

Planning Commission
2023 October Planning Commission
Vergas Event Center & Zoom Id number 267-094-2170 password 56587
6:00 PM on Monday, October 23, 2023

1. Call to Order

2. Agenda Additions or Deletions

3. Minutes

September 25, 2023

4. Status of Council Recommendations

- A. Animal Control
- B. Construction Permit Checkers
- C. Dispensaries

5. Construction Permits

- A. Permits approved by City Clerk-Treasurer
 - Construction
 - 1. 102 Park View Drive, windows
 - 2. 405 Frazee Ave, replace existing tar
 - Grade and Fill
 - 1. 511 Glen Street, new home and driveway
- B. Permits needing approval
 - 1. 1011 E Scharf, landscaping
 - 2. 96 Park View Drive, landscaping
- C. Active Construction Permits
- D. Grade and Fill Permit
 - 1. 96 Park View Drive

6. Old Business

- A. Gravel Pit Survey
- B. Ordinances
 - 1. Streets & Sidewalks
 - 2. Culverts, Ordinances 79, 85, 93 and 151.32
 - 3. Shoreline Management Ordinance
 - a. Otter Tail County
- C. Updated Vergas Basic Code
- D. Nuisance Properties within Vergas
- E. Vergas Zoning Map
- F. Sunset Strip
- G. W Lake Street
- H. Dispensary Location within Vergas

7. New Business

- A. Member Terms
- B. Fees

8. Adjournment

Table of Contents

3. Agenda Additions or Deletions	3
4. Minutes	15
5. Status of Council Recommendations	18
6. Construction Permits	19
7. Old Business	41
October 2023	42
8. New Business	116
Table 1	118

Planning Commission
2023 October Planning Commission
Vergas Event Center & Zoom Id number 267-094-2170 password 56587
6:00 PM on Monday, October 23, 2023

3. Agenda Additions or Deletions

Files Attached

- Construction Permit 860 E Scharf Ave.pdf
- Construction Permit 411 W Hill St.pdf
- Construction Permit 1035 E Scharf Ave.pdf
- Grade and Fill permit - 1035 E Scharf Ave.pdf

Permit Number: _____ Date Received: 10/19/23 Parcel Number: _____

Any questions regarding construction permit please contact City Clerk-Treasurer by calling 218-302-5996 or stopping by the city office at 111 Main Street Vergas MN.

Construction Permit Application

To the City Council of the City of Vergas in the County of Otter Tail, State of Minnesota:
Application is hereby made by the undersigned for a Construction Permit as provided by City Ordinance as adopted by the City of Vergas.

- GOPHER STATE ONE CALL MUST BE NOTIFIED 48 HOURS PRIOR TO ANY DIGGING, CALL 1-800-252-1166 AS REQUIRED BY MINNESOTA STATE LAW.
- THE CITY OF VERGAS WILL CHECK ALL SETBACKS ON ANY NEW CONSTRUCTION. IT IS THE APPLICANT'S RESPONSIBILITY TO HAVE ALL PROPERTY LINES LOCATED. ALL NEW CONSTRUCTION REQUIRES THE APPLICANT TO MARK THE PROPOSED BUILDING SITE AND PROPERTY LINES BEFORE THE CONSTRUCTION PERMIT WILL BE APPROVED.
- All Electrical work MUST have an electrical permit. That must be obtained separately from a MN State Contract Electrical Inspector (218)342-3345 or (218)849-6059.

Property Description: (NEW CONSTRUCTION ONLY)

Lot _____, Block _____, Addition _____
Property: Width _____ feet, Length _____ feet

Must supply City with a \$1,000 deposit for tar break up. City will reimburse \$1,000 when project complete and street is approved by Utilities Superintendent.

PLEASE NOTE: WITH ANY NEWLY CONSTRUCTED HOME, THERE ARE FEES FOR START UP OF UTILITIES. WATER HOOK-UP ASSESSMENT IS \$750.00, SEWER IS \$750.00.

Name of Applicant: _____

Address of Construction Project: _____

Mailing Address: _____

Phone: _____

1. Permit to (CIRCLE ONE)

Build

Install

Addition

Alter

Move

Demolish

Repair

Remodel

Description of work to be done:

Replace deck in same spot 40x10.

2. Proposed use of building: (CIRCLE ONE) Residential Commercial

3. VALUATION (not just your cost) of work being completed: \$5000

Building Contractor:

Name: _____

License Number: _____

Phone: _____

Plumber: (must have MN License)

Name: _____

License Number: _____

Phone: _____

Electrician:

Name: _____

License Number: _____

Phone: _____

Form approved by City of Vergas Council 09/12/2017
Updated 5/10/2022

4. Attached a "Site Plan," showing the proposed location of any new construction in reference to the property including existing buildings. If you have a copy of a professionally prepared site plan, attach a copy for review by the City's Site/Zoning Inspector. Blueprint or Design Drawings must be submitted for any new construction, addition or remodel.

5. Certification: I hereby certify that I am the applicant herein and that the information given above and/or any exhibits submitted herewith is in all respects true and accurate to the best of my knowledge and belief, and further, if this permit is granted, said construction will comply with plans and specifications herewith submitted and applicable requirements of the City of Vergas.

6. I am the (CIRCLE ONE) OWNER LESSEE PURCHASER AGENT

7. APPLICANT'S SIGNATURE: [Signature] DATE: 10-19-23
Permit expires in one year if project is not complete, please reapply for permit.

CONSTRUCTION APPLICATION SITE PLAN DESIGN
Provided on separate sheet must include the following.

1. Identify and describe the work to be covered by the permit for which application is being made

- A. Sketch of the proposed project including current and proposed structures.
B. Note the lot size and dimensions and locations of proposed project.

I do hereby say that the facts stated by me in the site application are true to the best of my knowledge and belief. Please be aware that **no construction** shall begin until the Zoning official has approved the plans and revisions the site plan if necessary and has indicated approval to begin.

Signature of Applicant Date Zoning Official Date

FOR OFFICE USE ONLY

\$ _____ Water Hook-up

\$ _____ Sewer Hook-up

\$ 30 Permit Fee

\$ _____ Tar Break Up Deposit

\$ 30 Total Fees

Receipt # 153248 Date Paid 10/19, 2023

Signature: _____ Date: _____, 20____
(Permitting Authority)

Date Approved by Planning Commission or Clerk-Treasurer: _____, 20____

Permit Number: _____ Date Received: 10/19/23 Parcel Number: _____
Any questions regarding construction permit please contact City Clerk-Treasurer by calling 218-302-5996 or stopping by the city office at 111 Main Street Vergas MN.

Construction Permit Application

To the City Council of the City of Vergas in the County of Otter Tail, State of Minnesota:
Application is hereby made by the undersigned for a Construction Permit as provided by City Ordinance as adopted by the City of Vergas.

- GOPHER STATE ONE CALL MUST BE NOTIFIED 48 HOURS PRIOR TO ANY DIGGING, CALL 1-800-252-1166 AS REQUIRED BY MINNESOTA STATE LAW.
- THE CITY OF VERGAS WILL CHECK ALL SETBACKS ON ANY NEW CONSTRUCTION. IT IS THE APPLICANT'S RESPONSIBILITY TO HAVE ALL PROPERTY LINES LOCATED. ALL NEW CONSTRUCTION REQUIRES THE APPLICANT TO MARK THE PROPOSED BUILDING SITE AND PROPERTY LINES BEFORE THE CONSTRUCTION PERMIT WILL BE APPROVED.
- All Electrical work MUST have an electrical permit. That must be obtained separately from a MN State Contract Electrical Inspector (218)342-3345 or (218)849-6059.

Property Description: (NEW CONSTRUCTION ONLY)

Lot 5, Block 24, Addition 137
Property: Width 329.9 feet, Length 1332.07 feet
Must supply City with a \$1,000 deposit for tar break up. City will reimburse \$1,000 when project complete and street is approved by Utilities Superintendent.

PLEASE NOTE: WITH ANY NEWLY CONSTRUCTED HOME, THERE ARE FEES FOR START UP OF UTILITIES. WATER HOOK-UP ASSESSMENT IS \$750.00, SEWER IS \$750.00.

Name of Applicant: Aaron Johnson

Address of Construction Project: 411 W Lake St

Mailing Address: 411 W Lake St Phone: 501-373-1184

1. Permit to (CIRCLE ONE)

Build Install Addition Alter
Move Demolish Repair Remodel

Description of work to be done:

fix siding, concrete in existing Garage +
Garage Door Side walk Rain cap chimney

2. Proposed use of building: (CIRCLE ONE) Residential Commercial

3. VALUATION (not just your cost) of work being completed: \$ 20,000.00

Building Contractor: Aaron Johnson

Name: Saverson License Number: _____ Phone: 701-373-1184
concrete 218-298-2441

Plumber: (must have MN License)

Name: _____ License Number: _____ Phone: _____

Electrician:

Name: _____ License Number: _____ Phone: _____

Form approved by City of Vergas Council 09/12/2017
Updated 5/10/2022

4. Attached a "Site Plan," showing the proposed location of any new construction in reference to the property including existing buildings. If you have a copy of a professionally prepared site plan, attach a copy for review by the City's Site/Zoning Inspector. Blueprint or Design Drawings must be submitted for any new construction, addition or remodel.
5. Certification: I hereby certify that I am the applicant herein and that the information given above and/or any exhibits submitted herewith is in all respects true and accurate to the best of my knowledge and belief, and further, if this permit is granted, said construction will comply with plans and specifications herewith submitted and applicable requirements of the City of Vergas.
6. I am the (CIRCLE ONE) OWNER LESSEE PURCHASER AGENT

7. APPLICANT'S SIGNATURE: _____ DATE: _____
 Permit expires in one year if project is not complete, please reapply for permit.

CONSTRUCTION APPLICATION SITE PLAN DESIGN
Provided on separate sheet must include the following.

1. Identify and describe the work to be covered by the permit for which application is being made
- A. Sketch of the proposed project including current and proposed structures.
 B. Note the lot size and dimensions and locations of proposed project.

I do hereby say that the facts stated by me in the site application are true to the best of my knowledge and belief. Please be aware that **no construction** shall begin until the Zoning official has approved the plans and revisions the site plan if necessary and has indicated approval to begin.

Signature of Applicant _____ Date _____ Zoning Official _____ Date _____

FOR OFFICE USE ONLY

\$ _____ Water Hook-up \$ _____ Sewer Hook-up
 \$ 60 Permit Fee \$ _____ Tar Break Up Deposit
 \$ 120 Total Fees \$ 60 Double due to work before permit

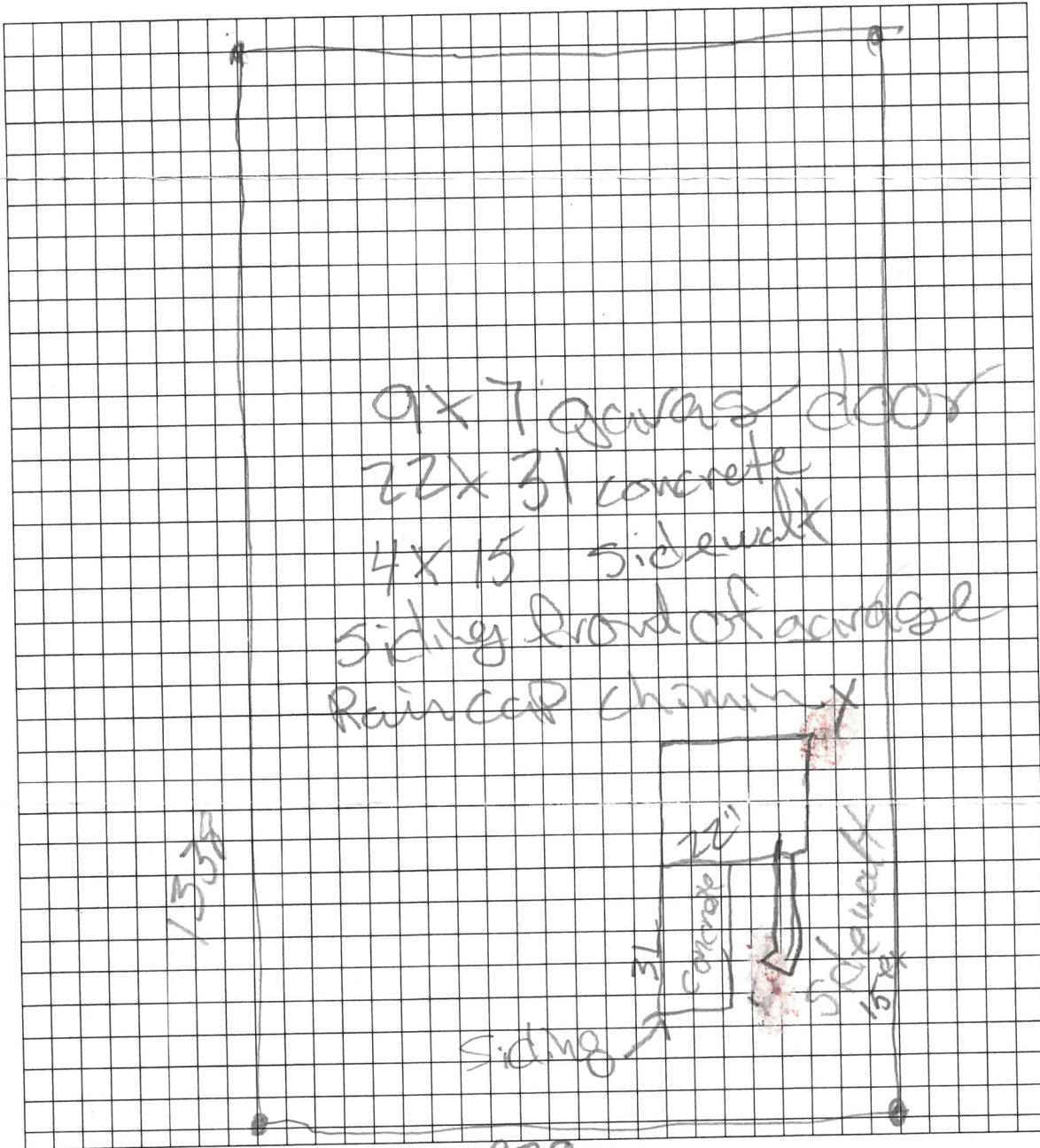
Receipt # 153247 Date Paid 10/19, 2023

Signature: Julie Arnes Date: 10/19, 2023
 (Permitting Authority)

Date Approved by Planning Commission or Clerk-Treasurer: 10/19, 2023

CONSTRUCTION APPLICATION SITE PLAN DESIGN

1. Please identify and describe the work to be covered by the permit for which application is being made on the line provided below:
Same siding on old garage + Garage door
Side walk + Garage floor
2. Please sketch the proposed project on the graph below. Describe the land on which the Proposed work is to be done (note the lot size and dimensions and locations of proposed project).



I do hereby say that the facts stated by me in the above site application are true to the best of my knowledge and belief. Please be aware that no construction shall begin until the Zoning official has approved the plans and revisions the site plan if necessary and has indicated approval to begin.

Signature of Applicant

Date

Zoning Official

Date

Permit Number: _____ Date Received: 10/19/2023 Parcel Number: 82000990265000
Any questions regarding construction permit please contact City Clerk-Treasurer by calling 218-302-5996 or stopping by the city office at 111 Main Street Vergas MN.

Construction Permit Application

To the City Council of the City of Vergas in the County of Otter Tail, State of Minnesota:
Application is hereby made by the undersigned for a Construction Permit as provided by City Ordinance as adopted by the City of Vergas.

- GOPHER STATE ONE CALL MUST BE NOTIFIED 48 HOURS PRIOR TO ANY DIGGING, CALL 1-800-252-1166 AS REQUIRED BY MINNESOTA STATE LAW.
- THE CITY OF VERGAS WILL CHECK ALL SETBACKS ON ANY NEW CONSTRUCTION. IT IS THE APPLICANT'S RESPONSIBILITY TO HAVE ALL PROPERTY LINES LOCATED. ALL NEW CONSTRUCTION REQUIRES THE APPLICANT TO MARK THE PROPOSED BUILDING SITE AND PROPERTY LINES BEFORE THE CONSTRUCTION PERMIT WILL BE APPROVED.
- All Electrical work MUST have an electrical permit. That must be obtained separately from a MN State Contract Electrical Inspector (218)342-3345 or (218)849-6059.

Property Description: (NEW CONSTRUCTION ONLY)

Lot 4, Block 2, Addition _____
Property: Width 111 feet, Length 190 feet

Must supply City with a \$1,000 deposit for tar break up. City will reimburse \$1,000 when project complete and street is approved by Utilities Superintendent.

PLEASE NOTE: WITH ANY NEWLY CONSTRUCTED HOME, THERE ARE FEES FOR START UP OF UTILITIES. WATER HOOK-UP ASSESSMENT IS \$750.00, SEWER IS \$750.00.

Name of Applicant: Mike Summers

Address of Construction Project: 1035 E. Scharf

Mailing Address: P.O. Box 155 Vergas Phone: 218 841 5012

1. Permit to (CIRCLE ONE)

Build
Move

Install
Demolish

Addition
Repair

Alter
Remodel

Description of work to be done:

Building home and attached garage.

2. Proposed use of building: (CIRCLE ONE) Residential Commercial

3. VALUATION (not just your cost) of work being completed: \$ 450,000

Building Contractor:

Name: Mike Summers License Number: BC694784 Phone: 218 841 5012

Plumber: (must have MN License)

Name: Sonnenberg License Number: PC644231 Phone: 218 234 1649

Electrician:

Name: ZHzow License Number: EA005259 Phone: 218 841 8643

Form approved by City of Vergas Council 09/12/2017
Updated 5/10/2022

4. Attached a "Site Plan," showing the proposed location of any new construction in reference to the property including existing buildings. If you have a copy of a professionally prepared site plan, attach a copy for review by the City's Site/Zoning Inspector. Blueprint or Design Drawings must be submitted for any new construction, addition or remodel.
5. Certification: I hereby certify that I am the applicant herein and that the information given above and/or any exhibits submitted herewith is in all respects true and accurate to the best of my knowledge and belief, and further, if this permit is granted, said construction will comply with plans and specifications herewith submitted and applicable requirements of the City of Vergas.
6. I am the (CIRCLE ONE) OWNER LESSEE PURCHASER ~~AGENT~~
7. APPLICANT'S SIGNATURE: Julie Kay DATE: 10-19-23
 Permit expires in one year if project is not complete, please reapply for permit.

CONSTRUCTION APPLICATION SITE PLAN DESIGN
Provided on separate sheet must include the following.

1. Identify and describe the work to be covered by the permit for which application is being made
 - A. Sketch of the proposed project including current and proposed structures.
 - B. Note the lot size and dimensions and locations of proposed project.

I do hereby say that the facts stated by me in the site application are true to the best of my knowledge and belief. Please be aware that **no construction** shall begin until the Zoning official has approved the plans and revisions the site plan if necessary and has indicated approval to begin.

Signature of Applicant _____ Date _____ Zoning Official _____ Date _____

FOR OFFICE USE ONLY

\$ 750⁰⁰ Water Hook-up \$ 750⁰⁰ Sewer Hook-up
 \$ 1350⁰⁰ Permit Fee \$ _____ Tar Break Up Deposit
 \$ 2850⁰⁰ Total Fees

Receipt # _____ Date Paid _____, 20__

Signature: _____ Date: _____, 20__
 (Permitting Authority)

Date Approved by Planning Commission or Clerk-Treasurer: _____, 20__



OTTER TAIL COUNTY ASSESSOR

 Assessor Hub provided by
Vanguard Appraisals, Inc.
**Parcel Number:**

82-000-99-0265-000

Deed Holder:

TERRY & JULIE KARGER

Property Address:

1035 SCHARF AVE E

VERGAS, MN 56587-0000 [MAP THIS ADDRESS](#)**Mailing Address:**

31033 VALLEY VIEW RD

FRAZEE, MN 56544-9126 USA

PDF Name:

VERGAS VILLAGE

Subdivision:

02449-KEILLEY SHORES 1ST ADDN

Sec-Twp-Rng:

30-137-040

Legal Description:

LOT 4 BLK 2

No image
to display

Prior Year Value Information

Year	Land Value	Dwelling Value	Improvement Value	Total Value
2024	\$16,400	\$0	\$0	\$16,400
2023	\$16,400	\$0	\$0	\$16,400
2022	\$16,400	\$0	\$0	\$16,400

Land Front Foot Information

Lot	Front	Rear	Side 1	Side 2
Main Lot	100.00	100.00	191.00	191.00
Main Lot	2.00	2.00	191.00	191.00
Main Lot	16.00	16.00	191.00	191.00

Sale Information

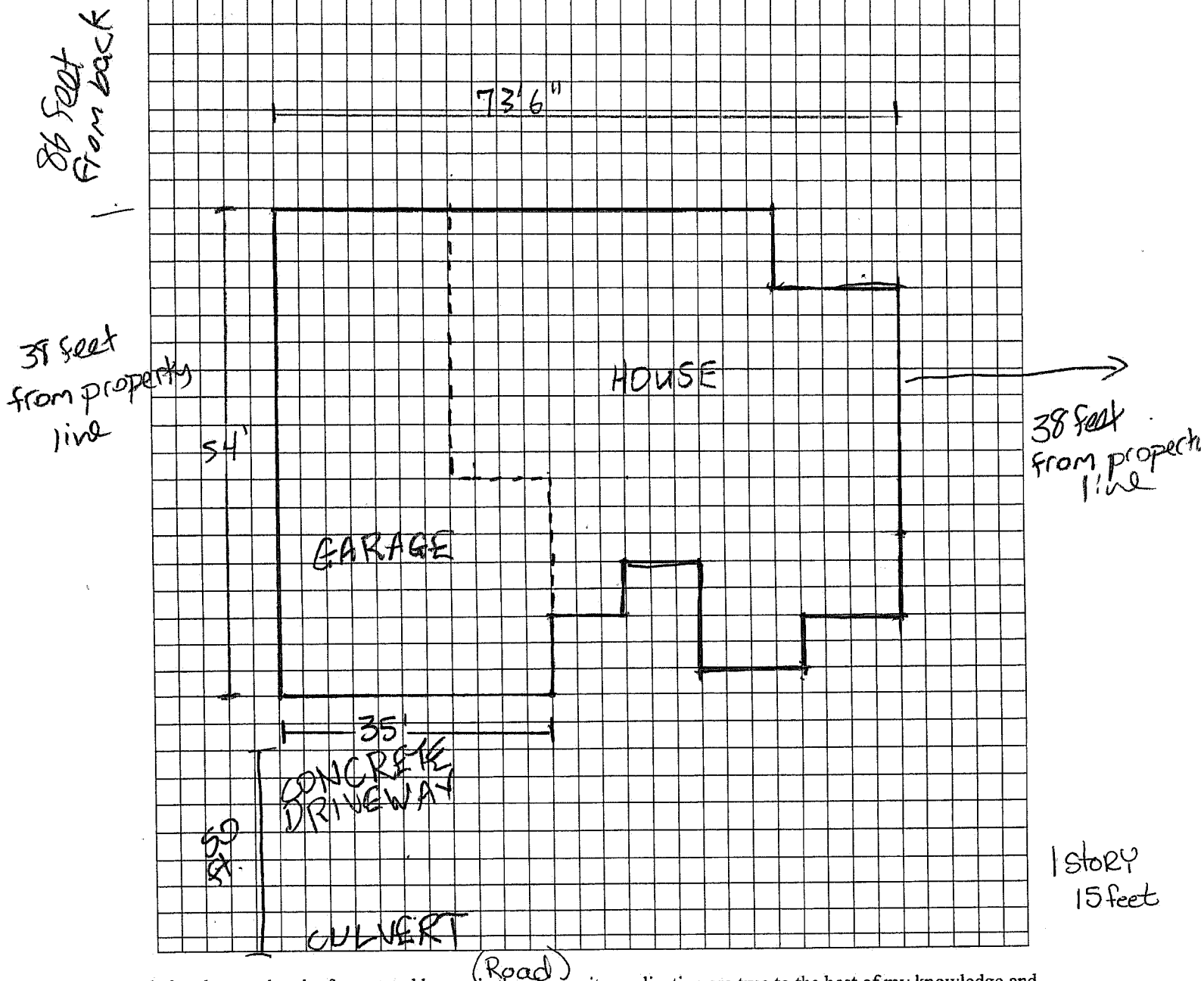
Sale Date	Amount	Non-Useable Transaction Code	Recording
▼ 10/06/2023	\$47,500	00 - NORMAL ARMS LENGTH TRANSACTION	

GIS Map Information

CONSTRUCTION APPLICATION SITE PLAN DESIGN

1. Please identify and describe the work to be covered by the permit for which application is being made on the line provided below:

2. Please sketch the proposed project on the graph below. Describe the land on which the Proposed work is to be done (note the lot size and dimensions and locations of proposed project).



I do hereby say that the facts stated by me in the above site application are true to the best of my knowledge and belief. Please be aware that no construction shall begin until the Zoning official has approved the plans and revisions the site plan if necessary and has indicated approval to begin.

