

**Event Center Advisory Board  
May Meeting  
Vergas Event Center  
5:30 PM on Wednesday, May 13, 2020**

**1. Zoom Teleconference Information**

<https://us02web.zoom.us/j/2670942170>

Dial by your location +1 312 626 6799 US (Chicago)

Meeting ID: 267 094 2170

One tap mobile

+13126266799,,2670942170# US (Chicago)

+13017158592,,2670942170# US (Germantown)

**2. Approval of the Agenda**

**3. Approval of Minutes from March 11, 2020**

**4. Outstate Brewing Fundraiser**

**5. Kitchen Project Update**

**6. Remodeling Project Update**

**7. Follow up on Action Items**

- Lammers – purchase microwave
- Dahlgren – follow up on countertop installation
- Haarstick – research event center waiver policies

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**3. Approval of Minutes from March 11, 2020**

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**Files Attached**

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- 2020-03-11 Event Center Minutes.pdf

CITY OF VERGAS  
Event Center Advisory Minutes  
VERGAS EVENT CENTER  
5:30 P.M. on Wednesday, Mar. 11, 2020

The City of Vergas Event Center Advisory Committee was called to order by Chair Logan Dahlgren on Wednesday, February 5, 2020 at 5:34 pm at the Vergas Event Center with the following members present: Logan Dahlgren, Paul Haarstick, Vanessa Perry, and Julie Lammers. Absent: Rodger Palmer, Paul Pinke. Guests included: none.

**Approval of the Agenda**

Motion by Haarstick, seconded by Lammers to approve the meeting agenda with the addition of setting the April meeting date and an update regarding The Bridge Community Pantry. Motion carried unanimously.

**Approval of Minutes from February 5, 2020**

Motion by Perry, seconded by Haarstick to approve the minutes from February 5, 2020. Discussion was had regarding a modification to the minutes. Motion failed.

Motion by Lammers, seconded by Perry to approve the minutes from February 5, 2020, and to include the modification that Paul Pinke was absent from that meeting. Motion carried unanimously.

**Member Representing the Lion's Club**

Rodger Palmer has resigned from the committee. Lammers has received interest from two Lion's club members, both of them may attend, but will have to share a single vote. Haarstick to include them on meeting notifications going forward.

**Fundraiser**

Outstate Brewing from Fergus Falls is interested in having a tasting event fundraiser in Vergas. Approximately 30 tickets will be available for purchase. Lammers to check with area establishments to see who will be able to host and cater the event. Tentative date will be April 22. Motion by Lammers, seconded by Perry to conduct a fundraiser for the outdoor remodeling project. Motion carried unanimously.

**Microwave for Event Center**

The Event Center currently does not have a microwave, and with more and more meetings and all-day events being held at the Event Center, it is an important piece of equipment to have. Motion by Haarstick, seconded by Perry to allow Lammers to spend up to \$499 to purchase a microwave for the Event Center.

**Kitchen Project Update**

Matt Engebretson has repaired the electric stove. A new igniter has been ordered and will be installed in the gas stove before Maple Syrup Fest. Bryan Perry has volunteered to light the stove for Maple Syrup and will be on-call for assistance. Dahlgren also volunteered to be available on-call. Committee discussed the importance of having renters, especially from community organizations, complete the rental agreement as it allows the City to plan for equipment use. Dahlgren has an interested party to do the counter tops in the kitchen, all that is needed is to measure the area.

**Remodeling Project Update**

Committee will receive an update from BHH at the next meeting.

**April Meeting Date**

Motion by Haarstick, seconded by Lammers to move the April meeting to Monday, April 13 at 5 pm. Motion carried unanimously.

**The Bridge Community Pantry**

On March 10, 2020, The Vergas City Council approved the Bridge to use the Event Center as an alternative site while St. John's Lutheran Church is under remodeling. The Bridge will only need to pay for 1 hour of usage, regardless of actual usage that day. Haarstick volunteered to research waiver policies and present to the Committee.

**Council Recommendations**

None

**Follow up Actions**

- Lammers – purchase microwave
- Dahlgren – follow up on countertop installation
- Haarstick – research event center waiver policies

The business for which the meeting was called having been completed, the meeting was adjourned at 6:16 p.m.

Respectfully submitted,

Paul Haarstick, Secretary

DRAFT

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