

**Planning Commission**  
**2024 April Planning Commission**  
**Government Services Center & Zoom Id number 267-094-2170**  
**password 56587**  
**6:00 PM on Monday, April 22, 2024**

**1. Call to Order**

**2. Agenda Additions or Deletions**

**3. Member**

**4. Minutes**

March 25, 2024

**5. Status of Council Recommendations**

Boundry Line - withdrawn.

Shoreline Management Ordinance.

**6. Construction Permits**

- A. Permits approved by City Clerk-Treasurer
  - 1. Lion's Park - new sign
  - 2. Summers Construction, 56 by 24 apron
- B. Permits needing approval
  - 1. 96 ParkView Drive - add fill to lot
  - 2. 816 E Sharf Ave, rebuild existing cabin
- C. Grade and Fill Permits
  - 1. 96 park View Drive - add fill to lot
  - 2. 310 W Lake St, approach
- D. Active Construction Permits

**7. Old Business**

- A. Ordinances
  - 1. Updated Vergas Basic Code
- B. Nuisance Properties within Vergas
- C. Vergas Zoning Map
- D. 2024 Planning Commission Budget

**8. New Business**

**9. Adjournment**

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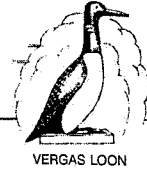
**3. Member**

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**Files Attached**

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- Member Application - Shane Hasse.pdf



# City of Vergas

## APPLICATION FOR POSITION OF Planning Commission Member

The City prohibits discrimination on the basis of race, color, creed, religion, national origin, sex, sexual orientation, and marital status, status with regard to public assistance, membership, or activity in a local commission, disability, or age in all aspects of our personnel policies, practices, and operations.

NAME: Shane Hasse  
 HOME ADDRESS: 231 West Hill St City Vergas State MA  
 Email: Shanz20000@gmail.com Home Phone: \_\_\_\_\_  
 Work Phone: \_\_\_\_\_ Cell Phone: 218-770-2753

Why does the appointment to the Planning Commission interest you?

*to know my community better and help it grow*

### Qualifications for Office:

- I will be 21 years of age by January 1, 2020.
- I will have been a resident of the City of Vergas for 30 days prior to January 1, 2020.
- I have not been convicted of a felony, or if convicted, I have had my civil rights restored.

I have read and understand the above qualifications of office and they are true. I also attest that the answers on this application are true and correct.

Signed: Shane Hasse Date: 4-17-2024  
 111 East Main Street • P.O. Box 32 • Vergas, Minnesota 56587 • Phone: (218)302-5996 • Fax: 218-342-2068  
 Website: [www.cityofvergas.com](http://www.cityofvergas.com) • Email: [jlammers@cityofvergas.com](mailto:jlammers@cityofvergas.com)

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**4. Minutes**

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March 25, 2024

**Files Attached**

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- 03-25-2024 Planning Commission Meeting Agenda Minutes.pdf

## CITY OF VERGAS PLANNING COMMISSION MINUTES

Monday, March 25, 2024

6:00 pm

Vergas Government Services Building and Zoom

A City of Vergas Planning Commission meeting was held on Monday, March 25, 2024, in a hybrid meeting at the Government Services Center and on zoom with the following members present Bruce Albright, Alex Ohman and Jim Courneya. Absent: Judy Kvam. Also present: Employees Clerk-Treasurer Julie Lammers and Utilities Superintendent Mike DuFrane; Citizens Tami Rust, and Brianne Balcer; and Editor Robert Williams of the Frazee-Vergas Press.

### **Call to Order**

Chairman Bruce Albright called meeting to order at 6:00 pm.

### **Agenda Additions and Deletions**

Approved agenda with following additions: Member Resignation.

### **Minutes**

Motion by Albright, seconded by Hasse to approve minutes for February 26, 2024. Motion passed unanimously.

### **Status of Council Recommendations**

None.

### **Construction Permits**

#### Permits Approved by City Clerk

401 W Lake Street- concrete steps, small green house, window and door.

860 Scharf Ave - reroof

#### Permits needing Approval.

##### 96 Park View Drive -add fill to lot.

Lammers is working on a WCA permit. WCA is a very complex law. Questions needing to be asked include: Do you need to be in wetland? If you have to be there is there a way to minimize impact? You may need to mediate. (Purchase land credits).

##### 520 S Pelican Avenue-basketball court

Motion by Couney, second by Ohman to approve basketball court at 520 S Pelican Ave. Motion passed unanimously.

##### 511 Glenn Street-house

Motion by Ohman, seconded by Hasse to approve permit to build house at 511 Glenn Street pending sewer permit from Otter Tail County. Motion passed unanimously.

#### Grade and Fill Permits

96 Park View Drive – add fill to lot.

Lammers is working on WCA permit.

### Active Construction Permits

Motion by Ohman, seconded by Hasse to approve Jim Courneya as field review with Bruce Albright for construction permits. Motion passed unanimously.

### **Old Business:**

#### Shoreline Management Ordinance

The council will be discussing approval of adopting the same ordinance as Otter Tail County at the March meeting to be held March 26, 2024. Discussed also asking the County to handle the City WCA permits as no one on the planning commission is experienced in this area.

#### Updated Vergas Basic Code

This is a work in progress.

#### Nuisance Properties within Vergas

Albright is still working on meeting with Ben Lanko regarding nuisance on his property. Motion by Hasse, seconded by Courney to take no action on Moe's property until next month's meeting. Lammers will email out information on Tony Licenses property. Discussed burning in the city limits. Courneya proposed handout left at the hardware store and putting something in the newsletter. Discussed informing lake residents to not use certain fertilizers and MPCA and/or DNR recommends.

#### Vergas Zoning Map

This is a work in progress.

#### 2024 Planning Commission Budget

Lammers reviewed current planning commission expenditures.

#### **New Business**

##### Boundary Lines-Lawerence Lake Acres 2<sup>nd</sup> Addition

Discussed moving the boundary line on lot 9 of Lawerence Lake Acres Second Addition to make Lot 9 54,354 square feet and having a 66-foot road for access to lot 6. This would add a tract B. Motion by Ohman, seconded by Hasse to recommend to Council to approve boundary line being moved to add a 66-foot road to the 2<sup>nd</sup> Addition of Lawerence Lake Acres. Motion passed unanimously.

#### Gravel Pit Survey

Widseth Engineering will be surveying the Mark Sand and Gravel Permit soon for \$9,000.00 they will survey as soon as the have a plane flying over this area.

#### Member-Resignation

Judy Kvam has resigned from the Planning Commission. Motion by Courneya, seconded by Hasse to recommend to Council to approve the resignation of Judy Kvam. Motion passed unanimously. Ask members to provide Lammers with names of anyone they feel would be a good fit for planning commission.

#### **Adjournment**

Motion by Ohman, seconded by Hasse to adjourn at 6:46 pm. Motion passed unanimously.

Secretary,

Julie Lammers, CMC  
Vergas City Clerk-Treasurer

*Follow Up Actions:*

*Council recommendations:*

Approve Lake Shore Management Ordinance.  
Approve resignation of Judy Kvam.

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Shoreline Management Ordinance.



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**Files Attached**

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- Construction Permit 2024-006 Park Sign.pdf
- Construction Permit 2024-007 Summers Construction.pdf
- WAC Permit for Rosendahl.pdf
- Construction Permit 2024-008 Allamaras.pdf
- Grade and Gill Permit - 310 W Lake Street.pdf
- 2024 Construction Permits.pdf

Fee Paid Waived  
Owner: City of Vergas  
Applicant: Janelle Lotzer/ Vergas Lions  
General Contractor: Vergas Lions

No. 2024-006  
City of Vergas

## Construction Permit

IN CONSIDERATION OF The statements and representations made by Janelle Lotzer/ Vergas Lions Applicant, whose client's address is 144 W. Pelican Ave., Vergas, MN in the application therefore duly filed in this office, which application is hereby made a part hereof, PERMISSION IS HEREBY GRANTED TO said City of Vergas, as owner to Replace sign with new sign as described  
front or width in feet: \_\_\_\_\_; side or length in feet \_\_\_\_\_; height in feet \_\_\_\_\_  
number of stories \_\_\_\_\_; contents \_\_\_\_\_; cubic feet \_\_\_\_\_ square feet;  
upon that tract of land described as follows:  
Lot \_\_\_\_\_ Block \_\_\_\_\_; plat or addition 82000990116001 which tract is of the size and area specified in said application.