Julia Kay
Signature of Applicant

10/19/23

Date

Zoning Official

Date

Form approved by City of Vegas Council 09/12/2017

Property : 82000990265000 1035 East Scarf Terry and Julie Karger
Size of Lot: 118 Feet Front 191 Side 22,538 square feet
 Available Impervious Surface: 5634.5

Current impervious surface:
 0 square feet
 square feet
 square feet
 Used impervious surface: 0

Proposed impervious surface:

House 1930 square feet
 Garage 1890 square feet
 Driveway 1750 square feet

Total Impervious surface left after project: 64.5 square feet

	Vergas Zoning	Shoreline Management Regulation	Confirmed
Front Yard Set back	25 Feet	20 feet	Yes
Side Yard set back	10 feet	10 feet or 10% whichever is less	Yes
Side yard on corner lot	25 feet on side adjacent to street		n/a
Back Yard set back	25 feet		Yes
 Building Height	 2 stories or 25 feet		 Yes - 15 feet
 Access:	 All lots shall front on and have egress by means of a public right-of-way Yes		

Permit Number: _____ Date Received: 10/19/2023 Parcel Number: 82000990265000 Fee \$75.00

City of Vergas Application For Grade and Fill Permit

Property Description:

Lake # _____ Lake Name _____ Parcel Number 82000990265000

Legal Description New House

Lot 4, Block 2, Addition _____

Property: Width _____ feet, Length _____ feet

Property Owner: Terry and Julie Karger

Address of Project property: 1035 E. Scharf

Mailing Address: _____

Phone: _____

Contractors Name: Summers Construction

License Number: BC694784 Phone: 218 841 5012

Address mikeandjoysummers@gmail.com

Note:

1. The lot lines and project area(s) must be staked before application is made.
2. If the project disturbs more than 1 acre of land, you are required to obtain a General Storm Water Permit from the Minnesota Pollution Control Agency.

On a separate paper, attached to this application, please draw a scale drawing of the project.

Please describe the project:

Detailed Information:

Area to be cut/excavated _____ length _____ width _____ depth

Area to be filled/leveled _____ length _____ width _____ depth

Culvert(s) X yes _____ no _____ If yes, you must indicate size and location on drawing.

Type of soils and/or fill material _____

Total cubic yards of earthmoving requested 100

Signature of property owner Julie Karg Date 10-19-23

Planning Commission
2023 October Planning Commission
Vergas Event Center & Zoom Id number 267-094-2170 password 56587
6:00 PM on Monday, October 23, 2023

4. Minutes

September 25, 2023

Files Attached

- 09-25-2023 Planning Commission Meeting Agenda Minutes.pdf

CITY OF VERGAS PLANNING COMMISSION MINUTES
Monday, September 25, 2023
6:00 pm
Vergas Event Center

A City of Vergas Planning Commission meeting was held on Monday, September 25, 2023, with the following members present: Bruce Albright, Robert Jacoby, Alex Ohman and Judy Kvam. Absent: Rebecca Hasse. Also present: Clerk-Treasurer Julie Lammers, Utilities Superintendent Mike Dufrane and Blaine Green.

Call to Order

Chair Bruce Albright called the meeting to order at 6:00 pm.

Agenda Additions and Deletions

Approved agenda with following addition: Cats.

Minutes

Motion by Ohman, seconded by Kvam to approve minutes for August 28, 2023. Motion passed unanimously.

Status of Council Recommendations

Albright stated the Council proceeded with the new ordinance rather than the old ordinance for 2023 gravel pit survey. Blaine stated the survey should be ready by the October Planning Commission meeting.

Construction Permits

Permits Approved by City Clerk

306 1st Ave N-shingle and replace doors.

310 & 315 E Frazee Avenue, 350 E Scharf-install doors.

1011 East Scharf- asphalt driveway.

Permits needing approval.

99 Railway Ave – replace sidewalk, tar and additional tar beside the building.

DuFrane questioned if the city should tar at the same time. Albright explained they will tar when the parking lot at 140 E Linden is tarred unless he receives quote within his spending limits. Motion by Kvam, seconded by Jacoby to approve construction permit for 99 Railway Avenue. Motion passed unanimously.

96 Park View Drive – landscaping

Motion by Jacoby, seconded by Kvam to table until Engineer can review, and stakes need to be placed. Motion passed unanimously. Lammers is to ask DNR to stake the ordinary high-water line (OHWL), and to ask Otter Tail County to meet planning commissioners at the site. Ohman made a friendly amendment to add a follow up action plan. Motion passed unanimously.

1011 East Scharf Ave, landscaping

Tabled the discussion as we did not have enough information.

Lawrence Lake Acres 1st Addition, Block 2, Lot 4, Glenn St, new home

Questioned if they had a grade and fill permit and if they were putting in a culvert and driveway. Motion by Jacoby, seconded by Kvam to approve permit with the purchase of a grade and fill permit approved by City Clerk-Treasurer Julie Lammers. Motion passed unanimously.

Active Construction Permits

Discussed turning over shoreline management permits to Otter Tail County. Discussed the need to replace Neil Wothe as the construction permit volunteer inspector. Motion by Ohman, seconded by Jacoby to approve Judy Kvam and Bruce Albright to replace Wothe until the end of 2024. Motion passed unanimously.

Grade and Fill Permit

96 Park View Drive, -145 Cubic Yards

Motion by Ohman, seconded by Kvam to table until next month after OHWL is marked and we have more information. Motion passed unanimously.

Old Business:

Ordinances

Streets & Sidewalks, Ordinance Culverts, Right-a-way permit, Ordinance 151.32, 85 and 93

This is a work in progress and will be discussed next month.

Shoreline Management Ordinance

Kvam presented a draft copy and will attempt to complete it by next month's meeting.

Updated Vergas Basic Code

This is a work in progress and will be discussed next month.

Nuisance Properties within Vergas

Reviewed the nuisance properties. Motion by Jacoby, seconded by Kvam to remove 101 n Railway Avenue, to send certified letters to all others and to send a letter to 339 E Frazee Ave. Motion passed unanimously.

Vergas Zoning Map

This is a work in progress and will be discussed next month.

Gravel Pit Survey

Green stated this is almost complete and will be discussed at next month's meeting.

New Business

Sunset Strip

Greene reviewed 2 layouts for making Sunset Strip a street. This plan was sent back to the Streets, Sidewalks and Yard Waste to review.

W Lake Street

The Council has asked Widseth to file a grant application for upgrading W Lake Street.

Dispensary Location in Vergas

Discussed and stated all businesses allowed by Council should be placed in the commercial district. Commissioners are seeking direction from the City Council.

Cats

Discussed the need for animal control in Vergas. There is a feral cat program run through Otter Tail County Public Health and Otter Tail County Humane Society. Commissioners had no interest in a feral cat program. Council needs to add animal control to the Council Portfolios and have guidelines. A sample ordinance may need to be reviewed.

Adjournment

The meeting adjourned at 8:11 pm.

Secretary,

Julie Lammers, Vergas City Clerk-Treasurer

Follow Up Actions:

Snow emergency routes.

Review and update Ordinance 72.

Updated Shoreline Management Ordinance (Lammers & Kvam)

Lammers, Dufrane, Engineers to review and update Ordinance 79, 85 and Ordinance 93 regarding culverts and right of ways.

Review updated ordinance materials from League of MN Cities. (Sent email with update 3/28/2023)

Dufrane to review nuisance ordinance.

Lammers to set up OHWL marked at 99 Park View.

Lammers to call Otter Tail County to discuss 99 Park View and 1011 Scharf Ave.

Lammers to call Otter Tail County regarding them taking over our shoreline management permits.

Council recommendations:

Animal Control.

Directions for Dispensary.

Planning Commission
2023 October Planning Commission
Vergas Event Center & Zoom Id number 267-094-2170 password 56587
6:00 PM on Monday, October 23, 2023

5. Status of Council Recommendations

A. Animal Control
B. Construction Permit Checkers
C. Dispensaries

Planning Commission
2023 October Planning Commission
Vergas Event Center & Zoom Id number 267-094-2170 password 56587
6:00 PM on Monday, October 23, 2023

6. Construction Permits

A. Permits approved by City Clerk-Treasurer
Construction
1. 102 Park View Drive, windows
2. 405 Frazee Ave, replace existing tar
Grade and Fill
1. 511 Glen Street, new home and driveway
B. Permits needing approval
1. 1011 E Scharf, landscaping
2. 96 Park View Drive, landscaping
C. Active Construction Permits
D. Grade and Fill Permit
1. 96 Park View Drive

Files Attached

- Construction Permit 2023-030 102 Park View Drive.pdf
- Construction Permit 2023-031 405 Frazee Ave.pdf
- Josh Hanson.Kelly Funk Grade and Fill permit - approved by Julie Lammers.pdf
- Construction Permit 2023-028 1011 E Scharf Ave.pdf
- Construction Permit 96 Park Veiw.pdf
- Grade and Fill Permit 96 Park Veiw.pdf

Fee Paid \$90.00
Owner: Tom & Judy Wollin
Applicant: Western Products
General Contractor: Western Products

No. 2023-030
City of Vergas

Construction Permit

IN CONSIDERATION OF The statements and representations made by Western Products Applicant, whose client's address is 102 Park View Drive, Vergas, MN in the application therefore duly filed in this office, which application is hereby made a part hereof, PERMISSION IS HEREBY GRANTED TO said Tom & Judy Wollin, as owner to Replace old window for new wrap windows as described _____ front or width in feet: _____; side or length in feet _____; height in feet _____; number of stories _____; contents _____; cubic feet _____ square feet; upon that tract of land described as follows:
Lot _____ Block _____; plat or addition 82000990180000 which tract is of the size and area specified in said application.

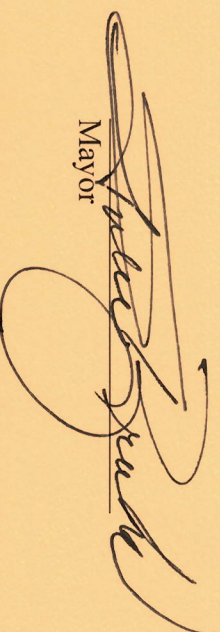
This permit is granted upon the express conditions that said owner or the person to whom it is granted, and his contractors, agents, workmen and employees, shall comply in all respects with the ordinances of the City of Vergas; that it does not cover the use of public property, such as streets, sidewalks, alleys, etc., for which special permits must be secured; and that it does not cover the following: _____ for which special permits must be secured.
(Electrical work, plumbing, heating, plastering, ect. if such there be)

Given under the hand of the Mayor of said City of Vergas and its corporate seal and attested by its Clerk this 10th day of October 2023

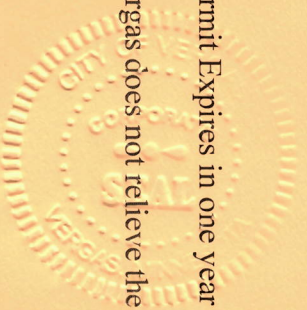
Attest:


Clerk

Permit Expires in one year


Mayor

Receipt of Construction Permit from the City of Vergas does not relieve the applicant of any Local, County or State permits.



22 000 99 0180 000

Permit Number: 2023-030 Date Received: 10/10/2023 Parcel Number: Wollin 106355
Any questions regarding construction permit please contact City Clerk-Treasurer by calling 218-302-5996 or stopping by the city office at 111 Main Street Vergas MN.

Construction Permit Application

To the City Council of the City of Vergas in the County of Otter Tail, State of Minnesota:
Application is hereby made by the undersigned for a Construction Permit as provided by City Ordinance as adopted by the City of Vergas.

- GOPHER STATE ONE CALL MUST BE NOTIFIED 48 HOURS PRIOR TO ANY DIGGING. CALL 1-800-252-1166 AS REQUIRED BY MINNESOTA STATE LAW.
- THE CITY OF VERGAS WILL CHECK ALL SETBACKS ON ANY NEW CONSTRUCTION. IT IS THE APPLICANT'S RESPONSIBILITY TO HAVE ALL PROPERTY LINES LOCATED. ALL NEW CONSTRUCTION REQUIRES THE APPLICANT TO MARK THE PROPOSED BUILDING SITE AND PROPERTY LINES BEFORE THE CONSTRUCTION PERMIT WILL BE APPROVED.
- All Electrical work **MUST** have an electrical permit. That must be obtained separately from a MN State Contract Electrical Inspector (218)342-3345 or (218)849-6059.

Property Description: **(NEW CONSTRUCTION ONLY)**

Lot _____, Block _____, Addition _____
Property: Width _____ feet, Length _____ feet

Must supply City with a \$1,000 deposit for tar break up. City will reimburse \$1,000 when project complete and street is approved by Utilities Superintendent.

PLEASE NOTE: WITH ANY NEWLY CONSTRUCTED HOME, THERE ARE FEES FOR START UP OF UTILITIES. WATER HOOK-UP ASSESSMENT IS \$750.00, SEWER IS \$750.00.

Name of Applicant: Western Products 474 45th St. S Fargo ND 58103

Address of Construction Project: 102 Parkview Dr Vergas MN 56587

Mailing Address: 102 Parkview Dr Vergas MN Phone: 218-689-1577

1. Permit to (CIRCLE ONE)

Build	<u>Install</u>	Addition	Alter
Move	Demolish	Repair	Remodel

Description of work to be done:

Replace old window for new vinyl windows

2. Proposed use of building: (CIRCLE ONE) Residential Commercial

3. **VALUATION** (not just your cost) of work being completed: \$ 24,195⁰⁰

Building Contractor:

Name: Western Products License Number: CR004286 Phone: 761 280 5971

Plumber: (must have MN License)

Name: _____ License Number: _____ Phone: _____

Electrician:

Name: _____ License Number: _____ Phone: _____

Form approved by City of Vergas Council 09 12 2017
Updated 5 10 2022

4. Attached a "Site Plan," showing the proposed location of any new construction in reference to the property including existing buildings. If you have a copy of a professionally prepared site plan, attach a copy for review by the City's Site Zoning Inspector. Blueprint or Design Drawings must be submitted for any new construction, addition or remodel.
5. Certification: I hereby certify that I am the applicant herein and that the information given above and or any exhibits submitted herewith is in all respects true and accurate to the best of my knowledge and belief, and further, if this permit is granted, said construction will comply with plans and specifications herewith submitted and applicable requirements of the City of Vegas.
6. I am the (CIRCLE ONE) OWNER LESSEE PURCHASER AGENT

7. APPLICANT'S

SIGNATURE: Western Products/Bruce Hudson DATE: 10-9-23
 Permit expires in one year if project is not complete. please reapply for permit.

CONSTRUCTION APPLICATION SITE PLAN DESIGN
Provided on separate sheet must include the following.

1. Identify and describe the work to be covered by the permit for which application is being made
- A. Sketch of the proposed project including current and proposed structures.
 B. Note the lot size and dimensions and locations of proposed project.

I do hereby say that the facts stated by me in the site application are true to the best of my knowledge and belief. Please be aware that **no construction** shall begin until the Zoning official has approved the plans and revisions the site plan if necessary and has indicated approval to begin.

 Signature of Applicant Date _____ Zoning Official Date _____

90 Work w/out Permit Fee **FOR OFFICE USE ONLY**
 S _____ Water Hook-up S _____ Sewer Hook-up
 S 90 Permit Fee S _____ Tar Break Up Deposit
 S 180 - Total Fees

Receipt = 40070958 Date Paid 10/10 .20 23

Signature: [Signature] Date: 10/10 .20 23
 (Permitting Authority)

Date Approved by Planning Commission or Clerk-Treasurer: 10/10 .20 23

Fee Paid \$60.00

No. 2023-031

Owner: Vergas Assisted Living, Inc.

Applicant: Vergas Assisted Living, Inc.

General Contractor: Howards Driveway

City of Vergas

Construction Permit

IN CONSIDERATION OF The statements and representations made by Vergas Assisted Living, Inc., Applicant, whose address is 405 Frazee Ave., Vergas, MN in the application therefore duly filed in this office, which application is hereby made a part hereof, PERMISSION IS HEREBY GRANTED TO said Vergas Assisted Living, Inc., as owner to Replace 25' X 168' 3.5 tar /with tar in existing parking lot as described _____ front or width in feet: _____; side or length in feet _____; height _____ in feet _____ number of stories _____; contents _____; cubic feet _____ square feet; upon that tract of land described as follows:
Lot _____ Block _____; plat or addition 82000990187000 which tract is of the size and area specified in said application.

This permit is granted upon the express conditions that said owner or the person to whom it is granted, and his contractors, agents, workmen and employees, shall comply in all respects with the ordinances of the City of Vergas; that it does not cover the use of public property, such as streets, sidewalks, alleys, etc., for which special permits must be secured; and that it does not cover the following:
_____ for which special permits must be secured.

(Electrical work, plumbing, heating, plastering, ect. if such there be)

Given under the hand of the Mayor of said City of Vergas and its corporate seal and attested by its Clerk this 12th day of October 2023

Attest:

Jelie Janner
Clerk

Permit Expires in one year

Patricia Strickland
Acting Mayor

Receipt of Constuncion Permit from the City of Vergas does not relieve the applicant of any Local, County or State permits.

Permit Number: 2022-03 / Date Received: 10/11/23 Parcel Number: 82000990187000
Any questions regarding construction permit please contact City Clerk-Treasurer by calling 218-302-5996 or stopping by the city office at 111 Main Street Vergas MN.

Construction Permit Application

To the City Council of the City of Vergas in the County of Otter Tail, State of Minnesota:
Application is hereby made by the undersigned for a Construction Permit as provided by City Ordinance as adopted by the City of Vergas.

- GOPHER STATE ONE CALL MUST BE NOTIFIED 48 HOURS PRIOR TO ANY DIGGING, CALL 1-800-252-1166 AS REQUIRED BY MINNESOTA STATE LAW.
- THE CITY OF VERGAS WILL CHECK ALL SETBACKS ON ANY NEW CONSTRUCTION. IT IS THE APPLICANT'S RESPONSIBILITY TO HAVE ALL PROPERTY LINES LOCATED. ALL NEW CONSTRUCTION REQUIRES THE APPLICANT TO MARK THE PROPOSED BUILDING SITE AND PROPERTY LINES BEFORE THE CONSTRUCTION PERMIT WILL BE APPROVED.
- All Electrical work MUST have an electrical permit. That must be obtained separately from a MN State Contract Electrical Inspector (218)342-3345 or (218)849-6059.

Property Description: (NEW CONSTRUCTION ONLY)

Lot _____, Block _____, Addition _____
Property: Width _____ feet, Length _____ feet
Must supply City with a \$1,000 deposit for tar break up. City will reimburse \$1,000 when project complete and street is approved by Utilities Superintendent.

PLEASE NOTE: WITH ANY NEWLY CONSTRUCTED HOME, THERE ARE FEES FOR START UP OF UTILITIES. WATER HOOK-UP ASSESSMENT IS \$750.00, SEWER IS \$750.00.

Name of Applicant: Vergas assisted living
Address of Construction Project: 405 E Frazee AVE Vergas MN 56587
Mailing Address: 49137 CTY HWY Phone: 218-234-1247

1. Permit to (CIRCLE ONE)

Build Install Addition Alter
Move Demolish Repair Remodel

Description of work to be done: Replace 25' x 168' 3.5 TAR / with TAR IN Existing Parking lot

2. Proposed use of building: (CIRCLE ONE) Residential Commercial

3. VALUATION (not just your cost) of work being completed: \$ 9,000

Building Contractor: Howards Paving - Mewagha MN

Name: _____ License Number: _____ Phone: _____

Plumber: (must have MN License)

Name: _____ License Number: _____ Phone: _____

Electrician:

Name: _____ License Number: _____ Phone: _____

Form approved by City of Vergas Council 09/12/2017
Updated 5/10/2022

4. Attached a "Site Plan," showing the proposed location of any new construction in reference to the property including existing buildings. If you have a copy of a professionally prepared site plan, attach a copy for review by the City's Site/Zoning Inspector. Blueprint or Design Drawings must be submitted for any new construction, addition or remodel.
5. Certification: I hereby certify that I am the applicant herein and that the information given above and/or any exhibits submitted herewith is in all respects true and accurate to the best of my knowledge and belief, and further, if this permit is granted, said construction will comply with plans and specifications herewith submitted and applicable requirements of the City of Vegas.
6. I am the (CIRCLE ONE) OWNER LESSEE PURCHASER AGENT
7. APPLICANT'S SIGNATURE: Gregory T. Schind DATE: 3-11-2023
 Permit expires in one year. If project is not complete, please reapply for permit.

CONSTRUCTION APPLICATION SITE PLAN DESIGN
Provided on separate sheet must include the following.

1. Identify and describe the work to be covered by the permit for which application is being made
 - A. Sketch of the proposed project including current and proposed structures.
 - B. Note the lot size and dimensions and locations of proposed project.

I do hereby say that the facts stated by me in the site application are true to the best of my knowledge and belief. Please be aware that no construction shall begin until the Zoning official has approved the plans and revisions the site plan if necessary and has indicated approval to begin.

 Signature of Applicant Date Zoning Official Date

 FOR OFFICE USE ONLY

\$ _____ Water Hook-up \$ _____ Sewer Hook-up
 \$ 60- Permit Fee \$ _____ Tar Break Up Deposit
 \$ 60- Total Fees

Receipt # 153240 Date Paid OCT. 12, 2023

Signature: [Signature] Date: 10/12, 2023
 (Permitting Authority)

Date Approved by Planning Commission or Clerk-Treasurer: 10/12, 2023

\$50.00

No. 2023-003

Owner

Josh Hanson

Applicant

Kelly Funk

General Contractor

Kelly Funk Construction, Inc.

City of Vergas

Grade and Fill Permit

IN CONSIDERATION OF The statements and representations made by Kelly Funk Applicant, for property address at 511 Glenn St., Vergas, MN in the application therefore duly filed in this office, which application is hereby made a part hereof, PERMISSION IS HEREBY GRANTED TO Josh Hanson as owner to move 390 cubic yards of earth. The excavated area approved is 49 feet in length, 60 feet in width and 4 feet in depth. Driveway will be 12 feet by 24 feet and include a 12-foot culvert with the following conditions: Alterations of vegetation and topography will be regulated to prevent erosion into public waters, fix nutrients, preserve shoreland aesthetics, preserve historic values, prevent bank slumping, and protect fish and wildlife habitat.

Alterations must be designed and conducted in a manner that ensures only the smallest amount of bare ground is exposed for the shortest time possible;

Mulches or similar materials must be used, where necessary, for temporary bare soil coverage, and a permanent vegetation cover must be established as soon as possible;

Methods to minimize soil erosion and to trap sediments before they reach any surface water feature must be used;

Altered areas must be stabilized to acceptable erosion control standards consistent with the field office technical guides of the local soil and water conservation districts and the United States Soil Conservation Service;

Fill or excavated material must not be placed in a manner that creates an unstable slope; Plans to place fill or excavated material on steep slopes must be reviewed by qualified professionals for continued slope stability and must not create finished slopes of 30 percent or greater;

Fill or excavated material must not be placed in bluff impact zones; Any alterations below the ordinary high-water level of public waters must first be authorized by the commissioner under Minnesota Statutes, Section 105.42;

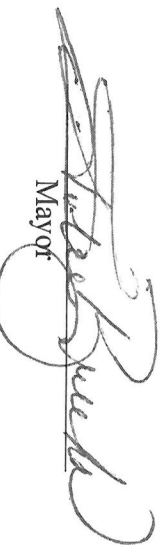
plat or addition 82000990305000 which tract is of the size and area specified in said application.

This permit is granted upon the express conditions that said owner or the person to whom it is granted, and his contractors, agents, workmen and employees, shall comply in all respects with the ordinances of the City of Vergas; that it does not cover the use of public property, such as streets, sidewalks, alleys, etc., for which special permits must be secured.

Given under the hand of the Mayor of said City of Vergas and its corporate seal and attested by its Clerk this 26th day of September, 2023.
Attest:


Clerk

Permit Expires in one year


Mayor

Permit Number: _____ Date Received: 9/26 Parcel Number: 82000990305000 Fee \$50.00

City of Vergas Application for Grade and Fill Permit

Property Description:

Lake # _____ Lake Name _____ Parcel Number _____

Legal Description _____

Lot 4 Block 2 Addition Lawrence Lake

Property: Width 338 feet, Length 330 feet

Property Owner: Josh Hansen

Address of Project property: Lot 4 Block 2, Glen Street

Mailing Address: PO Box 9 Vergas, mn

Phone: 718-234-1685

Contractors Name: Kelly Funk Const. Inc

License Number: BCG20079 Phone: 718-731-9782

Address 20306 V32nd St Pelican Rapids

21
83
189 X 330
42

Note:

1. The lot lines and project area(s) must be staked before application is made.
2. If the project disturbs more than 1 acre of land, you are required to obtain a General Storm Water Permit from the Minnesota Pollution Control Agency.

On a separate paper, attached to this application, please draw a scale drawing of the project.

Please describe the project:

Included in permit papers

Detailed Information:

Area to be cut/excavated 40 length 60 width 4 depth

Area to be filled/leveled _____ length _____ width _____ depth

Culvert(s) X yes 12" no If yes, you must indicate size and location on drawing: 12" x 24' - Front of house

Type of soils and/or fill material Sand

Total cubic yards of earthmoving requested 390

Signature of property owner Kelly Inc Date 9/26/23

Kelly picked up 9-27-23

Fee Paid \$30.00

Owner: Tami Rust

Applicant: Tami Rust

General Contractor: Precision Landscape

No. 2023-028

City of Vergas

Construction Permit

IN CONSIDERATION OF The statements and representations made by Tami Rust Applicant, whose address is 1011 E. Scharf Ave., Vergas, MN in the application therefore duly filed in this office, which application is hereby made a part hereof, PERMISSION IS HEREBY GRANTED TO said Tami Rust, as owner to Install landscaping as described _____ front or width in feet: _____; side or length in feet _____; height in feet _____ number of stories _____; contents _____; cubic feet _____ square feet; upon that tract of land described as follows: Lot _____ Block _____; plat or addition 82000990262000 which tract is of the size and area specified in said application.

