

Planning Commission
2022 July Planning Commission Meeting
Vergas Event Center and Zoom - Meeting ID 2670942170 password: 56587
6:00 PM on Monday, August 22, 2022

1. Public Hearing - Mark Sand and Gravel

2. Call to Order

3. Agenda Additions or Deletions

4. Minutes

July 25, 2022

5. Status of Council Recommendations

None.

6. Construction Permits

Permits approved by City Clerk-Treasurer

- a. 158 Main St, replace concrete from broken curb stop repair
- b. 606 Frazee Ave, repair roofing
- c. 1166 E Frazee Ave., shingle house

7. Grade and Fill Permits

- a. Parcel #82000990275000
- b. Parcel #82000990276000
- c. Parcel #82000990277000
- d. Parcel #82000990278000
- e. Parcel #82000990279000

8. Old Business

- A. Mark Sand and Gravel Conditional Use Permit
- B. Nuisance Properties
- C. Developers Notice policy

9. New Business

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**Planning Commission
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1. Public Hearing - Mark Sand and Gravel

Files Attached

- 08-22-22 PUBLIC HEARING NOTICE Mark Sand and Gravel Variance.pdf

VERGAS PLANNING COMMISSION

PUBLIC HEARING NOTICE

Notice is hereby given that the Vergas City Planning Commission will conduct a Public Hearing regarding a Variance for Mark Sand and Gravel on parcel 82-000-50-0022-000 Section 25, Township 137, Range 41. This will allow the gravel pit to be in compliance for the aggregate mining area (giving Mark Sand and Gravel time to reclaim the area of the pit which was dug before ordinance was intact) as is it is addressed annually with their Interim Use Permit.

All interested parties are invited to attend and will be given the opportunity to ask questions and to provide public input and/or comments. If you are unable to attend the hearing, you are invited to submit your comments in writing to the City Clerk-Treasurer prior to the scheduled hearing. Written comments and questions will be addressed at the hearing and a written response will be provided by the City. Non-English-speaking residents and other persons with special needs who plan to attend the hearing are asked to contact City Hall (218) 302-5996 Ext. 1 prior to the hearing so arrangements can be made to address any specific requirements.

The Public Hearing on this request will be held by the Vergas Planning Commission at 6:00 p.m. on Monday, August 22, 2022, attend the meeting via Zoom, meeting id: 267-094-2170 password 56587 or at the Vergas Event Center Council Chambers.

Julie Lammers
City Clerk-Treasurer

.....
Please Publish Frazee-Vergas Forum August 9 and 16, 2022

AFFIDAVIT REQUIRED: Please send to – City of Vergas
Attn: Julie Lammers
City Clerk-Treasurer
P O Box 32
Vergas MN 56587

**Planning Commission
2022 July Planning Commission Meeting
Vergas Event Center and Zoom - Meeting ID 2670942170 password: 56587
6:00 PM on Monday, August 22, 2022**

4. Minutes

July 25, 2022

Files Attached

- 07-25-2022 Planning Commission Meeting minutes.pdf

CITY OF VERGAS PLANNING COMMISSION MINUTES

Monday, July 25, 2022

6:00 pm

Event Center & Zoom Meeting

The City of Vergas Planning Commission was held on Monday, July 25, 2022, at 6:00 pm as a hybrid meeting with the following members present: Bruce Albright, Van Bruhn, Robert Jacoby, Neil Wothe and Paul Pinke. Absent: none. Also present: Clerk-Treasurer Julie Lammers, Utilities Superintendent Mike DuFrane, Engineer Jeff Kuhn, Glen Bunkowske, Mike Rosendale and Tyler Sazma.

Call to Order

Chairman Bruce Albright called meeting to order at 6:08 pm. All voting at this meeting will be taken by a roll call vote as Bruce Albright attending by zoom located at the Lake of the Woods General Store, and Robert Jacoby attending on zoom from the Hennepin County Library.

Agenda Additions and Deletions

Approved agenda as with following additions: Ordinance 85 and construction permit for 105 E Main St.

Minutes

Motion by Wothe, seconded by Bruhn to approve minutes for Monday, June 27, 2022. Motion passed unanimously.

Status of Council Recommendations

Albright informed planning commission members the Council has asked for the Developers Notice Procedure to include more details.

Construction Permits

Approved Permits by City Clerk-Treasurer

- a. 121 W Linden St , repair siding and rotten boards
- b. 201 W Main St, driveway repair
- c. 146 Main St, planter boxes
- d. 339 Frazee Ave, shingle
- e. 105 Main St E, sign

Permits needing approval

- a. 98 Parkview Drive, repair shoreline

Motion by Wothe, seconded by Bruhn to approve permit to repair shoreline with the ordinary high-water line marked by the DNR. Voting yes: Bruhn, Wothe, Jacoby and Albright. Voting No: none Motion carried.

- b. 96 Parkview Drive, culvert, driveway and shed

Motion by Wothe, seconded by Bruhn to approve permit for culvert, driveway and shed as our current ordinance is written. Voting yes: Bruhn, Wothe, Jacoby and Albright. Voting No: none Motion carried.

Reminded property owner he had one year to build living quarters or shed would need to be removed.

- c. 100 Parkview Drive, remove weeds and update lakeshore

Motion by Bruhn, seconded by Wothe to approve permit to repair shoreline with the ordinary high-water line marked by the DNR. Voting yes: Bruhn, Wothe, Jacoby and Albright. Voting No: none Motion carried.

- d. 251 1st Ave N, addition to garage

Motion by Bruhn, seconded by Wothe to approve addition to garage at 251 1st Ave N with the permit doubling due to work begin started before permit was issued, the penalty payment must be paid within 5 days or a cease and assist notice shall be delivered. Voting yes: Bruhn, Wothe, Jacoby and Albright. Voting No: none Motion carried.

Paul Pinke joined the meeting.

Grade and Fill Permit

Commissioners discussed permitting process: City of Vergas is responsible for everything above the ordinary high-water mark and MN DNR is responsible for everything below the ordinary high-water mark. Elevation should be determined on these properties which Albright will send information to Lammers, and she will provide to Sonnenberg Excavating.

- a. 96 Parkview Drive-fill one area of lakeside

Motion by Bruhn, seconded by Pinke to approve permit for grade and fill with the ordinary high-water line marked by the DNR. Voting yes: Bruhn, Wothe, Jacoby and Albright. Voting No: none Motion carried.

- b. 98 Parkview Drive-stabilize lakeshore and add dirt

Motion by Jacoby, seconded by Wothe to approve permit for grade and fill with the ordinary high-water line marked by the DNR. Voting yes: Bruhn, Wothe, Jacoby and Albright. Voting No: none Motion carried.

Old Business:

Nuisance Properties

Spreadsheet for nuisance properties was discussed. Removed the following properties for lack of nuisance: 260 1st Ave S, 401 S Pelican Avenue. Motion by Pinke, seconded by Wothe to send letter to 306 E Frazee Ave for unlicensed vehicles and 131 E Mill St for general debris. Voting yes: Bruhn, Wothe, Jacoby and Albright. Voting No: none Motion carried.