This permit is granted upon the express conditions that said owner or the person to whom it is granted, and his contractors, agents, workmen and employees, shall comply in all respects with the ordinances of the City of Vergas; that it does not cover the use of public property, such as streets, sidewalks, alleys, etc., for which special permits must be secured; and that it does not cover the following: \_\_\_\_\_ for which special permits must be secured.  
(Electrical work, plumbing, heating, plastering, ect. if such there be)

Given under the hand of the Mayor of said City of Vergas and its corporate seal and attested by its Clerk this 4th day of April 2024.

Attest:

Julie Samner  
Clerk

Permit Expires in one year

Patricia Studd  
Mayor

Receipt of Construction Permit from the City of Vergas does not relieve the applicant of any Local, County or State permits.





Permit Number: 2024-006 Date Received: 4/4/24 Parcel Number: 82 000 990 116 001  
Any questions regarding construction permit please contact City Clerk-Treasurer by calling 218-302-5996 or stopping by the city office at 111 Main Street Vergas MN.

### Construction Permit Application

To the City Council of the City of Vergas in the County of Otter Tail, State of Minnesota:  
Application is hereby made by the undersigned for a Construction Permit as provided by City Ordinance as adopted by the City of Vergas.

- GOPHER STATE ONE CALL MUST BE NOTIFIED 48 HOURS PRIOR TO ANY DIGGING. CALL 1-800-252-1166 AS REQUIRED BY MINNESOTA STATE LAW.
- THE CITY OF VERGAS WILL CHECK ALL SETBACKS ON ANY NEW CONSTRUCTION. IT IS THE APPLICANT'S RESPONSIBILITY TO HAVE ALL PROPERTY LINES LOCATED. ALL NEW CONSTRUCTION REQUIRES THE APPLICANT TO MARK THE PROPOSED BUILDING SITE AND PROPERTY LINES BEFORE THE CONSTRUCTION PERMIT WILL BE APPROVED.
- All Electrical work MUST have an electrical permit. That must be obtained separately from a MN State Contract Electrical Inspector (218)342-3345 or (218)849-6059.

Property Description: (NEW CONSTRUCTION ONLY)

Lot \_\_\_\_\_, Block \_\_\_\_\_, Addition \_\_\_\_\_

Property: Width \_\_\_\_\_ feet, Length \_\_\_\_\_ feet

Must supply City with a \$1,000 deposit for tar break up. City will reimburse \$1,000 when project complete and street is approved by Utilities Superintendent.

**PLEASE NOTE: WITH ANY NEWLY CONSTRUCTED HOME, THERE ARE FEES FOR START UP OF UTILITIES. WATER HOOK-UP ASSESSMENT IS \$750.00, SEWER IS \$750.00.**

Name of Applicant: Janelle Lotzer - Vergas Lions

Address of Construction Project: Peterson Park in Vergas

Mailing Address: 34883 Freedom Flyer Rd Phone: 701-680-2429

1. Permit to (CIRCLE ONE)
- |       |          |          |         |
|-------|----------|----------|---------|
| Build | Install  | Addition | Alter   |
| Move  | Demolish | Repair   | Remodel |

Description of work to be done: Replace the Peterson Park sign (existing one) with new sign. (see attached diagram)

2. Proposed use of building: (CIRCLE ONE) Residential Commercial

3. **VALUATION** (not just your cost) of work being completed: \$

Building Contractor:

Name: \_\_\_\_\_ License Number: \_\_\_\_\_ Phone: \_\_\_\_\_

Plumber: (must have MN License)

Name: \_\_\_\_\_ License Number: \_\_\_\_\_ Phone: \_\_\_\_\_

Electrician:

Name: \_\_\_\_\_ License Number: \_\_\_\_\_ Phone: \_\_\_\_\_

City Property -  
"No Fee"

k) replacement sign

Form approved by City of Vergas Council 09 12 2017  
Updated 5 10 2022

Approved: Julie Lammell  
4/4/24

Made out of: ~~metal~~  
Alum.

24"

PETERSON'S  
CITY PARK

12"



VERGAS LIONS  
"carctakers"

6"

VERGAS COMMUNITY CLUB  
"flowers"



6"



Fee: \$30.00

Owner: Summers Construction

Applicant: Mike Summers

General Contractor: Mike Summers

No. 2024-007

City of Vergas

## Construction Permit

IN CONSIDERATION OF The statements and representations made by Mike Summers Applicant, whose client's address is 100 S. Railway Ave., Vergas, MN in the application therefore duly filed in this office, which application is hereby made a part hereof, PERMISSION IS HEREBY GRANTED TO said City of Vergas, as owner to Install concrete slab (56 x 24) apron in front of overhead doors as described \_\_\_\_\_ front or width in feet: \_\_\_\_\_; side or length in feet \_\_\_\_\_; height in feet \_\_\_\_\_; number of stories \_\_\_\_\_; contents \_\_\_\_\_; cubic feet \_\_\_\_\_ square feet; upon that tract of land described as follows:  
Lot \_\_\_\_\_ Block \_\_\_\_\_; plat or addition 82-000-50-0012-006 which tract is of the size and area specified in said application.

This permit is granted upon the express conditions that said owner or the person to whom it is granted, and his contractors, agents, workmen and employees, shall comply in all respects with the ordinances of the City of Vergas; that it does not cover the use of public property, such as streets, sidewalks, alleys, etc., for which special permits must be secured; and that it does not cover the following;  
\_\_\_\_\_ for which special permits must be secured.

(Electrical work, plumbing, heating, plastering, ect. if such there be)

Given under the hand of the Mayor of said City of Vergas and its corporate seal and attested by its Clerk this 8th day of April 2024.

Attest:

*Julie Samner*  
Clerk

Permit Expires in one year

*Robert J. Rudd*  
Mayor

Receipt of Construction Permit from the City of Vergas does not relieve the applicant of any Local, County or State permits.



Permit Number: 2024-007 Date Received: 4/8/24 Parcel Number: 82 000 50 0012 006  
Any questions regarding construction permit please contact City Clerk-Treasurer by calling 218-302-5996 or stopping by the city office at 111 Main Street Vergas MN.

### Construction Permit Application

To the City Council of the City of Vergas in the County of Otter Tail, State of Minnesota:  
Application is hereby made by the undersigned for a Construction Permit as provided by City Ordinance as adopted by the City of Vergas.

- GOPHER STATE ONE CALL MUST BE NOTIFIED 48 HOURS PRIOR TO ANY DIGGING, CALL 1-800-252-1166 AS REQUIRED BY MINNESOTA STATE LAW.
- THE CITY OF VERGAS WILL CHECK ALL SETBACKS ON ANY NEW CONSTRUCTION. IT IS THE APPLICANT'S RESPONSIBILITY TO HAVE ALL PROPERTY LINES LOCATED. ALL NEW CONSTRUCTION REQUIRES THE APPLICANT TO MARK THE PROPOSED BUILDING SITE AND PROPERTY LINES BEFORE THE CONSTRUCTION PERMIT WILL BE APPROVED.
- All Electrical work MUST have an electrical permit. That must be obtained separately from a MN State Contract Electrical Inspector (218)342-3345 or (218)849-6059.

Property Description: (NEW CONSTRUCTION ONLY)

Lot 18, Block 3, Addition \_\_\_\_\_  
Property: Width 200 feet, Length 150 feet

Must supply City with a \$1,000 deposit for tar break up. City will reimburse \$1,000 when project complete and street is approved by Utilities Superintendent.

**PLEASE NOTE: WITH ANY NEWLY CONSTRUCTED HOME, THERE ARE FEES FOR START UP OF UTILITIES. WATER HOOK-UP ASSESSMENT IS \$750.00, SEWER IS \$750.00.**

Name of Applicant: Nike Summers

Address of Construction Project: 100 S Railway Ave

Mailing Address: PO Box 155 Phone: 841-5012

1. Permit to (CIRCLE ONE)

Build	<u>Install</u>	Addition	Alter
Move	Demolish	Repair	Remodel

Description of work to be done:

concrete slab 80x24  
apron in front of overhead doors

2. Proposed use of building: (CIRCLE ONE) Residential Commercial

3. **VALUATION** (not just your cost) of work being completed: \$ 3500

Building Contractor:

Name: Nike Summers License Number: BC694784 Phone: 841-5012

Plumber: (must have MN License)

Name: N/A License Number: \_\_\_\_\_ Phone: \_\_\_\_\_

Electrician:

Name: \_\_\_\_\_ License Number: \_\_\_\_\_ Phone: \_\_\_\_\_

Form approved by City of Vergas Council 09/12/2017  
Updated 5/10/2022

4. Attached a "Site Plan," showing the proposed location of any new construction in reference to the property including existing buildings. If you have a copy of a professionally prepared site plan, attach a copy for review by the City's Site/Zoning Inspector. Blueprint or Design Drawings must be submitted for any new construction, addition or remodel.
5. Certification: I hereby certify that I am the applicant herein and that the information given above and/or any exhibits submitted herewith is in all respects true and accurate to the best of my knowledge and belief, and further, if this permit is granted, said construction will comply with plans and specifications herewith submitted and applicable requirements of the City of Vegas.
6. I am the (CIRCLE ONE) OWNER LESSEE PURCHASER AGENT

7. APPLICANT'S

SIGNATURE: [Signature]

DATE: 4-8-24

Permit expires in one year if project is not complete, please reapply for permit.