This permit is granted upon the express conditions that said owner or the person to whom it is granted, and his contractors, agents, workmen and employees, shall comply in all respects with the ordinances of the City of Vergas; that it does not cover the use of public property, such as streets, sidewalks, alleys, etc., for which special permits must be secured; and that it does not cover the following: _____ for which special permits must be secured.

(Electrical work, plumbing, heating, plastering, ect. if such there be)

Given under the hand of the Mayor of said City of Vergas and its corporate seal and attested by its Clerk this 23rd day of October 2023

Attest:

Clerk _____

Mayor _____

Permit Expires in one year

Receipt of Construction Permit from the City of Vergas does not relieve the applicant of any Local, County or State permits.

Permit Number: 2023-018 Date Received: 9/25/2022 Parcel Number: 82000 990 262 000
Any questions regarding construction permit please contact City Clerk-Treasurer by calling 218-302-5996 or stopping by the city office at 111 Main Street Vergas MN.

Construction Permit Application

To the City Council of the City of Vergas in the County of Otter Tail, State of Minnesota:
Application is hereby made by the undersigned for a Construction Permit as provided by City Ordinance as adopted by the City of Vergas.

- GOPHER STATE ONE CALL MUST BE NOTIFIED 48 HOURS PRIOR TO ANY DIGGING, CALL 1-800-252-1166 AS REQUIRED BY MINNESOTA STATE LAW.
- THE CITY OF VERGAS WILL CHECK ALL SETBACKS ON ANY NEW CONSTRUCTION. IT IS THE APPLICANT'S RESPONSIBILITY TO HAVE ALL PROPERTY LINES LOCATED. ALL NEW CONSTRUCTION REQUIRES THE APPLICANT TO MARK THE PROPOSED BUILDING SITE AND PROPERTY LINES BEFORE THE CONSTRUCTION PERMIT WILL BE APPROVED.
- All Electrical work MUST have an electrical permit. That must be obtained separately from a MN State Contract Electrical Inspector (218)342-3345 or (218)849-6059.

Property Description: (NEW CONSTRUCTION ONLY)

Lot 01, Block 02, Addition Kelley Shores 1st
Property: Width 120 feet, Length 190 feet
Must supply City with a \$1,000 deposit for tar break up. City will reimburse \$1,000 when project complete and street is approved by Utilities Superintendent.

PLEASE NOTE: WITH ANY NEWLY CONSTRUCTED HOME, THERE ARE FEES FOR START UP OF UTILITIES. WATER HOOK-UP ASSESSMENT IS \$750.00, SEWER IS \$750.00.

Name of Applicant: Tami Rust

Address of Construction Project: 1011 East Scharf Ave.

Mailing Address: 438 South Pond Ct E Phone: 701-680-9907

1. Permit to (CIRCLE ONE) West Fargo
- | | | | |
|-------|----------------|----------|---------|
| Build | <u>Install</u> | Addition | Alter |
| Move | Demolish | Repair | Remodel |

Description of work to be done:

landscaping

2. Proposed use of building: (CIRCLE ONE) Residential Commercial

3. VALUATION (not just your cost) of work being completed: \$ 20,000

Building Contractor:

Name: Precision Landscape License Number: _____ Phone: 218-367-5296

Plumber: (must have MN License)

Name: _____ License Number: _____ Phone: _____

Electrician:

Name: _____ License Number: _____ Phone: _____

Form approved by City of Vergas Council 09/12/2017
Updated 5/10/2022

4. Attached a "Site Plan," showing the proposed location of any new construction in reference to the property including existing buildings. If you have a copy of a professionally prepared site plan, attach a copy for review by the City's Site/Zoning Inspector. Blueprint or Design Drawings must be submitted for any new construction, addition or remodel.
5. Certification: I hereby certify that I am the applicant herein and that the information given above and/or any exhibits submitted herewith is in all respects true and accurate to the best of my knowledge and belief, and further, if this permit is granted, said construction will comply with plans and specifications herewith submitted and applicable requirements of the City of Vergas.
6. I am the (CIRCLE ONE) OWNER LESSEE PURCHASER AGENT

7. APPLICANT'S SIGNATURE: Jami Rust DATE: 9/20/2023
 Permit expires in one year if project is not complete, please reapply for permit.

CONSTRUCTION APPLICATION SITE PLAN DESIGN
Provided on separate sheet must include the following.

1. Identify and describe the work to be covered by the permit for which application is being made
- A. Sketch of the proposed project including current and proposed structures.
 B. Note the lot size and dimensions and locations of proposed project.

I do hereby say that the facts stated by me in the site application are true to the best of my knowledge and belief. Please be aware that **no construction** shall begin until the Zoning official has approved the plans and revisions the site plan if necessary and has indicated approval to begin.

Jami Rust 9/20/23 _____
 Signature of Applicant Date Zoning Official Date

 FOR OFFICE USE ONLY

\$ _____ Water Hook-up \$ _____ Sewer Hook-up
 \$ 30.- Permit Fee \$ _____ Tar Break Up Deposit
 \$ 30.- Total Fees

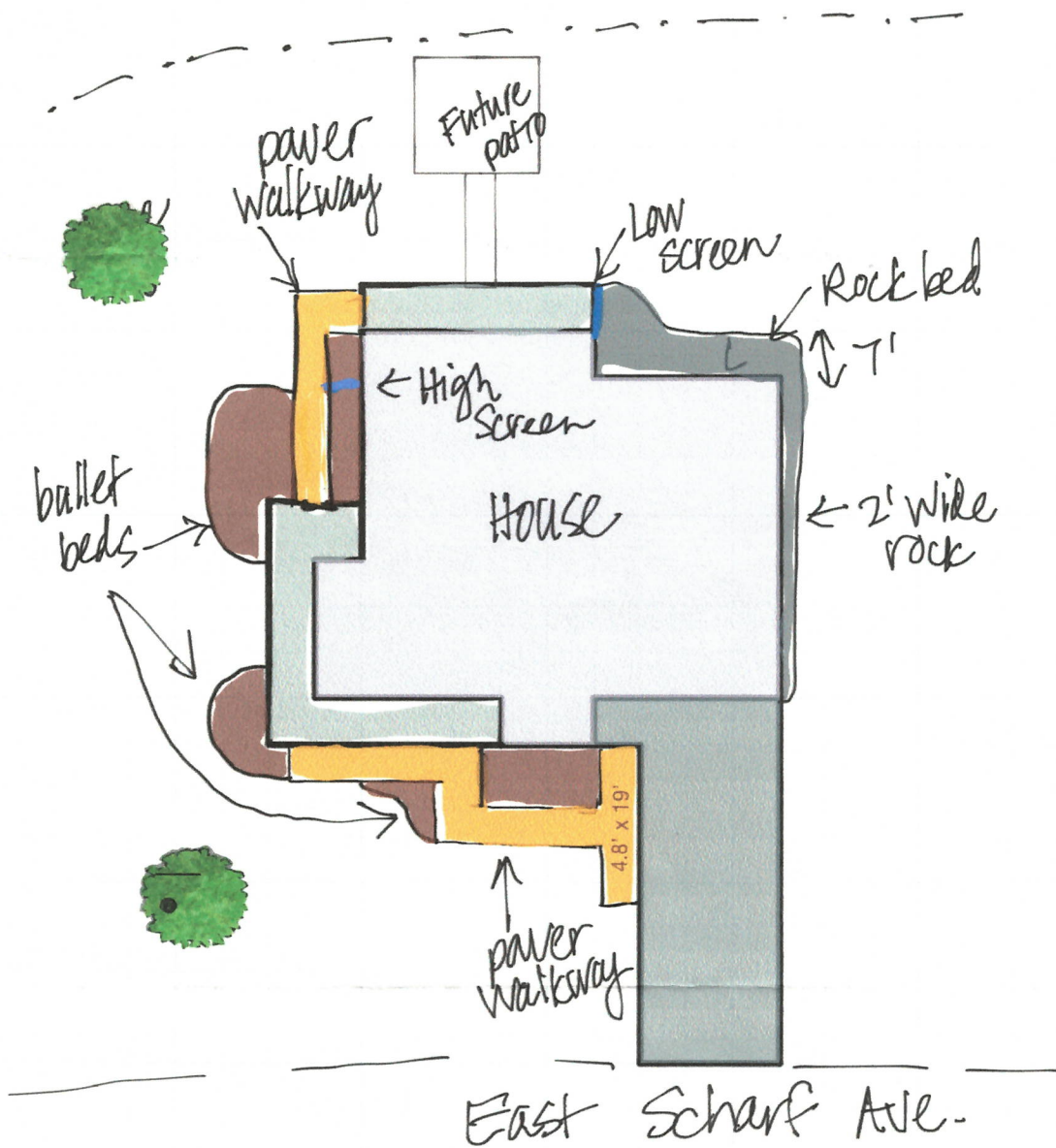
Receipt # 153231 Date Paid 9/25, 2023

Signature: _____ Date: _____, 20__
 (Permitting Authority)

Date Approved by Planning Commission or Clerk-Treasurer: _____, 20__

Property :	82000990262000 1011 East Scarf		Tami Rust
Size of Lot:	110 Feet Front	190 Side	20,900 square feet
		Avaiable Impervious Surface:	5225
Current impervious surface:			
	House		1568 square feet
	Garage		1040 square feet
	Sidewalk		990 square feet
		Used impervious surface:	3598
Proposed impervious surface:			
	Rock bed with low screen		14 square feet
		Used Impervios surface prop	14
	<u>Total Impervious surface left after project:</u>		1613 square feet
	Vergas Zoning	Shoreline Management Regulation	Confirmed
Front Yard Set back	25 Feet	20 feet	Yes
Side Yard set back	10 feet	10 feet or 10% whichever is less	Yes
Side yard on corner lot	25 feet on side adjacent to street		n/a
Back Yard set back	25 feet		Yes
Building Height	2 stories or 25 feet		
Access:	All lots shall front on and have egress by means of a public right-ofv Yes		

RUST PROJECT



LOT: 120 wide
190 deep



OTTER TAIL COUNTY ASSESSOR

 Assessor Hub provided by
Vanguard Appraisals, Inc
**Parcel Number:**

82-000-99-0262-000

Deed Holder:

TAMARA J RUST

Property Address:1011 SCHARF AVE E
VERGAS, [MAP THIS ADDRESS](#)**Mailing Address:**

438 S POND CT E

WEST FARGO, ND 58078-5432 USA

PDF Name:

VERGAS VILLAGE

Subdivision:

02449-KEILLEY SHORES 1ST ADDN

Sec-Twp-Rng:

30-137-040

Legal Description:

LOT 1 BLK 2



Prior Year Value Information

Year	Land Value	Dwelling Value	Improvement Value	Total Value
2024	\$16,100	\$336,300	\$0	\$352,400
2023	\$16,800	\$140,000	\$0	\$156,800
2022	\$16,800	\$0	\$0	\$16,800

Land Front Foot Information

Lot	Front	Rear	Side 1	Side 2
Main Lot	100.00	100.00	190.00	190.00
Main Lot	10.00	10.00	190.00	190.00

Residential Building Information

Occupancy	Style	Year Built
▼ Single-Family / Owner Occupied	1 Story Frame	2021

Yard Extra Information

Description	Item Count	Year Built
▼ Driveway	1	2021

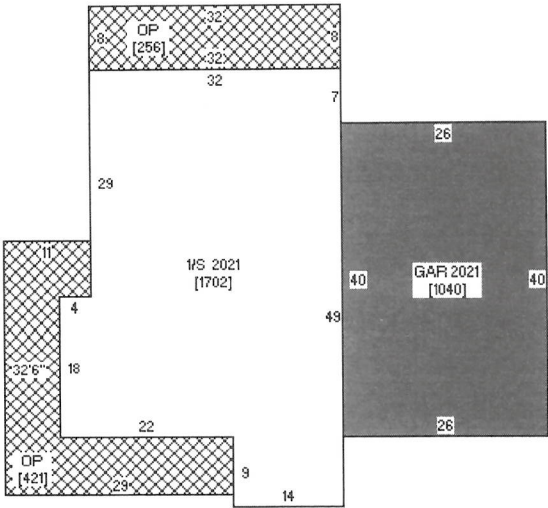
Sale Information

Sale Date	Amount	Non-Useable Transaction Code	Recording
▼ 01/09/2023	\$449,261	07 - PHY CHG AFTER ASSMT; RENO	
▼ 07/07/2021	\$20,000	00 - NORMAL ARMS LENGTH TRANSACTION	

Building Permit Information

Date	Number	Tag Descr	Tag Date	Amount	Reason
09/23/2022		Yes	01/01/2021	0	0000-N/A

Sketch



GIS Map Information

Fee Paid \$30.00

No. 2023-027

Owner: Michael Rosendahl

Applicant: Michael Rosendahl

General Contractor: Scott Orvick

City of Vergas

Construction Permit

IN CONSIDERATION OF The statements and representations made by Michael Rosendahl Applicant, whose address is 96 Park View Ave., Vergas, MN in the application therefore duly filed in this office, which application is hereby made a part hereof, PERMISSION IS HEREBY GRANTED TO said Michael Rosendahl, as owner to landscape 1/3 of the length of the back yard as described in permit application as described _____ front or width in feet: _____; side or length in feet _____; height in feet _____ number of stories _____; contents _____; cubic feet _____ square feet; upon that tract of land described as follows: Lot _____ Block _____; plat or addition 82000990228000 which tract is of the size and area specified in said application.

This permit is granted upon the express conditions that said owner or the person to whom it is granted, and his contractors, agents, workmen and employees, shall comply in all respects with the ordinances of the City of Vergas; that it does not cover the use of public property, such as streets, sidewalks, alleys, etc., for which special permits must be secured; and that it does not cover the following: _____ for which special permits must be secured.
(Electrical work, plumbing, heating, plastering, ect. if such there be)

Given under the hand of the Mayor of said City of Vergas and its corporate seal and attested by its Clerk this 25th day of September 2023

Attest:

Clerk

Mayor

Permit Expires in one year

Receipt of Construction Permit from the City of Vergas does not relieve the applicant of any Local, County or State permits.

Permit Number: 2023-037 Date Received: 9/19/23 Parcel Number: 82000990 228 000
Any questions regarding construction permit please contact City Clerk-Treasurer by calling 218-302-5996 or stopping by the city office at 111 Main Street Vergas MN.

Construction Permit Application

To the City Council of the City of Vergas in the County of Otter Tail, State of Minnesota:
Application is hereby made by the undersigned for a Construction Permit as provided by City Ordinance as adopted by the City of Vergas.

- GOPHER STATE ONE CALL MUST BE NOTIFIED 48 HOURS PRIOR TO ANY DIGGING. CALL 1-800-252-1166 AS REQUIRED BY MINNESOTA STATE LAW.
- THE CITY OF VERGAS WILL CHECK ALL SETBACKS ON ANY NEW CONSTRUCTION. IT IS THE APPLICANT'S RESPONSIBILITY TO HAVE ALL PROPERTY LINES LOCATED. ALL NEW CONSTRUCTION REQUIRES THE APPLICANT TO MARK THE PROPOSED BUILDING SITE AND PROPERTY LINES BEFORE THE CONSTRUCTION PERMIT WILL BE APPROVED.
- All Electrical work MUST have an electrical permit. That must be obtained separately from a MN State Contract Electrical Inspector (218)342-3345 or (218)849-6059.

Property Description: (NEW CONSTRUCTION ONLY)

Lot 5, Block 3, Addition Katzke Acres 1st Addn.
Property: Width _____ feet, Length _____ feet

Must supply City with a \$1,000 deposit for tar break up. City will reimburse \$1,000 when project complete and street is approved by Utilities Superintendent.

PLEASE NOTE: WITH ANY NEWLY CONSTRUCTED HOME, THERE ARE FEES FOR START UP OF UTILITIES. WATER HOOK-UP ASSESSMENT IS \$750.00, SEWER IS \$750.00.

Name of Applicant: Michael Rosendahl

Address of Construction Project: 96 Parkview Dr.

Mailing Address: 29637 330B Ave NW
Warren, MN 56762 Phone: 218-686-8666

1. Permit to (CIRCLE ONE)

Build Install Addition Alter
Move Demolish Repair Remodel

Description of work to be done:

add fill/dirt

2. Proposed use of building: (CIRCLE ONE) Residential Commercial

3. VALUATION (not just your cost) of work being completed: \$ 3000.00 ??

Building Contractor:

Name: Scott Orwick License Number: _____ Phone: 218-841-8618

Plumber: (must have MN License)

Name: _____ License Number: _____ Phone: _____

Electrician:

Name: _____ License Number: _____ Phone: _____

Form approved by City of Vergas Council 09-12-2017
Updated 5-10-2022

see grade & fill permit

4. Attached a "Site Plan." showing the proposed location of any new construction in reference to the property including existing buildings. If you have a copy of a professionally prepared site plan, attach a copy for review by the City's Site/Zoning Inspector. Blueprint or Design Drawings must be submitted for any new construction, addition or remodel.
5. Certification: I hereby certify that I am the applicant herein and that the information given above and/or any exhibits submitted herewith is in all respects true and accurate to the best of my knowledge and belief, and further, if this permit is granted, said construction will comply with plans and specifications herewith submitted and applicable requirements of the City of Vergas.
6. I am the (CIRCLE ONE) OWNER LESSEE PURCHASER AGENT

7. APPLICANT'S SIGNATURE: *Michael R...* DATE: 05/18/23

Permit expires in one year if project is not complete, please reapply for permit.

CONSTRUCTION APPLICATION SITE PLAN DESIGN
Provided on separate sheet must include the following.

see grade & fill application

1. Identify and describe the work to be covered by the permit for which application is being made
- A. Sketch of the proposed project including current and proposed structures.
- B. Note the lot size and dimensions and locations of proposed project.

I do hereby say that the facts stated by me in the site application are true to the best of my knowledge and belief. Please be aware that **no construction** shall begin until the Zoning official has approved the plans and revisions the site plan if necessary and has indicated approval to begin.

Michael R... 05/18/23
Signature of Applicant Date Zoning Official Date

FOR OFFICE USE ONLY

S _____ Water Hook-up S _____ Sewer Hook-up
S _____ Permit Fee S _____ Tar Break Up Deposit
S _____ Total Fees

Receipt = _____ Date Paid _____, 20__

Signature: _____ Date: _____, 20__
(Permitting Authority)
Date Approved by Planning Commission or Clerk-Treasurer: _____, 20__

\$50.00

No. 2023-002

Owner

Michael & Mandy Rosendahl

Applicant

Michael Rosendahl

General Contractor

Scott Orvick

City of Vergas

Grade and Fill Permit

IN CONSIDERATION OF The statements and representations made by Michael Rosendahl, Applicant, for the address is 96 Parkview Drive Vergas MN 56587 in the application therefore duly filed in this office, which application is hereby made a part hereof, PERMISSION IS HEREBY GRANTED TO Michael & Mandy Rosendahl as owners to bring in approximately 145 Cubic Yards of black dirt/ fill with the following conditions:

Alterations of vegetation and topography will be regulated to prevent erosion into public waters, fix nutrients, preserve shoreland aesthetics, preserve historic values, prevent bank slumping, and protect fish and wildlife habitat.

Alterations must be designed and conducted in a manner that ensures only the smallest amount of bare ground is exposed for the shortest time possible;

Mulches or similar materials must be used, where necessary, for temporary bare soil coverage, and a permanent vegetation cover must be established as soon as possible;

Methods to minimize soil erosion and to trap sediments before they reach any surface water feature must be used;

Altered areas must be stabilized to acceptable erosion control standards consistent with the field office technical guides of the local soil and water conservation districts and the United States Soil Conservation Service;

Fill or excavated material must not be placed in a manner that creates an unstable slope;

Plans to place fill or excavated material on steep slopes must be reviewed by qualified professionals for continued slope stability and must not create finished slopes of 30 percent or greater;

Fill or excavated material must not be placed in bluff impact zones;

Any alterations below the ordinary high-water level of public waters must first be authorized by the commissioner under Minnesota Statutes, Section 105.42; plat or addition 82000990228000 which tract is of the size and area specified in said application.

This permit is granted upon the express conditions that said owner or the person to whom it is granted, and his contractors, agents, workmen and employees, shall comply in all respects with the ordinances of the City of Vergas; that it does not cover the use of public property, such as streets, sidewalks, alleys, etc., for which special permits must be secured.

Given under the hand of the Mayor of said City of Vergas and its corporate seal and attested by its Clerk this 25th day of September, 2023.

Attest:

Clerk

Permit Expires in one year

Mayor

Permit Number: 2023-02 Date Received: 8/27/2023 Parcel Number: _____ Fee \$50.00

City of Vergas Application for Grade and Fill Permit

Property Description:

Lake # _____ Lake Name Long Lake Parcel Number 82000990228000

Legal Description 137-41-24 Katzke Acres 1st Addn
Lot 5 Block 3

Lot 5, Block 3, Addition Katzke Acres 1st Addn

Property: Width _____ feet, Length _____ feet

Property Owner: Michael & Mandy Rosendahl

Address of Project property: 96 Parkview Dr.

Mailing Address: 20637 330th Ave NW Warren, MN 56262

Phone: 218-686-8666

Contractors Name: Scott Orvick

License Number: _____ Phone: 218-841-8618

Address _____

Note:

1. The lot lines and project area(s) must be staked before application is made.
2. If the project disturbs more than 1 acre of land, you are required to obtain a General Storm Water Permit from the Minnesota Pollution Control Agency.

On a separate paper, attached to this application, please draw a scale drawing of the project.

Please describe the project:

Detailed Information:

Area to be cut/excavated _____ length _____ width _____ depth _____

Area to be filled/leveled _____ length _____ width _____ depth _____

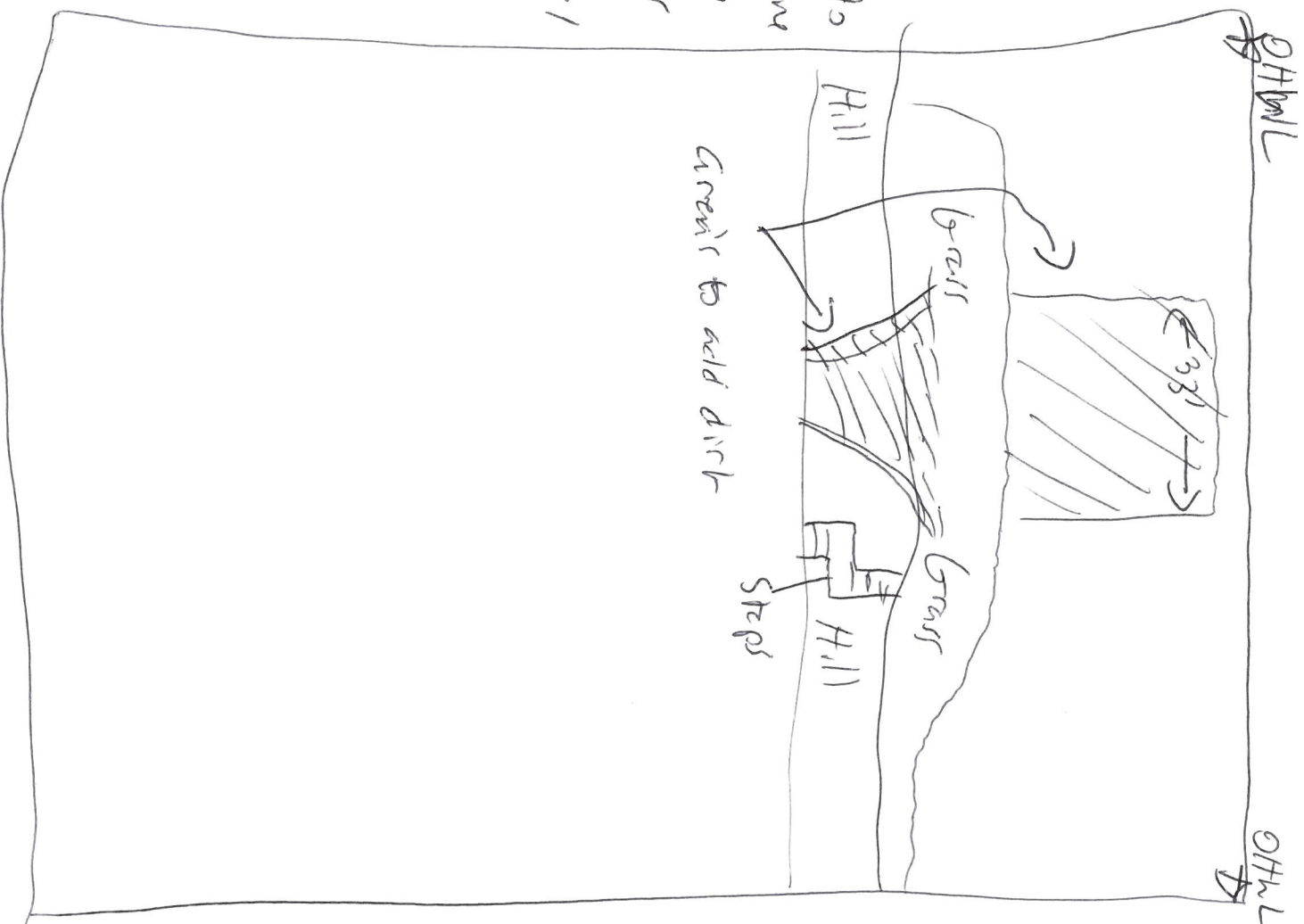
Culvert(s) _____ yes ☒ no If yes, you must indicate size and location on drawing.