Developers Notice policy

Kuhn and Lammers will review and update.

New Business:

Vergas Ordinance 85

Kuhn reviewed ordinance and stated changes needing to be made. Lammers and Kuhn will provide updated ordinance at the September meeting.

Meeting adjourned at 6:58 pm.

Secretary,

Julie Lammers, Vergas City Clerk-Treasurer

Follow Up Actions:

350 Pelican Avenue construction assessment (Tanya at Otter Tail County HRA)

Snow emergency routes.

Review camper ordinance.

Public Hearing on Aug. 22, 2022

Review and update Developers Notice Procedure

Review and update Ordinance 85 regarding culverts.

Council recommendations:

None.

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5. Status of Council Recommendations

None.

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6. Construction Permits

Permits approved by City Clerk-Treasurer

- a. 158 Main St, replace concrete from broken curb stop repair
- b. 606 Frazee Ave, repair roofing
- c. 1166 E Frazee Ave., shingle house

Files Attached

- Construction Permit 158 Main St - Billy's.pdf
- Construction Permit 606 E Frazee.pdf
- 1166 E Frazee Ave.pdf

Fee: \$25.00

No. 2022-032

Owner: Billy's Corner Bar

Applicant: Vanessa Perry

City of Vergas

General Contractor: Jason Vegasaw

Construction Permit

IN CONSIDERATION OF The statements and representations made by Vanessa Perry, whose address is 158 E Main ST, Vergas, MN in the application therefore duly filed in this office, which application is hereby made a part hereof, PERMISSION IS HEREBY GRANTED TO said Billy's Corner Bar as owner to Install sidewalk 6/25' and a 6' x 30' apron where sidewalk removed due to water line break as described in construction permit application with following zoning rules: Plat or addition 82000990061000 and 82000990062000 which tract is of the size and area specified in said application.

This permit is granted upon the express conditions that said owner or the person to whom it is granted, and his contractors, agents, workmen and employees, shall comply in all respects with the ordinances of the City of Vergas; that it does not cover the use of public property, such as streets, sidewalks, alleys, etc., for which special permits must be secured; and that it does not cover the following: -not applicable- for which special permits must be secured. (Electrical work, plumbing, heating, plastering, ect. if such there be).

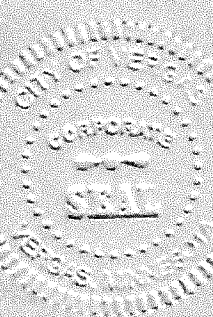
Given under the hand of the Mayor of said City of Vergas and its corporate seal and attested by its Clerk this

28th day of July 2022.

Attest:

Julie Larmer
Clerk

Permit Expires in one year



Julie Larmer
Mayor

Receipt of Construction Permit from the City of Vergas does not relieve the applicant of any Local, County or State permits.

Permit Number: 2022-032 Date Received: 07/28/22 Parcel Number: 82000990062-000
82000990061-000
Any questions regarding construction permit please contact City Clerk-Treasurer by calling 218-302-5996 or stopping by the city office at 111 Main Street Vergas MN.

Construction Permit Application

To the City Council of the City of Vergas in the County of Otter Tail, State of Minnesota:
Application is hereby made by the undersigned for a Construction Permit as provided by City Ordinance as adopted by the City of Vergas.

- GOPHER STATE ONE CALL MUST BE NOTIFIED 48 HOURS PRIOR TO ANY DIGGING, CALL 1-800-252-1166 AS REQUIRED BY MINNESOTA STATE LAW.
- THE CITY OF VERGAS WILL CHECK ALL SETBACKS ON ANY NEW CONSTRUCTION. IT IS THE APPLICANT'S RESPONSIBILITY TO HAVE ALL PROPERTY LINES LOCATED. ALL NEW CONSTRUCTION REQUIRES THE APPLICANT TO MARK THE PROPOSED BUILDING SITE AND PROPERTY LINES BEFORE THE CONSTRUCTION PERMIT WILL BE APPROVED.
- **All Electrical work MUST have an electrical permit. That must be obtained separately from a MN State Contract Electrical Inspector (218)342-3345 or (218)849-6059.**

Property Description: **(NEW CONSTRUCTION ONLY)**

Lot _____, Block _____, Addition _____

Property: Width _____ feet, Length _____ feet

Must supply City with a \$1,000 deposit for tar break up. City will reimburse \$1,000 when project complete and street is approved by Utilities Superintendent.

PLEASE NOTE: WITH ANY NEWLY CONSTRUCTED HOME, THERE ARE FEES FOR START UP OF UTILITIES. WATER HOOK-UP ASSESSMENT IS \$750.00, SEWER IS \$750.00.

Name of Applicant: Vanessa Perry - Billy's Corner Bar

Address of Construction Project: 158 E Main St

Mailing Address: PO Box 212 Vergas Mn 56587 Phone: 218-342-2400

1. Permit to (CIRCLE ONE)

Build	Install	Addition	Alter
Move	Demolish	Repair	Remodel

Description of work to be done: Install sidewalk 6/25 feet and a 6 by 30 apron where sidewalk removed due to water line break

2. Proposed use of building: (CIRCLE ONE) Residential Commercial

3. **VALUATION** (not just your cost) of work being completed: \$ 5,000.00

Building Contractor:

Name: Jason Vegasaw License Number: _____ Phone: _____

Plumber: (must have MN License)

Name: _____ License Number: _____ Phone: _____

Electrician:

Name: _____ License Number: _____ Phone: _____

8-2-22 Del.

4. Attached a "Site Plan," showing the proposed location of any new construction in reference to the property including existing buildings. If you have a copy of a professionally prepared site plan, attach a copy for review by the City's Site/Zoning Inspector. Blueprint or Design Drawings must be submitted for any new construction, addition or remodel.
5. Certification: I hereby certify that I am the applicant herein and that the information given above and/or any exhibits submitted herewith is in all respects true and accurate to the best of my knowledge and belief, and further, if this permit is granted, said construction will comply with plans and specifications herewith submitted and applicable requirements of the City of Vergas.

6. I am the (CIRCLE ONE) **OWNER** LESSEE PURCHASER AGENT

7. APPLICANT'S SIGNATURE: *Ryan L. Perry* DATE: 7/28/22

Permit expires in one year if project is not complete, please reapply for permit.

CONSTRUCTION APPLICATION SITE PLAN DESIGN Provided on separate sheet must include the following.

1. Identify and describe the work to be covered by the permit for which application is being made
 - A. Sketch of the proposed project including current and proposed structures.
 - B. Note the lot size and dimensions and locations of proposed project.

I do hereby say that the facts stated by me in the site application are true to the best of my knowledge and belief. Please be aware that **no construction** shall begin until the Zoning official has approved the plans and revisions the site plan if necessary and has indicated approval to begin.