**CONSTRUCTION APPLICATION SITE PLAN DESIGN**  
**Provided on separate sheet must include the following.**

1. Identify and describe the work to be covered by the permit for which application is being made
- A. Sketch of the proposed project including current and proposed structures.
- B. Note the lot size and dimensions and locations of proposed project.

I do hereby say that the facts stated by me in the site application are true to the best of my knowledge and belief. Please be aware that **no construction** shall begin until the Zoning official has approved the plans and revisions the site plan if necessary and has indicated approval to begin.

[Signature]  
 Signature of Applicant

\_\_\_\_\_ Date

\_\_\_\_\_ Zoning Official

\_\_\_\_\_ Date

\*\*\*\*\*

**FOR OFFICE USE ONLY**

\$ \_\_\_\_\_ Water Hook-up

\$ \_\_\_\_\_ Sewer Hook-up

\$ 30<sup>00</sup> Permit Fee

\$ \_\_\_\_\_ Tar Break Up Deposit

\$ 30<sup>00</sup> Total Fees

Receipt #

4/8/24

Date Paid

4/8/24

153368

Signature: [Signature]

(Permitting Authority)

Date: 04/08, 2024

Date Approved by Planning Commission or Clerk-Treasurer: \_\_\_\_\_, 20\_\_\_\_





# Joint Application Form for Activities Affecting Water Resources in Minnesota

This joint application form is the accepted means for initiating review of proposals that may affect a water resource (wetland, tributary, lake, etc.) in the State of Minnesota under state and federal regulatory programs. Applicants for Minnesota Department of Natural Resources (DNR) Public Waters permits **MUST** use the MPARS online permitting system for submitting applications to the DNR. Applicants can use the information entered into MPARS to substitute for completing parts of this joint application form (see the paragraph on MPARS at the end of the joint application form instructions for additional information). This form is only applicable to the water resource aspects of proposed projects under state and federal regulatory programs; other local applications and approvals may be required. Depending on the nature of the project and the location and type of water resources impacted, multiple authorizations may be required as different regulatory programs have different types of jurisdiction over different types of resources.

## Regulatory Review Structure

### Federal

The St. Paul District of the U.S. Army Corps of Engineers (Corps) is the federal agency that regulates discharges of dredged or fill material into waters of the United States (wetlands, tributaries, lakes, etc.) under Section 404 of the Clean Water Act (CWA) and regulates work in navigable waters under Section 10 of the Rivers and Harbors Act. Applications are assigned to Corps project managers who are responsible for implementing the Corps regulatory program within a particular geographic area.

### State

There are three state regulatory programs that regulate activities affecting water resources. The Wetland Conservation Act (WCA) regulates most activities affecting wetlands. It is administered by local government units (LGUs) which can be counties, townships, cities, watershed districts, watershed management organizations or state agencies (on state-owned land). The Minnesota DNR Division of Ecological and Water Resources issues permits for work in specially-designated public waters via the Public Waters Work Permit Program (DNR Public Waters Permits). The Minnesota Pollution Control Agency (MPCA) under Section 401 of the Clean Water Act certifies that discharges of dredged or fill material authorized by a federal permit or license comply with state water quality standards. One or more of these regulatory programs may be applicable to any one project.

## Required Information

Prior to submitting an application, applicants are **strongly encouraged** to seek input from the Corps Project Manager and LGU staff to identify regulatory issues and required application materials for their proposed project. Project proponents can request a pre-application consultation with the Corps and LGU to discuss their proposed project by providing the information required in Sections 1 through 5 of this joint application form to facilitate a meaningful discussion about their project. Many LGUs provide a venue (such as regularly scheduled technical evaluation panel meetings) for potential applicants to discuss their projects with multiple agencies prior to submitting an application. Contact information is provided below.

The following bullets outline the information generally required for several common types of determinations/authorizations.

- For delineation approvals and/or jurisdictional determinations, submit Parts 1, 2 and 5, and Attachment A.
- For activities involving CWA/WCA exemptions, WCA no-loss determinations, and activities not requiring mitigation, submit Parts 1 through 5, and Attachment B.
- For activities requiring compensatory mitigation/replacement plan, submit Parts 1 thru 5, and Attachments C and D.
- For local road authority activities that qualify for the state's local road wetland replacement program, submit Parts 1 through 5, and Attachments C, D (if applicable), and E to both the Corps and the LGU.

## Submission Instructions

Send the completed joint application form and all required attachments to:

**U.S Army Corps of Engineers.** Applications may be sent directly to the appropriate Corps Office. For a current listing of areas of responsibilities and contact information, visit the St. Paul District's website at:

<http://www.mvp.usace.army.mil/Missions/Regulatory.aspx> and select "Minnesota" from the contact Information box.

Alternatively, applications may be sent directly to the St. Paul District Headquarters and the Corps will forward them to the appropriate field office.

**Section 401 Water Quality Certification:** Applicants do not need to submit the joint application form to the MPCA unless specifically requested. The MPCA will request a copy of the completed joint application form directly from an applicant when they determine an individual 401 water quality certification is required for a proposed project.

**Wetland Conservation Act Local Government Unit:** Send to the appropriate Local Government Unit. If necessary, contact your county Soil and Water Conservation District (SWCD) office or visit the Board of Water and Soil Resources (BWSR) web site ([www.bwsr.state.mn.us](http://www.bwsr.state.mn.us)) to determine the appropriate LGU.

**DNR Public Waters Permitting:** In 2014 the DNR will begin using the Minnesota DNR Permitting and Reporting System (MPARS) for submission of Public Waters permit applications (<https://webapps11.dnr.state.mn.us/mpars/public/authentication/login>).

Applicants for Public Waters permits **MUST** use the MPARS online permitting system for submitting applications to the DNR. To avoid duplication and to streamline the application process among the various resource agencies, applicants can use the information entered into MPARS to substitute for completing parts of this joint application form. The MPARS print/save function will provide the applicant with a copy of the Public Waters permit application which, at a minimum, will satisfy Parts one and two of this joint application. For certain types of activities, the MPARS application may also provide all of the necessary information required under Parts three and four of the joint application. However, it is the responsibility of the Applicant to make sure that the joint application contains all of the required information, including identification of all aquatic resources impacted by the project (see Part four of the joint application). After confirming that the MPARS application contains all of the required information in Parts one and two the Applicant may attach a copy to the joint application and fill in any missing information in the remainder of the joint application.

## PART ONE: Applicant Information

If applicant is an entity (company, government entity, partnership, etc.), an authorized contact person must be identified. If the applicant is using an agent (consultant, lawyer, or other third party) and has authorized them to act on their behalf, the agent's contact information must also be provided.

Applicant/Landowner Name: Michael Rosendahl  
 Mailing Address: 20637 330 B Ave NW Warren, MN 56762  
 Phone: 218-686-8666  
 E-mail Address: michael.rosendahl@gmail.com

Authorized Contact (do not complete if same as above):

Mailing Address:  
 Phone:  
 E-mail Address:

Agent Name:  
 Mailing Address:  
 Phone:  
 E-mail Address:

## PART TWO: Site Location Information

County: Otter tail City/Township: Vega, MN  
 Parcel ID and/or Address: 820009900028000  
 Legal Description (Section, Township, Range): 24, 137, 041  
 Lat/Long (decimal degrees): 46.66136, -95.7987  
 Attach a map showing the location of the site in relation to local streets, roads, highways.  
 Approximate size of site (acres) or if a linear project, length (feet):  
 30 ft x 50 ft  $\approx$  0.03 acres

If you know that your proposal will require an individual Permit from the U.S. Army Corps of Engineers, you must provide the names and addresses of all property owners adjacent to the project site. This information may be provided by attaching a list to your application or by using block 25 of the Application for Department of the Army permit which can be obtained at:

[http://www.mvp.usace.army.mil/Portals/57/docs/regulatory/RegulatoryDocs/engform\\_4345\\_2012oct.pdf](http://www.mvp.usace.army.mil/Portals/57/docs/regulatory/RegulatoryDocs/engform_4345_2012oct.pdf)

## PART THREE: General Project/Site Information

If this application is related to a delineation approval, exemption determination, jurisdictional determination, or other correspondence submitted **prior to** this application then describe that here and provide the Corps of Engineers project number.