Type of soils and/or fill material dirt/fill

Total cubic yards of earthmoving requested 145

Signature of property owner Michael Rosendahl Date 8/28/23

I would like to add
 dirt to slope part
 of Hill to be able to
 walk/drive golf down
 to lake. I would also like
 to make an access point to
 the lake, staying behind/above
 the OTHL, as marked by
 the DWR. I would like this
 area marked to make a
 nice area to put the dock/
 boat lift at.



1/3 of width

94

96 ↑ Parkview Dr

98

Planning Commission
2023 October Planning Commission
Vergas Event Center & Zoom Id number 267-094-2170 password 56587
6:00 PM on Monday, October 23, 2023

7. Old Business

- A. Gravel Pit Survey
- B. Ordinances
 - 1. Streets & Sidewalks
 - 2. Culverts, Ordinances 79, 85, 93 and 151.32
 - 3. Shoreline Management Ordinance
 - a. Otter Tail County
- C. Updated Vergas Basic Code
- D. Nuisance Properties within Vergas
- E. Vergas Zoning Map
- F. Sunset Strip
- G. W Lake Street
- H. Dispensary Location within Vergas

Files Attached

- 2023 Nuisance Notices.pdf
- Sunset Strip Information.pdf
- Vergas Gravel Pit Report 2023Final.pdf

<u>Parcel Number</u>	<u>Owner</u>	<u>Address</u>	<u>Mailing Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Reason for Letter</u>	<u>DATE Planning Commission requested</u>	<u>Date Letter Sent</u>	<u>Certified Letters</u>	<u>Responses</u>	<u>Date Second Letter Sent</u>	<u>DATE Planning Commission removed</u>	<u>Ordinance Violation</u>
82000990127000	Tony License	350 S Pelican Ave	PO Box 82	Vergas	MN	56587	Unlicensed vehicles	7/24/2023	7/25/2023	10/16/2023	Licensed	8/29/2023		92.19 or 92.20
82000990070000	Dean Haarstick	170 S 1st Ave	PO Box 233	Vergas	MN	56587	Unlicensed vehicles	7/24/2023	7/25/2023	10/16/2023	In Garage	8/29/2023		92.19 or 92.20
82000990078000	Mathew Engebretson	280 1st Ave S	PO Box 285	Vergas	MN	56587	Unlicensed vehicles	7/24/2023	7/25/2023	10/16/2023	Selling one, will use one for parts and one to be licensed.			92.19 or 92.20
82000990080000	Kyle Theisen	275 S Railway Ave		Vergas	MN	56587	Unlicensed vehicles	7/24/2023	7/25/2023	10/16/2023	Sold			92.19 or 92.20
82000500012005	Recyclose	110 N Railway Ave	PO Box 26	Vergas	MN	56587	Unlicensed vehicles	7/24/2023	7/25/2023	10/16/2023	Licensed	8/29/2023		92.19 or 92.20
8200099017000	Ben Lankow	339 E Frazee Ave		Vergas	Mn	56587	Garbage	9/25/2023	10/16/2023					92.16

Street/Sidewalks/Yard Waste Committee Meeting Minutes
Vergas Event Center
October 18, 2023

- 1.) A meeting of the Vergas Streets/Sidewalks/Yard Waste (SSYW) Committee was held on Wednesday, October 18, 2023 at 6:30 PM at the Vergas Event Center. Present was Bruce Albright and Paul Pinke, Vergas City Council; Julie Lammers, City Clerk-Treasurer, Mike DuFrane, Utility Superintendent; Blaine Green, Widseth; Bruce Sonnenberg, Patricia and Harley Wallace.
- 2.) Albright called the meeting to order at 1:00 PM.
- 3.) Bruce introduced the committee members and reviewed the reason for the meeting. W Lake Street is not an official city street, and the city has been maintaining it. It is very difficult to plow in the winter and for it to be maintained the city needs to make it an official road.
- 4.) City Engineer Blaine Green reviewed the process to make this a city street as the city can claim the rights of the road as it has been maintained by the city for over 6 years. There is currently no easements for this roadway. Green provided the following 3 options.
 - a. Option A: T turn around: Road would shift to the south and trees would be removed. This will mainly affect the Courneya property located at 407 W Sunset Strip. This street would be 26 feet wide and fit the road standards: clean, uniform and more easily plowable. The street would be lowered due to the steep incline of the current road. This would drop the entire street down to get a 4:1 slope. This would be the most expensive option.
 - b. Option B: Cul-de-Sac. This option would remove more trees and cut down the hill. This street would have a 66 foot right of way and would be built to road standards.
 - c. Option C: Turn around at west end of street. This will affect the Dahlgren property located at 410 W Sunset Strip.
- 5.) Sunset Strip Sign – DuFrane stated he has the sign and will put it up as soon as he has time. Residents would like a no-through street sign added to the end of this road as many cars and/or campers will come down the road and have difficulties getting turned around or they need to back out of the road.
- 6.) Albright explained that whichever option is decided on the city will get right of way easements for the street. Albright stated he would discuss options with the Dalgren family.
- 7.) Adjournment. Albright adjourned the meeting at 7:00 PM.

Respectfully prepared and submitted by;
Julie Lammers, CMC
City Clerk-Treasurer









Bunkowski Gravel Pit

2023 Compliance Report

Prepared for:
City of Vergas, Minnesota

October 2023

2023

Bunkowski Gravel Pit Compliance Report

Vergas, Minnesota

Widseth Project #2023-10036

Report for the City of Vergas, MN

By: Widseth

CERTIFICATION

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED
BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED
PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

PRINTED NAME: BLAINE GREEN

SIGNATURE: 

DATE: 10/18/2023 LICENSE NUMBER: 57140

Table of Contents

EXECUTIVE SUMMARY	6
INTRODUCTION	7
MINE DESCRIPTION	8
PHASING	8
SITE REQUIREMENTS.....	8
Maximum Slopes	8
Setbacks.....	8
Limits of Excavation	9
INSPECTION	9
Process	9
REPORTING	9
Results.....	9
CONCLUSION.....	10
Recommendations	10
Summary	10

List of Table and Figures

Figure 1 - Bunkowski Gravel Pit.....	7
Table 1 - Maximum Slopes.....	8
Table 2 - Area Classifications	10

APPENDICES

Appendix A	Location Map
Appendix B	Bunkowski Legal Description
Appendix C	City of Vergas Ordinance No. 2023-004 “151 Excavation, Mining and Gravel Pits”
Appendix D	Application for Interim Use Permit - Mark Sand & Gravel
Appendix E	Current Conditions Maps
Appendix F	Setback Violations Map
Appendix G	Surface Maps

EXECUTIVE SUMMARY

The purpose of this report is to assess whether the current Bunkowski Gravel Pit adheres to the regulations set forth in City of Vergas Ordinance No. 2023-004, titled "151.7 Excavation, Mining, and Gravel Pits." As the consultant for the City of Vergas, Widseth conducted an aerial survey of the gravel pit property and created maps to obtain areas of active mining, reclaimed area, virgin land, prohibited zone, potential minable, and non-compliant areas. These areas were then compared against the stipulations outlined in the ordinance to ascertain whether the property complies with the regulations or if any violations are present.

This report can determine the compliance of the following:

151.77.02 Fencing or Berm: The fencing on site meets the requirements of this section.

151.77.03 Screening: Obvious efforts have been made to replant dead trees. There are still several trees that have died in the screening area, which will need to be replaced accordingly.

151.77.04 Access Roads: The current access roads meet the requirements set forth by the ordinance regarding safety, noise, and dust.

151.77.08 Maximum Slopes: The slopes meet the requirements as described in this section. See maps in **Appendix G**.

151.77.09 Setbacks: Per the map in **Appendix F** there are areas in the gravel pit that do not meet the setback requirements. When comparing to a previous gravel pit report, it appears there's been an effort to remedy these setback conditions.

151.77.10 Limits of Excavation: Approximately 28.65 of the 89.91 acres can be considered "active excavation" at the time of survey. This number is roughly 32% of the potential mineable area which meets the 50% requirement. A caveat to this information: Approximately 5.19 acres of the active excavation is in the prohibited zone.

151.77.11 Noxious Weeds: No obvious noxious weeds were observed.

Widseth's assessment indicates that the Bunkowski Gravel Pit, which is under the ownership and operation of Mark Sand & Gravel Co., is presently not in accordance with the provisions outlined in City of Vergas Ordinance No. 2023-004, titled "151.70 Excavation, Mining, and Gravel Pits." Specifically, the setback distances do not comply with the ordinance as of the reporting period. The specific violations are outlined below:

- One setback violation located along the east side of the property line off East Looney Lane (CSAH 35) due to being within 100' of the property line. This area does not meet the setback or reclamation requirement.
- Two setback violations located along the south property line off East Looney Lane (CSAH 35) due to being within 500' of occupied structures. These areas do not meet the setback or reclamation requirement.
- Continue replacing dead trees within the screening buffer on E Looney (CSAH 35) Lane.

We recommend that the pit be brought back into compliance with the ordinance prior to the next inspection expected in the spring of 2024.

INTRODUCTION

The Bunkowski gravel pit, situated in Vergas, Minnesota, was established during the 1960s and is presently under the ownership of Mark Sand & Gravel. Its primary function is the extraction of non-metallic materials. The map pinpointing the gravel pit's location is in **Appendix A**, while **Appendix B** contains a copy of the contract for deed, which includes the property's legal description. The aggregate materials extracted from this pit will serve as a crucial resource for various road construction projects across the region, with a planned utilization spanning a 20-year period.

Figure 1 - Bunkowski Gravel Pit



The purpose of this compliance report is to determine if the current gravel pit is following the City of Vergas Ordinance No. 2023-004 "151 Excavation, Mining and Gravel Pits." A copy of this ordinance can be found in **Appendix C**. The City of Vergas passed this ordinance to regulate existing and future mining operations, to establish proper land utilization, and to protect public health, life, and general welfare.

The current ordinance is an amendment from the previous ordinance that was established in 2017. The updates to the ordinance were intended to add more clarity and align more closely with the purpose and intent as stated in section 151.70. During the September 12th meeting the council directed Widseth to prepare this report according to the 2023-004 ordinance.

Mark Sand & Gravel submitted an interim use permit, found in **Appendix D**, for the continued use of the pit within city limits.

MINE DESCRIPTION

The gravel pit is located on the northeast corner of South Pelican Avenue and East Looney Lane (CSAH 35) on the south side of Vergas. The property consists of approximately 130 acres. Currently, 28.65 acres can be considered “active gravel pit.” Active gravel pit is defined by the ordinance as any area where the topsoil or overburden has been removed for the purpose of mining earthly deposits or minerals. The remaining 101.73 acres is described as “virgin land” Virgin land is defined as the area untouched and undisturbed by mining/excavation operations.

PHASING

The phasing plan as applied is for the previous ordinance. The Pit owner’s intention is to reduce the overall footprint and to bring finished areas to the reclaimed status.

SITE REQUIREMENTS

City of Vergas Ordinance No. 2023-004, titled “151 Excavation, Mining, and Gravel Pits” describes a set of guidelines that must be adhered to by gravel pits situated within the city's boundaries. Below, a summary of the stipulations concerning maximum slopes, minimum setbacks, and excavation limits can be found:

Maximum Slopes

Throughout the entire operational period, any excavations, excluding the active working face, must exhibit a slope on all sides not exceeding a one-foot horizontal to one-foot vertical ratio, unless the city grants approval for a steeper slope. In cases where excavations border a public roadway, another right-of-way, or neighboring property, the maximum allowable slope should be no steeper than four to one. When excavations are contiguous with or close to bodies of water, the slopes should not exceed a maximum ratio of six to one. See **Table 1** below.

Table 1 - Maximum Slopes

Location:	Maximum Slope (H:V)
Operating Areas other than Working Face	1:1
Adjacent to Public Roadways or Other Properties	4:1
Adjacent to Bodies of Water	6:1

Setbacks

Mining within the defined setbacks is subject to specific rules:

1. No mining is allowed within one hundred (100) feet of property lines, road right-of-way, or easements.

2. Furthermore, no part of the operation can be located within five hundred (500) feet from any occupied structure that is not owned by the Operator or Owner and existed at the time of the initial permitting.

Limits of Excavation

No more than 50% of the total potential minable area shall be open to active excavation at any one time. Before any additional land may be mined, the applicant must reclaim portions of the potential minable area to the condition that is indicated on the approved reclamation plan.

INSPECTION

The City of Vergas has made a request for Widseth to conduct annual inspections of the Bunkowski gravel pit. These inspections are intended to confirm adherence to the provisions outlined in City of Vergas Ordinance No. 2023-004, titled "151 Excavation, Mining, and Gravel Pits."

Process

Widseth conducted a visual inspection of the site premises and aerial surveying to obtain an aerial image and a ground surface file of the property.

REPORTING

The aerial image was imported into AutoCAD Civil 3D software for the purpose of analyzing and quantifying the current characteristics of the gravel pit. This process resulted in the creation of comprehensive maps that delineate various aspects, including active mining regions, untouched land parcels, areas with potential for mining, restricted zones, property boundaries, and setback distances. A visual representation of the current conditions can be found in **Appendix E**.

Results

A review of the site with its current conditions was conducted. Areas of the gravel pit were classified into different sections. The sections were classified as the following: active mining, virgin land, reclaimed, potential minable, prohibited zone, and non-compliant. Several maps were made outlining these sections. The areas for the sections of active mining, virgin land, reclaimed, potential minable, prohibited zone, and non-compliant are shown in **Table 2** below.

Table 2 - Area Classifications

Area Classification:	Acres
Active Mining	28.65
Virgin Land	101.73
Reclaimed	0.00
Potential Minable	89.91
Prohibited Zone	40.47
Non-Compliant	5.19

It has been determined that several provisions outlined in the City Ordinance are not being met. Specifically, there are violations of the 100-foot property setback along the eastern property line adjacent to E Looney Ln (CSAH 35), and two areas along the southern property line bordering E Looney Ln (CSAH 35) violate the 500-foot structure setback requirement. A map illustrating these setback violations can be found in **Appendix F**.

CONCLUSION

As previously detailed, the Bunkowski gravel pit is not in accordance with the stipulations set forth in City of Vergas Ordinance No. 2023-004, titled "151 Excavation, Mining, and Gravel Pits." Specifically, there are two instances of setback violations. However, it's worth noting that the boundaries of excavation for the "Active Gravel Pit" presently adhere to the ordinance's requirements.

Recommendations

The suggested course of action is for Mark Sand & Gravel to rectify the violations identified in this report utilizing the company's internal resources, methods, procedures, sequences, or techniques. All work carried out within the gravel pit premises should follow this approach. Subsequently, these areas should undergo a grading process, be covered with topsoil, and seeded as stipulated in the interim use permit application submitted by Mark Sand & Gravel.

Summary

The conclusions and recommendations presented in this report have been formulated using measurements derived from aerial imagery. It is expected that addressing the existing violations will necessitate moderate grading and reclamation efforts before the next inspection, scheduled for the spring of 2024, in preparation for the commencement of gravel pit utilization. Rectifying these violations is essential to ensure proper land use and to safeguard the well-being, safety, and overall welfare of the public.

THIS PAGE INTENTIONALLY LEFT BLANK

APPENDIX A – LOCATION MAP



APPENDIX B – BUNKOWSKI LEGAL DESCRIPTION

**CONTRACT FOR DEED
Individual Seller**

Date: August _____, 2015

THIS CONTRACT FOR DEED is made on the above date by **Donald Bunkowski and Janette Bunkowski, husband and wife**, Seller (whether one or more), and **Mark Sand and Gravel Co.**, Purchaser.

Seller and Purchaser agree to the following terms:

1. **PROPERTY DESCRIPTION.** Seller hereby sells, and Purchaser hereby buys, real property in Otter Tail County, Minnesota, described as follows:

The North One Half of the Southeast One Quarter (N1/2 SE1/4), except 5 acres in the Northeast corner thereof, in Section 25, Township One Hundred Thirty-seven (137) North, Range Forty-one (41) West, which tract is described as follows: Beginning at the Northeast corner of the Southeast One Quarter (SE 1/4) of Section Twenty-five (25), of the unplatted lands of the Village of Vergas, thence South 34 rods and 4 feet following the township line between Candor and Hobart Townships to a point intersection with the Railway right of way of the Minneapolis, St. Paul & Ste. Marie Ry., then in a Northwesternly direction 58 rods and 10 feet to a place where the above named railway right of way intersects with the quarter section line thence due East 45 rods and 10 feet to place of beginning;

The East One Half of the Southwest One-Quarter, (E1/2 SW1/4), EXCEPT the following described tracts, to wit:

- 1) Beginning at the Southeast corner of the Southeast One-Quarter of the Southwest One-Quarter (SE1/4 SW1/4) of Section 25, thence in a straight line 80 rods West, thence in a straight line 80 rods North, thence in a straight line diagonally through said Southeast One-Quarter of the Southwest One-Quarter (SE1/4 SW1/4), to the place of beginning;

- 2) Beginning at a point 2 rods East of the Northwest corner of the East One-Half of the Southwest One-Quarter, (E1/2 SW1/4), running thence South 8 rods, thence East 20 rods, thence North 8 rods, thence West 20 rods to the place of beginning. Containing one acre;
- 3) Beginning at a point that is 33 feet East of the West line and 132 feet South of the North line of the East One-Half of the Southwest One-Quarter (E1/2 SW1/4) of Section 25, thence South along the East line of highway a distance of 173 feet, thence East a distance of 252 feet, thence North a distance of 173 feet, thence West a distance of 252 feet to point of beginning;
- 4) Beginning at a point that is 305 feet South of the North line of the East One-half of the Southwest One-Quarter (E1/2 SW1/4) of Section 25, thence due East a distance of 247 1/2 feet, thence due South a distance of 87 1/2 feet, thence due West 247 1/2 feet, thence North 87 1/2 feet to place of beginning, all in Section 25.

Subject to any easements, covenants, or restrictions of record.

together with all hereditaments and appurtenances belonging thereto (the Property).

SUBJECT TO THE RESERVATION OF A LIFE ESTATE IN THE SELLERS IN AND TO THE FOLLOWING:

That part of the East One-Half of the Southwest One-Quarter, (E1/2 SW1/4) of Section 25, Township 137, Range 41, lying west of the following described line:

Commencing at the northwest corner of the East One-Half of the Southwest One-Quarter, (E1/2 SW1/4), thence easterly on and long the north line of said east half a distance of 700 feet to the point of beginning; thence south and parallel to the west line of the said east half to a point of intersection with East Loony Lane and there terminating.

2. **TITLE.** Seller warrants that title to the Property is, on the date of this contract, subject only to the following exceptions:

- (a) Covenants, conditions, restrictions, declarations and easements of record, if any;
- (b) Reservations of minerals or mineral rights by the State of Minnesota, if any;
- (c) Building, zoning and subdivision laws and regulations;
- (d) The lien of real estate taxes and installments of special assessments which are payable by Purchaser pursuant to paragraph 6 of this contract; and

APPENDIX C - CITY OF VERGAS ORDINANCE NO. 2023-004 “151 EXCAVATION, MINING AND GRAVEL PITS”

**CITY OF VERGAS
COUNTY OF OTTER TAIL
STATE OF MINNESOTA
ORDINANCE NO. 2023-004**

AN ORDINANCE OF THE CITY OF VERGAS, MINNESOTA, AMENDING CHAPTER 151 OF THE VERGAS CITY CODE EXCAVATION, MINING AND GRAVEL PITS

151.70 PURPOSE AND INTENT

It is the purpose of this ordinance to regulate the existing and future Mining Operations in the city. Mining Operations are inherently accompanied by noise and dust, often create hazardous conditions, and may result in lasting disfigurement of the land where they are conducted on, and therefore can tend to interfere with the use of nearby property or the quality of life for the residents adjacent or in proximity to Mining Operations. It is also the city's intent to ensure that the disturbed areas are restored upon completion of Mining Operations, and overall, to protect public health, life and general welfare.

151.701 DEFINITIONS.

For the purposes of this section, the definitions listed below shall be construed as follows:

Abandonment. The inactivity of a worksite for one year or more without the act of extracting any minerals.

***Active Gravel Pit.** The terms "active gravel pit" and "active excavation" mean any area where the topsoil or overburden has been removed for the purpose of mining earthly deposits or minerals.

Berm. A mound of earth designated to provide screening of areas and to reduce noise.

Dust. Airborne mineral particulate matter.

Engine Retard Breaking. Dynamic Brake, Jake Brake, Jacobs Brake, C Brake, Paccar Brake, transmission brake or other similar engine retarding brake system which alters the normal compression of the engine and subsequently releases that compression.

Excavation. The movement or removal of soil and minerals.

Interim Use Permit. A permit for temporary use of a property until a particular date, until the occurrence of a particular event, or until zoning regulations no longer permit it.

Manufacturing. Any activity that includes Portable, Permanent, or Temporary Asphalt Plants, Concrete Ready-Mix Plants, Processing and Recycling Plants.

Manufacturing Area. Such operations may include, but are not limited to, concrete mixing, concrete block production, asphalt production, the grinding and/or crushing of concrete or asphalt, and the processing of petroleum-contaminated soil being managed pursuant to the Minnesota Pollution Control Agency (MPCA) approval, so long as the processing or recycling does not violate any federal or state law or any of the requirements of any regulatory agencies having jurisdiction over said operations.

Mineral. Sand, gravel, rock, clay and similar higher density non-metallic natural minerals.

Mineral Extraction. The removal of sand, gravel, rock, clay and other minerals from the ground.

Open Gravel Pit. Open-pit mines that produce building materials and dimension stone are commonly referred to as "quarries." Open-pit mines are typically enlarged until either the mineral resource is exhausted, or an increasing ratio of overburden to ore makes further mining uneconomic.

Operator. Any person or persons, partnership, corporations or other entities or a combination or assignees thereof, including public or governmental agencies, engaging in mineral extraction and any processing, recycling, and manufacturing activities derivatives.

Operation. "Operation" includes the driving of all hauling trucks or equipment into or out of a gravel pit, loading, roadwork or engine start-up of any kind.

Owner. Any person or persons, partnership, corporation or other entities owning fee title to the Subject Property.

Processing Area. Any area that is being used for stockpiling, storage, or processing or recycling of sand, gravel, soils, or other materials or products derived from gravel mining, even if such materials did not originate or were not produced on the premises.

Processing Plant. Machinery used to crush, wash, compounding, mixing, or treat dirt, sand, gravel, rocks, or similar mineral products into consumable products such as construction grade sand, gravel, and other similar products. This does not include Asphalt Plants and Concrete Ready-Mix Plants. (see Manufacturing Area)

***Potential Minalable Area.** The area within the subject property that can be mined/excavation that meets the conditions and setbacks as described in this ordinance. This area includes any existing mined area and any virgin land that meets the conditions and setbacks within the subject property.

***Prohibited Zone for Mining Operations.** The area within the subject property that cannot be mined/excavated as it does not meet the conditions and setbacks as described in this ordinance. Potential minable area should also exclude wetlands and other areas that cannot be legally mined under any local, county, state or federal laws, rules or regulations without proper permits.

Reclamation. To claim land to self-sustaining long-term use which is compatible with contiguous land uses, present and future, in accordance with the standards set forth in this Ordinance.

***Reclaimed Area.** Areas of the subject property that have met the reclamation standards.

Rough Grade. The stage at which the grade approximately conforms to the approved plan.

Slope. An inclined ground surface the inclination of which is expressed as a rate of horizontal distance to vertical distance.

Soil. Is naturally occurring superficial deposits overlaying bedrock.

Stockpiling. Move or handle a reserve supply of goods or raw material accumulated for future use.

Subject Property. The real property on which Mineral Extraction Facilities, Processing Plant, Asphalt Plant and/or Ready-Mix Plant is sought to be permitted.

Topsoil. Is the upper most layer of naturally occurring soil.

***Virgin Land.** The area untouched and undisturbed by mining/excavation operations.

* Areas to be monitored annually per inspections.

151.71 PERMIT REQUIRED.

Mineral Extraction.

- A. Permit Required. Irrespective of the zoning classification of a subject property a permit, as provided herein, is required for Mineral Extraction or Manufacturing unless specifically excepted from such permit.
- B. Interim Use Permit (I.U.P.) is required for any Mineral Extraction or Manufacturing Facility.
- C. Interim Use Permits are valid for one year. City has 60 days to issue permit.

151.72 PERMIT APPLICATION REQUIREMENTS.

An application for a permit required by this Ordinance shall contain the following:

- A. The legal description of the lands from which it is proposed to excavate, remove, process, store or handle minerals.
- B. The name and address of the applicant and the name and address of the owner of the land.
- C. Names and addresses of all adjacent landowners within one-half mile radius.
- D. Copies of any agreements pertaining to the operation including the duration of any lease, if applicable.
- E. The purpose of the excavation or related activities.
- F. The estimated time required to complete the excavation or related activities.
- G. The highways, streets or other public ways within the city upon and along which the material removed shall be transported.
- H. The plan of operation, including, but not limited to:
 - 1. Soil processing (any operation other than direct mining and removal),
 - 2. Nature of the processing and equipment,
 - 3. The area to be included in the operation,
 - 4. Depth of topsoil and soil type,
 - 5. The depth and grade of excavation,
 - 6. The estimated quantity of material to be added to or removed from the premises,
 - 7. Location of the plant,
 - 8. Location of stockpiles,
 - 9. Source of water, disposal of water and reuse of water. In the event that water is used in the operation of a pit, approval from the state department of natural resources and other appropriate state or federal agencies shall be obtained as to the type, location and depth of such well and contained with such application.

