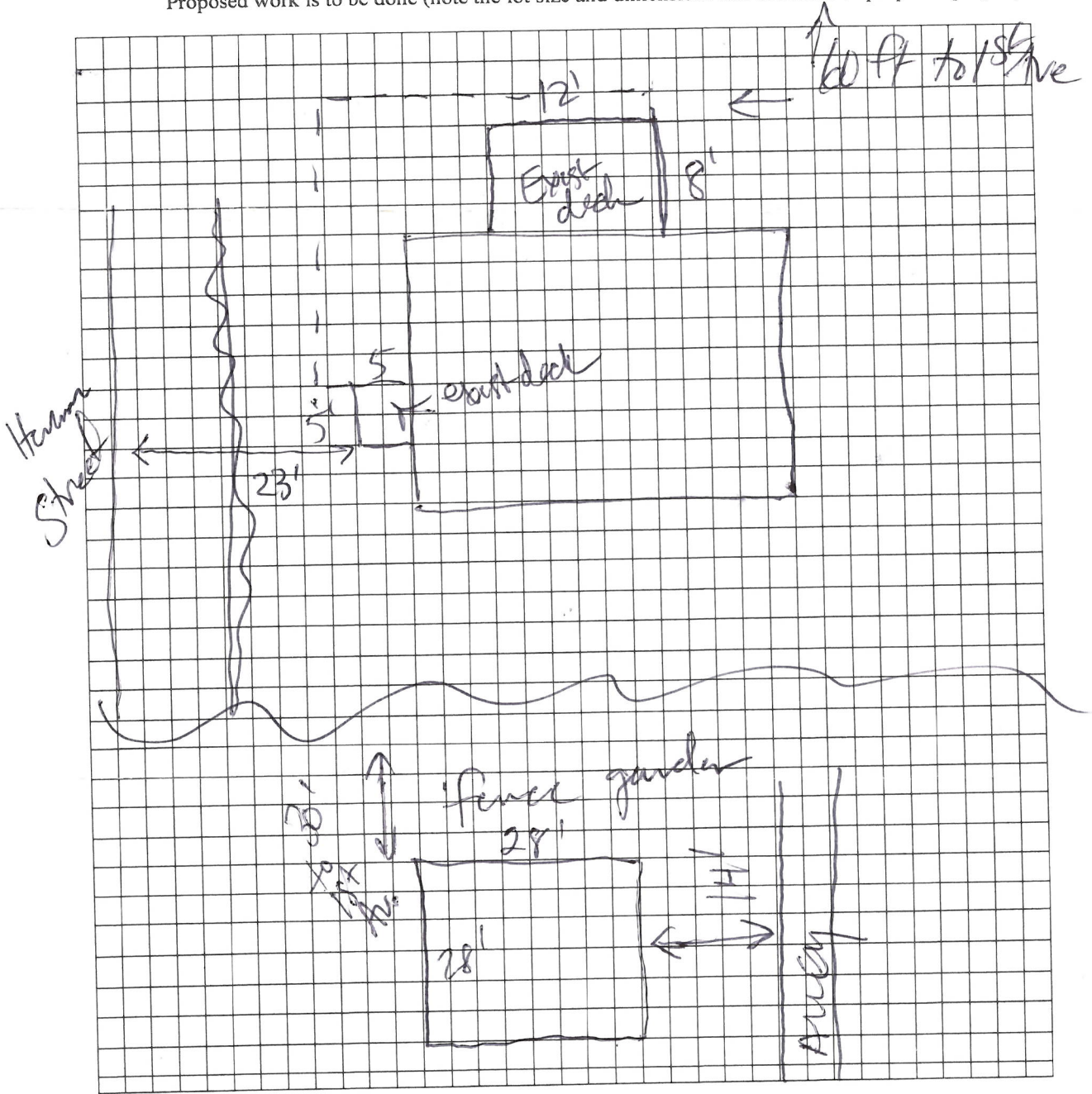
Date Approved by Planning Commission or Clerk-Treasurer: _____, 20__

CONSTRUCTION APPLICATION SITE PLAN DESIGN

1. Please identify and describe the work to be covered by the permit for which application is being made on the line provided below:

Extend larger deck to wrap around
to smaller deck

2. Please sketch the proposed project on the graph below. Describe the land on which the Proposed work is to be done (note the lot size and dimensions and locations of proposed project).