Describe the project that is being proposed, the project purpose and need, and schedule for implementation and completion. The project description must fully describe the nature and scope of the proposed activity including a description of all project elements that effect aquatic resources (wetland, lake, tributary, etc.) and must also include plans and cross section or profile drawings showing the location, character, and dimensions of all proposed activities and aquatic resource impacts.

## PART FOUR: Aquatic Resource Impact<sup>1</sup> Summary

If your proposed project involves a direct or indirect impact to an aquatic resource (wetland, lake, tributary, etc.) identify each impact in the table below. Include all anticipated impacts, including those expected to be temporary. Attach an overhead view map, aerial photo, and/or drawing showing all of the aquatic resources in the project area and the location(s) of the proposed impacts. Label each aquatic resource on the map with a reference number or letter and identify the impacts in the following table.

Aquatic Resource ID (as noted on overhead view)	Aquatic Resource Type (wetland, lake, tributary etc.)	Type of Impact (fill, excavate, drain, or remove vegetation)	Duration of Impact Permanent (P) or Temporary (T) <sup>1</sup>	Size of Impact <sup>2</sup>	Overall Size of Aquatic Resource <sup>3</sup>	Existing Plant Community Type(s) in Impact Area <sup>4</sup>	County, Major Watershed #, and Bank Service Area # of Impact Area <sup>5</sup>
Wetland??	Wetland?	Fill	P	<del>0.03 ACRES</del> 0.03 ACRES	Unknown N/A	Unknown	Ottertail

<sup>1</sup>If impacts are temporary; enter the duration of the impacts in days next to the "T". For example, a project with a temporary access fill that would be removed after 220 days would be entered "T (220)".

<sup>2</sup>Impacts less than 0.01 acre should be reported in square feet. Impacts 0.01 acre or greater should be reported as acres and rounded to the nearest 0.01 acre. Tributary impacts must be reported in linear feet of impact and an area of impact by indicating first the linear feet of impact along the flowline of the stream followed by the area impact in parentheses). For example, a project that impacts 50 feet of a stream that is 6 feet wide would be reported as 50 ft (300 square feet).

<sup>3</sup>This is generally only applicable if you are applying for a de minimis exemption under MN Rules 8420.0420 Subp. 8, otherwise enter "N/A".

<sup>4</sup>Use *Wetland Plants and Plant Community Types of Minnesota and Wisconsin* 3<sup>rd</sup> Ed. as modified in MN Rules 8420.0405 Subp. 2.

<sup>5</sup>Refer to Major Watershed and Bank Service Area maps in MN Rules 8420.0522 Subp. 7.

If any of the above identified impacts have already occurred, identify which impacts they are and the circumstances associated with each:

## PART FIVE: Applicant Signature

☐ Check here if you are requesting a pre-application consultation with the Corps and LGU based on the information you have provided. Regulatory entities will not initiate a formal application review if this box is checked.

By signature below, I attest that the information in this application is complete and accurate. I further attest that I possess the authority to undertake the work described herein.

Signature: Michael R... Date: 7/15/24

I hereby authorize \_\_\_\_\_ to act on my behalf as my agent in the processing of this application and to furnish, upon request, supplemental information in support of this application.

<sup>1</sup> The term "impact" as used in this joint application form is a generic term used for disclosure purposes to identify activities that may require approval from one or more regulatory agencies. For purposes of this form it is not meant to indicate whether or not those activities may require mitigation/replacement.

## Attachment A

# Request for Delineation Review, Wetland Type Determination, or Jurisdictional Determination

By submission of the enclosed wetland delineation report, I am requesting that the U.S. Army Corps of Engineers, St. Paul District (Corps) and/or the Wetland Conservation Act Local Government Unit (LGU) provide me with the following (check all that apply):

☐ **Wetland Type Confirmation**

☐ **Delineation Concurrence.** Concurrence with a delineation is a written notification from the Corps and a decision from the LGU concurring, not concurring, or commenting on the boundaries of the aquatic resources delineated on the property. Delineation concurrences are generally valid for five years unless site conditions change. Under this request alone, the Corps will not address the jurisdictional status of the aquatic resources on the property, only the boundaries of the resources within the review area (including wetlands, tributaries, lakes, etc.).

☐ **Preliminary Jurisdictional Determination.** A preliminary jurisdictional determination (PJD) is a non-binding written indication from the Corps that waters, including wetlands, identified on a parcel may be waters of the United States. For purposes of computation of impacts and compensatory mitigation requirements, a permit decision made on the basis of a PJD will treat all waters and wetlands in the review area as if they are jurisdictional waters of the U.S. PJDs are advisory in nature and may not be appealed.

☐ **Approved Jurisdictional Determination.** An approved jurisdictional determination (AJD) is an official Corps determination that jurisdictional waters of the United States are either present or absent on the property. AJDs can generally be relied upon by the affected party for five years. An AJD may be appealed through the Corps administrative appeal process.

In order for the Corps and LGU to process your request, the wetland delineation must be prepared in accordance with the 1987 Corps of Engineers Wetland Delineation Manual, any approved Regional Supplements to the 1987 Manual, and the *Guidelines for Submitting Wetland Delineations in Minnesota* (2013).

<http://www.mvp.usace.army.mil/Missions/Regulatory/DelineationJDGuidance.aspx>

## **Attachment B**

### **Supporting Information for Applications Involving Exemptions, No Loss Determinations, and Activities Not Requiring Mitigation**

Complete this part *if* you maintain that the identified aquatic resource impacts in Part Four do not require wetland replacement/compensatory mitigation **OR** *if* you are seeking verification that the proposed water resource impacts are either exempt from replacement or are not under CWA/WCA jurisdiction.

Identify the specific exemption or no-loss provision for which you believe your project or site qualifies:

Provide a detailed explanation of how your project or site qualifies for the above. Be specific and provide and refer to attachments and exhibits that support your contention. Applicants should refer to rules (e.g. WCA rules), guidance documents (e.g. BWSR guidance, Corps guidance letters/public notices), and permit conditions (e.g. Corps General Permit conditions) to determine the necessary information to support the application. Applicants are strongly encouraged to contact the WCA LGU and Corps Project Manager prior to submitting an application if they are unsure of what type of information to provide:

## Attachment C

### Avoidance and Minimization

**Project Purpose, Need, and Requirements.** Clearly state the purpose of your project and need for your project. Also include a description of any specific requirements of the project as they relate to project location, project footprint, water management, and any other applicable requirements. Attach an overhead plan sheet showing all relevant features of the project (buildings, roads, etc.), aquatic resource features (impact areas noted) and construction details (grading plans, storm water management plans, etc.), referencing these as necessary:

**Avoidance.** Both the CWA and the WCA require that impacts to aquatic resources be avoided if practicable alternatives exist. Clearly describe all on-site measures considered to avoid impacts to aquatic resources and discuss at least two project alternatives that avoid all impacts to aquatic resources on the site. These alternatives may include alternative site plans, alternate sites, and/or not doing the project. Alternatives should be feasible and prudent (see MN Rules 8420.0520 Subp. 2 C). Applicants are encouraged to attach drawings and plans to support their analysis:

**Minimization.** Both the CWA and the WCA require that all unavoidable impacts to aquatic resources be minimized to the greatest extent practicable. Discuss all features of the proposed project that have been modified to minimize the impacts to water resources (see MN Rules 8420.0520 Subp. 4):

**Off-Site Alternatives.** An off-site alternatives analysis is not required for all permit applications. If you know that your proposal will require an individual permit (standard permit or letter of permission) from the U.S. Army Corps of Engineers, you may be required to provide an off-site alternatives analysis. The alternatives analysis is not required for a complete application but must be provided during the review process in order for the Corps to complete the evaluation of your application and reach a final decision. Applicants with questions about when an off-site alternatives analysis is required should contact their Corps Project Manager.

## Attachment D

### Replacement/Compensatory Mitigation

Complete this part *if* your application involves wetland replacement/compensatory mitigation not associated with the local road wetland replacement program. Applicants should consult Corps mitigation guidelines and WCA rules for requirements.

**Replacement/Compensatory Mitigation via Wetland Banking.** Complete this section if you are proposing to use credits from an existing wetland bank (with an account number in the State wetland banking system) for all or part of your replacement/compensatory mitigation requirements.

