

**Event Center Advisory Board
June Meeting
Zoom Teleconference
5:30 PM on Wednesday, June 10, 2020**

1. Zoom Teleconference Information

<https://us02web.zoom.us/j/2670942170>

Dial by your location +1 312 626 6799 US (Chicago)

Meeting ID: 267 094 2170

One tap mobile

+13126266799,,2670942170# US (Chicago)

+13017158592,,2670942170# US (Germantown)

2. Approval of the Agenda

3. Approval of Minutes from May 13, 2020

4. Outstate Brewing Fundraiser

5. Kitchen Project Update

6. Remodeling Project Update

7. Vinyl Accordion Door

8. Follow up on Action Items

- Lammers – purchase microwave
- Haarstick – research event center waiver policies

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3. Approval of Minutes from May 13, 2020

Files Attached

- 2020-05-13 Event Center Meeting Agenda & Minutes.docx

CITY OF VERGAS
Event Center Advisory Minutes
ZOOM TELECONFERENCE
5:30 P.M. on Wednesday, May 13, 2020

The City of Vergas Event Center Advisory Committee was called to order by Chair Logan Dahlgren on Wednesday, May 13, 2020 at 5:34 pm via ZOOM teleconferencing with the following members present: Logan Dahlgren, Paul Haarstick, Julie Lammers, and Jay Norby. Absent: Mary Ditterich, Vanessa Perry, and Paul Pinke. Guests included: none.

Approval of the Agenda

Motion by Haarstick, seconded by Lammers to approve the meeting agenda with the addition of “COVID-19 Preparedness Plan”. Voting Yes: Dahlgren, Haarstick, Lammers, Norby. Voting No: None. Motion carried.

Approval of Minutes from March 11, 2020

Motion by Lammers, seconded by Haarstick to approve the minutes from March 11, 2020. Voting Yes: Dahlgren, Haarstick, Lammers, Norby. Voting No: None. Motion carried.

COVID-19 Preparedness Plan

The Event Center may be able to open on Tuesday, depending upon the announcement from the Governor. Committee discussed the level of detail that should be required in this plan. We would adopt language provided by The League of Minnesota Cities. Norby described the process that the Ottertail Lion’s club used for its recent blood drive. Recommend that City staff post notices on the doors and send out notices to upcoming event organizers. City Clerk is allowing renters to move their dates without penalty. Committee agreed that was a good course of action.

Fundraiser

On hold due to COVID-19. Once restrictions are lifted, the event can be organized quickly. Suppliers are very excited to work with the City.

Kitchen Project Update

Counter tops have been installed in the kitchen. Electric stove is working, and parts are yet to be installed for the gas stove.

Remodeling Project Update

No updates. BHH has been closed due to COVID-19.

Council Recommendations

None

Follow up Actions

- Lammers – purchase microwave – postponed due to COVID-19
- Dahlgren – follow up on countertop installation - completed
- Haarstick – research event center waiver policies

The business for which the meeting was called having been completed, the meeting was adjourned at 5:53 p.m.

Respectfully submitted,

Paul Haarstick, Secretary

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8. Follow up on Action Items

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7. Vinyl Accordion Door

Files Attached

- 20200521171059828.pdf - Quote from Franklin Fence

Franklin Fence Co.

PO Box 66 • Vergas, MN 56587

Ph. 218-342-2084
Fax 218-342-2723

ESTIMATE

Job No. _____ Date: 5-21-20

Customer City of Vergas

Deliver To: _____

Street _____ Phone _____

Address: _____

City _____ State _____

Directions: _____

QTY.	DESCRIPTION	EXT. QTY.	UNIT PRICE	UNIT	EXTENSION
1					
2					
3					
4	1 66" x 42" Vinyl Woodgrain				
5	Atterition Door				1035.54
6					
7					
8	\$ 1035.54				
9	\$ 76.33				
10	\$ 1111.33				
11					
12					
13					
14	4 week leactine				
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					
Subtotal					
Delivery					
Sales Tax					
TOTAL					

This estimate is for materials listed above only and is not guaranteed to build or complete any specific project. It is based on pricing as of this date. Prices are subject to change due to a changing market and/or availability. Clerical errors are subject to correction.