I do hereby say that the facts stated by me in the above site application are true to the best of my knowledge and belief. Please be aware that no construction shall begin until the Zoning official has approved the plans and revisions the site plan if necessary and has indicated approval to begin.

Weg 6/20/24
Signature of Applicant Date

Zoning Official Date

Permit Number: 2024-030 Date Received: 6/20/24 Parcel Number: 82000 990 109 000
Any questions regarding construction permit please contact City Clerk-Treasurer by calling 218-302-5996 or stopping by the city office at 111 Main Street Vergas MN.

Construction Permit Application

To the City Council of the City of Vergas in the County of Otter Tail, State of Minnesota:
Application is hereby made by the undersigned for a Construction Permit as provided by City Ordinance as adopted by the City of Vergas.

- GOPHER STATE ONE CALL MUST BE NOTIFIED 48 HOURS PRIOR TO ANY DIGGING, CALL 1-800-252-1166 AS REQUIRED BY MINNESOTA STATE LAW.
- THE CITY OF VERGAS WILL CHECK ALL SETBACKS ON ANY NEW CONSTRUCTION. IT IS THE APPLICANT'S RESPONSIBILITY TO HAVE ALL PROPERTY LINES LOCATED. ALL NEW CONSTRUCTION REQUIRES THE APPLICANT TO MARK THE PROPOSED BUILDING SITE AND PROPERTY LINES BEFORE THE CONSTRUCTION PERMIT WILL BE APPROVED.
- All Electrical work MUST have an electrical permit. That must be obtained separately from a MN State Contract Electrical Inspector (218)342-3345 or (218)849-6059.

Property Description: (NEW CONSTRUCTION ONLY)

Lot 3 part 2, Block 14, Addition _____
Property: Width 65 feet, Length 140 feet

Must supply City with a \$1,000 deposit for tar break up. City will reimburse \$1,000 when project complete and street is approved by Utilities Superintendent.

PLEASE NOTE: WITH ANY NEWLY CONSTRUCTED HOME, THERE ARE FEES FOR START UP OF UTILITIES. WATER HOOK-UP ASSESSMENT IS \$750.00, SEWER IS \$750.00.

Name of Applicant: Katie Galbrecht (McQuade)

Address of Construction Project: 207 West Main St.

Mailing Address: PO Box 50 Phone: 218-841-6007

1. Permit to (CIRCLE ONE)

Build	Install	Addition	<u>Alter</u>
Move	Demolish	Repair	Remodel

Description of work to be done: Tarp to Metal

2. Proposed use of building: (CIRCLE ONE) Residential Commercial

3. VALUATION (not just your cost) of work being completed: \$ 1

Building Contractor:

Name: _____ License Number: _____ Phone: _____

Plumber: (must have MN License)