Wetland Bank Account #	County	Major Watershed #	Bank Service Area #	Credit Type (if applicable)	Number of Credits

Applicants should attach documentation indicating that they have contacted the wetland bank account owner and reached at least a tentative agreement to utilize the identified credits for the project. This documentation could be a signed purchase agreement, signed application for withdrawal of credits or some other correspondence indicating an agreement between the applicant and the bank owner. *However, applicants are advised not to enter into a binding agreement to purchase credits until the mitigation plan is approved by the Corps and LGU.*

**Project-Specific Replacement/Permittee Responsible Mitigation.** Complete this section if you are proposing to pursue actions (restoration, creation, preservation, etc.) to generate wetland replacement/compensatory mitigation credits for this proposed project.

WCA Action Eligible for Credit <sup>1</sup>	Corps Mitigation Compensation Technique <sup>2</sup>	Acres	Credit % Requested	Credits Anticipated <sup>3</sup>	County	Major Watershed #	Bank Service Area #

<sup>1</sup>Refer to the name and subpart number in MN Rule 8420.0526.

<sup>2</sup>Refer to the technique listed in *St. Paul District Policy for Wetland Compensatory Mitigation in Minnesota*.

<sup>3</sup>If WCA and Corps crediting differs, then enter both numbers and distinguish which is Corps and which is WCA.

Explain how each proposed action or technique will be completed (e.g. wetland hydrology will be restored by breaking the tile.....) and how the proposal meets the crediting criteria associated with it. Applicants should refer to the Corps mitigation policy language, WCA rule language, and all associated Corps and WCA guidance related to the action or technique:

Attach a site location map, soils map, recent aerial photograph, and any other maps to show the location and other relevant features of each wetland replacement/mitigation site. Discuss in detail existing vegetation, existing landscape features, land use (on and surrounding the site), existing soils, drainage systems (if present), and water sources and movement. Include a topographic map showing key features related to hydrology and water flow (inlets, outlets, ditches, pumps, etc.):



Project Name and/or Number:

Attach a map of the existing aquatic resources, associated delineation report, and any documentation of regulatory review or approval. Discuss as necessary:

For actions involving construction activities, attach construction plans and specifications with all relevant details. Discuss and provide documentation of a hydrologic and hydraulic analysis of the site to define existing conditions, predict project outcomes, identify specific project performance standards and avoid adverse offsite impacts. Plans and specifications should be prepared by a licensed engineer following standard engineering practices. Discuss anticipated construction sequence and timing:

For projects involving vegetation restoration, provide a vegetation establishment plan that includes information on site preparation, seed mixes and plant materials, seeding/planting plan (attach seeding/planting zone map), planting/seeding methods, vegetation maintenance, and an anticipated schedule of activities:

For projects involving construction or vegetation restoration, identify and discuss goals and specific outcomes that can be determined for credit allocation. Provide a proposed credit allocation table tied to outcomes:

Provide a five-year monitoring plan to address project outcomes and credit allocation:

Discuss and provide evidence of ownership or rights to conduct wetland replacement/mitigation on each site:

Quantify all proposed wetland credits and compare to wetland impacts to identify a proposed wetland replacement ratio. Discuss how this replacement ratio is consistent with Corps and WCA requirements:

By signature below, the applicant attests to the following (only required if application involves project-specific/permittee responsible replacement):

- All proposed replacement wetlands were not:
  - Previously restored or created under a prior approved replacement plan or permit
  - Drained or filled under an exemption during the previous 10 years
  - Restored with financial assistance from public conservation programs
  - Restored using private funds, other than landowner funds, unless the funds are paid back with interest to the individual or organization that funded the restoration and the individual or organization notifies the local government unit in writing that the restored wetland may be considered for replacement.
- The wetland will be replaced before or concurrent with the actual draining or filling of a wetland.
- An irrevocable bank letter of credit, performance bond, or other acceptable security will be provided to guarantee successful completion of the wetland replacement.
- Within 30 days of either receiving approval of this application or beginning work on the project, I will record the Declaration of Restrictions and Covenants on the deed for the property on which the replacement wetland(s) will be located and submit proof of such recording to the LGU and the Corps.

Applicant or Representative:

Title:

Signature: \_\_\_\_\_

Date:

## Attachment E

### Local Government Road Wetland Replacement Program (LGRWRP) Eligibility Application Form for WCA-Regulated Impacts Only

This attachment must be completed by local government road authorities (county, city, township) who wish to use the LGRWRP for satisfying state and federal wetland replacement requirements for qualifying road reconstruction, rehabilitation, or replacement projects. Instructions on how to prepare an application for the LGRWRP, the process, and the benefits of the program can be found [here](#).

The local road authority must complete this attachment, obtain signatures from the local WCA Technical Evaluation Panel (TEP), and provide the complete application form and attachments to the Board of Water and Soil Resources (BWSR) Wetland Bank Administration. Your entire application must also be submitted to the U.S. Army Corps of Engineers if you want the LGRWRP to satisfy any federal wetland replacement requirements.

**U.S. Army Corps of Engineers Permit Number** (if already assigned and known):

- 1) Explain how your project is a repair, rehabilitation, reconstruction, or replacement of a currently serviceable road to meet state/federal design or safety standards/requirements. You should describe current road conditions and deficiencies and how the project will rectify them. Also identify and describe project design features that minimize impacts to wetlands. Attach supporting documents and information as applicable.
- 2) Provide a map, plan, and/or aerial photograph accurately depicting wetland boundaries within the project area. Attach a delineation/determination report or otherwise explain the method(s) used to identify and delineate wetlands. Also attach and discuss any type of review or approval of wetland boundaries or other aspects of the project by a member or members of the local Technical Evaluation Panel (TEP) or Corps of Engineers.
- 3) Discuss the feasibility of providing onsite compensatory mitigation/replacement for important site-specific wetland functions:

In the table below, identify **only wetland impacts from Part 4 that are regulated by WCA** and qualify for the LGRWRP. Wetland impacts regulated by WCA are any wetland areas that are drained or filled, any permanently or semi-permanently flooded wetland areas that are excavated, and any wetland areas that are excavated and converted to a nonwetland, deepwater habitat. Consult the TEP if you are unsure what wetland impacts are regulated by WCA.

Each impact type should be identified separately (i.e. Fill, Drain, Excavation are three separate impact types).

Wetland Impact ID (same as noted in Part 4 and on overhead view)	Type of Impact (fill, excavate, or drain) – Choose only one per line	Size of Impact (square feet or acres to 0.01)	Existing Plant Community Type(s) in Impact Area <sup>1</sup> – Choose only one per line	County, Major Watershed #, and Bank Service Area # of Impact <sup>2</sup>
EXAMPLE	Fill	0.14 ac	Shallow marsh	21, 7
EXAMPLE	Excavate	0.27 ac	Shallow marsh	21, 7
	<b>TOTAL</b>			

<sup>1</sup>Use *Wetland Plants and Plant Community Types of Minnesota and Wisconsin* as modified in MN Rules 8420.0405 Subp. 2.

<sup>2</sup> Maps of Major Watersheds and Bank Service Areas can be found [here](#) or refer to maps in MN Rules 8420.0522 Subp. 7.

Project Name and/or Number:

**Road Authority Signature:** By signature below, the road authority attests that they have followed the process in MN Rules 8420.0544 and have determined that the wetland impacts identified in Attachment E are regulated by the MN WCA and eligible for the MN Local Government Road Wetland Replacement Program.

Local Road Authority Representative Name:

Employer:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Technical Evaluation Panel Concurrence:**

By signing below, TEP members attest that each wetland impact listed in Attachment E is regulated by WCA and meets eligibility requirements for replacement by the LGRWRP.

LGU TEP Member Name:

LGU Name:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Check here ☐ if LGU and SWCD TEP member are one in the same and leave SWCD TEP member blank.

SWCD TEP Member Name:

SWCD Name:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

BWSR TEP Member Name:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

DNR TEP Member Name:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

A majority of the TEP must sign for BWSR to process the application and satisfy state and federal wetland replacement/mitigation requirements. The road authority must send the TEP-signed Attachment E and all other application materials to:

**Wetland Bank Administration**  
**Minnesota Board of Water & Soil Resources**  
**520 Lafayette Road North**  
**Saint Paul, MN 55155**

**Materials can be submitted electronically to: [amy.waters@state.mn.us](mailto:amy.waters@state.mn.us)**

Permit Number: \_\_\_\_\_ Date Received: 4/15/24 Parcel Number: 82000500037005  
Any questions regarding construction permit please contact City Clerk-Treasurer by calling 218-302-5996 or stopping by the city office at 111 Main Street Vergas MN.

### Construction Permit Application

To the City Council of the City of Vergas in the County of Otter Tail, State of Minnesota:  
Application is hereby made by the undersigned for a Construction Permit as provided by City Ordinance as adopted by the City of Vergas.