Signature of Applicant _____ Date _____ Zoning Official _____ Date _____

FOR OFFICE USE ONLY

\$ _____ Water Hook-up \$ _____ Sewer Hook-up
 \$ _____ Permit Fee \$ _____ Tar Break Up Deposit
 \$ 25.00 Total Fees

Receipt # _____ Date Paid _____, 20__

Signature: _____ Date: _____, 20__
 (Permitting Authority)

Date Approved by Planning Commission or Clerk-Treasurer: _____, 20__

Fee: \$25.00

Owner: Frank Vana

Applicant: Frank Vana

General Contractor: Frank Vana

No. 2022-033

City of Vergas

Construction Permit

IN CONSIDERATION OF The statements and representations made by Frank Vana, whose address is 606 E. Frazee Ave, Vergas, MN in the application therefore duly filed in this office, which application is hereby made a part hereof, PERMISSION IS HEREBY GRANTED TO said Frank Vana as owner to Repair Roofing - entry way as described in construction permit application with following zoning rules: Plat or addition 82 which tract is of the size and area specified in said application.

This permit is granted upon the express conditions that said owner or the person to whom it is granted, and his contractors, agents, workmen and employees, shall comply in all respects with the ordinances of the City of Vergas; that it does not cover the use of public property, such as streets, sidewalks, alleys, etc., for which special permits must be secured; and that it does not cover the following: -not applicable- for which special permits must be secured. (Electrical work, plumbing, heating, plastering, ect. if such there be).

Given under the hand of the Mayor of said City of Vergas and its corporate seal and attested by its Clerk this 8th day of August 2022.

Attest:

Julie Lemmer
Clerk

Permit Expires in one year

Ante E. Jankovic
Mayor



Receipt of Construction Permit from the City of Vergas does not relieve the applicant of any Local, County or State permits.



Permit Number: _____ Date Received: 8/8/2022 Parcel Number: 82000 50 000 9000
Any questions regarding construction permit please contact City Clerk-Treasurer by calling 218-302-5996 or stopping by the city office at 111 Main Street Vergas MN.

Construction Permit Application

To the City Council of the City of Vergas in the County of Otter Tail, State of Minnesota:
Application is hereby made by the undersigned for a Construction Permit as provided by City Ordinance as adopted by the City of Vergas.

- GOPHER STATE ONE CALL MUST BE NOTIFIED 48 HOURS PRIOR TO ANY DIGGING, CALL 1-800-252-1166 AS REQUIRED BY MINNESOTA STATE LAW.
- THE CITY OF VERGAS WILL CHECK ALL SETBACKS ON ANY NEW CONSTRUCTION. IT IS THE APPLICANT'S RESPONSIBILITY TO HAVE ALL PROPERTY LINES LOCATED. ALL NEW CONSTRUCTION REQUIRES THE APPLICANT TO MARK THE PROPOSED BUILDING SITE AND PROPERTY LINES BEFORE THE CONSTRUCTION PERMIT WILL BE APPROVED.
- All Electrical work MUST have an electrical permit. That must be obtained separately from a MN State Contract Electrical Inspector (218)342-3345 or (218)849-6059.

Property Description: (NEW CONSTRUCTION ONLY)

Lot _____, Block _____, Addition _____

Property: Width _____ feet, Length _____ feet

Must supply City with a \$1,000 deposit for far break up. City will reimburse \$1,000 when project complete and street is approved by Utilities Superintendent.

PLEASE NOTE: WITH ANY NEWLY CONSTRUCTED HOME, THERE ARE FEES FOR START UP OF UTILITIES. WATER HOOK-UP ASSESSMENT IS \$750.00, SEWER IS \$750.00.

Name of Applicant: Frank Vana

Address of Construction Project: 606 E Frantz

Mailing Address: Seno Phone: 218 342 3002

1. Permit to (CIRCLE ONE)

Build	Install	Addition	Alter
Move	Demolish	<u>Repair</u>	Remodel

Description of work to be done:

Ramp - entry way

2. Proposed use of building: (CIRCLE ONE) Residential Commercial

3. VALUATION (not just your cost) of work being completed: \$ 750⁰⁰

Building Contractor:

Name: Self License Number: _____ Phone: _____

Plumber: (must have MN License)

Name: _____ License Number: _____ Phone: _____

Electrician:

Name: _____ License Number: _____ Phone: _____

Form approved by City of Vergas Council 09/12/2017
Updated 5/10/2022

4. Attached a "Site Plan," showing the proposed location of any new construction in reference to the property including existing buildings. If you have a copy of a professionally prepared site plan, attach a copy for review by the City's Site/Zoning Inspector. Blueprint or Design Drawings must be submitted for any new construction, addition or remodel.
5. Certification: I hereby certify that I am the applicant herein and that the information given above and/or any exhibits submitted herewith is in all respects true and accurate to the best of my knowledge and belief, and further, if this permit is granted, said construction will comply with plans and specifications herewith submitted and applicable requirements of the City of Vergas.
6. I am the (CIRCLE ONE) OWNER LESSEE PURCHASER AGENT
7. APPLICANT'S SIGNATURE: Frank Uana DATE: 8/1
 Permit expires in one year if project is not complete, please reapply for permit.

CONSTRUCTION APPLICATION SITE PLAN DESIGN
Provided on separate sheet must include the following.

1. Identify and describe the work to be covered by the permit for which application is being made
 - A. Sketch of the proposed project including current and proposed structures.
 - B. Note the lot size and dimensions and locations of proposed project.

I do hereby say that the facts stated by me in the site application are true to the best of my knowledge and belief. Please be aware that **no construction** shall begin until the Zoning official has approved the plans and revisions the site plan if necessary and has indicated approval to begin.

 Signature of Applicant Date Zoning Official Date

FOR OFFICE USE ONLY

\$ _____ Water Hook-up \$ _____ Sewer Hook-up
 \$ 25.- Permit Fee \$ _____ Tar Break Up Deposit
 \$ 25.- Total Fees

Receipt # 149324 Date Paid Aug 8, 2022

 Signature: Julie Lammey Date: 08/08, 2022
 (Permitting Authority)

Date Approved by Planning Commission or Clerk-Treasurer: 08/08, 2022



Parcel Number: 82-000-50-0009-000
Deed Holder: MICHELLE & FRANK VANA
Property Address: 606 FRAZEE AVE E
 VERGAS, MN 56587-0000 [MAP THIS ADDRESS](#)
Mailing Address: 49272 COUNTY HIGHWAY 17
 VERGAS, MN 56587-9447 USA
PDF Name: VERGAS VILLAGE
Subdivision: N/A
Sec-Twp-Rng: 24-137-041
Legal Description: ALL SE1/4 SW1/4 LYING E OF RR & ALL OF W 60 RDS OF SW1/4 SE1/4 EX PLATTED EX TRS & PT



Prior Year Value Information

Year	Land Value	Dwelling Value	Improvement Value	Total Value
2023	\$101,900	\$0	\$144,400	\$246,300
2022	\$79,600	\$0	\$94,900	\$174,500
2021	\$74,600	\$0	\$96,700	\$171,300