Name: _____ License Number: _____ Phone: _____

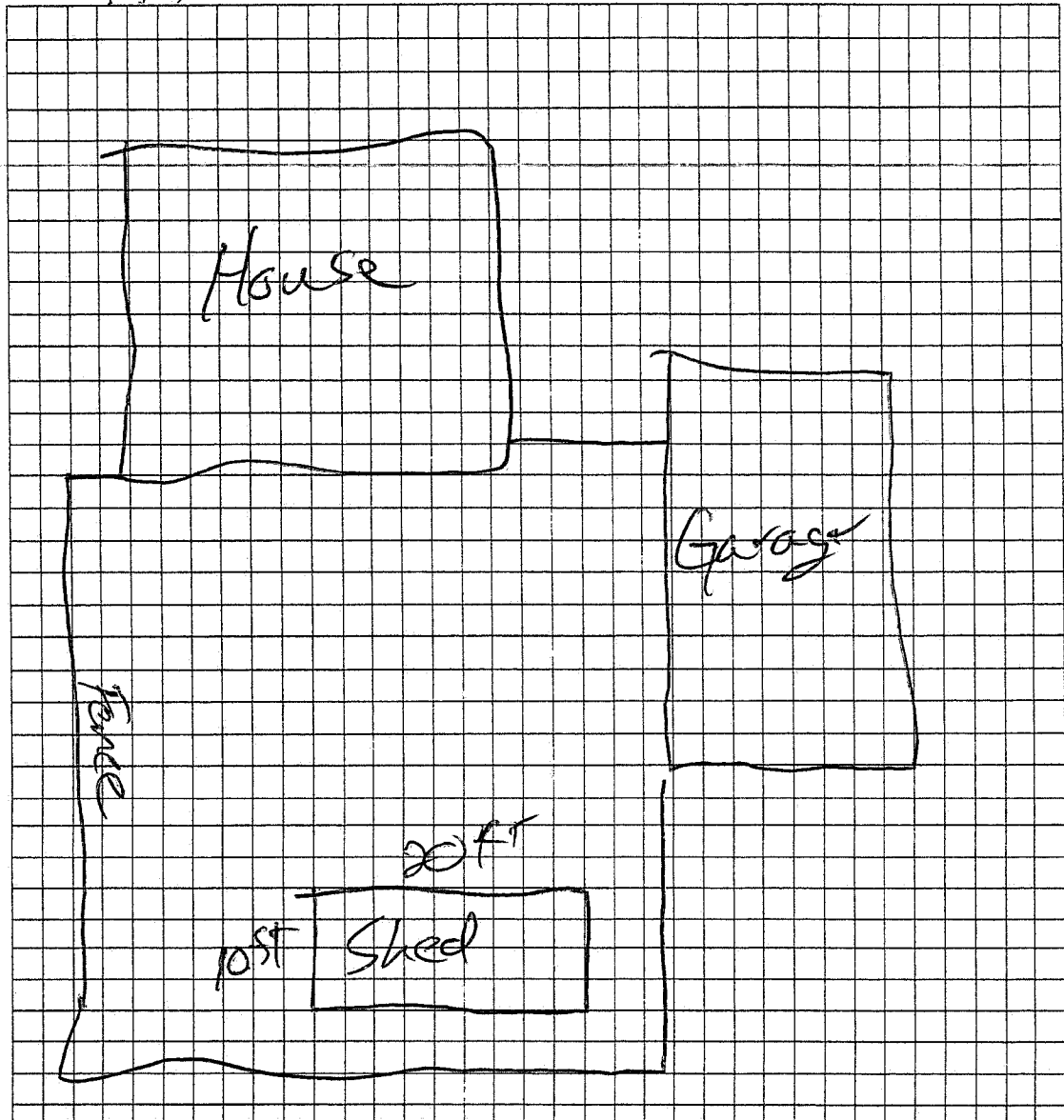
Electrician:

Name: _____ License Number: _____ Phone: _____

Form approved by City of Vergas Council 09/12/2017
Updated 5/10/2022

CONSTRUCTION APPLICATION SITE PLAN DESIGN

1. Please identify and describe the work to be covered by the permit for which application is being made on the line provided below: Shed
2. Please sketch the proposed project on the graph below. Describe the land on which the Proposed work is to be done (note the lot size and dimensions and locations of proposed project).



I do hereby say that the facts stated by me in the above site application are true to the best of my knowledge and belief. Please be aware that no construction shall begin until the Zoning official has approved the plans and revisions the site plan, if necessary, and has indicated approval to begin.