- GOPHER STATE ONE CALL MUST BE NOTIFIED 48 HOURS PRIOR TO ANY DIGGING, CALL 1-800-252-1166 AS REQUIRED BY MINNESOTA STATE LAW.
- THE CITY OF VERGAS WILL CHECK ALL SETBACKS ON ANY NEW CONSTRUCTION. IT IS THE APPLICANT'S RESPONSIBILITY TO HAVE ALL PROPERTY LINES LOCATED. ALL NEW CONSTRUCTION REQUIRES THE APPLICANT TO MARK THE PROPOSED BUILDING SITE AND PROPERTY LINES BEFORE THE CONSTRUCTION PERMIT WILL BE APPROVED.
- All Electrical work MUST have an electrical permit. That must be obtained separately from a MN State Contract Electrical Inspector (218)342-3345 or (218)849-6059.

Property Description: (NEW CONSTRUCTION ONLY)

Lot \_\_\_\_\_, Block \_\_\_\_\_, Addition \_\_\_\_\_  
Property: Width \_\_\_\_\_ feet, Length \_\_\_\_\_ feet

Must supply City with a \$1,000 deposit for tar break up. City will reimburse \$1,000 when project complete and street is approved by Utilities Superintendent.

PLEASE NOTE: WITH ANY NEWLY CONSTRUCTED HOME, THERE ARE FEES FOR START UP OF UTILITIES. WATER HOOK-UP ASSESSMENT IS \$750.00, SEWER IS \$750.00.

Name of Applicant: Donald P. Allmaras

Address of Construction Project: 816 E Sherf Ave

Mailing Address: 47301 2701<sup>st</sup> Ave Phone: 218-205-1712 → Darin, call 1st  
701-269-3892

1. Permit to (CIRCLE ONE) -  
☒ Build ☐ Install ☐ Addition ☐ Alter  
☐ Move ☒ Demolish ☐ Repair ☒ Remodel

Description of work to be done:

Rebuild existing cabin to the extent it needs to  
Be done right.

2. Proposed use of building: (CIRCLE ONE) ☒ Residential ☐ Commercial

3. VALUATION (not just your cost) of work being completed: \$ 50,000

Building Contractor:

Name: Self. License Number: \_\_\_\_\_ Phone: 218-205-1712 Darin

Plumber: (must have MN License)

701-269-3892 Darin

Name: Schwitz Plumber Hooking License Number: \_\_\_\_\_ Phone: 701-200-2075

Electrician:

Name: Self Zitaceo License Number: \_\_\_\_\_ Phone: 218-841-8643

Form approved by City of Vergas Council 09/12/2017  
Updated 5/10/2022

4. Attached a "Site Plan," showing the proposed location of any new construction in reference to the property including existing buildings. If you have a copy of a professionally prepared site plan, attach a copy for review by the City's Site/Zoning Inspector. Blueprint or Design Drawings must be submitted for any new construction, addition or remodel.

5. Certification: I hereby certify that I am the applicant herein and that the information given above and/or any exhibits submitted herewith is in all respects true and accurate to the best of my knowledge and belief, and further, if this permit is granted, said construction will comply with plans and specifications herewith submitted and applicable requirements of the City of Vergas.

6. I am the (CIRCLE ONE) OWNER LESSEE PURCHASER AGENT

7. APPLICANT'S SIGNATURE: [Signature] DATE: 4/15/24

Permit expires in one year if project is not complete, please reapply for permit.

**CONSTRUCTION APPLICATION SITE PLAN DESIGN**  
**Provided on separate sheet must include the following.**

1. Identify and describe the work to be covered by the permit for which application is being made

- A. Sketch of the proposed project including current and proposed structures.
- B. Note the lot size and dimensions and locations of proposed project.

I do hereby say that the facts stated by me in the site application are true to the best of my knowledge and belief. Please be aware that **no construction** shall begin until the Zoning official has approved the plans and revisions the site plan if necessary and has indicated approval to begin.

[Signature] 4/15/24 \_\_\_\_\_  
Signature of Applicant Date Zoning Official Date

\*\*\*\*\*

**FOR OFFICE USE ONLY**

\$ 0 Water Hook-up \$ 0 Sewer Hook-up  
\$ 150.00 Permit Fee \$ \_\_\_\_\_ Tar Break Up Deposit  
\$ \_\_\_\_\_ Total Fees

Receipt # \_\_\_\_\_ Date Paid \_\_\_\_\_, 20\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_, 20\_\_  
(Permitting Authority)

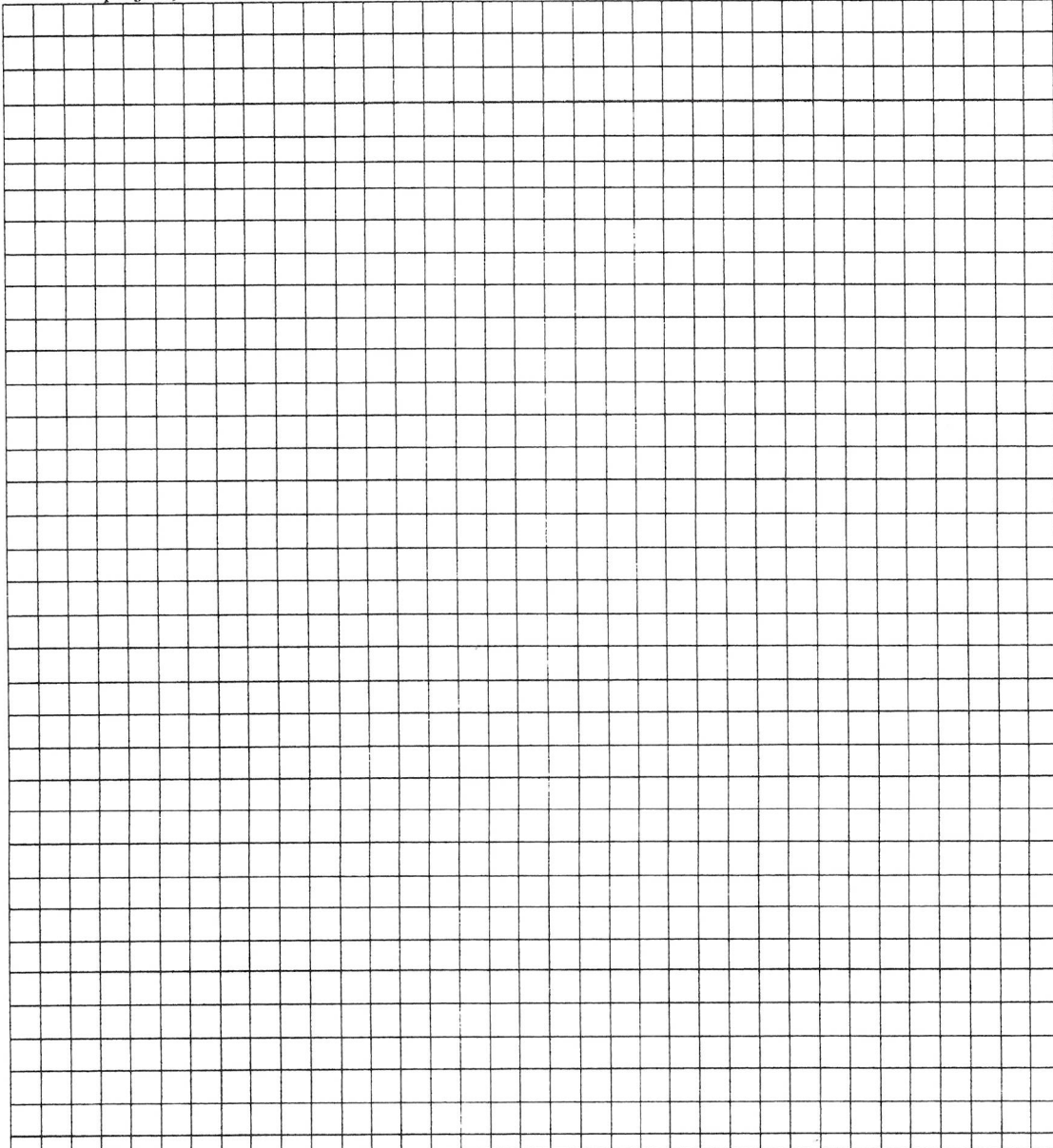
Date Approved by Planning Commission or Clerk-Treasurer: \_\_\_\_\_, 20\_\_

## CONSTRUCTION APPLICATION SITE PLAN DESIGN

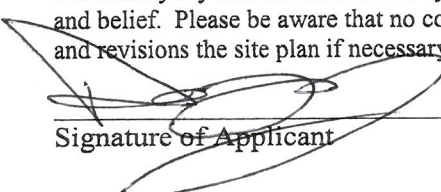
1. Please identify and describe the work to be covered by the permit for which application is being made on the line provided below:

Per separate drawings

2. Please sketch the proposed project on the graph below. Describe the land on which the Proposed work is to be done (note the lot size and dimensions and locations of proposed project).



