

**Street / Sidewalks/ Yard Waste Committee  
Streets/Sidewalks/Yard Waste  
Vergas City Office  
9:00 AM on Thursday, January 20, 2022**

1. **Call to Order**
2. **Agenda Additions or Deletions**
3. **Parallel Parking**
4. **Main Street Snow Policy**
5. **Sidewalk Policy**
6. **City Long Range Road Plan/Funding**
7. **East Lake Street Relocation**

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**Street / Sidewalks/ Yard Waste Committee  
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**3. Parallel Parking**

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**Files Attached**

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- Resolution Parking Vergas diagonal -proposed.pdf

**RESOLUTION NO. 2022-002**

**RESOLUTION FOR DIAGONAL PARKING ONLY**

WHEREAS, the City of Vergas has submitted to the Commissioner of Transportation the plans and specifications for the improvement of 1<sup>st</sup> Avenue (Otter Tail County State Highway No. 4) from the corner of Linden to the corner of Main Street Otter Tail County State Highway No. 17 in Vergas.

WHEREAS, state-aid funds will be expended on the improvement of this street, and

WHEREAS, the approved state aid standards as applicable to this project limit and restrict all parking to that which is diagonal with the curb.

NOW, THEREFORE, BE IT RESOLVED that said City of Vergas shall require that parking of all vehicles within the corporate limits on 1<sup>st</sup> Avenue (Otter Tail County State Highway No. 4) be diagonal with the curb in accordance with the State Aid Standards.

Passed and Adopted by the Council on this \_\_\_\_\_th day of 2022.

CITY OF Vergas

\_\_\_\_\_  
By: Julie Bruhn

Its Mayor

ATTEST: \_\_\_\_\_

By: Julie Lammers

Its City Clerk-Treasurer

**Street / Sidewalks/ Yard Waste Committee  
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**4. Main Street Snow Policy**

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**Files Attached**

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- Perham Snow Policy.pdf
- 2-10-21 City of Vergas Snow Removal and Ice Control Policy.pdf
- City of Frazee Ordinance-street and sidewalks.pdf
- Vergas Street Ordinance.pdf

I looked up Perham's ordinance on snow....It would be good if we did something like this....I know we have a little verbiage regarding snow emergency in our ordinance, but we don't enforce it. I do realize that that Mike has been working to clean up the streets and I did see Dean Harstick out by the Liquor Store last night but its still so messy on the sidewalks and along the curbs and I know it's due to the wrong equipment to get the curbs and the requirement that businesses can't put snow on the street....but we need to have guidelines on when businesses can shovel; the only place to put it is in the streets. When can that be done....and could the city either contract Dean or Kyle of 'someone' to clean the curbs or Keith suggested maybe getting a city snowblower that would blow the snow to the center so they could come by and clean it up after...just suggestions but something needs to be done? We only have a 'block' of main street it should be doable; and this is not something that really happens every day...we just need a process and need it communicated to businesses and to the public that park on main street.

Perham's Website...

### **SNOW**

### **REMOVAL**

Snowplowing and sanding of streets is the major concern during the winter. The City has an ordinance on street parking during the winter months from November 1st. to May 1st. The ordinance calls for scheduled parking during a snow emergency on the odd or even side of the streets based upon the day's date. For example, if the date was December 14, you would park on the even side of the street. If the date was December 15, you would park on the odd side of the street. This scheduled parking is enforced when the city has a snowfall that requires the city plows to be on the streets. The City's Public Works Director or Police Chief will announce through the local radio station, Lakes Radio 99.5 FM or TV14 that a snow emergency has been declared.

