

**Event Center Advisory Board
2021 September Event Center Meeting
Vergas Event Center
6:30 PM on Wednesday, October 13, 2021**

1. Approval of the Agenda
2. Approval of Minutes from August 11, 2021
3. Kitchen Project Update
4. Remodeling Project Update
5. Follow up on Action Items

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**Event Center Advisory Board
2021 September Event Center Meeting
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2. Approval of Minutes from August 11, 2021

Files Attached

- 2021-08-11 Event Center Meeting Agenda & Minutes.pdf

CITY OF VERGAS
Event Center Advisory Minutes
Vergas Event Center
6:30 P.M. on Wednesday, August 11, 2021

The City of Vergas Event Center Advisory Committee was called to order by Chairperson Logan Dahlgren on Wednesday, August 11, 2021 at 6:37 pm with the following members present: Julie Lammers, Paul Haarstick, and Logan Dahlgren. Absent: Vanessa Perry, Mary Ditterich, Jay Norby and Paul Pinke. Guests included: None.

Approval of the Agenda

Motion made by Lammers, seconded by Haarstick to approve the agenda. Motion carried unanimously.

Approval of Minutes from June 9, 2021 and July 14, 2021

Motion by Lammers, seconded by Dahlgren to approve the meeting minutes from June 9, 2021, and July 14, 2021. Motion carried unanimously.

Kitchen Project Update

No reported progress. Discussion among members about moving the coffee maker into the kitchen. Lammers will follow up with the Bunn Coffee representative on technical requirements. Consensus of the committee members was to wait until the City has received the final bill from the outdoor remodeling project before deciding on any further capital improvements.

Remodeling Project Update

Only very minor painting projects remain. The door by the Lion's bar has been repaired and a keyless lock system was installed. Committee asks that Mike and/or Matt stain the pergola on the front of the Event Center when they have capacity to do so.

2022 Budget

Committee members reviewed the budget presented by Lammers. Motion by Haarstick, seconded by Lammers to submit the budget to the Budget Committee. Motion carried unanimously.

Security Cameras

All security cameras have been installed in the Event Center. Lammers has an app to view the cameras. Consensus of committee members was that it was not necessary to purchase an HDMI cable to connect the camera server to the Smart Room TV.

Keyless Entry

A keyless entry handset was installed on the Lion's Bar door. City staff will use the keycode system to manage access to the Event Center instead of issuing keys. Lammers will get estimate to re-key the Event Center. Draft policies for Key Management and Security Camera System to be presented at next meeting.

Council Recommendations

- None

Follow up Actions

- None

The business for which the meeting was called having been completed, the meeting was adjourned at 7:07 p.m.

Respectfully submitted,

Paul Haarstick, Secretary