I do hereby say that the facts stated by me in the above site application are true to the best of my knowledge and belief. Please be aware that no construction shall begin until the Zoning official has approved the plans and revisions the site plan if necessary, and has indicated approval to begin.

  
Signature of Applicant

4/15/21  
Date

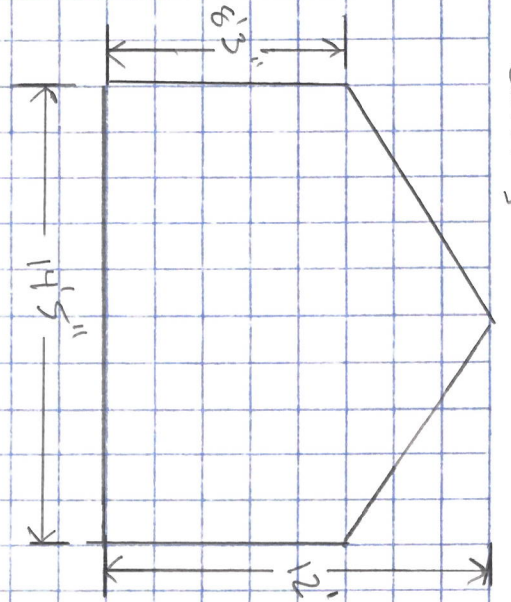
\_\_\_\_\_  
Zoning Official

\_\_\_\_\_  
Date

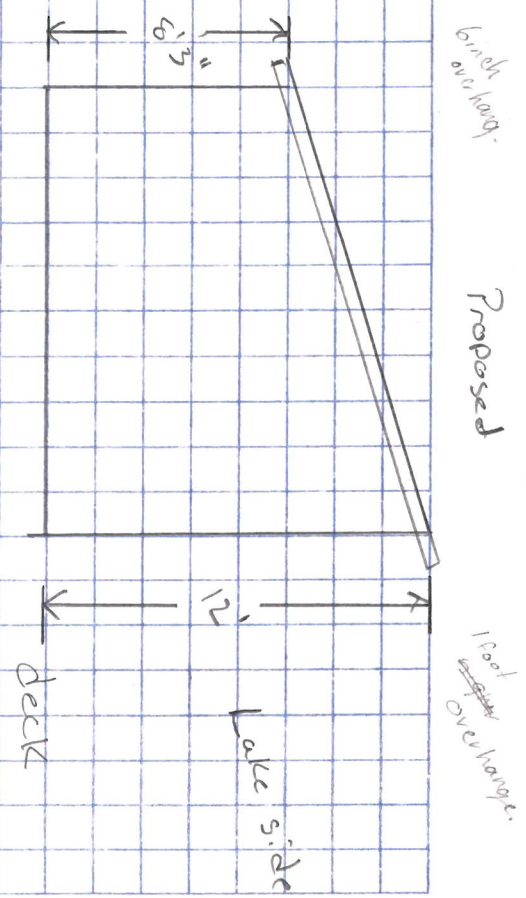
Form approved by City of Vegas Council 11/07/2011



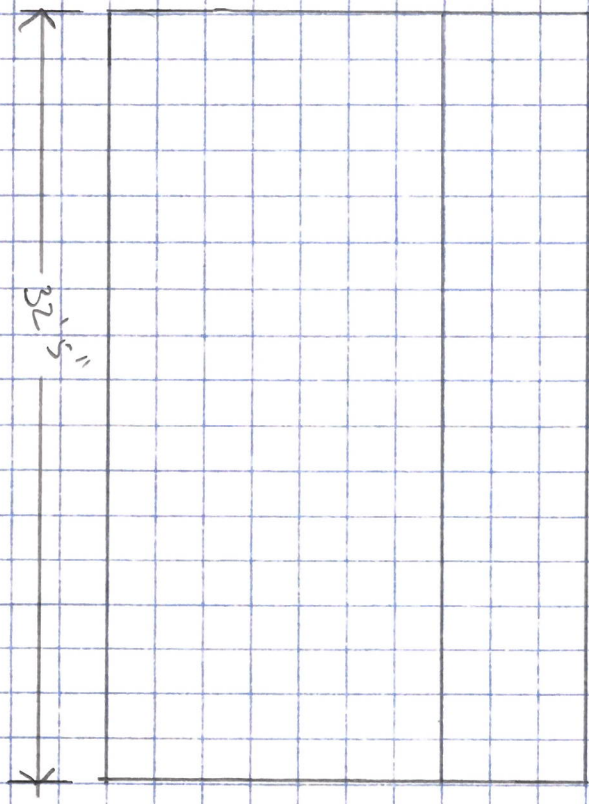
Existing



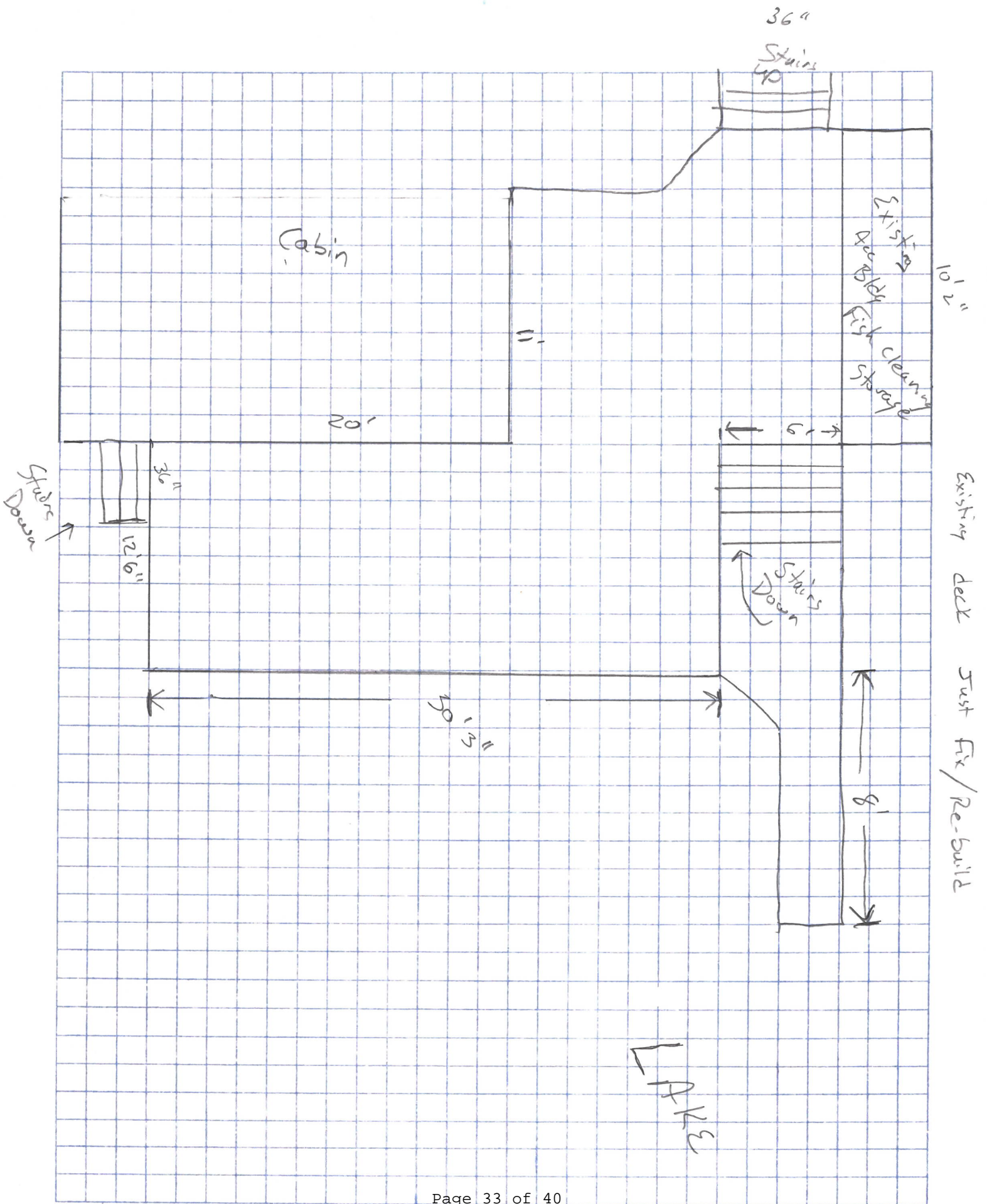
Proposed



Lake view same as Existing







## things to consider



- New building to be same size as existing + same location
- Deck will be rebuilt as needed to same size + shape / location
- Plan to use as much or as little of existing foundation as possible
- might build Block wall as retaining wall under west side (opposite Lake) of cabin.
- have to maintain erosion control with rebuilding retaining wall.
- Building with no bedroom
- Siding to be horizontal pre-painted
- Entry will be in middle of Lake side
- Donald is my brother + wanted in on the lake place
- Windows as look + fit ??