[Signature]
Signature of Applicant

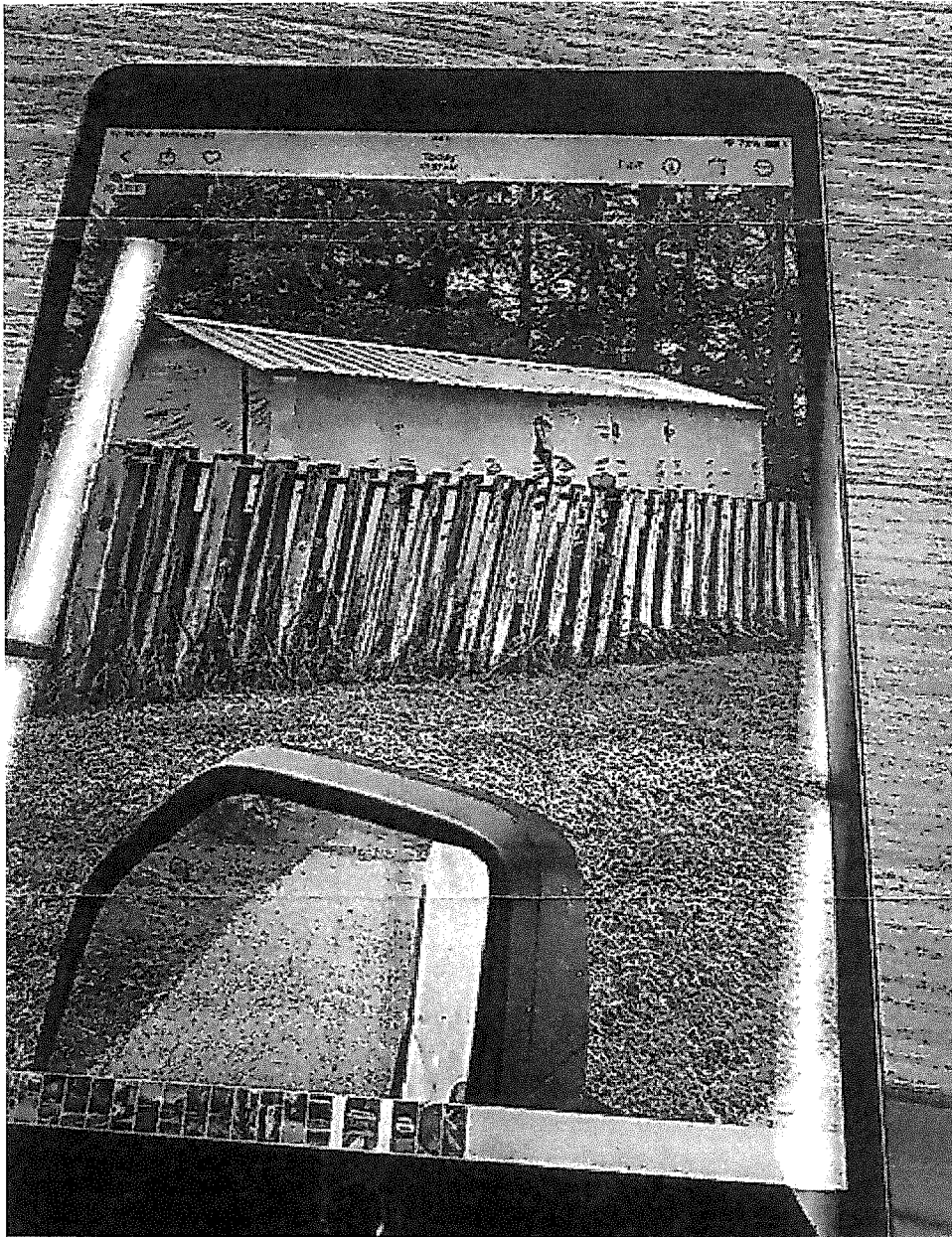
6/5/24
Date
6/5/24

Zoning Official
Form approved by City of Vergas Council 11/07/2011

Date

Julie Lammers

From: Julie Lammers <julielammers@live.com>
Sent: Monday, May 20, 2024 12:54 PM
To: Julie Lammers
Subject: Mud



207 W Main
changing shed
from
tarp to metal
and ~~insurance~~
and construction
permit

Julie Lammers

Permit Number: 2024-08 Date Received: 6/17/24 Parcel Number: _____ Fee \$75.00

City of Vergas Application For Grade and Fill Permit

Property Description:

Lake # 56055500 Lake Name Lawrence Parcel Number _____

Legal Description TBD 2nd Addition to
Lawrence Lake

Lot 3, Block 1, Addition 2nd

Property: Width _____ feet, Length _____ feet > 2.69 acres

Property Owner: Bruce & Cynthia R. Hurt Revocable Trust .69 is not in
Address of Project property: _____ city limits

Mailing Address: P.O. Box 222 Vergas, MN 56587

Phone: 218-457-0461

Contractors Name: Don Schroeder

License Number: 26-4800628 Phone: 218-731-5289

Address 1907A 430th St Pelican Rapids MN 56572

Note:

1. The lot lines and project area(s) must be staked before application is made.
2. If the project disturbs more than 1 acre of land, you are required to obtain a General Storm Water Permit from the Minnesota Pollution Control Agency.