Snow plowing is done after 1-2



inches of snow has fallen. The city is split into five different sections to be done by different equipment. Number one section is south of Main Street and west of 3rd Ave. SE. This section is done with the grader because this is the most heavily traveled area. In this section the grader starts at about 1:00AM on most snows. Number two section is north of the railroad tracks and west of County Road 8 N or 1st Ave. N. This section is plowed by a dump truck with a wing. The truck will start as early as 1:00AM, but usually starts around 3:00 or 4:00AM. Number three section is north of the railroad tracks and east of County Road 8 N. or 1st Ave. N. This section is done with a dump truck with a wing. The truck will start as early as 1:00AM, but usually starts around 3:00 or 4:00AM. Number four section is south of Main Street and east of 3rd Ave. SE. This section is cleared by the grader most of the time, but may be plowed by the dump truck occasionally. This section is plowed after section one is completed. The number five section includes the cul-de-sacs in the Westwind area, by the golf course, downtown public parking lots, Emergency Management Building, PACC parking lot, downtown alleys, stub streets downtown and miscellaneous areas. The loader and a 4X4 pickup clear this section. Snow removal in this section begins by 1:00or 2:00AM. Sanding of streets is done after the plowing. The dump truck will sand by schools and downtown areas before heavy traffic periods if possible.

Hauling of snow from the downtown area and public parking lots usually starts the day after the plowing is done. The crews will start at 12:00 or 1:00AM with the grader plowing the snow into a row on one side of the street. Then the loader and dump trucks will start at 2:00 or 3:00AM to haul the snow away. The area is signed the night before to have cars off the streets or the cars will be towed. This is enforced.

City owned sidewalks are cleaned by city crews with a snow blower and broom. The sidewalks cleaned by the city include in front of NP Park, the Emergency Management Building, the City Hall Building, in front of the City Hall Park, and the Library and Museum block. The sidewalk on Fox St. from 1st Ave. to 2nd Ave. SW is also cleared because foot traffic by the schools is heavy.

## City of Vergas

### Policy for Damage to Mailboxes, Sod, Sprinkler Systems, or other Property Improvements Located in the Right-of-Way

**INTRODUCTION:** Snow plowing and ice control operations may cause property damage, even under the best circumstances and care on the part of the City employees who operate snow plowing equipment. The major types of damage are to improvements located in the City right-of-way that extends beyond the curb location in the public streets. The intent of the right-of-way is to provide room for snow storage, utilities, boulevard trees and other City uses. However, certain private improvements such as mailboxes may be required by the Postal Service within certain residential and commercial areas. Therefore, the City of Vergas will cooperate with the property owner in the event of damaged private property. The City of Vergas may specify when this damage is the responsibility of the City and when it shall be the responsibility of the resident.

#### **POLICY:**

1. **Mailboxes**

The City of Vergas assumes liability for mailboxes damaged during plowing if it is determined that the plow made direct contact with a mailbox that was properly placed and in the standard style. Damaged mailboxes will be fixed or replaced at the discretion of the City. The maximum amount of compensation for the combined damage to the post and box is \$20.00.

2. **Lawns**

Lawns that are scraped or gouged by City plowing equipment will be responsibility of the homeowner to repair

3. **Lawn Sprinkling, Lighting Systems and Sump Pump Discharge Lines**

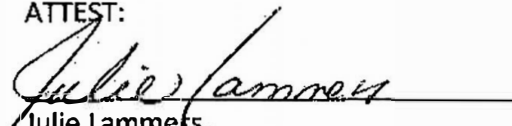
The City of Vergas will assume no responsibility for damage to underground lawn sprinkling systems, exterior lighting systems, sump pump discharge lines and similar landscaping installed in the right-of-way.

4. In instances where there is a disagreement as to the source of the damage and responsibility, the City Utilities Superintendent will determine the responsibility.

Adopted this 9th day of February, 2021 by the City Council of the City of Vergas.

  
Julie Bruhn  
Mayor

ATTEST:

  
Julie Lammers  
City Clerk-Treasurer



## **City of Frazee Ordinance**

### **7-1-1: DEPOSITS ON PUBLIC WAYS:**

No person shall throw or deposit, or permit to be thrown or deposited, any dirt, paper, filth, the sweepings of any house, store, shop, or office, or any ashes, filthy water, offal, straw, wood, stones, earth, manure, or rubbish of any kind on or into any street, sidewalk, alley, or public ground in the city. (Ord. 7, 7-27-1891)

### **7-1-2: REMOVAL OF SNOW, ICE, DIRT AND RUBBISH FROM SIDEWALKS:**

A. Accumulations Prohibited; Nuisance Declared: All snow, ice, dirt, and rubbish remaining on a public sidewalk more than twenty four (24) hours after its deposit thereon is hereby determined to be a public nuisance. The owner and the occupant of any property adjacent to a public sidewalk shall use due diligence to keep such walk safe for pedestrians. No such owner or occupant shall allow snow, ice, dirt or rubbish to remain on the walk longer than twenty four (24) hours after its deposit thereon.