thank you

David Allmaras

218-205-1712

Donald Allmaras

701-269-3892

Permit Number: 2024-003 Date Received: 4/15/24 Parcel Number: 82000 990 289 000 Fee \$75.00

**City of Vergas Application For Grade and Fill Permit**

Property Description:

Lake # \_\_\_\_\_ Lake Name Lawrence Parcel Number 82000 990 289 000

Legal Description 310 West Lake Street

Building Approach for Lot access

Lot 3, Block 1, Addition \_\_\_\_\_

Property: Width 191 feet. Length 953 feet

Property Owner: Michael Kasper

Address of Project property: 310 West Lake St

Mailing Address: 34713 City Hwy 4 Grazeo MN 56544

Phone: 701-200-2541

Contractors Name: Don Schroeder

License Number: \_\_\_\_\_ Phone: \_\_\_\_\_

Address \_\_\_\_\_

Note:

1. The lot lines and project area(s) must be staked before application is made.
2. If the project disturbs more than 1 acre of land, you are required to obtain a General Storm Water Permit from the Minnesota Pollution Control Agency.

On a separate paper, attached to this application, please draw a scale drawing of the project.

Please describe the project: Removing a cable cross and adding an access approach for Lot

Detailed Information:

Area to be cut/excavated 70 40 length 30 25 width 30 depth \_\_\_\_\_

Area to be filled/leveled 70 40 length 30 25 width 30 depth \_\_\_\_\_

Culvert(s) \_\_\_\_\_ yes X no If yes, you must indicate size and location on drawing.

Type of soils and/or fill material Black dirt

Total cubic yards of earthmoving requested \_\_\_\_\_

Signature of property owner [Signature] Date 4/14/24

*No culvert needed.*



8200050010002

WILKES-ST.

82000500010003

802'

140-5051

190.95' 254

05

2

25

8200990288000

82000990289000

8 2000990 2900000

# BLOCK 1

३

Page 36 of 40

A horizontal scale bar with a vertical line at the left end. The number '0' is at the left end. A tick mark is at the midpoint, with '0.0075' written above it. Another tick mark is at the right end, with '0.015 mi' written above it.

Not a legal document. For Reference Use Only. Accuracy is not guaranteed.





## 2024 Construction Permits - Vergas MN

Permit No	Issue Date	Parcel Number	Name	Address	Description	Closed	Notes
2022-026-24	7/20/2022	82000990170000	Ben Lankow	339 E Frazee Ave. Vergas	Repiar shingles & trim 10/17/23: EXTEND TO 7/20/2024		
2022-033-24	8/8/2022	82000500009000	Frank Vana	606 E Frazee Ave, Vergas	Repair roofing - entry way <b>EXTEND TO 8/8/2024</b>		
2022-039-24	9/8/2022	82000500188000	Ryan Weibye	1156 Frazee Ave., Vergas	Add patio & hot tub concrete Extended to 9/8/2024		
2023-002	2/27/2023	82000990121000	Anthony Boyd	361 S. Unit Ave. , Vergas	Remove 1 shed, move to slab of current shed, build garage	JL	
2023-003	2/27/2023	82000990075000	Dean Haarstick	131 E. Linden St., Vergas	Install-replace windows, repair-replace roof as needed		
2023-004	2/27/2023	82000990164000	City of Vergas	230 Frazee Ave., Vergas	Build gazebo-Veterans Memorial site		Not comp-JK 10/23
2023-005	4/24/2023	82000500037008	Keith Bunkowske	202 S. Town Line RD, Verghas	Repair 7 windows & siding house		
2023-009	5/22/2023	82000990076000	Noah Olds	101 E. Linden Ave., Vergas	Do a complete remodel-New windows, siding, facia,sofit.		Not comp-JK 10/23
					Remove addition & replace with deck		
2023-011	6/26/2023	82000500012002	Key Stone Storage & Rental	235 S Frazee Ave., Vergas	Remodeling windows, siding,all doors, deck in back, staicase,		Not comp-JK 10/23
					ceiling, sewer pipes and 2 signs		
2023-013	6/14/2023	8200099026900	Brian & Brenda Tangen	1060 E. Scharf Ave, Vergas	Do shoreline work, remove stumps,a couple of trees &		
					clean up area. also add rip rap to shoreline		
2023-015	7/24/2023	82000500037002	Elissa Novotny	840 E. Scharf Ave., Vergas	Riprap shoreline140', 6" - 24", repairing rock.		
					Approx 3'- 4' of riprap		
2023-020	8/28/2023	82000990239000	Randy Schrupp	291 Bennett RD., Vergas	Concrete slab behind house-walkout		Not comp-JK 10/23
2023-023	9/25/2023	82000990305000	Josh Hanson	511 Glenn ST.,Vergas	Build 40' x 56' house w/walkout, 2 car garage		Not comp-JK 10/2. Est. May 2024
2023-025	9/12/2023	82000500003000	Brett Alger	306 1st Ave. N., Vergas	Install new shingles & doors		
2023-032	10/23/2023	82000500010001	Aaron Johnson	411 W. Lake ST., Vergas	Fix signs, concrete in existing garage, garage door, sidewalk,		
2023-033	10/23/2023	82000500038000	John Thiessen	860 E. Scharf Ave., Vergas	Replace deck in same spot		
2023-034	10/23/2023	82000990265000	Terry & Julie Karger	1035 E. Scharf Ave., Vergas	Building new home and attached garage		
PENDING		82000990228000	Michael Rosendahl	96 Park View DR	Alter, add fill to lot		
2024-001	1/10/2024	82000990148000	Jeff Hanson	451 Pelican Ave., Vergas	Repair shingles, siding, and home repair		
2024-002	3/14/2024	82000500010000	Sandra Grow	401 W. Lake ST., Vergas	Build concrete steps, small greenhouse (raised bed) garden		
					w/plastic top. one 3' x 3' window in house, new front door		
2024-003	3/18/2024	82000500038000	John Thiessen	860 E. Scharf Ave., Vergas	Repair, Re-roofing		
2024-004	4/1/2024	82000990303000	Paul & Deb Sonnenberg	511 Glenn ST., Vergas	Build house		
2024-005	3/25/2024	82000500035001	Mike Baumgart	520 S. Pelican Ave., Vergas	Install basketball court, finish deck project		
2024-006	4/4/2024	82000990116001	City of Vergas/Vergas Lions	144 W. Pelican Ave., Vergas	Replace sign with new sign - Peterson Park		
2024-007	4/8/2024	82000500012006	Summers Construction	100 S. Railway Ave., Vergas	Install concrete slab apron in fron of overhead doors		
2024-008							
2024-009							
2024-010							
2024-011							
2024-012							

**Planning Commission**  
**2024 April Planning Commission**  
**Government Services Center & Zoom Id number 267-094-2170**  
**password 56587**  
**6:00 PM on Monday, April 22, 2024**

**7. Old Business**

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- A. Ordinances
  - 1. Updated Vergas Basic Code
- B. Nuisance Properties within Vergas
- C. Vergas Zoning Map
- D. 2024 Planning Commission Budget

**Planning Commission**  
**2024 April Planning Commission**  
**Government Services Center & Zoom Id number 267-094-2170**  
**password 56587**  
**6:00 PM on Monday, April 22, 2024**

**8. New Business**

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**Files Attached**

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- 2024 Planning Commission Budget.pdf

	<u>Budget</u>	<u>Spent</u>	<u>Balance</u>	<u>Approved</u> <u>Spending</u>	<u>Item</u>
Payroll	\$2,500.00	\$0.00	\$2,500.00		
Planning & Zoning (41910)	\$1,000.00	\$560.88	\$439.12	\$938.00	GIS Mapping
Engineer (303)	\$30,000.00	\$2,138.75	\$27,861.25		
Gravel Pit Survey	\$9,000.00		\$9,000.00		
Engineering:					
Staking Sunset & E Lake St	\$1,733.75				
1,000 feet of lakeshore	\$202.50				
Shoreline 1,000 feet	\$202.50				