

**Event Center Advisory Board  
March Meeting  
Vergas Event Center  
5:30 PM on Wednesday, March 11, 2020**

- 1. Approval of the Agenda**
- 2. Approval of Minutes from February 5, 2020**
- 3. Member Representing Lion's Club**
- 4. Fundraiser**

Outstate Brewing of Fergus Falls would like to work with us to create a beer tasting fundraiser for the Event Center.

- 5. Microwave for Event Center**
- 6. Kitchen Project Update**
- 7. Remodeling Project Update**

# Table of Contents

2. Approval of Minutes from February 5, 2020.....	3
4. Fundraiser.....	5

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**2. Approval of Minutes from February 5, 2020**

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**Files Attached**

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- 2020-02-05 Minutes.pdf

CITY OF VERGAS  
Event Center Advisory Minutes  
VERGAS EVENT CENTER  
5:30 P.M. on Wednesday, Feb. 5, 2020

The City of Vergas Event Center Advisory Committee was called to order by Chair Logan Dahlgren on Wednesday, February 5, 2020 at 5:33 pm at the Vergas Event Center with the following members present: Logan Dahlgren, Paul Haarstick, Terri Smith, Vanessa Perry, and Julie Lammers. Absent: Roger Palmer. Guests included: Matt Malone of BHH Partners.

**Approval of the Agenda**

Motion by Smith, seconded by Perry to approve the meeting agenda with the addition of setting future meeting dates. Motion carried unanimously.

**Set Future Meeting Dates**

Motion by Smith, second by Haarstick to set future meeting dates to be the second Wednesday of the month, starting March 11 at 5:30 pm. Motion carried unanimously.

**Approval of Minutes from November 19, 2019.**

Motion by Lammers, seconded by Smith to approve the minutes from November 19, 2019. Motion carried unanimously.

**Kitchen Update**

Committee members expressed a desire to get more information as to why the new ovens were needed. Several people have reported successful use of the gas oven. After discussing equipment plan and needs, Perry offered to have Bryan Perry inspect out the existing gas oven/stove and check with General Parts of Moorhead to see if any repairs are needed. Committee members discussed the need to replace the serving countertops with stainless steel. Dahlgren to check with local companies or individuals for more information.

**Remodeling Project Update**

Matt Malone from BHH Partners was present to collect information and guidance from the Committee. Committee and Malone reviewed budget expectations and timing for the project. Roof insulation needs were discussed. Project objectives and goals were discussed. Committee members and Malone did a brief inspection of the Event Center. Malone plans to bring more information to the April committee meeting.

**Council Recommendations**

None

**Follow up Actions**

- Dahlgren – research countertop fabricators.
- Perry – inspect existing gas oven and consult with General Parts.

The business for which the meeting was called having been completed, the meeting was adjourned at 6:47 p.m.

Respectfully submitted,

Paul Haarstick, Secretary

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