On a separate paper, attached to this application, please draw a scale drawing of the project.

Please describe the project:

leveling approx. 4000 yds.

Detailed Information:

Area to be cut/excavated _____ length _____ width _____ depth _____

Area to be filled/leveled _____ length _____ width _____ depth _____

Culvert(s) _____ yes X no If yes, you must indicate size and location on drawing.

Type of soils and/or fill material _____

Total cubic yards of earthmoving requested _____

Signature of property owner Cynthia R. Hurt Date 6-17-24

per Cindy
P.U. Permit 55

LA

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1997

243

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15

15

1. *Journal of the American Medical Association*, 1997; 278: 1025-1030.

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1555	1556
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2000

1000



Hurst:

Id.

2024 Construction Permits - Vergas MN

Permit No	Issue Date	Parcel Number	Name	Address	Description	Date Closed
2022-026-24	7/20/2022	82000990170000	Ben Lankow	339 E Frazee Ave. Vergas	Repiar shingles & trim 10/17/23: EXTEND TO 7/20/2024	
2022-033-24	8/8/2022	82000500009000	Frank Vana	606 E Frazee Ave, Vergas	Repair roofing - entry way EXTEND TO 8/8/2024	
2022-039-24	9/8/2022	82000500188000	Ryan Weibye	1156 Frazee Ave., Vergas	Add patio & hot tub concrete Extended to 9.8.24	
2023-002	2/27/2023	82000990121000	Anthony Boyd	361 S. Unit Ave. , Vergas	Remove 1 shed, move to slab of current shed, build garage	17-Apr
2023-003	2./27/2023	82000990075000	Dean Haarstick	131 E. Linden St., Vergas	Install-replace windows, repair-replace roof as needed	5.22.24
2023-004	2/27/2023	82000990164000	City of Vergas	230 Frazee Ave., Vergas	Build gazebo-Veterans Memorial site	5.22.24
2023-005	4/24/2023	82000500037008	Keith Bunkowske	202 S. Town Line RD, Verghas	Repair 7 windows & siding house	
2023-009	5/22/2023	82000990076000	Noah Olds	101 E. Linden Ave., Vergas	Do a complete remodel-New windows, siding, facia,sofit.	5.22.24
					Remove addition & replace with deck	
2023-011	6/26/2023	82000500012002	Key Stone Storage & Rental	235 S Frazee Ave., Vergas	Remodeling windows, siding,all doors, deck in back, staicase,ceiling,	
					sewer pipes and 2 signs	
2023-013	6/14/2023	8200099026900	Brian & Brenda Tangen	1060 E. Scharf Ave, Vergas	Do shoreline work, remove stumps,a couple of trees & clean up area;	5.22.24
					also add rip rap to shoreline	
2023-015	7/24/2023	82000500037002	Elissa Novotny	840 E. Scharf Ave., Vergas	Riprap shoreline140', 6" - 24", repairing rock. Approx 3'- 4' of riprap	5.22.24
2023-020	8/28/2023	82000990239000	Randy Schrupp	291 Bennett RD., Vergas	Concrete slab behind house-walkout	
2023-023	9/25/2023	82000990305000	Josh Hanson	491 Glenn ST.,Vergas	Build 40' x 56' house w/walkout, 2 car garage	5.22.24
2023-025	9/12/2023	82000500003000	Brett Alger	306 1st Ave. N., Vergas	Install new shingles & doors	5.22.24
2023-032	10/23/2023	82000500010001	Aaron Johnson	411 W. Lake ST., Vergas	Fix signs, concrete in existing garage, garage door, sidewalk,	5.22.24
2023-033	10/23/2023	82000500038000	John Thiessen	860 E. Scharf Ave., Vergas	Replace deck in same spot	5.22.24
2023-034	10/23/2023	82000990265000	Terry & Julie Karger	1035 E. Scharf Ave., Vergas	Building new home and attached garage	