10. The number and location of trees prior to excavation.
11. Adjacent and on-site buildings and land uses.
12. Map or plat of the proposed pit or excavation showing the confines or limits thereof, together with the proposed finished elevations based on sea level readings.
13. Elevations and percent slope within 100 feet beyond the perimeter of the excavation and other such information necessary to analyze the site shall be provided by the applicant. United States Geological Survey datum shall be used for all topographic mapping where feasible.
14. Phasing plan which provides no more than 50% of the total potential minable area shall be open to active excavation at any one time. Before any additional land may be mined, the applicant must reclaim portions of the potential minable area to the condition that is indicated on the approved reclamation plan.
 - I. The operation plan must also identify actions to be taken during operation to mitigate adverse environmental impacts, particularly erosion and rising dust out of any sand or gravel pit.
 - J. A reclamation plan including, but not limited to:
 1. Final grade of the property;
 2. Depth of topsoil reclaimed;
 3. Type of vegetation replanted;
 4. Number of trees to be replanted, replacing the trees removed during excavation.
- 15 Minimum Potential Movable Area. No permits shall be granted for lots with less than thirty (30) Acres of potential movable area.

151.73 BOND.

A. The city council shall require the applicant apply for a special use permit under this ordinance. Owner or user of the property on which the pit or excavation is located, shall post a cost bond with surety acceptable to the city or cash escrow in such form and sum as the city council shall determine, with sufficient surety running to the city, conditioned to pay the city the extraordinary cost and expense of managing or repairing, from time to time, any highways, streets or other public ways where such repair work is made necessary by the special burden resulting from hauling and travel, in removing material from any pit or excavation, the amount of such cost and expense to be determined by the city engineer; and conditioned further to comply with all the requirements of this ordinance, and the particular permit, and to pay any expense the city may incur by reason of doing anything required to be done by any applicant to whom a permit is issued.

The city council, for failure of any person to comply with any requirements made of them in writing, under the provisions of this ordinance, as promptly as the same can reasonably be done, may proceed to such requirement to be complied with and the cost of such work to be taxed against the property, whereon the pit or excavation is located or the city council may at its option proceed to collect such costs by an action against the entity to whom such permit has been issued and its sureties.

B. In addition to the bond required in subsection (A), the applicant for the permit shall post a performance bond of at least \$50,000.00. The amount may be greater based on the city engineer's recommendation(S). The performance bond shall be executed by a corporate surety company authorized to do business in the state. The performance bond shall be used for the subject property for which a permit is granted and conditioned upon full

performance of the terms and conditions of this chapter by the applicant and/or owner of the premises described in the permit application. The bond shall remain in effect for at least one year after the expiration of the permit or until reclamation of the subject property. The bond shall guarantee the required restoration of the entire site.

151.74 AGREEMENT TO HOLD CITY HARMLESS

No person shall open, operate or maintain any mineral extraction facility or engage in mineral extraction on a subject property without an agreement with the city, saving the city free and harmless from any and all suits or claims for damage resulting from negligent excavation, removal or storage of minerals or operation of any mineral extraction facility within the city.

151.75 FEES AND APPLICATIONS.

151.75.001. Annual fee required. An annual fee will be required for the Interim Use Permit. Such fee shall be established by council resolution as adopted from time to time.

151.75.002. Inspection and review permit fee. The inspection and review permit fee shall be established by council resolution adopted from time to time.

151.75.003. Denial of Permit. In the event an application for the issuance of a permit is denied, the city council shall retain such amount of said fees as shall be necessary to defray costs of engineering and legal services incurred by the council in connection with such application and the balance, if any, shall be returned to the applicant.

151.75.004. Reimbursement to city for engineering and legal services. In the event of the cost of engineering and legal services exceeds the permit fee, then and in that event the applicant shall, upon notice from the city, reimburse the city for the same within 30 days.

151.75.005. Form of application. The application shall be in such form and shall furnish such information as shall be required by the city council.

151.76 INSPECTIONS.

The City Engineer shall inspect operating and gravel mining pits annually, approximately May 1, weather permitting, and have the report to the City Clerk by June 1. The Engineer shall inspect and certify as compliant or, if deficient, note the deficiency and corrective action(s) to be taken pursuant to a checklist to be developed by the Engineer and the City to ensure compliance with this Ordinance.

151.77. CONDITIONS OF PERMIT.

151.77.01. Hours of Operation. Operation shall be conducted only between the hours of 7:00 a.m. and 7:00 p.m., Monday through Saturday, unless specifically authorized by the City. No mineral extraction or manufacturing shall take place on holidays. In cases of public emergencies, hours of operation may be extended by the City Clerk. It is the specific intent of this section that no crushing, loading, hauling, or engine startup activity of any kind shall take place on or upon any area or subject property other than during those hours specified above.

151.77.02. Fencing or Berm: Where deemed necessary by the City, a fence or berm may be required prior to the commencement or as a condition of the continuous operation of any Mineral Extraction or Manufacturing operation enclosing the area authorized by the applicable permit. If required, the fencing must have a minimum

of two (2) single strand wires with posts a maximum of twelve (12) feet apart and at least four (4) feet in height. A berm must be a minimum of thirty (30) inches high and six (6) feet in width at the base.

151.77.03. Screening. The applicant or owner shall plant suitable and fast growing screening trees which shall be a minimum of six feet high placed in two rows, staggered with trees not more than ten feet apart in each row, reducing unsightly view of the operations and reducing noise and dust.

151.77.04. Access Roads. All access roads will be of a sufficient length from a public road so that any turns onto the public road can be completed with a margin of safety. All access roads shall be maintained so as to minimize noise and dust from vehicles using such access road.

151.77.05. Dust Control. The Operator shall utilize all practical means to reduce the amount of dust cause by the operation. In no case shall the amount of dust or other particulate matter exceed the standards established by the MPCA pollution control agency and the United States Environmental Protection Agency (EPA).

151.77.06. Noise. Maximum noise levels at the perimeter of the Operation will be consistent with the standards established by the MPCA and the United States EPA.

151.77.07. Air Quality. All activities on the Subject Property will be conducted in a manner consistent with the MPCA standards.

151.77.08. Maximum slopes. During the entire period of operations, all excavations other than the working face shall be sloped on all sides at a maximum ratio of one foot horizontal to one foot vertical, unless a steeper slope shall be approved by the city. Where excavations are adjacent to a public roadway or other right-of-way, or the property adjacent to the excavation, the excavation shall have a maximum four to one slope. Slopes adjacent to or contiguous to bodies of water shall be sloped at a maximum of six to one.

151.77.09. **Setbacks. The following setbacks shall apply:**

a. No mining shall take place within one-hundred (100) feet of any property lines, road right-of-way or easement;

b. No part of the operation shall be within five hundred (500) feet of any occupied structure not owned by the Operator or Owner and existing at the time of the original permitting.

151.77.10. Limits of Excavation. No more than 50% of the total potential minable area shall be open to active excavation at any one time.

151.77.11. Noxious Weeds. The Operator shall utilize all practical means to reduce and prevent the growth of noxious weeds.

151.77.12. Spillage on Public Roadways. Spillage of material on and damage to public streets used as haul roads shall be cleaned up and repaired to the satisfaction of the City Engineer in a timely manner.

151.77.13. Water pollution. Operators shall comply with all applicable state pollution control agency regulations and federal and EPA regulations for the protection of water quality. No waste products or process residue, including untreated wash water, shall be deposited in any lake or natural drainage system, except that lakes or ponds wholly contained within the extraction site may be so utilized.

151.77.131. Topsoil preservation. All topsoil shall be retained at the site until complete reclamation of the site has taken place according to the reclamation plan.

151.78. **RECLAMATION.**

151.78.01. All mining areas shall be reclaimed immediately after mining operations cease. Reclamation shall be complete within one (1) year. The following standards shall apply:

- 1) The peaks and depressions shall be graded and backfilled to a surface which will result in a gentle rolling topography in substantial conformity to the land area immediately surrounding. All interior slopes shall be graded to a maximum of 4:1.
- 2) The slope to adjacent properties shall be four foot horizontal to one foot vertical (4/1) of mined areas;
- 3) Reclaimed areas shall be surfaced with an amount equal to the surrounding area with a minimum of 2 inches of soil of a quality at least equal to the topsoil of the land areas immediately surrounding; and
- 4) The reclaimed areas shall be seeded, sodded or planted with native grasses, legumes and grasses. Trees and shrubs may also be planted, but not as a substitute to native grasses, grasses and legumes. Erosion control measures must be implemented until ground cover is established.

151.79. Standards for filling and compaction.

- 1) Prior to reclamation, the operator shall provide to the city engineer the location, area, and depth of the land before and after the anticipated activity. Such activity and the materials used shall be subject to the following:
- 2) Prior to such activity, the operator shall submit an engineering analysis of the proposed fill and compaction method to the city engineer. Side slopes of the excavation shall be graded to a maximum 1:1 slope prior to the placement of fill and achieve a maximum final slope of 4:1 after filling operations are complete.
- 3) Unless otherwise approved by the city council, materials including, but not limited to, organic soils and debris (topsoil, peat, muskeg, muck, stumps, roots, logs, brush, etc.), demolition debris (broken concrete or bituminous fragments, brick, lumber, metal, etc.) and any other solid or hazardous wastes shall not be used as fill in reclamation.
- 4) Imported materials used as fill in reclamation shall consist of mineral soils which typically demonstrate a minimum soil bearing capacity.
- 5) The top ten feet of all fill areas shall be compacted by mechanical equipment as the fill is placed, unless otherwise approved by the council, to a minimum of 95 percent of maximum density for a particular soil as determined by the Standard Proctor method.

151.79.00 PERMIT RENEWAL

Operations in compliance with the Interim Use Permit may renew the permit on an annual basis. Renewal applications must be submitted to the City, 60 days before current permit expires.

151.80.00 TERMINATION OF PERMIT.

- 1) Violations. The Council may terminate an Interim Use Permit for violation of this Ordinance, or a condition of this permit, or for violation of other applicable laws.
- 2) Notice to Terminate. To terminate a permit, the Council shall give notice of the violation or other cause for termination along with an order that the condition be remedied. If the condition has not been repaired within two (2) weeks, the Council shall hold a hearing to determine whether the permit should be terminated.
- 3) Cease Operation Upon Termination. No mining shall take place after the permit is terminated.

151.81.000 PENALTY

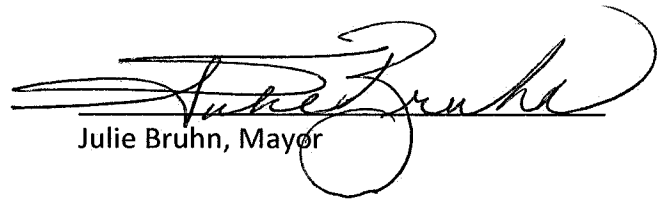
1) Violation a misdemeanor. Any person, firm or corporation who violates or who fail to comply with any of the provision of this ordinance or who make any false statement or omission in any document required to be submitted under the provisions shall be guilty of a misdemeanor and upon conviction shall be punished not more than the maximum penalty for a misdemeanor as prescribed by state law.

2) Each day an offense. Each day that a violation continues shall constitute a separate offense.

151.82 ENFORCEMENT.

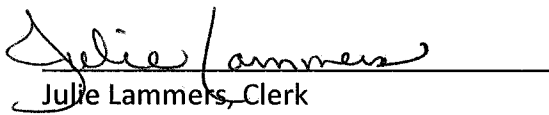
Shall be pursuant to Ordinance 151.99, as amended.

Adopted this 13th day of June, 2023 by the City Council of the City of Vegas.



Julie Bruhn, Mayor

ATTEST:



Julie Lammers, Clerk

Established: January 25, 2017

Updated: June 13, 2023

APPENDIX D - APPLICATION FOR INTERIM USE PERMIT - MARK SAND & GRAVEL

APPLICATION FOR INTERIM USE PERMIT

ACKNOWLEDGEMENT OF RESPONSIBILITY

This is to certify that I am making application for the described action by the City and that I **am responsible for complying with all City requirements** with regard to this request. This application should be processed in my name and I **am the party whom the City should contact** regarding any matter pertaining to this application.

I **have read and understand the instructions** supplies for processing this application. The documents and/or information I have submitted are true and **correct** to the best of my knowledge. I will keep myself informed of the deadlines for submission of material and of the progress of this application.

If this is an application for **underground tank installation**, I understand that I must notify the Fire Marshall immediately in writing upon any change in required resident agent information.

I further understand that additional information, such as a traffic analysis or expert testimony, may be required for analysis of this request, and that upon my authorization the fees for such will be my responsibility.

I **agree to allow access by City authorized persons** in, on, or to the property for purposes of review of this application and any necessary inspections.


Applicant's Signature

02/27/2023

Date

Name of Applicant: Mark Sand & Gravel Co.

Address: 525 Kennedy Park Rd., Fergus Falls, MN 56537

Phone: 218-736-7523

Name and Address of Additional Contract(s): Jeff Hatlewick, Vice President of Administration

PO Box 458, Fergus Falls, MN 56538

Phone: 218-766-6977

APPLICATION FOR INTERIM USE PERMIT

AFFIRMATION OF SUFFICIENT INTEREST

I hereby affirm that I am the **fee title owner** of the below described property or that I have written authorization from the owner to pursue the described action.

Name of Applicant: Mark Sand & Gravel Co.

Phone: 218-736-7523

Street address/legal description of subject project: _____

560 Pelican Ave S, Vergas, MN 56587

N1/2 SE1/4 EX 5 AC TR IN NE COR & NELY 1/2 SE1/4 SW1/4 & NE1/4 SW1/4


Signature

02/27/2023
Date

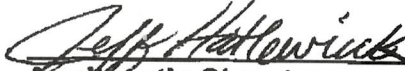
If you are not the **fee owner**, attach another copy of this form which has been completed by the fee owner or a copy of your authorization to pursue this action.

If a corporation is fee title holder, attach copy of the resolution of the Board of Directors authorizing this action.

If a joint venture or partnership is the fee owner, attach a copy of agreement authorizing this action on behalf of the joint venture or partnership.

APPLICATION FOR INTERIM USE PERMIT

I fully understand that all of the above required information must be submitted at least **28** days prior to a Planning Commission meeting to ensure review by that date.



Applicant's Signature

02/27/2023

Date

Comments/Revisions

Received by:

City Clerk's Signature

Date

MINUTES OF MEETING OF DIRECTORS

The meeting of the Board of Directors of MARK SAND & GRAVEL CO. was held at the offices of Mark Sand & Gravel Co., Fergus Falls, MN on February 16, 2023 at 11:30 am.

Present were Mark Thorson, the sole director, Justin Rodeman Vice President and Jeffrey Hatlewick, Vice President/Secretary.

The director and officers, discussed the business of the corporation as it relates to the Bunkowski Pit Conditional Use Permit thereafter, upon motion duly made, seconded and carried, adopted the following resolutions:

RESOLVED, That Mark Thorson as sole director did direct the following:

Mark Sand & Gravel Co. continues to have interest in mining and material production for aggregate supply and bituminous asphalt production. The company shall again apply for a conditional use permit as required on an annual basis to continue this production.

There being no further business to come before the meeting, the meeting adjourned.

A handwritten signature in cursive script, appearing to read "Jeff Hatlewick", written over a horizontal line.

Secretary, Mark Sand & Gravel Co.

Application for Interim Use Permit

Date: February 27, 2023

Application Fee: \$400.00

1. Applicant's Name: Mark Sand & Gravel Co. Phone: 218-736-7523
525 Kennedy Park Road
Fergus Falls, MN 56537 Fax: 218-736-2647
2. Owner of premises on which Mining and Reclamation is to take place:
Mark Sand & Gravel Co. Phone: 218-736-7523
525 Kennedy Park Rd
Fergus Falls, MN 56537 Fax: 218-736-2647
3. Legal description or other description of land:
 - Bunkowski Pit
 - **N1/2 SE1/4 Ex 5 AC TR in NE corner & NELY1/2 SE1/4 SW1/4 & NE1/4 SW1/4**

Appendix I

Plan of Operation

Purpose

To continue the extraction of non-metallic minerals from this existing non-conforming use mine that was established in the late 1960's during the installation of the sewer system in the City of Vergas. Mark Sand & Gravel Co., under current ownership, has actively leased, mined aggregate materials and operated portable hot mix plants at this location since 1998. The aggregates from this mine are used for various road construction projects throughout the region. This particular mine has an extremely large aggregate deposit with hundreds of thousands of tons of aggregate materials still remaining to be mined. The rate of mining will depend on the local road construction projects offered for bid letting and the number of those projects awarded to Mark Sand & Gravel Co. At the current rate of mining there may be up to 20 years or more of aggregate materials remaining in this deposit.

Plan of Operation

Mining will continue in the southern area of the existing pit until resources are exhausted. Approximate depth of material to be mined is 25 to 40 feet. All entrances and exits will occur off of Otter Tail County Highway 35 from the existing approach. All materials will be transported by trucks on Otter Tail County Highway 35, Otter Tail County Highway 4 and/or Otter Tail County Highway 17. Any material that is hauled by Mark Sand & Gravel Co. authorized trucks and is spilled on these roadways will be removed as soon as reasonably possible.

The open portion of this aggregate resource (currently 30 acres) has had the topsoil stripped and piled in berms at the edge of the excavation. This top soil will be spread over the areas that have been completely mined as they are reclaimed. If there is not sufficient top soil to cover the entire mined area to the desired depth it may be feasible to borrow topsoil from the eastern most lowland pasture area during the final reclamation process.

We will move in portable crushing/screening machines with several conveyors to stockpile the materials. These machines will be located in the area necessary to complete the mining of each phase. Stockpiles of aggregate materials will be located in each area of the mining phase. These stockpiles will be hauled to the end user as needed or used in the reclamation process. Our primary source of power will be a self-contained generator. Water during heavy rainfalls may be pooled in an approximate 1 acre area located at the lowest elevation. We will utilize front-end loaders, track excavators, skid steers, and dozers on this site to mine the land. Dump trucks and semi-trucks will be used to haul the equipment in as well as truck the finished product to the end-users. Dust control will be applied to ensure minimal disturbance for the neighbors near the pit.

Water resources are used for dust control as needed. In the past the water has been acquired through purchasing from the City of Vergas or by an approved Department of Natural Resources water appropriation permit for the pumping of water from nearby lakes. All of the water that is used for the mining operation, including dust control is allowed to pool and absorb into the soil at the lowest elevation of the pit. Dust control at the crusher is mainly attained by spraying water at the point of rock crushing. Dust control for the gravel roads within the pit area is attained by spraying a mixture of

calcium chloride and water onto the roadway. The pit entrance driveway has been paved to reduce the amount of fugitive dust created by vehicles entering and exiting.

The trees on this property are considered a valuable resource. It is our intention to avoid removing any trees if possible and especially those that are located near the property boundaries. Please see the phase maps for additional information on tree locations. The proposed phasing map impacts an extremely limited number of trees.

The on-site buildings will remain intact and are currently used for storage of personal belongings as related to the farming operation of Tom Bunkowski. Terry Bunkowski has agreed to rent the current farmhouse. The hobby farm has great potential value and will remain as it is now and into the future as a rental property. Adjacent properties consist of seasonal storage garages, residential homes, vacant lots and agricultural land.

Phasing Plan – Currently there are 30 acres that have been mined or have been stripped to prepare for mining or stockpiling. While it is not feasible to reclaim land that has not been completely mined, we plan to work towards the goal of having only 10 acres being actively mined at one time. The included phase map will outline the areas to be mined and the estimated time frames involved with each area. Once the sections of these phase areas are completely mined the sloping and backfilling will begin to a rough grade as the mining continues near that area. It is important that this sloped area be brought to finish grade before spreading the topsoil. The sloped area will need to be leveled again to fix any possible area of erosion before the land is seeded into grassland.

Hot Mix Asphalt Plant – This existing site includes approximately 7 acres of level ground at the pit bottom. Included in this 7 acre area will be at least two stockpiles of aggregate materials. The hot mix plant is portable and temporary. It will be placed only as long as is needed to complete the local road construction projects and removed promptly when completed. The existing paved approach will be the entrance and exit to the hot mix asphalt production area. Semi-trucks will be utilized to haul the equipment into the pit area and to truck the finished product to the construction sites.

Reclamation

Sloping of the boundaries of the mined area will occur at a ratio of four to one as the mining progresses. Reclamation of the mined site will continue to occur during the mining process. Sloped areas that have been rough graded after the completion of mining in that area are considered to be partially reclaimed. At the completion of a mining phase the topsoil will be spread at the depth of the surrounding area or a minimum of 3 inches and it will be seeded with MNDOT 330, Dry Prairie General 35-221. This mix is a general dry prairie mix for native roadsides, ecological restoration, or conservation program plantings. Our goal will be to leave the land mostly level with gently rolling hills and sloped borders near the mine boundaries. Any on-site water will be minimized into a temporary pond. 250 trees will be maintained and/or replaced as needed along the County Highway 35 property border for privacy and security until future development occurs.

Hot Mix Asphalt Plant – A seven-acre level stockpile area may be utilized throughout the permit period. The Hot Mix Asphalt Plant will be set in the pit bottom as the mining continues to the north. The plant site will follow the mining to the north to allow for future sloping along the south border of the pit.

Appendix II

151.72 PERMIT APPLICATION REQUIREMENTS.

An application for a permit required by this article shall contain the following:

- A. The legal description of the lands from which it is proposed to excavate, remove, process, store or handle minerals. **See affirmation of sufficient interest form.**
- B. The name and address of the applicant and the name and address of the owner of the land. **See application for interim use permit**
- C. Names and addresses of all adjacent landowners within one-half mile radius. **See attached list of property owners.**
- D. Copies of any agreements pertaining to the operation including the duration of any lease, if applicable. **Not applicable**
- E. The purpose of the removal. **See attachment Appendix I**
- F. The estimated time required to complete removal. **See attachment Appendix I**
- G. The highways, streets or other public ways within the city upon and along which the material removed shall be transported. **See attachment Appendix I**
- H. The plan of operation, including, but not limited to:
 1. Soil processing (any operation other than direct mining and removal),
 2. Nature of the processing and equipment, **See attachment Appendix I**
 3. The area to be included in the operation, **See attached Phase maps**
 4. Depth of topsoil and soil type, **See attached Soils Map and legend**
 5. The depth and grade of excavation, **See attachment Appendix I**
 6. The estimated quantity of material to be added to or removed from the premises, **See attachment Appendix I**
 7. Location of the plant, **all plants are portable, See attached Phase maps**
 8. Location of stock piles, **See attached Phase maps**
 9. Source of water, disposal of water and reuse of water. In the event that water is used in the operation of a pit, approval from the state department of natural resources and other appropriate state or federal agencies shall be obtained as to the type, location and depth of such well and contained with such application. **See attachment Appendix I**
 10. The number and location of trees prior to excavation, **See attachment Appendix I and several maps**
 11. Adjacent and on-site buildings and land uses **See attachment Appendix I**

12. Map or plat of the proposed pit or excavation showing the confines or limits thereof, together with the proposed finished elevations based on sea level readings. **See attached maps**
13. Elevations and percent slope within 100 feet beyond the perimeter of the excavation and other such information necessary to analyze the site shall be provided by the applicant. United States Geological Survey datum shall be used for all topographic mapping where feasible. **See attached maps**
14. Phasing plan which provides no more than ten (10) acres of the site to be open to active mining at any one time. Before any additional land may be mined, the applicant must reclaim the site to the condition that is indicated on the approved reclamation plan. **See attached maps**
- I. The operation plan must also identify actions to be taken during operation to mitigate adverse environmental impacts, particularly erosion and rising dust out of any sand or gravel pit. **See attachment Appendix I**
- J. A reclamation plan including, but not limited to:
 1. Final grade of the property; **See attachment Appendix I**
 2. Depth of topsoil reclaimed; **See attachment Appendix I**
 3. Type of vegetation replanted; **See attachment Appendix I**
 4. Number of trees to be replanted, replacing the trees removed during excavation. **See attachment Appendix I and attached maps**

151.73 Bond

A. A cost bond of \$10,000.00 as determined by the city council will be placed in escrow once this permit application is approved.

B. A performance bond of \$100,000.00 will be provided for upon approval of this permit. This property is owned by Mark Sand & Gravel Co. and will be maintained at a high level during the future of this operation. We want this property to maintain the high value that it has for future sales and development once the area has been completely mined.

151.74 Agreement to hold city harmless

Mark Sand & Gravel Co. will provide the city with a certificate of current insurance upon approval of this permit which will name the city as an additional insured. We will hold the city harmless as required.

151.75.002 Inspection and Review Permit Fee

Upon approval of this permit application Mark Sand & Gravel Co. agrees to provide the City of Vergas with the established inspection and review permit fee. This fee is to be held in escrow account and used strictly for the engineering fees that are required due to the ordinance. An accounting for all expenses charged to the escrow account will be provided to the applicant annually by February 15th of each year.