B. Removal By City; Records Kept: The city public works superintendent or other officials or employees of the city designated by the city council may remove from all public sidewalks within the city all snow, ice, dirt, and rubbish as soon as possible beginning twenty four (24) hours after any such matter has been deposited thereon or after the snow has ceased to fall. Such employees or officials shall keep a record showing the cost of such removal adjacent to each separate lot and parcel and shall deliver such information to the city clerk-treasurer. (2008 Code)

### **7-1-3: REPAIR OF SIDEWALKS:**

A. Responsibility Of Owner To Repair: The owner of any property within the city abutting public sidewalks shall keep the sidewalk in repair and safe for pedestrians.

B. Repair Specifications: Repairs shall be made in accordance with standard specifications approved by the council and on file in the office of the city clerk-treasurer.

C. Inspections; Notice To Repair: It shall be the duty of the city public works superintendent or other officials designated by the city council to make such inspections as are necessary to determine that public sidewalks within the city are kept in repair and safe for pedestrians. If he finds that any sidewalk abutting on private property is unsafe and in need of repair, he shall cause a notice to be served, by certified or registered mail or by personal service, upon the record owner of the property and the occupant if the owner does not reside within the city or cannot be found therein, ordering such owner to have the sidewalk repaired and made safe within thirty (30) days, and stating that if the owner fails to do so, the city will have such work done, and that the expense thereof must be paid by the owner, and that if unpaid, the entire cost thereof will be made a special assessment against the property concerned.

D. Repair By City; Record Of Costs: If the sidewalk is not repaired within ninety (90) days after receipt of the notice, the city council shall by resolution order the sidewalk repaired and made safe for pedestrians, all in accordance with law. A record of the total cost of the repair attributable to each lot or parcel of property shall be maintained by the city clerk- treasurer. (2008 Code)

### **7-1-4: DRIVING OVER SIDEWALKS:**

No person shall back or drive any vehicle over, along, or across any sidewalk in the city, unless such sidewalk has at such place, a suitable plank or other substantial crossing. (Ord. 7, 7-27-1891; amd. 2008 Code)

## **City of Vergas Ordinance**

### **' 93.02 STREET AND SIDEWALK OBSTRUCTION.**

No person shall obstruct any street, alley, sidewalk, or other public way within the city by erecting thereon any fence or building or permitting any fence or building to remain thereon. Each day that any fence or building is permitted to remain upon the public way shall constitute a separate offense. Penalty, see ' 10.99

### **' 93.03 MATERIALS ON STREET OR SIDEWALK.**

(A) No person shall encumber any street, sidewalk, or right-of-way. No owner, occupant, or person having the care of any building or lot of land, bordering on any street, sidewalk, or right-of-way shall permit it to be encumbered with barrels, boxes, cans, articles, or substances of any kind, so as to interfere with the free and unobstructed use thereof.

(B) Except for the actions of the city employees and contractors carrying out their duties, no person shall:

- (1) Obstruct any street or sidewalk by depositing snow or ice thereon;
- (2) Dig any holes in any street, sidewalk or right of way;
- (3) Remove any earth, gravel, or rock from any street, sidewalk or right of way;
- (4) Obstruct any ditch draining any street or drain any noisome materials into any ditch;
- (5) Deface, mar, damage, or tamper with any structure, work, material, equipment, tools, signs, markers, signals, paving, guardrails, drains or any other highway appurtenance on or along any street, sidewalk or right of way.
- (6) Remove, injure, displace, or destroy right-of way markers, or reference or witness monuments, or markers placed to preserve section or quarter-section corners;
- (7) Drive over, through, or around any barricade, fence, or obstruction erected for the purpose of preventing traffic from passing over a portion of a street or sidewalk closed to public travel or to remove, deface, or damage any such barricade, fence or obstruction.

Penalty, see ' 10.99

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**5. Sidewalk Policy**

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**Files Attached**

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- Billy's Sidewalk.jpg