Land Information

Lot Type	Square Feet	Acres
Acres x Rate	43,560	1.000
Acres x Rate	87,120	2.000
Total	130,680	3.000

Agricultural Land Information

Description	Acres
001200 - HIGH PAST NON PROD	3.650
001000 - HIGH WOODS NON-PROD	6.000
001000 - HIGH WOODS NON-PROD	10.460
003000 - ROAD - 2A	1.000
003001 - ROAD - 2B	0.800

Residential Building Information

Occupancy	Style	Year Built
Single-Family / Owner Occupied	2 Story Frame	1912

Agricultural Building Information

Building Type	Building Count	Year Built
Barn - Pole	1	2003
Barn - Pole	1	2002

✓ Crib	1	1900
✓ Barn - Flat	1	1900

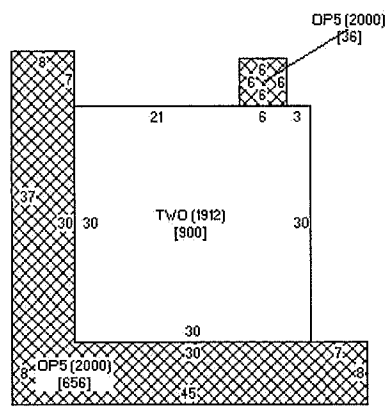
Yard Extra Information

Description	Item Count	Year Built
✓ Shed	1	1960
✓ Shed	2	1960
✓ Shed	1	1960

Sale Information

Sale Date	Amount	Non-Useable Transaction Code	Recording
✓ 10/21/1998	\$27,667	09 - TRADE;GIFT;OR ESTATE	
✓ 10/21/1998	\$27,666	04 - PARTIAL INTEREST SALE	
✓ 10/21/1998	\$27,666	04 - PARTIAL INTEREST SALE	
✓ 04/30/1998	\$11,400	02 - RELATIVE SALE-RELATED BUSINESS	

Sketch



GIS Map Information



Help



G.I.S. Web Map App

Map Overview (Video help)

How to use Layers

Using Identify.

How to Search

How to Query by Parcel, by Shape, by Name, by

Address, by Road Name

How to Create a Buffer

[Download data to CSV for Excel](#)

How to Select

How to Measure

How to use the Draw Tool

[MAP USAGE TIPS \(PDF\)](#), RIGHT-CLICK, save link as

Contact GIS Office

Fee: \$25.00

Owner: Wayne Rosentreter

Applicant: Wayne Rosentreter

General Contractor: Wayne Rosentreter

No. 2022-034
City of Vergas

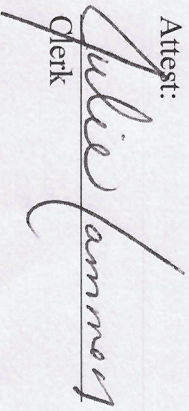
Construction Permit

IN CONSIDERATION OF The statements and representations made by Wayne Rosentreter, whose address is 1166 E. Frazee Ave, Vergas, MN in the application therefore duly filed in this office, which application is hereby made a part hereof, PERMISSION IS HEREBY GRANTED TO said Wayne Rosentreter as owner to Reshingle house as described in construction permit application with following zoning rules: Plat or addition 82000500188002 which tract is of the size and area specified in said application.

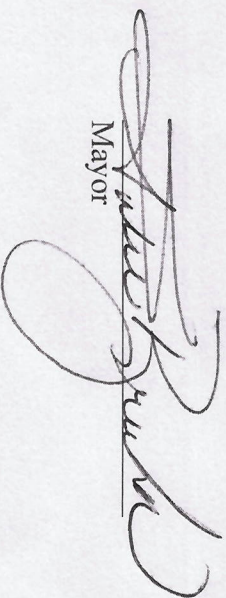
This permit is granted upon the express conditions that said owner or the person to whom it is granted, and his contractors, agents, workmen and employees, shall comply in all respects with the ordinances of the City of Vergas; that it does not cover the use of public property, such as streets, sidewalks, alleys, etc., for which special permits must be secured; and that it does not cover the following: -not applicable for which special permits must be secured. (Electrical work, plumbing, heating, plastering, ect. if such there be).

Given under the hand of the Mayor of said City of Vergas and its corporate seal and attested by its Clerk this
11th day of August 2022.

Attest:


Clerk

Permit Expires in one year


Mayor

Receipt of Construction Permit from the City of Vergas does not relieve the applicant of any Local, County or State permits.

Permit Number: 2022-034 Date Received: 8/11/22 Parcel Number: 82000510188002
Any questions regarding construction permit please contact City Clerk-Treasurer by calling 218-302-5996 or stopping by the city office at 111 Main Street Vergas MN.

Construction Permit Application

To the City Council of the City of Vergas in the County of Otter Tail, State of Minnesota:
Application is hereby made by the undersigned for a Construction Permit as provided by City Ordinance as adopted by the City of Vergas.

- GOPHER STATE ONE CALL MUST BE NOTIFIED 48 HOURS PRIOR TO ANY DIGGING, CALL 1-800-252-1166 AS REQUIRED BY MINNESOTA STATE LAW.
- THE CITY OF VERGAS WILL CHECK ALL SETBACKS ON ANY NEW CONSTRUCTION. IT IS THE APPLICANT'S RESPONSIBILITY TO HAVE ALL PROPERTY LINES LOCATED. ALL NEW CONSTRUCTION REQUIRES THE APPLICANT TO MARK THE PROPOSED BUILDING SITE AND PROPERTY LINES BEFORE THE CONSTRUCTION PERMIT WILL BE APPROVED.
- All Electrical work MUST have an electrical permit. That must be obtained separately from a MN State Contract Electrical Inspector (218)342-3345 or (218)849-6059.

Property Description: (NEW CONSTRUCTION ONLY)

Lot _____, Block _____, Addition _____

Property: Width _____ feet, Length _____ feet

Must supply City with a \$1,000 deposit for tar break up. City will reimburse \$1,000 when project complete and street is approved by Utilities Superintendent.

PLEASE NOTE: WITH ANY NEWLY CONSTRUCTED HOME, THERE ARE FEES FOR START UP OF UTILITIES. WATER HOOK-UP ASSESSMENT IS \$750.00, SEWER IS \$750.00.

Name of Applicant: Wayne Rosentreter

Address of Construction Project: ~~Shingle~~ 1166 E. Frazee Ave. Vergas MN.

Mailing Address: 1166 E. Frazee Ave. Frazee, MN Phone: 218-841-3136

1. Permit to (CIRCLE ONE)

Build	Install	Addition	Alter
Move	Demolish	Repair	Remodel

Description of work to be done:

Re Shingle House

2. Proposed use of building: (CIRCLE ONE) Residential Commercial

3. VALUATION (not just your cost) of work being completed: \$ 2000

Building Contractor:

Name: _____ License Number: _____ Phone: _____

Plumber: (must have MN License)

Name: _____ License Number: _____ Phone: _____

Electrician:

Name: _____ License Number: _____ Phone: _____

Form approved by City of Vergas Council 09/12/2017
Updated 5/10/2022

8-16-22
Stopped by - got copy of unsigned (Mayor) form. Mailed signed form.