151.76 Inspections

Mark Sand & Gravel Co. wishes to be notified of each inspection by the city engineer so that we may accompany him on site during the inspection.

151.77.03 Screening

Mark Sand & Gravel Co. will continue to maintain and or upgrade the trees as necessary during the 2023 season.



OTTER TAIL COUNTY ASSESSOR

Assessor Hub provided by
Vanguard Appraisals, Inc



Parcel Number: 82-000-50-0022-000
Deed Holder: MARK SAND & GRAVEL COMPANY
Property Address: 560 PELICAN AVE S
 VERGAS, MN 56587-0000 [MAP THIS ADDRESS](#)
Mailing Address: PO BOX 458
 FERGUS FALLS, MN 56538-0458 USA
PDF Name: VERGAS VILLAGE
Subdivision: N/A
Sec-Twp-Rng: 25-137-041
Legal Description: N1/2 SE1/4 EX 5 AC TR IN NE COR & NELY 1/2 SE1/4 SW1/4 & NE1/4 SW1/4 EX TRS

**No image
to display**

Prior Year Value Information

Year	Land Value	Dwelling Value	Improvement Value	Total Value
2023	\$384,600	\$205,100	\$35,100	\$624,800
2022	\$312,100	\$150,300	\$35,100	\$497,500
2021	\$307,000	\$0	\$174,000	\$481,000

Land Information

Lot Type	Square Feet	Acres
Acres x Rate	43,560	1.000
Acres x Rate	130,680	3.000
Total	174,240	4.000

Agricultural Land Information

Description	Acres
000118 - TILL-CE PROD	58.000
001210 - HIGH PAST PROD	11.660
001100 - HIGH WOODS PROD	30.000
001301 - WASTELAND IMPRACT	5.000
001203 - GRAVEL	20.000
003000 - ROAD - 2A	3.680

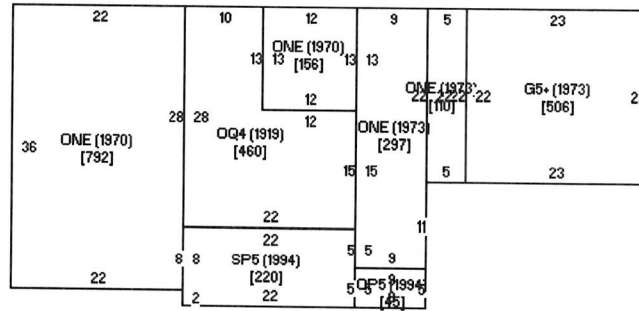
Residential Building Information

Occupancy	Style	Year Built
▼ Single-Family / Owner Occupied	1 Story Frame	1919

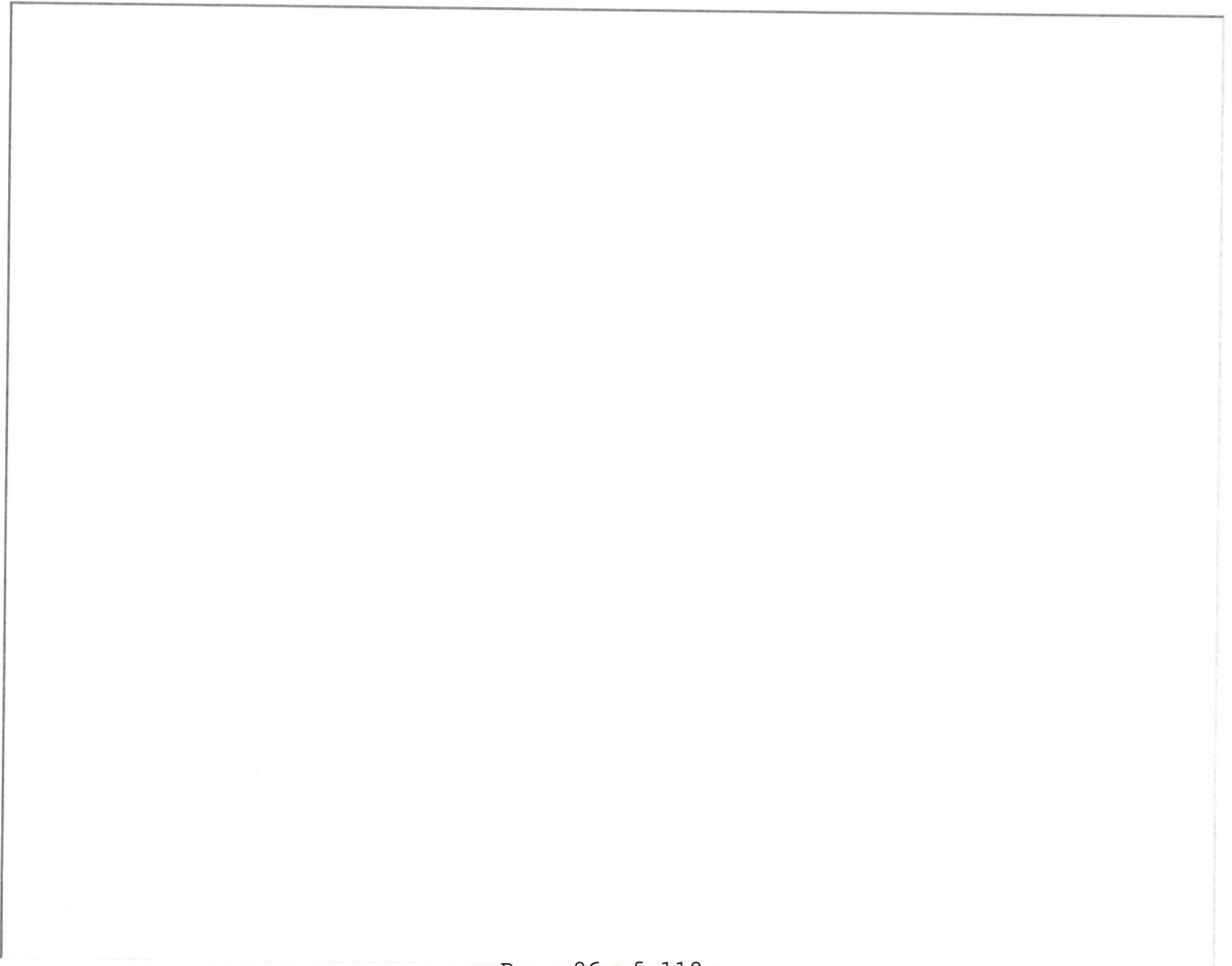
Agricultural Building Information

Building Type	Building Count	Year Built
▼ Silo - Concrete	1	1971
▼ Silo - Concrete	1	1969
▼ Barn - Dairy	1	1983
▼ Barn - Dairy	1	1967
▼ Barn - Dairy	1	1925
▼ Barn - Pole	1	1984

Sketch



GIS Map Information





Minnesota Pollution Control Agency

520 Lafayette Road North | St. Paul, MN 55155-4194 | 651-296-6300 | 800-657-3864 | 651-282-5332 TTY | www.pca.state.mn.us

June 9, 2009

Mr. Jeff Hatlewick
Director of Safety and Compliance
525 Kennedy Park Road
Fergus Falls, MN 56537

RE: Air Emission Permit No. 11100082-001 and Voiding Air Emission Registration Permit Nos. 99000305-001, 99000234-002, 99000264-001, 99000263-001, and 99000306-001

Dear Mr. Hatlewick:

The enclosed permit, Air Emission Permit No. 11100082-001, authorizes operation of your nonmetallic mineral processing facilities.

Please read through the permit and review its conditions and requirements. Distribute the permit to staff members responsible for ensuring compliance with the conditions and limitations in the permit.

Minn. R. 7007.1110, subp. 2b requires facilities that hold a registration permit and are eligible for a nonmetallic mineral processing general permit to apply for the general permit. This letter also serves as your notice that the MPCA has voided, effective the date of this letter, the following Air Emission Permits in accordance with Minn. R. 7007.1110, subp. 17 (see below):

<u>Permit No.</u>	<u>Name of Facility</u>	<u>Date Permit Issued</u>
99000305-001	Mark Sand & Gravel Acquisition – Plant 2	April 25, 2002
99000234-002	Mark Sand & Gravel Acquisition – Plant 3	January 17, 2003
99000264-001	Mark Sand & Gravel Acquisition – Plant 4	August 8, 1997
99000263-001	Mark Sand & Gravel Acquisition – Plant 5	August 8, 1997
99000306-001	Mark Sand & Gravel Acquisition – Plant 6	April 25, 2002

Minn. R. 7007.1110

Subp. 17. Voiding an existing permit. The commissioner shall void a part 70, capped, or state permit for a stationary source which is issued a registration permit. A stationary source which is covered under the terms of a general permit is no longer covered by the general permit when it is issued a registration permit. The commissioner shall void a registration permit issued under one registration permit option for a stationary source that is issued a registration permit for a different registration permit option. The commissioner shall void a registration permit for a stationary source that is issued a part 70, state, capped, or general permit.

The reason to void the registration permits is the issuance of Air Emission Permit No. 11100082-001.



AIR EMISSION PERMIT NO. 99000150 - 002

'OPTION D' REGISTRATION PERMIT

FOR A

HOT MIX ASPHALT FACILITY

According to Minnesota Statutes Chapter 115 and 116, Minnesota Rules Chapters 7001 and 7007, and 40 CFR part 52, subp. Y:

Mark Sand & Gravel Acquisition Co
PO Box 458
Fergus Falls, MN 565380458

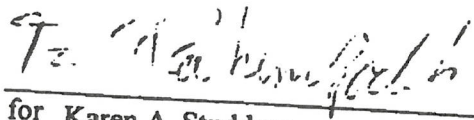
(hereinafter Permittee) is issued an Air Emission Registration Permit by the Minnesota Pollution Control Agency for its Mark Sand & Gravel Acquisition - Plant 9 facility located at various locations throughout the state of Minnesota.

The permit authorizes modification, construction, reconstruction, and operation of the stationary source under the conditions set forth below.

Issue Date: 09/26/2002

Expiration: Pursuant to Minn. Rules pt. 7007.1050, subp. 3a, the permit shall be considered not to expire until a new permit is issued.

Compliance Requirements: The Permittee shall comply with Minn. Rules pts. 7007.1110 (Registration Permit General Requirements) and 7007.1130 (Option D Requirements) and all applicable requirements.


for Karen A. Studders
Commissioner
Minnesota Pollution Control Agency

National Pollutant Discharge Elimination System/State Disposal System**MNG490000**

Permittee: Multiple
Facility name: Nonmetallic Mining/Associated Activities General Permit
Issuance date: June 10, 2022
Expiration date: May 31, 2027

The Permittee is an owner or operator of facilities within the boundary of the state of Minnesota that:

- a. Discharge stormwater to waters of the state, including groundwater, from the construction sand and gravel, industrial sand, dimension stone, crushed and broken limestone, crushed and broken granite, crushed and broken stone (not elsewhere classified) mining and quarrying areas, asphalt production areas, (including portable asphalt plants), concrete block and brick, concrete products (other than block and brick), and ready-mix concrete, as well as aggregate dredging operations and uncontaminated asphalt and concrete rubble recycling at sites already listed.
- b. Discharge mine site dewatering to waters of the state, including groundwater, from construction sand and gravel, industrial sand, dimension stone, crushed and broken limestone, crushed and broken granite, and crushed and broken stone (not elsewhere classified) mining and quarrying areas.
- c. Non-stormwater discharges that meet the requirements of this permit and occur at the above-mentioned facilities.

The state of Minnesota, on behalf of its citizens through the Minnesota Pollution Control Agency (MPCA), authorizes the Permittee to construct, install and operate a disposal system at the facilities named above and to discharge to a receiving water of the state of Minnesota in accordance with the requirements of this permit.

The goal of this permit is to reduce pollutant levels in point source discharges and protect water quality in accordance with the U.S. Clean Water Act, Minnesota statutes and rules, and federal laws and regulations.

This permit is effective on the issuance date identified above. This permit expires at midnight on the expiration date identified above.

Signature: *Elise M. Doucette*

This document has been electronically signed.

Elise M. Doucette, Supervisor
Water Section
Industrial Division

for the Minnesota Pollution Control Agency

Submit eDMRs

Submit via the MPCA e-Services at

https://rsp.pca.state.mn.us/TEMPO_RSP/Orchestrate.do?initiate=true

Submit WQ reports to:

Electronically: wq.submittals.mPCA@state.mn.us

Include *Water quality submittals form*:

<https://www.pca.state.mn.us/sites/default/files/wq-wwprm7-71.docx>

Questions on this permit?

For eDMR and other permit reporting issues, use the directory listed at the bottom of the DMR page:

<https://www.pca.state.mn.us/water/discharge-monitoring-reports>

For specific permit requirements, contact your compliance staff:

<https://www.pca.state.mn.us/water/wastewater-compliance->

SURETY RIDER

To be attached to and form a part of Bond No. 190044481

executed by Mark Sand & Gravel Co., as

principal and by Liberty Mutual Insurance Company as Surety,

in favor of City of Vergas, and effective

as of May 19th, 2022

In consideration of the mutual agreements herein contained the Principal and the Surety hereby consent to changing
the bond amount

From: \$50,000.00

To: \$100,000.00

Nothing herein contained shall vary, alter or extend any provision or condition of this bond except as herein
expressly stated. This rider is effective on the **19th** day of **May, 2022**

Signed and sealed this **14th** day of **April, 2022**

Mark Sand & Gravel Co.

Principal

By

Mark Tharson, President Title

Liberty Mutual Insurance Company

Surety

By

Joshua R. Loftis, Attorney-in-Fact



This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

Certificate No: **8207173 - 190054**

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Brian J. Oestreich; C. White; Emily White; Joshua R. Loftis; Lin Ulven; Melinda C. Blodgett; Nathan Weaver; Nicole Stillings; R. C. Bowman; R. W. Frank; Rachel Thomas; Ross S. Squires; Sandra M. Engstrum; Ted Jorgensen; Tina L. Domask

all of the city of Minneapolis state of MN each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 24th day of January, 2022.



Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

By:

David M. Carey
David M. Carey, Assistant Secretary

State of PENNSYLVANIA ss
County of MONTGOMERY

On this 24th day of January, 2022 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



Commonwealth of Pennsylvania - Notary Seal
Teresa Pastella, Notary Public
Montgomery County
My commission expires March 28, 2025
Commission number 1128044
Member, Pennsylvania Association of Notaries

By:

Teresa Pastella
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV - OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII - Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 14th day of April, 2022.



By:

Renee C. Llewellyn
Renee C. Llewellyn, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

For bond and/or Power of Attorney (POA) verification inquiries, please call 610-832-8240 or email HOSUR@libertymutual.com.

LICENSE AND PERMIT BOND**KNOW ALL MEN BY THESE PRESENTS:**

THAT WE, Mark Sand & Gravel Co., PO Box 458, Fergus Falls, MN 56538 as Principal, and Liberty Mutual Insurance Company, a Massachusetts Corporation, as Surety, are held and firmly bound unto City of Vergas, PO Box 32, 111 Main St., Vergas, MN 56587 in the sum of Fifty Thousand and 00/100 DOLLARS (\$50,000.00) for the payment of which sum, well and truly to be made, we bind ourselves, our personal representatives, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION of this bond is such that the Principal has applied for an Interim Use Permit for Reclamation of Aggregate Mining at 560 Pelican Ave S, Vergas, MN 56587, Vergas, Minnesota; Plat or Addition 82000500022000 in accordance with the requirements of ordinances of said Obligee, and has agreed to hold said Obligee harmless from suffering and loss or damage occasioned by said Principal's failing to comply with any provisions of any ordinances applicable to the work performed by said Principal.


NOW, THEREFORE, if the Principal shall, during the period commencing on the aforesaid date, faithfully perform all the duties according to the requirement of the Ordinances regulating said license, and protect said Obligee from and damage as hereinbefore stated, then this obligation shall become void and of no effect, otherwise to be and remain in full force and virtue.

This bond may be terminated as to future acts of the Principal upon thirty (30) days written notice by the Surety. Otherwise, this bond expires at midnight May 19, 2023. All claims must be made before the expiration date.

Dated this 17th day of March, 2022.

Mark Sand & Gravel Co.

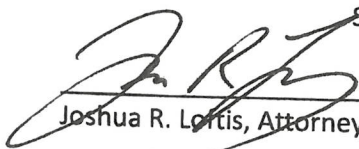
Principal


Mark Thorson, President

Seal was stamped

Liberty Mutual Insurance Company

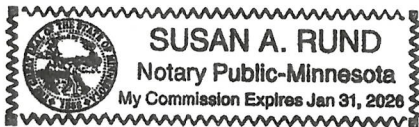
Surety


Joshua R. Lortis, Attorney-in-Fact

CORPORATE ACKNOWLEDGMENT

State of Minnesota)
) ss
County of Otter Tail)

On this 17 day of March 2022, before me appeared Mark Thorson, to me personally known, who, being by me duly sworn, did say that he/she is the President of Mark Sand & Gravel Co., a corporation, that the seal affixed to the foregoing instrument is the corporate seal of said corporation, and that said instrument was executed in behalf of said corporation by authority of its Board of Directors, and that said Mark Thorson acknowledged said instrument to be the free act and deed of said corporation.

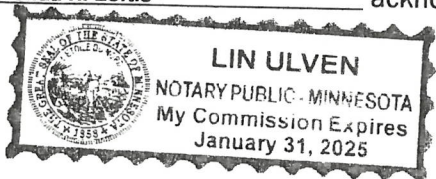


Susan Rund
Notary Public Grant County, MN
My commission expires 01/31/2026

SURETY ACKNOWLEDGMENT

State of Minnesota)
) ss
County of Hennepin)

On this 17th day of March 2022, before me appeared Joshua R. Loftis, to me personally know, who being by me duly sworn, did say that (s)he is the Attorney-in-Fact of Liberty Mutual Insurance Company, a corporation, that the seal affixed to the foregoing instrument is the corporate seal of said corporation and that said instrument was executed in behalf of said corporation by authority of its Board of Directors; and that said Joshua R. Loftis acknowledged said instrument to be the free act and deed of said corporation.



[Signature]
Notary Public Ramsey County, MN
My commission expires 1/31/2025



This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

Certificate No: **8207173 - 190054**

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Brian J. Oestreich; C. White; Emily White; Joshua R. Loftis; Lin Ulven; Melinda C. Blodgett; Nathan Weaver; Nicole Stillings; R. C. Bowman; R. W. Frank; Rachel Thomas; Ross S. Squires; Sandra M. Engstrum; Ted Jorgensen; Tina L. Domask

all of the city of Minneapolis state of MN each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 24th day of January, 2022.



Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

By: David M. Carey
David M. Carey, Assistant Secretary

State of PENNSYLVANIA ss
County of MONTGOMERY

On this 24th day of January, 2022 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



Commonwealth of Pennsylvania - Notary Seal
Teresa Pastella, Notary Public
Montgomery County
My commission expires March 28, 2025
Commission number 1126044
Member, Pennsylvania Association of Notaries

By: Teresa Pastella
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV - OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII - Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 17th day of March, 2022.

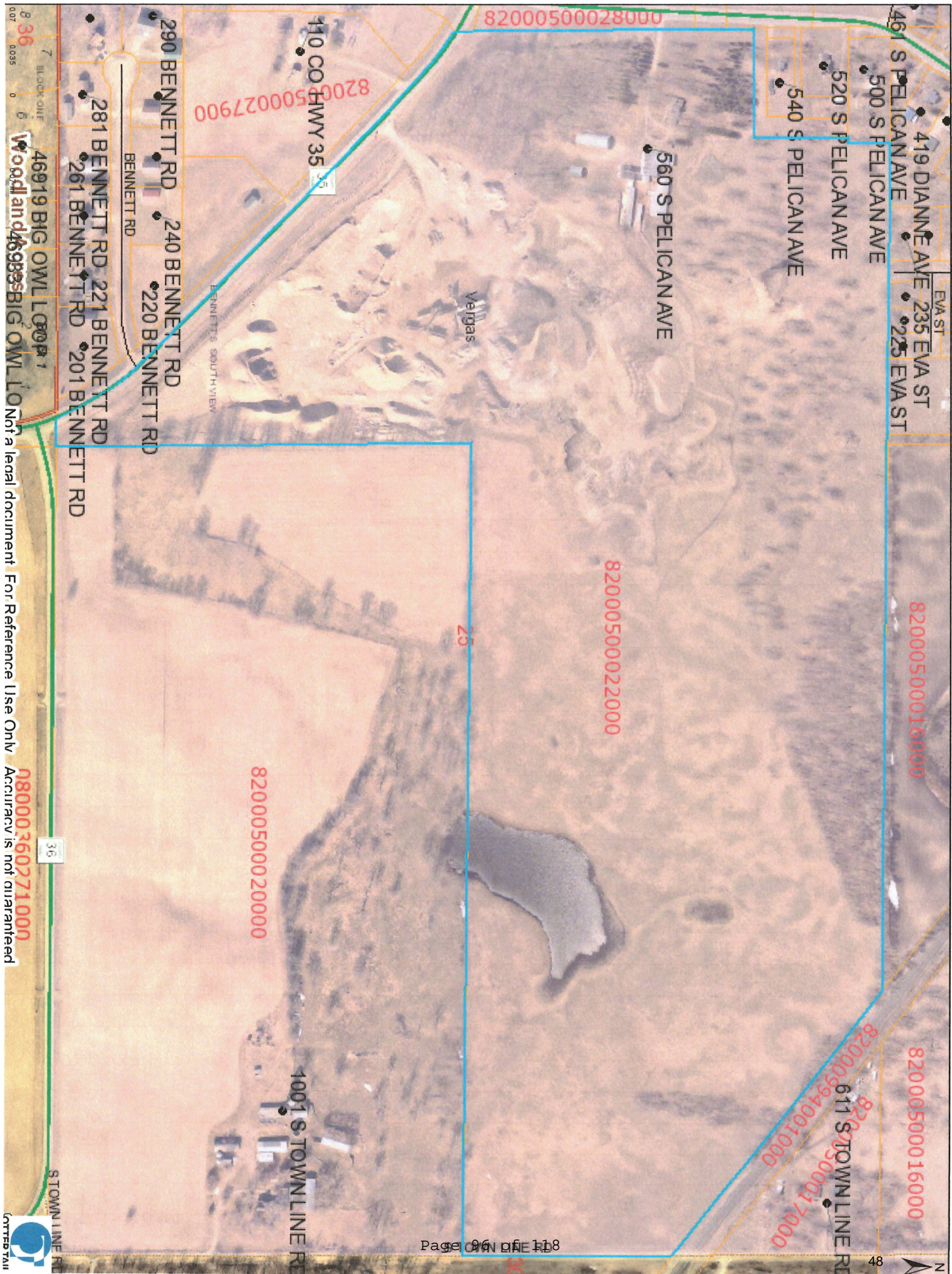


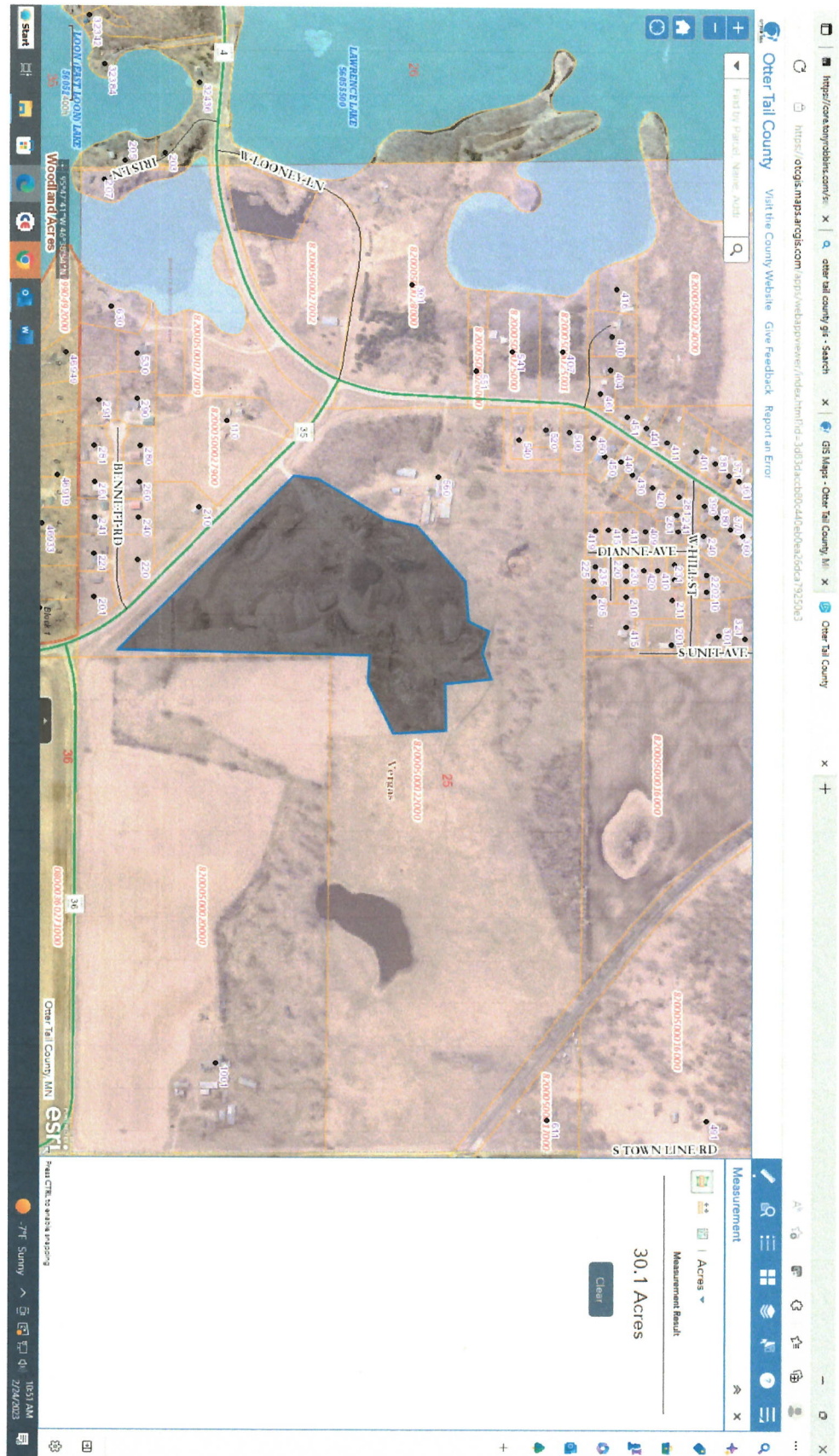
By: Renee C. Llewellyn
Renee C. Llewellyn, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

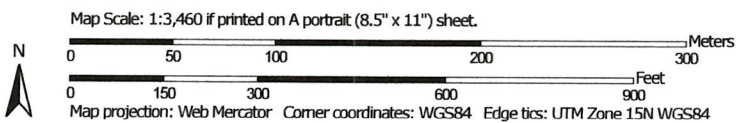
For bond and/or Power of Attorney (POA) verification inquiries, please call 610-832-8240 or email HOSUR@libertymutual.com.







