

**Event Center Advisory Board
April Event Center Meeting
VEC Smart Room / Zoom
6:30 PM on Wednesday, April 14, 2021**

1. Zoom Teleconference Info

Join Zoom Meeting

<https://us02web.zoom.us/j/2670942170>

Meeting ID: 267 094 2170

One tap mobile

+13126266799,,2670942170# US (Chicago)

+16468769923,,2670942170# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

Meeting ID: 267 094 2170

2. Approval of the Agenda

3. Approval of Minutes from March 10, 2021

4. Kitchen Project Update

5. Remodeling Project Update

6. Smart Room

7. Follow up on Action Items

- Haarstick – Smart Lock proposal

8. Setup for Fundraiser

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3. Approval of Minutes from March 10, 2021

Files Attached

- 2021-3-10 Event Center Meeting Minutes.pdf

CITY OF VERGAS
Event Center Advisory Minutes
ZOOM Teleconference &
Vergas Event Center
6:30 P.M. on Wednesday, March 10, 2021

The City of Vergas Event Center Advisory Committee was called to order by Logan Dahlgren on Wednesday, March 10, 2021 at 6:38 pm with the following members present Logan Dahlgren, Julie Lammers, Mary Ditterich, Paul Pinke and Vanessa Perry. Absent: Paul Haarstick and Jay Norby. Guests included: Barbie Porter of [Frazee-Vergas Forum](#).

Approval of the Agenda

Motion by Perry, seconded by Ditterich to approve the meeting agenda with the addition of Zumba. Motion carried unanimously.

Approval of Minutes from January 13, 2020

Motion by Dahlgren, seconded by Ditterich to approve the minutes from February 10, 2021. Motion carried unanimously.

Zumba

Bev Flateland sent email to Mayor Julie Bruhn regarding the rate increase from \$0 to \$20 for exercise groups at the event center. Members expressed appreciation for everything the Zumba group does for the event center and the City of Vergas. Groups like the Lion's, Fire Department and Vergas Community Club pay for their use of the building. We also need to be conscious of the expenses the event center has and the low usage it has been able to have due to COVID19. Stated we need to either charge for activity or come up with criteria to have events for free. Pinke suggested we give credit for service to the Zumba girls. Motion by Perry, seconded by Ditterich to recommend to Council to lower the fee to \$10.00 per exercise session. Motion passed unanimously.

Kitchen Project Update

Ditterich stated the Lions are working on funding for a convection oven but they have a way to go.

Remodeling Project Update

No new update since last meeting. Materials are paid. There is a possibility that the exterior door by the Lion's bar may need to be replaced. Discussed fundraiser to pay for door replacement, keyless entry and kitchen counter doors. Scheduled a beer and pizza night on April 15 at 6:00 pm. Tickets will be \$30.00 a person and we will sell 40 tickets. Perry will speak with Skal about getting Pizza's and Lammers will talk to Outstate Brewing for beer. Lammers will contact Lion's regarding a cash bar, Ditterich stated she didn't know if the Lion's would do the bar as it may not be profitable, but we should ask Bill King. Lammers stated she would contact Spanky's if the Lion's would not provide a bar. Lammers will provide poster to members when tickets are available to sell.

Smart Room

Lammers is creating instructional material and will mail to members for approval at the April Council meeting. Council did approve Cameras up to \$1,000.00. The estimate from Zitzow Electric is \$2,198.02. Perry said she has recently had cameras quoted and we may want have security company quote cameras. This would include install and having them run the cords for close to the same cost with professional installation and warranty. Committee asked Perry and Lammers to get quotes from security companies for cameras in the event center. Discussed asking the community club to help purchase cameras for the event center as they will be putting their profits from Maple Syrup Fest into the Event Center.

Council Recommendations

Lower exercise rate changed to \$10.00 per session.
Approval of smart room policy.

Follow up Actions

- Haarstick – Smart Lock proposal

The business for which the meeting was called having been completed, the meeting was adjourned at 7:35 p.m.

Respectfully submitted,

Julie Lammers, Acting Secretary

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6. Smart Room

Files Attached

- Signature Home Tech Estimate.pdf
- S & S Security Services, LLC Estimate.pdf

Signature Home Tech

PO Box 125
Perham, MN 56573
218-298-0805

Estimate

Date	Estimate #
3/15/2021	1715

Name / Address
Vergas Event Center 140 W Linden Street Vergas, MN 56587

			Project
Description	Qty	Rate	Total
CAMERA SYSTEM TO INCLUDE:	1	3,648.00	3,648.00
(1) 8-Channel Avycon NVR with 4TB Hard Drive (8) Avycon IP Cameras (1) Hide-it mounting bracket (16) RJ45 Connectors Cat6 Plenum Cable Labor	1	1,000.00	1,000.00
NOTE: To upgrade to a 16-Channel NVR with 8TB Hard Drive is an additional \$600			
ESTIMATE		Subtotal	\$4,648.00
		Sales Tax (0.0%)	\$0.00
		Total	\$4,648.00

Proposal

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of

Pages

Chuck Sherbrooke
Phone: 218-739-2151
Cell: 218-770-4850



S&S Security Services, LLC
P.O. Box 111 • 20679 St. Hwy. 108
Pelican Rapids, MN 56572

Luke Sherbrooke
Phone: 218-863-4970
Cell: 218-849-4970

PROPOSAL SUBMITTED TO <i>Vergas Event Center</i>		PHONE <i>218-342-2091</i>	DATE <i>3-15-21</i>
STREET <i>140 W Linden ST</i>		JOB NAME	
CITY, STATE AND ZIP CODE <i>Vergas MN 56587</i>		JOB LOCATION	
ARCHITECT	DATE OF PLANS	JOB PHONE	

We hereby submit specifications and estimates for:

QUANTITY	DESCRIPTION	PRICE	AMOUNT
1	16CH UNV NVR 6TB HD Dual output W-4 SARA.		1175.00
2	8mp UNV 28mm Turret Camera Retail 250.-	250.00	500.00
6	5mp UNV 2.8mm Turret Camera Retail 275.-	250.-	1500.00
1000'	CAT5 PI CABLE	.23	230.00
	Installation supplies Cat 5 CABLE ends Surge Strips etc.		70.00
	LABOR		980.00
1	Camera Pole Mount (mechanical Room)		35.00
	Will Donate Lock Box For NVR 15000 Retail		

We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

dollars (\$ 4490⁰⁰).

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized
Signature _____

★ Proposals are good for 30 days.

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____ Page 8 of 9

Signature: *[Signature]*

Signature: _____

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8. Follow up on Action Items

- Haarstick – Smart Lock proposal