

**Event Center Advisory Board
Event Center Advisory Board Meeting
Vergas Event Center and Zoom Id number 267-094-2170 (password 56587)
2:00 PM on Tuesday, February 21, 2023**

1. Approval of the Agenda

2. Minutes

February 1 and 6, 2023

3. Status of Recommendations to City Council

Approved free rate for Lion's

4. 2023 Income and Expenses

5. Fundraising Events

A. Gun Raffle

B. Purse Bingo

6. Building Update

1. Floors

2. Painting Main Area

3. Kitchen

4. Bathroom and entry ways

5. Chair pads

5. Meeting Room

7. Rental

1. Supply Issues

2. Employee

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2. Minutes

February 1 and 6, 2023

Files Attached

- 2023-02-01 Event Center Agenda Minutes.pdf
- 2023-02-06 Event Center Agenda Minutes.pdf

CITY OF VERGAS
Event Center Advisory Minutes
Vergas Event Center & Zoom Teleconference
5:30 P.M. on Wednesday, February 1, 2023

The City of Vergas Event Center Advisory Committee was called to order by Chairperson Paul Pinke on Wednesday, February 1, 2023, at 5:42 pm with the following members present: Paul Pinke, Julie Lammers, Mary Ditterich, Paul Haarstick, Vanessa Perry, Lyle Krieg, and Bev Flateland. Absent: none. Guests included: none.

Approval of the Agenda

Motion by Perry, seconded by Ditterich to approve the agenda with the additions of “Lion’s Appreciation Dinner”, “Electricity in Kitchen”, and “Community Club”. Motion carried unanimously.

Approval of Minutes

Motion by Lammers, seconded by Perry to approve the meeting minutes. Motion carried unanimously.

Council Recommendations

- A. Rental Ad on Sign: The ad space for rental information on the electronic sign was approved. Installation will begin in the spring.
- B. Event Center Flooring: Custom Concrete Coatings was approved to replace the flooring in the Event Center.

2022 Income and Expense

No update was provided.

Fundraising Events

- A. Gun Raffle: Continue promoting the gun raffle tickets at area businesses.
- B. Purse Bingo: Tickets are sold out for Purse Bingo. Event will happen on Saturday, February 4.
- C. Rummage Sale: No progress has been made on the rummage sale, will wait until previous two fundraisers conclude to make decisions.

Electronic Sign

Ad spaces for rental information have been approved and will be installed in the spring.

Building Update

Lammers stated that volunteers are needed to help remove items from the Event Center on Monday (2/6/23) morning so that the contractor can start removal of the old flooring. Sunday (2/5/23) we may need people to help take down chairs and tables from the Purse Bingo event. Discussed the list of items that needed to be removed. Lammers said that the toilets will need to be removed and will be replaced with new ones. The current toilets have aged and have become a persistent maintenance issue. Discussed the possible need for a mobile storage unit to store moved items.

Lion’s Appreciation Dinner

On March 11, the Lion’s will be hosting an appreciation dinner for residents and businesses in Vergas. They requested if it would be possible to use the Event Center for free. Lammers stated that the policy requires them to fill out an application. They will fill out the application and the Advisory Board will meet on Monday morning to discuss recommending to council.

Electricity in Kitchen

Ditterich said she spoke with Jeff Zitzow who stated that there is electrical on the wall where the ovens are. Discussed the need to wait until Joy Summers has finished the layout of the kitchen until appliances are purchased or electrical work starts.

Community Club

There was a question if the Community Club would be providing volunteers to help on Monday and if they knew about the gun raffle. Perry reminded the Advisory Board that she is a part of the Community Club and is their representative. She stated that Community Club members have been made aware of the gun raffle, and once Purse Bingo finishes they will work to promote those ticket sales.

Through consensus, the meetings will move to the first Tuesday each month starting in March. Then from May to September, the meetings will move to the first Wednesdays. Finally, the October, November, and December meetings will be on the first Tuesday.

Event Center Inspection

Advisory Board members recessed to tour and inspect the facility and see what items need to be moved for the work to start on Monday.

Council Recommendations

- None

Follow up Actions

- None

The business for which the meeting was called having been completed, the meeting was adjourned at 7:16 p.m.

Respectfully submitted,

Paul Haarstick, Recording Secretary

CITY OF VERGAS
Event Center Advisory Minutes
Vergas Event Center & Zoom Teleconference
8:00 A.M. on Monday, February 6, 2023

The City of Vergas Event Center Advisory Committee was called to order by Chairperson Paul Pinke on Monday, February 6, 2023 at 9:07 am with the following members present: Paul Pinke, Julie Lammers, Mary Ditterich, Bev Flateland and Lyle Krieg. Absent: Paul Haarstick and Vanessa Perry. Guests included: none.

Approval of the Agenda

Motion by Ditterich, seconded by Flateland to approve the agenda. Motion carried unanimously.

Free Reduced Rate Application

Vergas Lion's has applied for a free or reduced rate on March 11, 2023 for the event center. They are holding an appreciation lunch for Vergas residents and volunteers. Motion by Flateland, seconded by Krieg to recommend to council to provide the Event Center to the Lion's at no charge. Motion passed unanimously.

Building Update

Lammers reviewed plans for the floor project and stated we may need to look at getting an employee for the event center. Committee discussed need for someone to oversee renters, inventory items in the event center, etc. Further discussion at our next meeting.

Fundraising Events

Purse Bingo: February 4th was a success. Thank you, Vanessa Perry for chairing this event. Julie Bruhn has discussed some concerns and will provide a briefing before our next meeting.

The business for which the meeting was called having been completed, the meeting was adjourned at 9:39 a.m.

Submitted by,

Julie Lammers, CMC
Vergas Clerk-Treasurer

Council Recommendations

- Approve free use of the Event Center for the March 11 appreciation lunch by the Lions.

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- B. Purse Bingo

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