

**Event Center Advisory Board
September Meeting
Vergas Event Center
6:30 PM on Wednesday, September 9, 2020**

- 1. Approval of the Agenda**
- 2. Approval of Minutes from August 12, 2020**
- 3. Kitchen Project Update**
- 4. Remodeling Project Update**
- 5. Follow up on Action Items**
 - Lammers – purchase microwave
 - Haarstick – research event center waiver policies - no update

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3. Approval of Minutes from August 12, 2020

Files Attached

- 2020-08-12 Event Center Meeting Agenda & Minutes.docx

CITY OF VERGAS
Event Center Advisory Minutes
VERGAS EVENT CENTER
6:30 P.M. on Wednesday, August 12, 2020

The City of Vergas Event Center Advisory Committee was called to order by Chair Logan Dahlgren on Wednesday, August 12, 2020 at 6:36 pm with the following members present: Logan Dahlgren, Paul Haarstick, Julie Lammers, and Vanessa Perry. Absent: Mary Ditterich, Paul Pinke, and Jay Norby. Guests included: Matt Malone of BHH Partners, Bryan Perry.

Approval of the Agenda

Motion by Lammers, seconded by Perry to approve the meeting agenda. Motion carried unanimously.

Approval of Minutes from July 8, 2020 & July 13, 2020

Motion by Lammers, seconded by Perry to approve the minutes from July 8, 2020 and July 13, 2020. Motion carried unanimously.

Remodeling Project Update

Malone presented new renderings of the exterior remodeling project. Committee reviewed project scope as written by Malone. Discussed potential contractors to solicit proposals from and tentative completion date.

Motion by Haarstick, seconded by Perry to recommend to Council to solicit proposals for the Vergas Event Center exterior remodeling project with a completion date of no later than May 1, 2021. After discussion, a motion was made by Perry, seconded by Haarstick to change the completion date to April 15, 2021. Motion carried unanimously. Amended motion to be: "recommend to Council to solicit proposals for the Vergas Event Center exterior remodeling project with a completion date of no later than April 15, 2021." Motion carried unanimously.

Kitchen Project Update

New counter tops are installed and look very nice. Microwave was delivered and installed. Half door to kitchen had updated façade to better match existing woodwork. Bryan Perry arrived to fix issues with gas stove. After discussion of ongoing issues with lighting the stove, it was suggested to leave the pilot light on. Motion by Perry, seconded by Dahlgren to leave the pilot light on. Motion carried unanimously.

Council Recommendations

- Solicit proposals from contractors for the exterior remodeling project.

Follow up Actions

- Lammers – purchase microwave – completed
- Haarstick – research event center waiver policies – no update

The business for which the meeting was called having been completed, the meeting was adjourned at 7:15 p.m.

Respectfully submitted,

Paul Haarstick, Secretary

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