PENDING		82000990228000	Michael Rosendahl	96 Park View DR	Alter, add fill to lot	
2024-001	1/10/2024	82000990148000	Jeff Hanson	451 Pelican Ave., Vergas	Repair shingles, siding, and home repair	
2024-002						
					one 3' x 3' window in house, new front door	
2024-003	3/18/2024	82000500038000	John Thiessen	860 E. Scharf Ave., Vergas	Repair, Re-roofing	5.22.24
2024-004	4/1/2024	82000990303000	Paul & Deb Sonnenberg	511 Glenn ST., Vergas	Build house	
2024-005	3/25/2024	82000500035001	Mike Baumgart	520 S. Pelican Ave., Vergas	Install basketball court, finish deck project	
2024-006	4/4/2024	82000990116001	City of Vergas/Vergas Lions	144 W. Pelican Ave., Vergas	Replace sign with new sign - Peterson Park	
2024-007	4/8/2024	82000500012006	Summers Construction	100 S. Railway Ave., Vergas	Install concrete slab apron in fron of overhead doors	4.22.24
2024-008	3/14/2024	82000500010000	Sandra Grow	401 W. Lake ST., Vergas	Build concrete steps, small greenhouse (raised bed) garden w/plastic top,	
2024-009	4/22/2024	82000500037005	Donald Allmaras	816 Scharf Ave., vergas	Rebuild existing cabin in same footprint as existing cabin	
2024-010	4/26/2024	82000990059001	Brianna Alley	140 E. Main St., Vergas	Install sign	5.22.24
2024-011	5/20/2024	82000990173000	Charles Boehm	116 Park View Dr., Vergas	Install riprap	
2024-012	5/20/2024	82000990044000	Carl Hoffmann	106 E. Elm St., Vergas	Demolish, remove addition & install new	

2024-013	5/20/2024	82000990314000	JRMH Holdings	Lot 7, Block 1, 2nd Add.,Vergas	Install culvert & build pad	
2024-014	5/20/2024	82000990176000	Matthew Lachowitzer	110 Park View DR., Vergas	Build 6' x 12' storage shed	
2024-015	5/20/2024	82000990096000	Lakes Community Coop	101 1st Ave. N. Vergas	Remodel as stated on Const. Permit	
2024-016	5/20/2024	82000990226000	Jeff Laney	92 Park view DR, Vergas	Build pergola & do riprap	
2024-017			Keith Kuehn			
2024-018	6/11/2024	82000990315000	JRMH Holdings	TBD Glenn ST/Lot 8, Block 1, 2nd AD	Install culvert	
2024-019	6/11/2024	8200990264000	Elaine Palmer	1025 E. Scharf Ave., Vergas	Repair waterproofing foundation	
2024-020						

Grade and Fill Permts

<u>Permit No</u>	<u>Issue Date</u>	<u>Parcel Number</u>	<u>Name</u>	<u>Address</u>	<u>Description</u>	<u>Date Closed</u>
2024-001	PENDING		Michael Rosendahl			
2024-002	2/26/2024	82000500010000	Sandra Grow	401 W. Lake ST, Vergas	Bring in approx. 40 yd./Class 5 to fill 150' driveway	
2024-003	4/22/2024	82000990289000	Michael Kapser	310 W. Lake ST, Vergas	Remove a couple of trees & add access approach for lot	
2024-004	5/20/2024	82000990311000	JRMH HOLDINGS	LOT 4,BLOCK 1, 2nd ADD	Remove a couple of trees & add access approach for lot	
2024-005	5/20/2024	82000990311400	JRMH HOLDINGS	LOT 7, BLOCK 1, 2nd ADD	Remove a couple of trees & add access approach for lot	
2024-006	5/20/2024	82000990310000	Bruce & Cindy Hurt	LOT 3,BLOCK 1,2nd ADD	Remove a couple of trees & add access approach for lot	
2024-007	6/11/2024	82000990315000	JRMH HOLDINGS	LOT 8,BLOCK 1,2nd ADD	Remove a couple of trees & add access approach for lot	
2024-008						