4. Attached a "Site Plan," showing the proposed location of any new construction in reference to the property including existing buildings. If you have a copy of a professionally prepared site plan, attach a copy for review by the City's Site/Zoning Inspector. Blueprint or Design Drawings must be submitted for any new construction, addition or remodel.
5. Certification: I hereby certify that I am the applicant herein and that the information given above and/or any exhibits submitted herewith is in all respects true and accurate to the best of my knowledge and belief, and further, if this permit is granted, said construction will comply with plans and specifications herewith submitted and applicable requirements of the City of Vergas.
6. I am the (CIRCLE ONE) OWNER LESSEE PURCHASER AGENT
7. APPLICANT'S
SIGNATURE: Wayne Rosentreter DATE: 7/19/22
Permit expires in one year if project is not complete, please reapply for permit.

CONSTRUCTION APPLICATION SITE PLAN DESIGN
Provided on separate sheet must include the following.

1. Identify and describe the work to be covered by the permit for which application is being made
- A. Sketch of the proposed project including current and proposed structures.
B. Note the lot size and dimensions and locations of proposed project.

I do hereby say that the facts stated by me in the site application are true to the best of my knowledge and belief. Please be aware that **no construction** shall begin until the Zoning official has approved the plans and revisions the site plan if necessary and has indicated approval to begin.

Signature of Applicant

Date

Zoning Official

Date

FOR OFFICE USE ONLY

\$ _____ Water Hook-up

\$ _____ Sewer Hook-up

\$ _____ Permit Fee

\$ _____ Tar Break Up Deposit

\$ 25⁰⁰ Total Fees

Receipt # 149331 Date Paid 8/11, 2022

Signature: [Signature]

(Permitting Authority)

Date: 8/11, 2022

Date Approved by Planning Commission or Clerk-Treasurer: 8/11, 2022

Planning Commission
2022 July Planning Commission Meeting
Vergas Event Center and Zoom - Meeting ID 2670942170 password: 56587
6:00 PM on Monday, August 22, 2022

7. Grade and Fill Permits

- a. Parcel #82000990275000
- b. Parcel #82000990276000
- c. Parcel #82000990277000
- d. Parcel #82000990278000
- e. Parcel #82000990279000

Files Attached

- grade and fill 82000990275000.pdf
- grade and fill 82000990276000.pdf
- grade and fill 8200099027000.pdf
- grade and fill 82000990278000.pdf
- grade and fill 82000990279000.pdf

Permit Number: _____ Date Received: _____ Parcel Number: _____ Fee \$50.00

City of Vergas Application for Grade and Fill Permit

Property Description:

Lake # _____ Lake Name Long Lake Parcel Number 82-000-99-0275-000

Legal Description Heilby Shores 3rd Addition, Block 1, Lot 4

Lot 4, Block 1, Addition 3rd Addition

Property: Width 110 feet, Length 205 feet

Property Owner: Jason Flatau & Jennifer Flatau

Address of Project property: Heilby Shores 3rd Addition, Block 1, Lot 4

Mailing Address: 44390 452nd Ave Perham, MN 56573

Phone: 612-860-9083

Contractors Name: Doug Aebler and/or Sonnenberg Excavating

License Number: _____ Phone: Doug 218-849-0120 Tom 218-850-7046

Address: Doug 38352 N Little McDonald Drive, Frazee, MN 56544

Tom 48990 Co Hwy 17, Vergas, MN 56589

Note:

1. The lot lines and project area(s) must be staked before application is made.
2. If the project disturbs more than 1 acre of land, you are required to obtain a General Storm Water Permit from the Minnesota Pollution Control Agency.

On a separate paper, attached to this application, please draw a scale drawing of the project.

Please describe the project: Removal of Rocks, cut and level

Detailed Information:

Area to be cut/excavated 110 ft length 50 ft width 4 ft depth

Area to be filled/leveled _____ length _____ width _____ depth

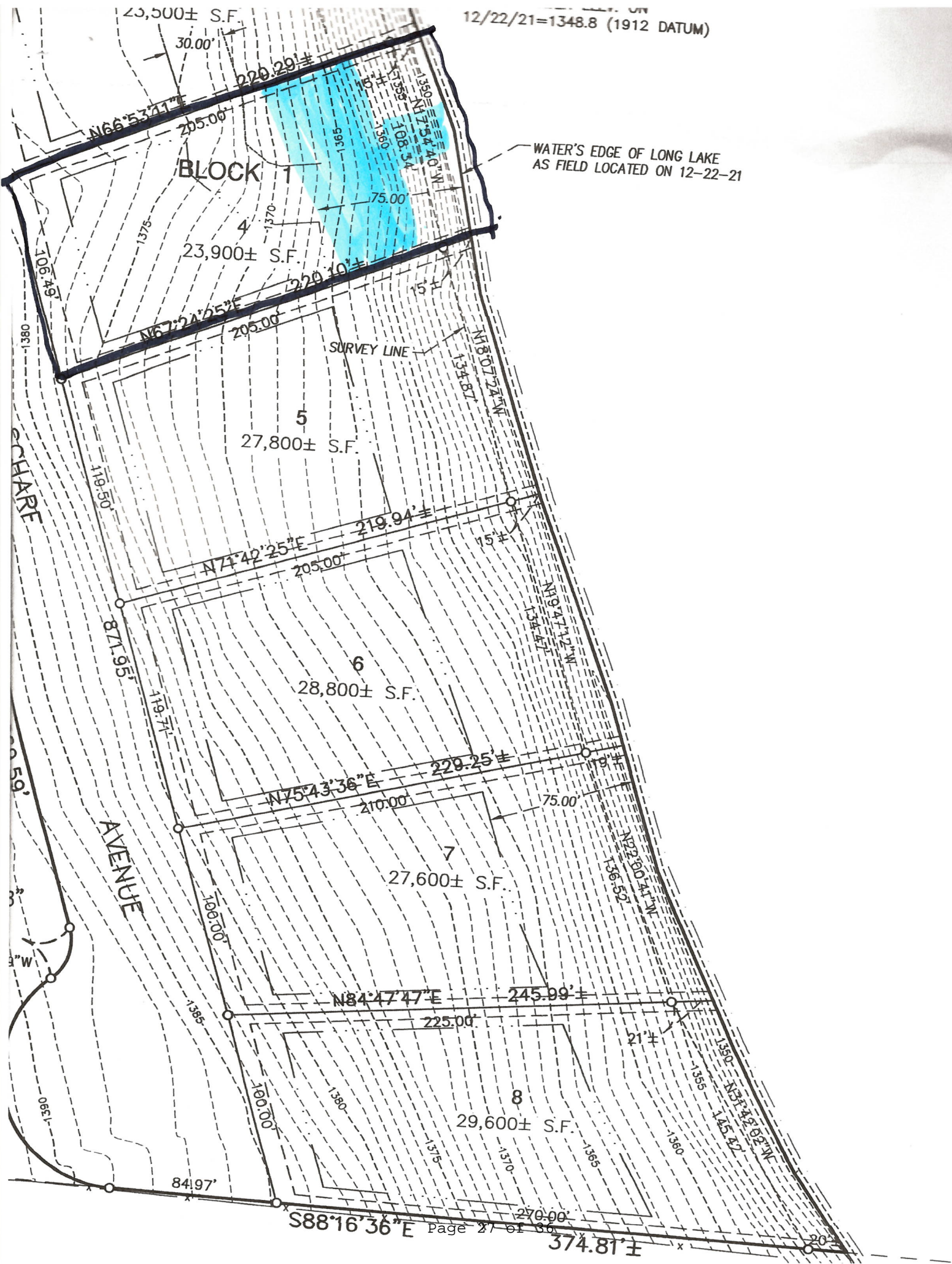
Culvert(s) _____ yes _____ no If yes, you must indicate size and location on drawing:

Type of soils and/or fill material Topsoil and Clay

Total cubic yards of earthmoving requested 300-400

Signature of property owner Jan Flatau Date 8/13/22

12/22/21=1348.8 (1912 DATUM)



WATER'S EDGE OF LONG LAKE
AS FIELD LOCATED ON 12-22-21

BLOCK 1

AVENUE

ECHARE

S88°16'36"E 374.81'±

Permit Number: _____ Date Received: _____ Parcel Number: _____ Fee \$50.00

City of Vergas Application for Grade and Fill Permit

Property Description:

Lake # _____ Lake Name Long Lake Parcel Number 82-000-99-0276-000

Legal Description Heiley Shores 3rd Addition

Lot 5, Block 1, Addition 3rd Addition

Property: Width 130.00 feet, Length 205 feet

Property Owner: Garnett Bunkowske and Sara Hendrickson

Address of Project property: Heiley Shores 3rd Addition, Block 1, Lot 5

Mailing Address: 5479 Ryan Road, Duluth, MN 55804

Phone: 218-234-6944

Contractors Name: Doug Ackling and/or Sonnenberg Excavating

License Number: _____ Phone: Doug 218-849-0120 Tori 218-850-7046

Address: Doug 38352 N. Little McDonald Drive, Frazee, MN 56544

Note: Tori 48990, Co Hwy 17, Vergas MN 56587

1. The lot lines and project area(s) must be staked before application is made.
2. If the project disturbs more than 1 acre of land, you are required to obtain a General Storm Water Permit from the Minnesota Pollution Control Agency.

On a separate paper, attached to this application, please draw a scale drawing of the project.

Please describe the project: Fill and level low areas

Detailed Information:

Area to be cut/excavated _____ length _____ width _____ depth _____

Area to be filled/leveled 130.00 length 150 ft width 3 ft depth _____

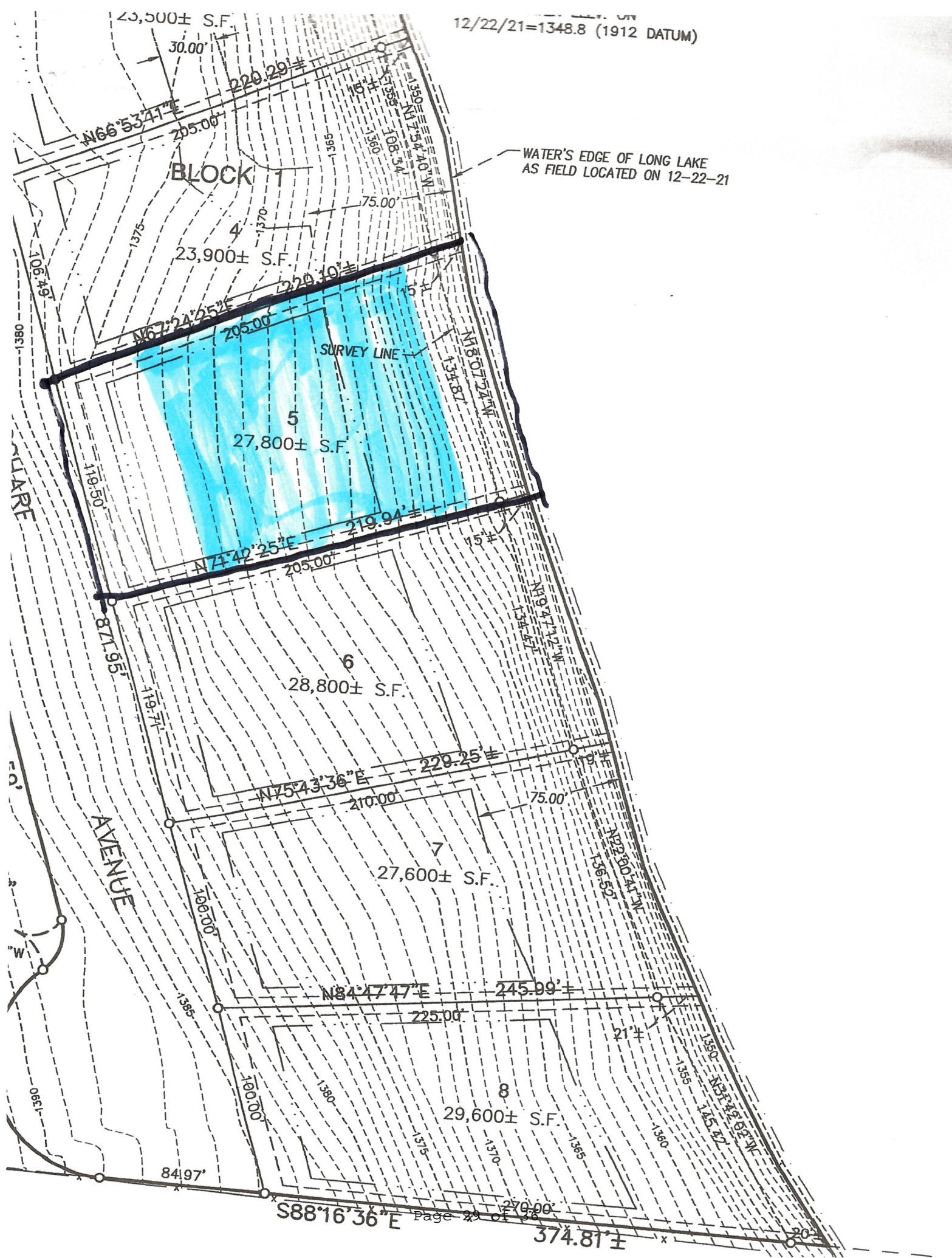
Culvert(s) _____ yes _____ no If yes, you must indicate size and location on drawing.