Soil Map—Otter Tail County, Minnesota
(Bunkowski Pit Vergas MN)






Natural Resources
Conservation Service

Web Soil Survey
National Cooperative Soil Survey

Page 98 of 118

2/19/2021
Page 1 of 3

MAP LEGEND

	Area of Interest (AOI)		Spoil Area
	Area of Interest (AOI)		Stony Spot
	Soils		Very Stony Spot
	Soil Map Unit Polygons		Wet Spot
	Soil Map Unit Lines		Other
	Soil Map Unit Points		Special Line Features
	Special Point Features		
	Blowout		Water Features
	Borrow Pit		Streams and Canals
	Clay Spot		Transportation
	Closed Depression		Rails
	Gravel Pit		Interstate Highways
	Gravelly Spot		US Routes
	Landfill		Major Roads
	Lava Flow		Local Roads
	Marsh or swamp		Background
	Mine or Quarry		Aerial Photography
	Miscellaneous Water		
	Perennial Water		
	Rock Outcrop		
	Saline Spot		
	Sandy Spot		
	Severely Eroded Spot		
	Sinkhole		
	Slide or Slip		
	Sodic Spot		

MAP INFORMATION

The soil surveys that comprise your AOI were mapped at 1:20,000.

Warning: Soil Map may not be valid at this scale.

Enlargement of maps beyond the scale of mapping can cause misunderstanding of the detail of mapping and accuracy of soil line placement. The maps do not show the small areas of contrasting soils that could have been shown at a more detailed scale.

Please rely on the bar scale on each map sheet for map measurements.

Source of Map: Natural Resources Conservation Service
Web Soil Survey URL:
Coordinate System: Web Mercator (EPSG:3857)

Maps from the Web Soil Survey are based on the Web Mercator projection, which preserves direction and shape but distorts distance and area. A projection that preserves area, such as the Albers equal-area conic projection, should be used if more accurate calculations of distance or area are required.

This product is generated from the USDA-NRCS certified data as of the version date(s) listed below.

Soil Survey Area: Otter Tail County, Minnesota
Survey Area Data: Version 16, Jun 10, 2020

Soil map units are labeled (as space allows) for map scales 1:50,000 or larger.

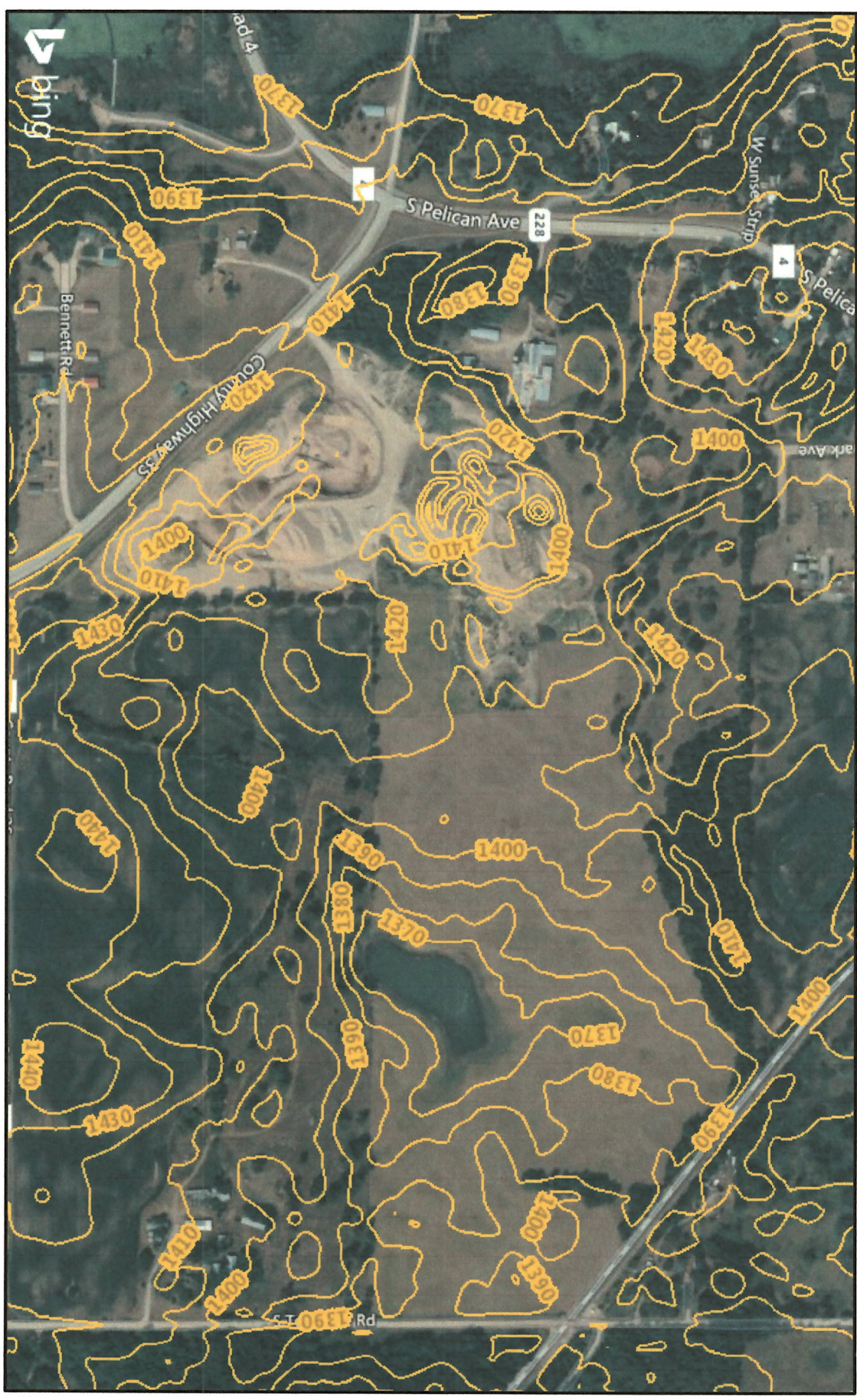
Date(s) aerial images were photographed: Jul 25, 2014—Oct 23, 2016

The orthophoto or other base map on which the soil lines were compiled and digitized probably differs from the background imagery displayed on these maps. As a result, some minor shifting of map unit boundaries may be evident.

Map Unit Legend

Map Unit Symbol	Map Unit Name	Acres in AOI	Percent of AOI
441B	Almora loam, 2 to 6 percent slopes	4.9	13.8%
1196B	Lida-Two Inlets complex, 1 to 8 percent slopes	26.8	76.2%
1196C	Lida-Two Inlets complex, 8 to 15 percent slopes	3.5	10.0%
Totals for Area of Interest		35.2	100.0%

Bunkowski Topo map 2023



The State of Minnesota and the Minnesota Department of Natural Resources makes no representations or warranties expressed or implied, with respect to the use of maps or geographic data provided herewith regardless of its format or the means of its transmission. There is no guarantee or representation to the user as to the accuracy, currency, suitability, or reliability of this data for any purpose. The user accepts the data "as is."

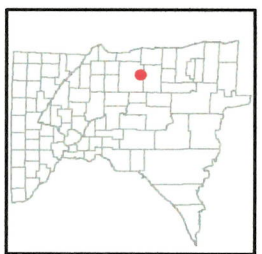
The State of Minnesota assumes no responsibility for loss or damage incurred as a result of any user reliance on this data. All maps and other material provided herein are protected by copyright.

Extreme care was used during the compilation of this product. However, due to changes in ownership and the need to rely on outside information, errors or omissions may exist. If you should discover an oversight, we encourage you to let us know by calling the DNR at 1-888-646-6367 or by e-mail at info.dnr@state.mn.us.

Note: Elevation images and contours were generated from LIDAR derived elevation surfaces acquired 2007-2012.



Scale: 1:9,271



2023 Property owners within 1/2 mile of Mark Sand & Gravel Co. - Bunkowski Pit

Property Owner	Address 1	Address 2	City	State	Zip	Zip+4
ALEXANDER G & ALYSSA J OHMAN	208 MAIN ST W		VERGAS	MIN	56587	
AMANDA GRONHOVD & T TUMBERG	220 9TH AVE S		SOUTH SAINT PAUL	MIN	55075	2212
AMBER & RYAN NELSON	610 KROSHUS DR		DILWORTH	MIN	56529	1638
AMBER DAHLGREN & ADAM BRISTLIN		PO BOX 67	VERGAS	MIN	56587	67
AMY J SALVESON & JILL L HAMMER						
AMY NESEMEIER		PO BOX 10723	FARGO	ND	58103	723
ANABELLE L MACNEILL	210 MAIN ST W		VERGAS	MIN	56587	4002
ANDREW & JACQUELINE BUNKOWSKE	44571 MOSQUITO HEIGHTS RD		PERHAM	MIN	56573	8807
ANDREW J & RACHEL L KINNEBERG	949 PARKWAY DR		WEST FARGO	ND	58078	8118
ANDREW PETERSON REV TST	80343 ERICSON SCOTIA AVE		SCOTIA	NE	68875	5126
ANTHONY E BOYD	601 4TH ST W		PARK RAPIDS	MIN	56470	1333
ANTHONY M LICENCE		PO BOX 82	VERGAS	MIN	56587	82
AUSTIN C TEGTMEIER		PO BOX 171	VERGAS	MIN	56587	171
BENJAMIN J & NICOLE WELDON		PO BOX 215	VERGAS	MIN	56587	215
BENJAMIN KREIG	149 ELM STREET		VERGAS	MIN	56587	4005
BILLYS CORNER BAR & GRILL LLC	25849 485TH ST		VERGAS	MIN	56587	9419
BJ'S REAL ESTATE INC	3200 11TH ST S UNIT 113		FARGO	ND	58104	4609
BOBBIE SCHRUPP JORGENSEN ET AL	380 PELICAN AVE S		VERGAS	MIN	56587	4105
BRADLEY L & REBECCA R KING	7613 UNIVERSITY DR S		FARGO	ND	58104	8016
BRANDON J LEMON	213 MAIN ST W		VERGAS	MIN	56587	
BRIAN A & BRENDA K TANGEN	604 2ND ST SW		FRAZEE	MIN	56544	4318
BRIAN S LENDE	201 HILL ST W		VERGAS	MIN	56587	
BRUCE A & ELAINE SILBERNAGEL	24738 DERBY DR		SORRENTO	FL	32776	8403
BRUCE A & JANICE K NERESON	4132 ARTHUR DR		FARGO	ND	58104	4574
BRUCE A & LINDA R LUTHI	46792 BIG OWL LOOP		VERGAS	MIN	56587	9500
BRUCE L & GAIL SONNENBERG	461 PELICAN AVE S		VERGAS	MIN	56587	4108
BRUCE M SCHLAUDERAFF	301 UNIT AVE S		VERGAS	MIN	56587	
BRUCE SILBERNAGEL	24738 DERBY DR		SORRENTO	FL	32776	8403
BUGBEE FAMILY REV LIV TST	46917 BIG OWL TRL		VERGAS	MIN	56587	9570
BURLINGTON NORTHERN RR CO		PO BOX 961089	FORT WORTH	TX	76161	89
BYRON H & LEROY D BENNETT		PO BOX 187	PELICAN RAPIDS	MIN	56572	187

DWIGHT & KARIN LUNDGREN	420 PELICAN AVE S		VERGAS	MIN	56587	4107
DWIGHT & STACY A BERVEN	450 PELICAN AVE S		VERGAS	MIN	56587	4107
EAST OTTER TAIL TEL CO	150 2ND ST SW		PERHAM	MIN	56573	1461
ELAINE E PALMER	1025 SCHARF AVE E		VERGAS	MIN	56587	4230
ERIN N GOTELAERE & B SCHREURS	241 BENNETT RD		VERGAS	MIN	56587	4121
ERWIN THORAS & BRIAN HAGLUND	351 PELICAN AVE S		VERGAS	MIN	56587	4106
FRANKLIN FENCE CO		PO BOX 66	VERGAS	MIN	56587	66
GARRETT BUNKOWSKE ET AL	5479 RYAN ROAD		DULUTH	MIN	55804	3344
GARRETT DAHLGREN	410 SUNSET STRIP	PO BOX 67	VERGAS	MIN	56587	67
GEORGE & JUDITH JACOBS TST	11983 JENKINS ST NE		BLAINE	MIN	55449	5471
GERALD S & AUDREY D MITCHELL		PO BOX 294	FRAZEE	MIN	56544	294
GLENN M & PAT A METZGER	46859 BIG OWL TRL		VERGAS	MIN	56587	9509
GORDON J & MARION K DAHLGREN		PO BOX 67	VERGAS	MIN	56587	67
HEATH GERALD COURNEYA	34257 DUSTY TRL		FRAZEE	MIN	56544	8966
HELEN M THOMAS	47885 315TH AVE		VERGAS	MIN	56587	9464
HUDDLESTON HARDWARE INC		PO BOX 204	VERGAS	MIN	56587	204
JACQUELINE BUERMANN & J AXTON	220 HILL ST W		VERGAS	MIN	56587	4116
JAMES & MELAINE JOYCE HOFFMANN	440 PELICAN AVE S		VERGAS	MIN	56587	4107
JAMES & ROSEMARY SANDAU	1001 TOWNLINE RD S		VERGAS	MIN	56587	4227
JAMES A BONHAM REV TST	1306 BAY VIEW DR		DEVILS LAKE	ND	58301	8628
JAMES M ENDERSBY		PO BOX 65	VERGAS	MIN	56587	65
JAMES T & JAYNE A COURNEYA	301 LOONEY LN W		VERGAS	MIN	56587	4119
JEANETTE C BRUHN TST		PO BOX 116	VERGAS	MIN	56587	116
JEFFERY & SHERRY KUBSCH	8799 QUEENSLAND LN N		MAPLE GROVE	MIN	55311	5501
JEFFREY DOSTAL ET AL	5070 PROSPERITY WAY S		FARGO	ND	58104	7567
JEFFREY R & TERRIE L HANSON	451 PELICAN AVE S		VERGAS	MIN	56587	4108
JEFFRY R & ROBIN D HANSON		PO BOX 301	PERHAM	MIN	56573	301
JEREMIAH HOWE	370 PELICAN AVE S	PO BOX 191	VERGAS	MIN	56587	4105
JERRY D & PATRICIA S KLATT	32125 COUNTY HIGHWAY 4		VERGAS	MIN	56587	9400
JERRY SANDAU		PO BOX 585	ORION	IL	61273	585
JILL HOFFMAN		PO BOX 7	VERGAS	MIN	56587	7
JILL SHIPMAN		PO BOX 147	VERGAS	MIN	56587	147
JOHN D & SUE K HALVERSON	401 6TH AVE N APT 117		FARGO	ND	58102	4501

MARVOLYN J REFSLAND	405 FRAZEE AVE E #5		VERGAS	MIN	56587	4215
MATTHEW L SAFAR	291 BENNETT RD		VERGAS	MIN	56587	4121
MATTHEW W ENGBRETSON		PO BOX 285	VERGAS	MIN	56587	285
MELISSA C & AARON C KROETSCH	908 BYGLAND RD SE		EAST GRAND FOR	MIN	56721	2300
MEREL A & JUDY M KVAM	131 1ST AVE N		VERGAS	MIN	56587	4025
METHODIST CHURCH OF VERGAS		PO BOX 243	VERGAS	MIN	56587	243
MICHAEL F MANEVAL		PO BOX 37	VERGAS	MIN	56587	37
MICHAEL J BAUMGART	520 PELICAN AVE S		VERGAS	MIN	56587	4109
MICHAEL KASPER	315 PARK LAKE BLVD APT 308		DETROIT LAKES	MIN	56501	4414
MICHAEL W FICK	26324 485TH ST		VERGAS	MIN	56587	9419
MYLES A & BEVERLY L FLATELAND	812 SCHARF AVE E		VERGAS	MIN	56587	4219
NANCY MOE ET AL		PO BOX 44	VERGAS	MIN	56587	44
NATALIES SERENDIPITY LLC		PO BOX 85	VERGAS	MIN	56587	85
NEIL J & D STRAWHORN REV TSTS		PO BOX 173	VERGAS	MIN	56587	173
NOAH J OLDS	14680 LAKE SALLIE DR W		DETROIT LAKES	MIN	56501	7114
OLSON OIL CO INC	1425 LINCOLN AVE W		FERGUS FALLS	MIN	56537	1005
PAMELA FRANKLIN	260 1ST AVE S	PO BOX 205	VERGAS	MIN	56587	205
PATRICIA A STRAND		PO BOX 71	VERGAS	MIN	56587	71
PATRICIA JOHNSON & D DITTERICH	1160 PRENTICE ST		GRANITE FALLS	MIN	56241	1527
PATRICK E HODNEFIELD	441 PELICAN AVE S		VERGAS	MIN	56587	4108
PATRICK T SKELLY ET AL	4279 HAWKSBURY CIR		EAGAN	MIN	55123	3062
PAUL A & CORAL L PINKE		PO BOX 159	VERGAS	MIN	56587	159
PAUL E & CARMEN I BRUHN	955 GABRIEL CIR		DETROIT LAKES	MIN	56501	4835
PERHAM COOP CREAMERY ASSOC		PO BOX 247	PERHAM	MIN	56573	247
RACHEL K NUSTAD	151 LINDEN ST E		VERGAS	MIN	56587	4013
RAILWAY PROPERTY HOLDINGS LLC	21587 ANDERSON LAKE RD		LAKE PARK	MIN	56554	9203
REBECCA & SHANE HASSE	231 HILL ST W		VERGAS	MIN	56587	4117
RICHARD A & MARGARET J NELSON	2551 66TH AVE S		FARGO	ND	58102	7960
RICHARD BLAIR & CONNIE LEE		PO BOX 19	VERGAS	MIN	56587	19
RICHARD L & MICHELE J PETERSON	1827 26TH AVE NW		NEW BRIGHTON	MIN	55112	1744
RICKEY L & KAREN DAHL	611 TOWNLINE RD		VERGAS	MIN	56587	4226
RICKY A & MELISSA A MOLTZAN		PO BOX 148	VERGAS	MIN	56587	148
ROBERT & JULIE ROSWICK	4315 ENGLAND ST		BISMARCK	ND	58504	8970

TIMOTHY W & CHERYL L STROM		PO BOX 208	VERGAS	MN	56587	208
TINA EISCHENS & CAROLYN HARRIS	221 HILL ST W		VERGAS	MN	56587	4117
TO THE PUBLIC						
TODD BLIXT ET AL						
TRISHA M LONGTIN		PO BOX 22	VERGAS	MN	56587	22
TRISTYN LEE LEWIS	430 PELICAN AVE S		VERGAS	MN	56587	4107
TYLER J & KATELYNN E MELBYE	225 MAIN ST W		VERGAS	MN	56587	
TYSON L & JESSICA SONNENBERG	48311 BLACK DIAMOND RD		FRAZEE	MN	56544	9438
VAL D BRUHN ET AL						
VANESSA PERRY & JORDAN SLEEN	49186 COUNTY HIGHWAY 31		VERGAS	MN	56587	9421
VAUN R BRUHN REV TST ET AL	45531 385TH AVE		FRAZEE	MN	56544	8928
VERGAS STATE BANK		PO BOX 67	VERGAS	MN	56587	67
WALLACE FAMILY LIVING TST	1040 PASTURE CANYON DR E		SAN TAN VALLEY	AZ	85143	5846
WALTER L & ELIZABETH I KADING	215 FRAZEE AVE E	PO BOX 97	VERGAS	MN	56587	97
WALTER L KADING	31243 440TH ST		VERGAS	MN	56587	9351
WILLIAM & LYNN SCHOENEBERGER		PO BOX 183	VERGAS	MN	56587	183
WILLIAM ESSER TST	810 WOODCREEK RANCH RD		WIMBERLEY	TX	78676	5524
YGGDRASIL LLC	219 FRAZEE AVE E		VERGAS	MN	56587	
ZACHARY & AMANDA LAHR	34598 STATE HIGHWAY 87		FRAZEE	MN	56544	8504
ZACHARY FUGERE	48563 LEEK LAKE WAY		VERGAS	MN	56587	9459

Fee: \$400.00

Owner: Mark Sand & Gravel

Applicant: Jeff Hatlewick

No. 2023-001

City of Vergas

Interim Use Permit

IN CONSIDERATION OF The statements and representations made by Jeff Hatlewick Applicant for Interim Use Permit for address 560 Pelican Ave S, Vergas MN 56587 in the application therefore duly filed in this office, which application is hereby made a part hereof, PERMISSION IS HEREBY GRANTED to Mark Sand and Gravel, plat or addition 82000500022000 which tracts is of the size and area specified in said application with the following conditions:

The \$7,000.00 annual fee is paid to the City for gravel pit.

A \$100,000. Performance bond is posted to the City, naming City as party to be indemnified

A certificate of general liability insurance is provided to the City, naming the City of as an additional insured.

Mark Sand and Gravel gives approval to Wisdeth, Engineering to inspect the property. (Engineers will contact Mark Sand and Gravel and allow them to accompany them while doing inspection.)

Gravel must be swept off road regularly to protect cyclists that also use the highway.

Applicant shall control dust emission impacts from the site by employing best management practices and meeting all MPCA Dust Limitations, at a minimum.

Mining and plant operations shall be limited to day time hours between 7:00 a.m. and 7:00 p.m.

Applicants shall control emissions from the site by employing best practices management practices and shall meet all applicable MPCA noise limit at a minimum.

Use of all production equipment will be designed to meet the federal and MPCA noise standards at the nearest receptor.

Operator shall construct screening berms where such a berm is necessary to screen the mining activities from public view and to noise emissions.

Trees replaced by August 1, 2023.

In any exposed areas that have not been covered by permanent vegetation, operator shall water these exposed areas within the permitted area during those periods when weather conditions are generating fugitive dust.

Haul roads within mine permit area boundaries shall be sprayed with water or other permitted dust suppressants as needed to control fugitive dust.

Reclamation of completely mined areas shall follow active mining operations as detailed in the application.

Adheres to all City Ordinances.

The applicant agrees to the terms and conditions of this IUP and such agreement is hereby entered the official proceedings of the planning Commission and City Council.

Given under the hand of the Mayor of said City of Vergas and its corporate seal and attested by its Clerk this 24th day of April 2023.

