

**Event Center Advisory Board  
February Meeting  
Vergas Event Center  
5:30 PM on Wednesday, February 5, 2020**

- 1. Approval of the Agenda**
- 2. Approval of Minutes from November 19, 2019**
- 3. Kitchen Project Update**
- 4. Remodeling Project Update**

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**2. Approval of Minutes from November 19, 2019**

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**Files Attached**

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- 2019-11-19 Event Center Meeting Agenda & Minutes.docx

CITY OF VERGAS  
Event Center Advisory Minutes  
VERGAS EVENT CENTER  
5:30 P.M. on Tuesday, Nov. 19, 2019

The City of Vergas Event Center Advisory Committee was called to order by Chair Logan Dahlgren on Tuesday, November 19, 2019 at 5:35 pm at the Vergas Event Center with the following members present: Logan Dahlgren, Paul Haarstick, Terri Smith, and Julie Lammers. Absent: Roger Palmer, Vanessa Perry. Guests included: Lyle Kreig, Mary Ditterick, Linda Krabbenhaft.

**Approval of the Agenda**

Motion by Smith, seconded by Lammers to approve the meeting agenda. Motion carried unanimously.

**Approval of Minutes from October 22, 2019.**

Motion by Smith, seconded by Haarstick to approve the minutes from October 22, 2019. Motion carried unanimously.

**Kitchen Update**

Committee was updated that the Council had approved the request to use \$5,000 for the kitchen updates. Guests stated that the Lions really need to have updated ovens in the Event Center. During the previous fundraiser, they needed to use some kitchen facilities in Frazee. The Fireman were able to use the gas oven during their last fundraiser. City staff will be looking into selling our existing gas oven and use proceeds to fund purchasing new ovens. The group discussed options for resale, including restaurant supply stores or the Facebook Marketplace. Lammers informed the group that \$2,171.80 was needed to be able to purchase the ovens. Due to operational cost savings at the Event Center, we may be able to pay for the electrical upgrades with current budget. Lammers has looked into possible grants for the kitchen update. Guests informed the Committee that they had a very successful veterans' dinner and thanked the City for the use of the Event Center. Discussion about equipment and theft was had. Smith said that Walmart offers a donation request form that could be used for possible equipment. Lammers stated that for equipment to be used it must be UL Listed. Guests relayed to Committee that many positive comments were received about the Event Center.

**Remodeling Project Update**

See attached proposal from BHH Partners. Committee reviewed proposal.

Motion by Smith, seconded by Dahlgren to recommend to City Council to accept BHH's proposal to be the architect for the exterior project. Motion carried unanimously.

**Council Recommendations**

Motion by Lammers, seconded by Smith to request the City Council to sell the existing gas stove. Motion carried unanimously.

Motion by Lammers, seconded by Smith to request the City Council that if we are able to get the extra funds for the ovens that we are able to purchase the new oven. Motion carried unanimously.

**December Meeting Date**

Motion by Lammers, seconded by Smith to not have a December meeting. Motion carried unanimously.

**Follow up Actions**

- Research current gas oven value for resale.

The business for which the meeting was called having been completed, the meeting was adjourned at 6:20 p.m.

Respectfully submitted,

Paul Haarstick, Secretary