Type of soils and/or fill material Clay and Topsoil

Total cubic yards of earthmoving requested 1000

Signature of property owner Garnett Bunkowske Date 8-15-22

12/22/21=1348.8 (1912 DATUM)



Permit Number: _____ Date Received: _____ Parcel Number: _____ Fee \$50.00

City of Vergas Application for Grade and Fill Permit

Property Description:

Lake # 0 Lake Name Long Lake Parcel Number 82-000-99-027

Legal Description Keilley Stores 3rd Addition, Block 1, Lot 2

Lot 2 , Block 1 , Addition 3rd Addition

Property: Width 110.97 feet, Length 206 feet

Property Owner: Keith and Shelley Bunkowske

Address of Project property: Keilley Stores 3rd Addition, Block 1, Lot 2

Mailing Address: 202 S. Townline Rd, Vergas, MN 56587

Phone: 218-234-6298

Contractors Name: Doug Ackling and/or Sonnenberg Excavating

License Number: _____ Phone: Doug 218-849-0120 Tori 218-850-7046

Address Doug 38352 N. Little McDonald Drive, Frazee, MN 56544

Note: Tori 48990, Co. Hwy 17, Vergas, MN 56544

1. The lot lines and project area(s) must be staked before application is made.
2. If the project disturbs more than 1 acre of land, you are required to obtain a General Storm Water Permit from the Minnesota Pollution Control Agency.

On a separate paper, attached to this application, please draw a scale drawing of the project.

Please describe the project: Restore Bank and shoreline

Detailed Information:

Area to be cut/excavated _____ length 0 width 0 depth _____

✓ Area to be filled/leveled _____ length 110.97 width 75ft depth _____

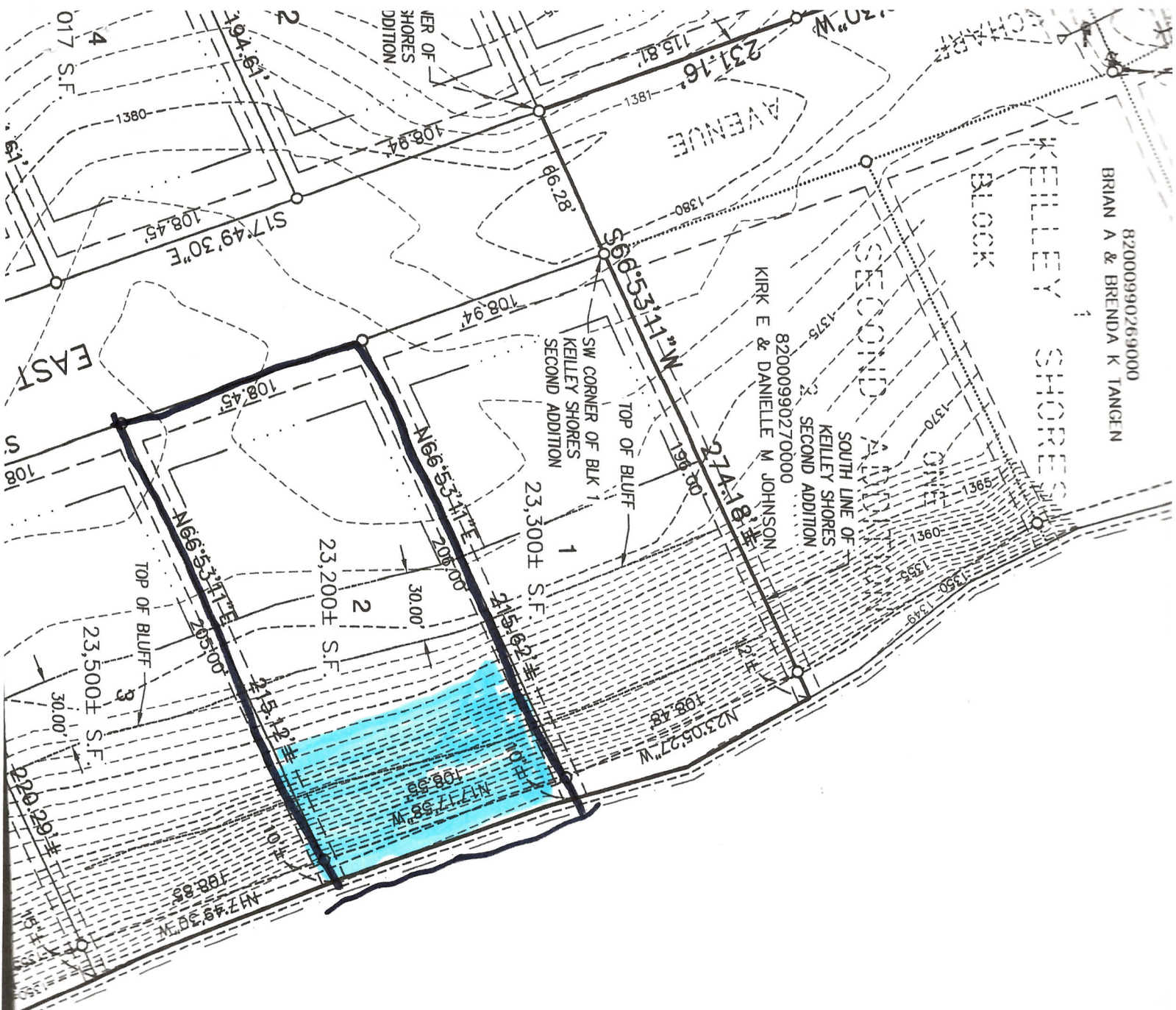
Culvert(s) _____ yes _____ no If yes, you must indicate size and location on drawing:

Type of soils and/or fill material Rock, Clay, Topsoil

Total cubic yards of earthmoving requested 300

Signature of property owner Keith Bunkowske Date 8-15-22

82000990269000
BRIAN A & BRENDA K TANGEN



LONG LAKE
RECREATIONAL DEVELOPMENT
LAKE NO. 56030800
OHW ELEV- 1348.3 (1912 DATUM)
WATER ELEV. ON
12/22/21-1348.8 (1912 DATUM)

Permit Number: _____ Date Received: _____ Parcel Number: _____ Fee \$50.00

City of Vergas Application for Grade and Fill Permit

Property Description:

Lake # _____ Lake Name Long Lake Parcel Number 82-000-99-0278-000

Legal Description Kelly Shores 3rd Addition, Block 1, Lot 7

Lot 7, Block 1, Addition 3rd Addition

Property: Width 136.52 feet, Length 270 225 feet

Property Owner: Andrew J. Bunkowsky and Jacqueline W. Bunkowsky

Address of Project property: Kelly Shores 3rd Addition, Block 1, Lot 7

Mailing Address: 44571 Mosquito Heights Rd. Perham, MN 56573

Phone: 218-234-1174

Contractors Name: Doug Nebeling and/or Sonnenberg Excavating

License Number: _____ Phone: Doug 218-849-0120 Tony 218-850-7046

Address Doug: 38352 N. Little McDonald Drive, Frager, MN 56544

Tony: 48996, Cottage 17, Vergas, MN 56587

Note:

1. The lot lines and project area(s) must be staked before application is made.
2. If the project disturbs more than 1 acre of land, you are required to obtain a General Storm Water Permit from the Minnesota Pollution Control Agency.