Attest:

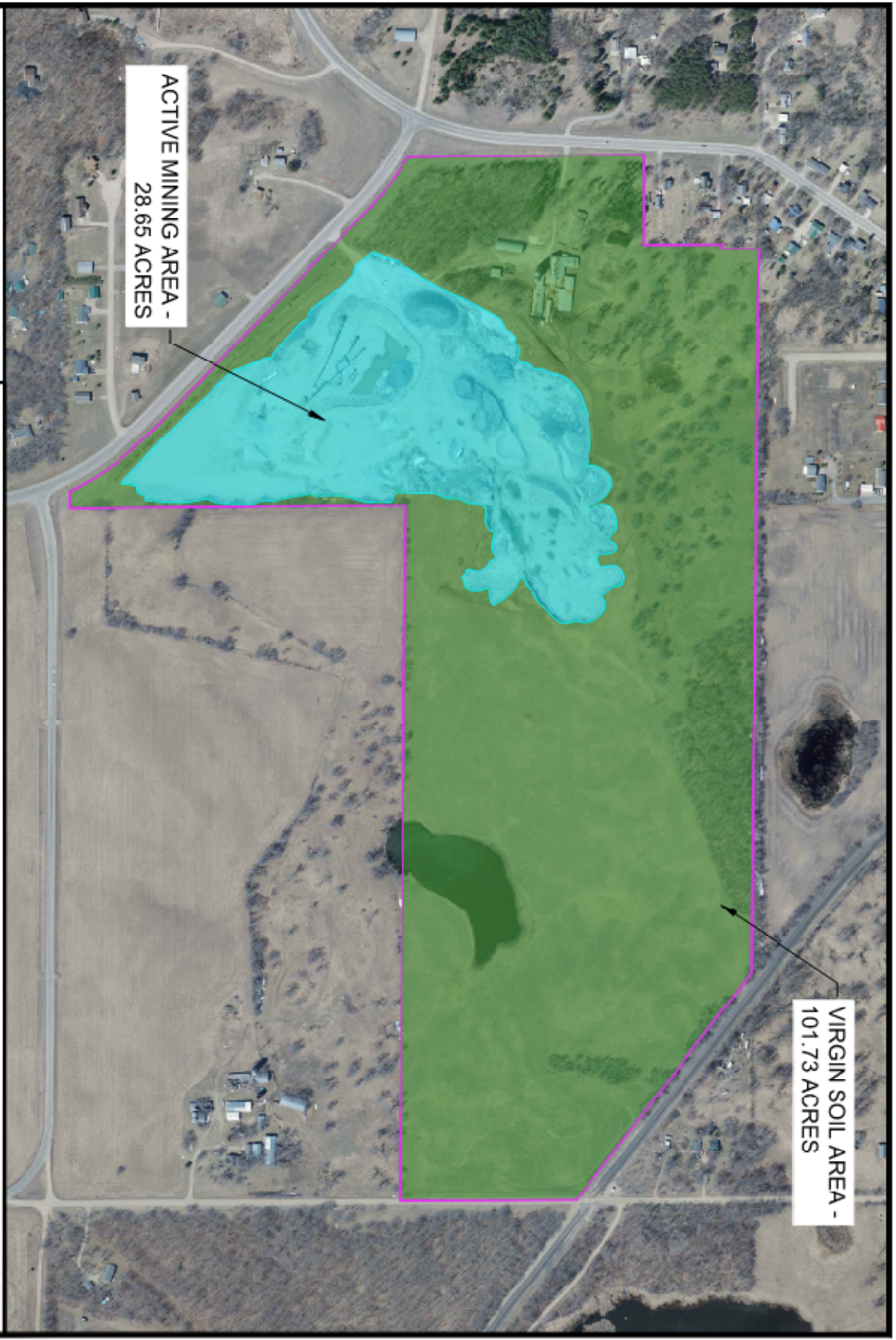
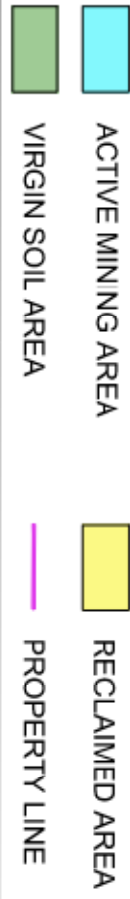
Julie Lamney
Clerk

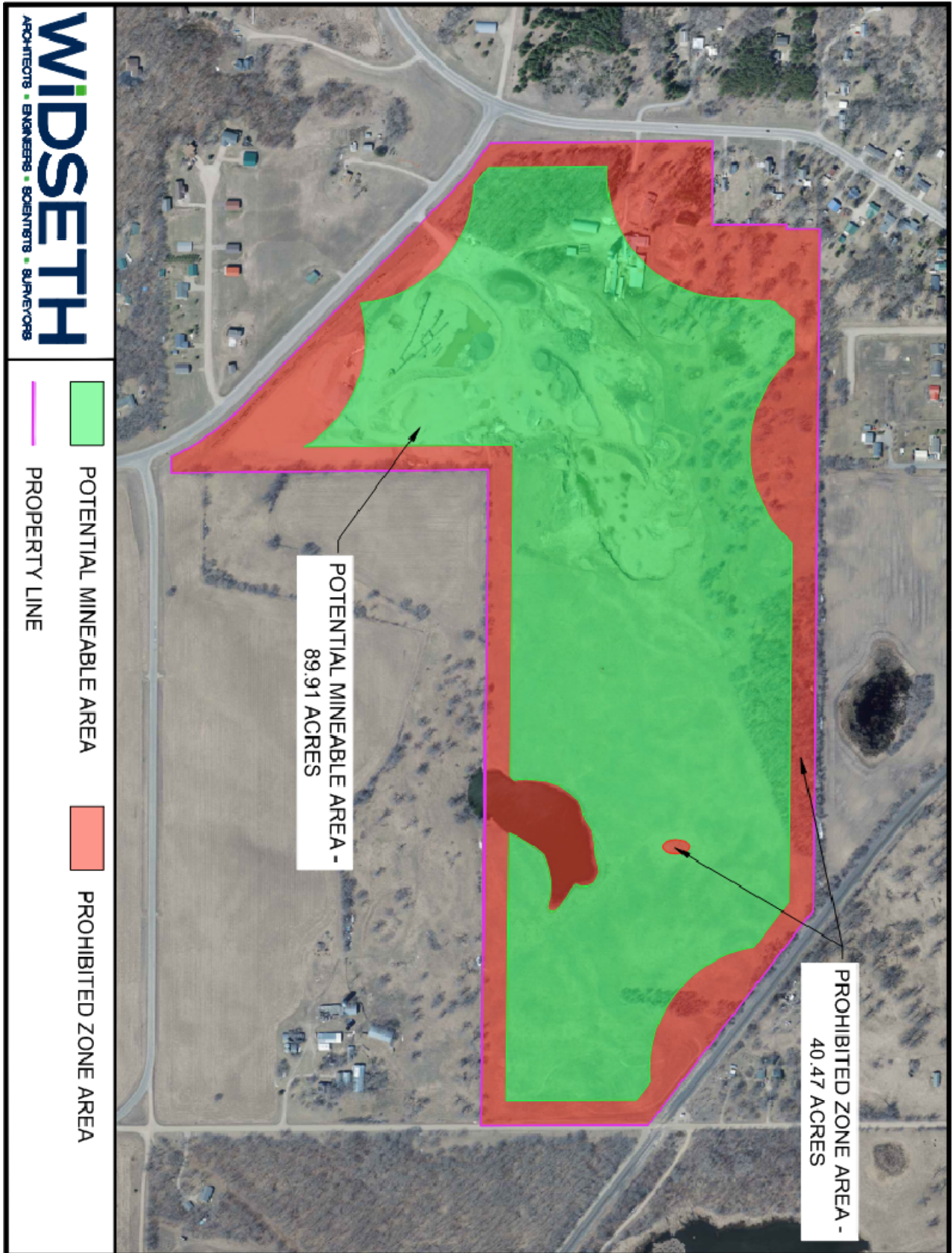
Permit Expires in one year

Andrew B. Buckner
Mayor

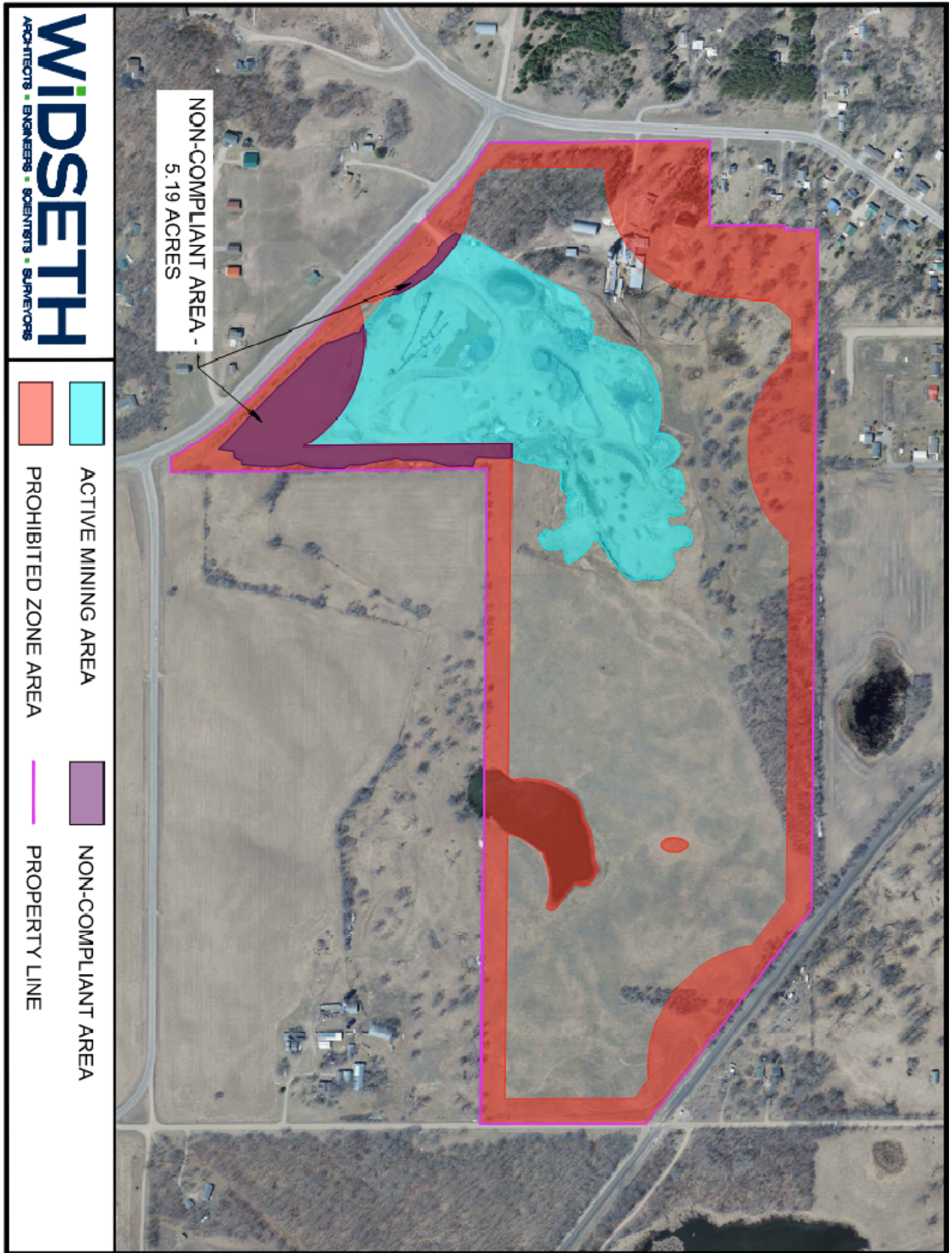
Receipt of Interim Use Permit from the City of Vergas does not relieve the applicant of any Local, County or State permits.

APPENDIX E – CURRENT CONDITIONS MAPS

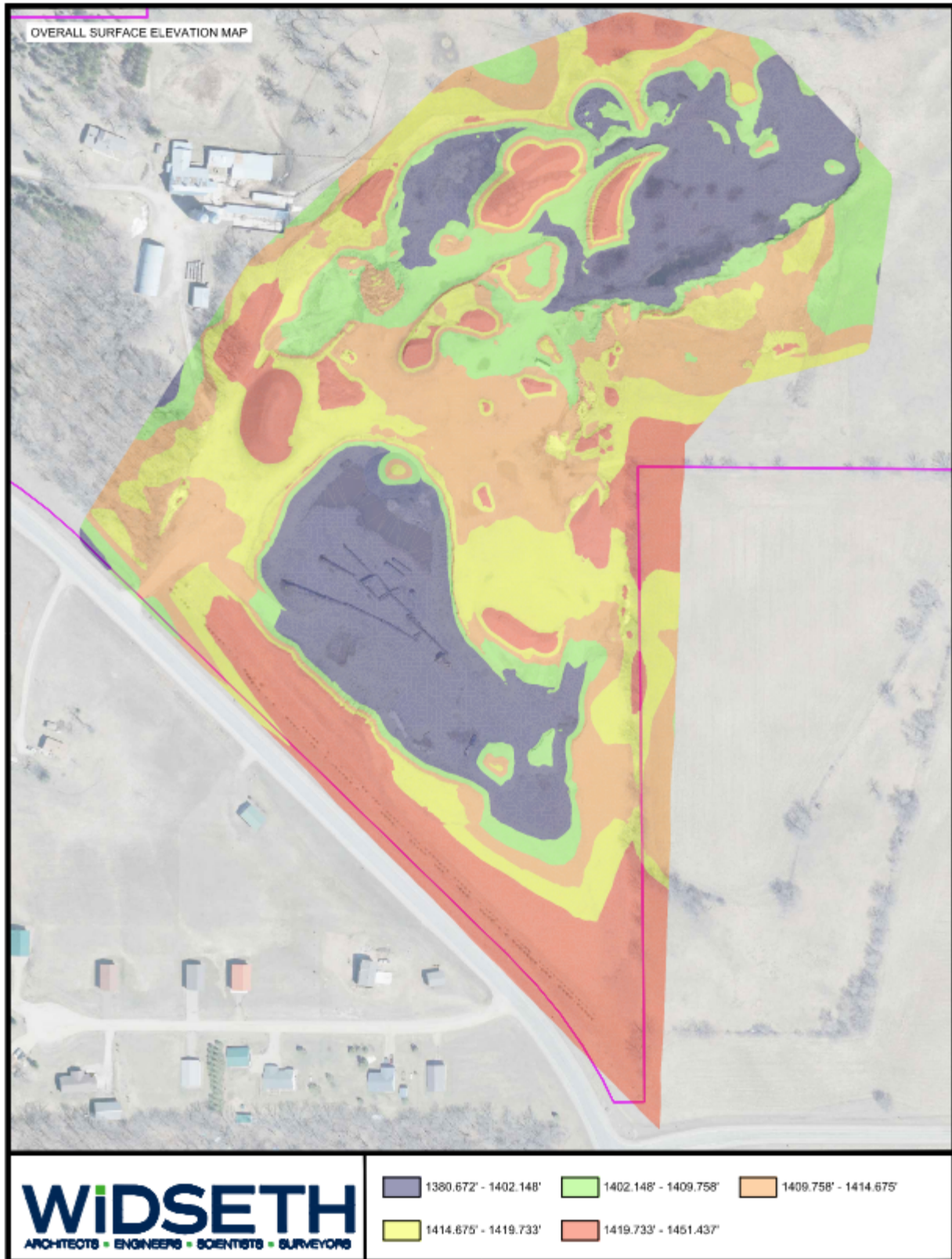


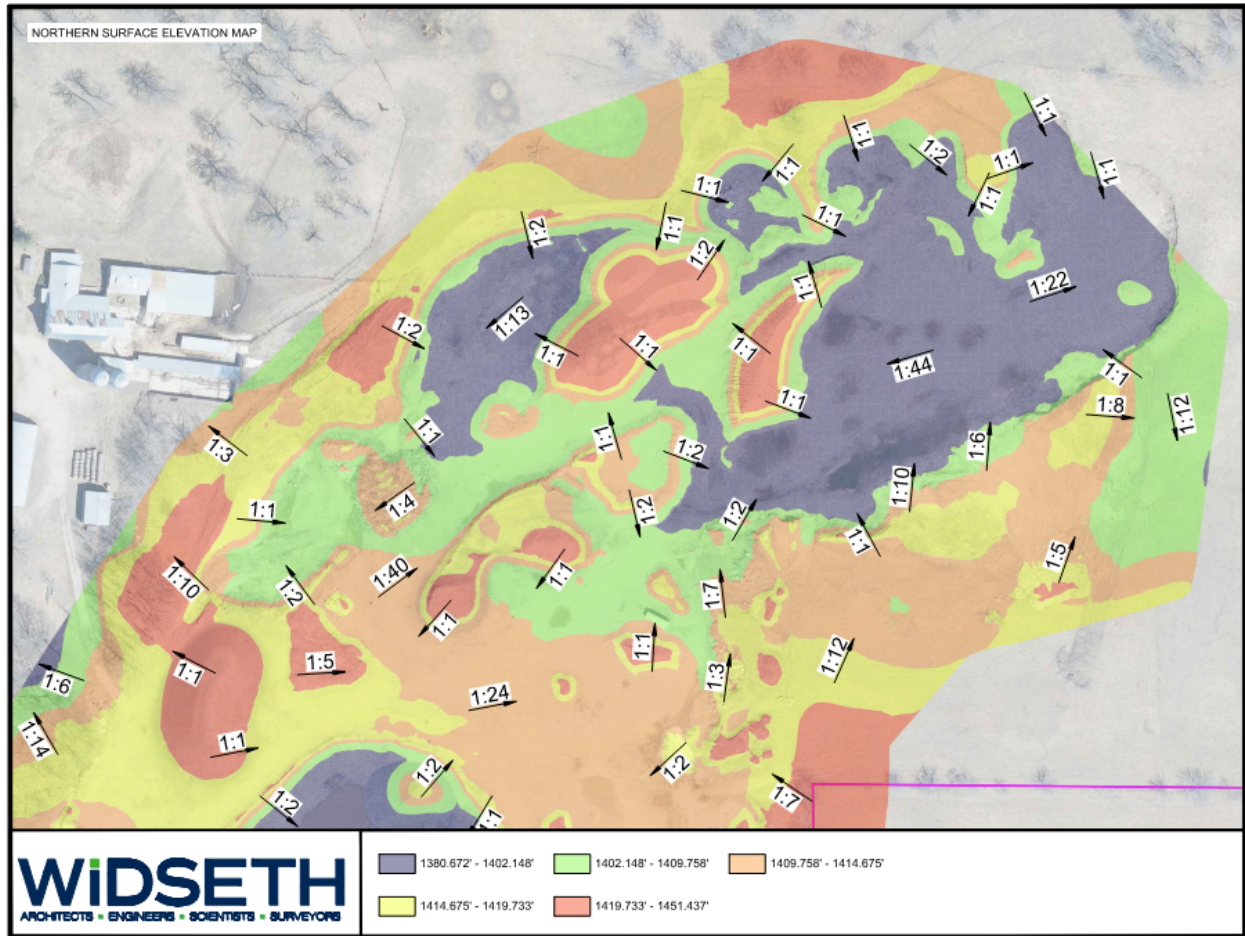


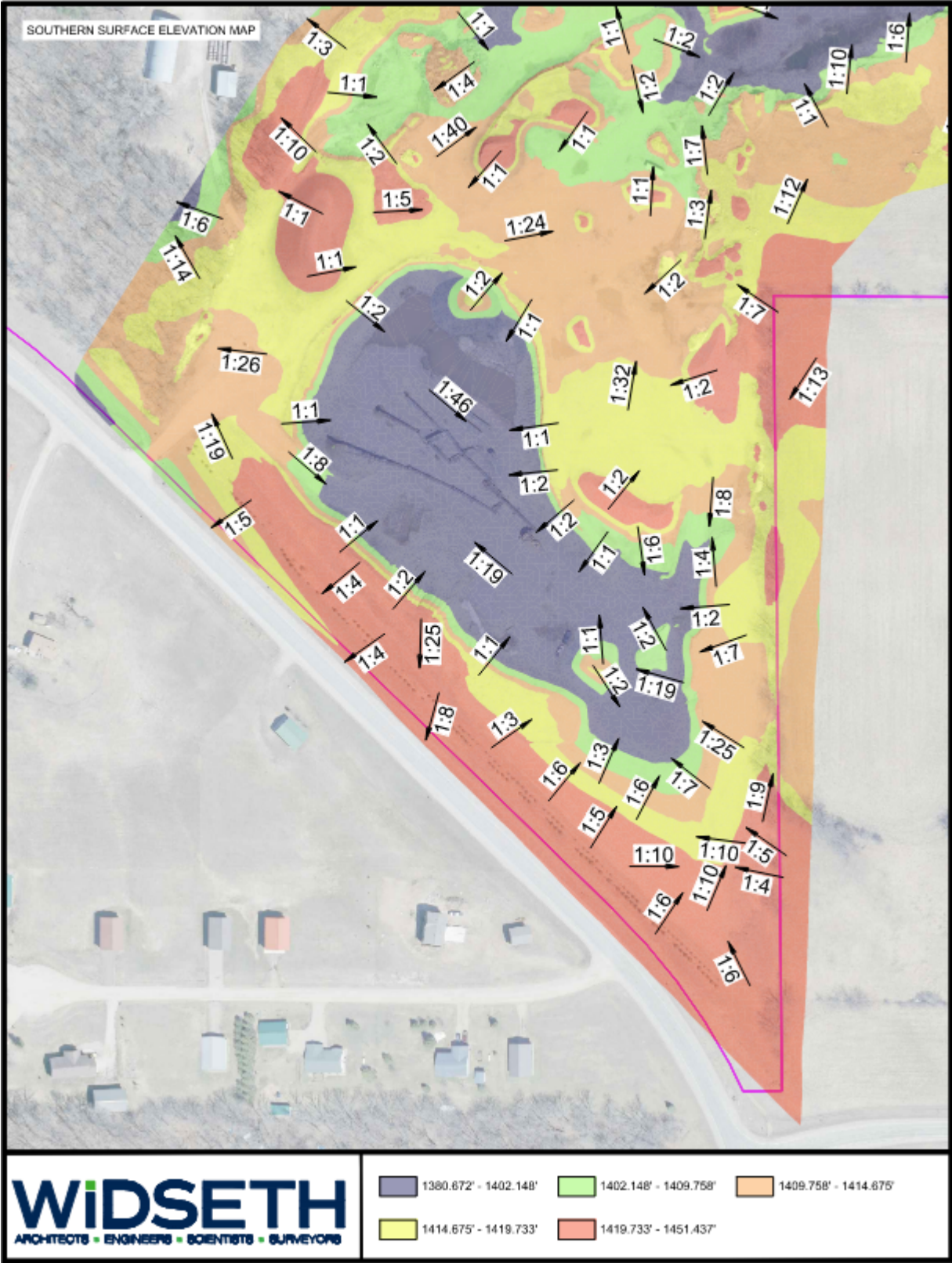
APPENDIX F – SETBACK VIOLATIONS MAP



Appendix G - Surface Maps







Planning Commission
2023 October Planning Commission
Vergas Event Center & Zoom Id number 267-094-2170 password 56587
6:00 PM on Monday, October 23, 2023

8. New Business

A. Member Terms
B. Fees

Files Attached

- PC Terms.pdf
- Proposed 2024 Fee Schedule.pdf

Planning Commission Member Terms

2-year terms – 3 term limit

Council Liaison Bruce Albright

Members:

Robert Jacoby ending Dec. 31, 2023 first term

Alex Ohman ending Dec. 31, 2023 (finishing Neil Wothe term)

Judy Kuam ending December 31, 2025 first term

Rebecca Hasse ending December 31, 2025 first term

ALL FUNDS**2023**

Any invoice not paid within 60 days will be have invoice delivered
(in City Limits by employees -outside of City limits by certified
mail)

\$30.00 Administrative Fee \$30.00

WATER RATE

Load of Water	\$40.00	\$40.00
Basic Rate	\$28.00 a month	\$28.50
Per Gallon Rate	\$3.75 per 1,000 gallons	\$4.25
Connection Fee	\$0.55	\$0.55
Reconnection Fee	\$30.00	\$30.00
Water Accessibility Charge	\$750.00	\$750.00
Frost Plate	\$40.00	\$50.00
Monthly Late Fee	10% of bill	10% of bill
Lawn Sprinkler Meter -1"	\$231.23	\$231.23
Lawn Sprinkler Meter -R2"	\$169.38	\$169.38

SEWER RATE

Basic Rate	\$28.00	\$28.50
Per Gallon Rate	\$2.75 per 1,000 gallons	\$2.75
Sewer Accessibility Charge	\$750.00	\$750.00
Monthly Late Fee	10% of bill	10% of bill

GENERAL FUND

Plowed with Loader	125/per hour	1 Hour minimum	125/per hour
Plowed with Truck	125/per hour	1 Hour minimum	125/per hour
Sand Parking Lots	125/per hour	1 Hour minimum	125/per hour
Construction Permit	\$30/10,000		\$30/10,000
Construction Permit (work started before permit issued)	\$60/10,000		\$60/10,000
Grade and Fill Permit	\$75.00		\$75.00
Variance Permit	\$400.00		\$400.00
Intermit Use Permit Fee	\$400.00		\$400.00
Conditional Use Permit	\$250.00		\$250.00
On-Sale Liquor License	\$3,000.00		\$3,000.00
Sunday Liquor License	\$200.00		\$200.00
Wine License	\$300.00		\$300.00
Caterer's Permit (1-4 day permit)	\$125.00		\$125.00
Cigarette License	\$100.00		\$100.00
Yard Waste Permit	\$65.00		\$65.00
Golf Cart Permit	\$20.00		\$20.00
Cat and Dog Licenses	\$10.00 \$8 if neutered		\$10.00
Animal Pick up fee	\$50.00 first offense		\$75.00
Fee doubles after each offense	\$100.00 2nd Offense		\$150.00
Mowing	\$250/per hour	1 Hour minimum	\$250/per hour
Fax	\$1.00 per page		\$1.00
Copy	\$0.25 per page		\$0.25
Sign (at Event Center or Liquor Store)	\$15.00 per day		\$15.00
Event Center			
Large Event w Liquor & Security for 4 hours (Fri-Sun)	\$1,200.00 3 day		\$1,200.00
Large Event no Liquor & Security (Fri-Sun)	\$750.00 3 day		\$750.00
Large Event (1 day)	\$350.00 1 day		\$350.00
Small Event - hourly	\$40.00 an hour		\$40.00
Smart Room/Council Chambers	\$20.00 an hour		\$20.00
Exercise Rental	\$10.00 per use		\$10.00
Lions Club Unlimited Meeting Annual Fee	\$900.00 annual		\$900.00