On a separate paper, attached to this application, please draw a scale drawing of the project.

Please describe the project: Rock removal and leveling. Remove Stumps & level

Detailed Information:

Area to be cut/excavated _____ length _____ width _____ depth _____

Area to be filled/leveled 136.52 ft length 10 ft width _____ depth _____

Culvert(s) 1 ☒ yes ☐ no If yes, you must indicate size and location on drawing:

Type of soils and/or fill material Clay and Topsoil

Total cubic yards of earthmoving requested 100

Signature of property owner A. Bunkowsky Date 8-13-22

WATER'S EDGE OF LONG LAKE
AS FIELD LOCATED ON 12-22-21



Permit Number: _____ Date Received: _____ Parcel Number: _____ Fee \$50.00

City of Vergas Application for Grade and Fill Permit

Property Description:

Lake # _____ Lake Name Long Lake Parcel Number 82-000-99-0279-000
 Legal Description Kelly Thomas 3rd Addition, Block 1, Lot 8

Lot 8 Block 1 Addition 3rd Addition

Property: Width 145.42 feet, Length 270 feet

Property Owner: Melissa C. Kroetsch and Aaron Kroetsch

Address of Project property: Kelly Thomas 3rd Addition, Block 1, Lot 8

Mailing Address: 908 Bugher Rd SE, East Grand Forks, MN 56421

Phone: 218-234-1175

Contractors Name: Doug Ackling and/or Sonnenberg Excavating

License Number: _____

Phone: 218-849-0120 Toni 218-850-7046

Address: Doug 38352 N. Little McDonald Drive, Frazee MN 56544

Note: Toni 48990 Cobble 17, Vergas MN 56544

1. The lot lines and project area(s) must be staked before application is made.

2. If the project disturbs more than 1 acre of land, you are required to obtain a General Storm Water Permit from the Minnesota Pollution Control Agency.

On a separate paper, attached to this application, please draw a scale drawing of the project.

Please describe the project: fill and level. Rock removal

Detailed Information:

Area to be cut/excavated 145.42 ft length _____ width _____ depth _____

Area to be filled/leveled _____ length _____ width _____ depth _____

Culvert(s) _____ yes _____ no If yes, you must indicate size and location on drawing:

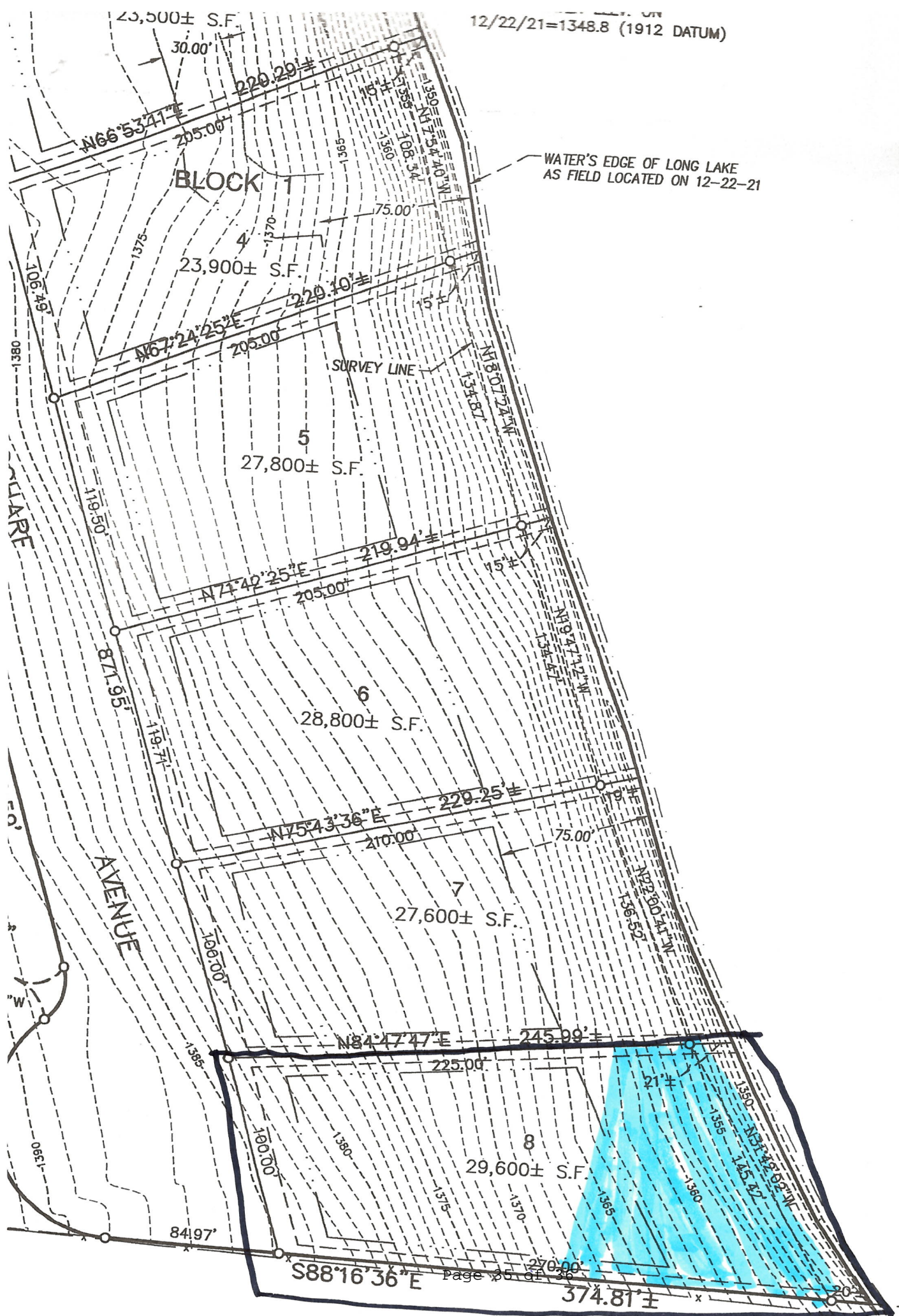
Type of soils and/or fill material Sand/Clay and Topsoil

Total cubic yards of earthmoving requested 1000

Signature of property owner Melissa C. Kroetsch

Date 8/12/22

12/22/21=1348.8 (1912 DATUM)



Planning Commission
2022 July Planning Commission Meeting
Vergas Event Center and Zoom - Meeting ID 2670942170 password: 56587
6:00 PM on Monday, August 22, 2022

8. Old Business

- A. Mark Sand and Gravel Conditional Use Permit
- B. Nuisance Properties
- C. Developers Notice policy