

CITY OF VERGAS PLANNING COMMISSION PUBLIC HEARING MINUTES

Monday, April 11, 2022

6:00 pm

Event Center & Zoom Meeting

The City of Vergas Planning Commission held a public hearing on Monday, April 11, 2022, at 6:00 pm for a hybrid meeting with the following members present: Van Bruhn, Robert Jacoby, Neil Wothe and Bruce Albright. Absent: Paul Pinke. Also present: Clerk- Treasurer Julie Lammers, Scott Kolbinger, Julie Bruhn, Shane Poss, Wayne Johnson, Jeff Hatlewick and someone on iPhone that would not identify themselves.

Chairman Bruce Albright opened public hearing.

Public Hearing – Mark Sand and Gravel Interim Use Permit

Jeff Hatlewick, Vice President of Administration of Mark Sand and Gravel reviewed permit application. Bruce Albright questioned state permits in the application which were expiring in May and Hatlewick stated they have submitted permit applications and they are waiting for the state to approve.

Concerns from neighboring properties discussed:

1. Dead and missing trees which are required in ordinance
2. Work being done before 7 am (ordinance states work can only be done between 7 am and 7 pm)
3. Large amount of smoke coming from pit last year.

Hatlewick addresses concerns in with the following information: trees will be replaced as soon as weather allows. Gave his card to property owner Shane Poss and asked him to call him personally if any work begins before 7 am.

Closed public hearing at 6:20 pm.

CITY OF VERGAS PLANNING COMMISSION MINUTES

Monday, April 11, 2022

Following public hearing

Event Center & Zoom Meeting

The City of Vergas Planning Commission was held on Monday, April 11, 2022, at 6:22 pm for a hybrid meeting with the following members present: Van Bruhn, Robert Jacoby, Neil Wothe and Bruce Albright. Absent: Paul Pinke. Also present: Clerk- Treasurer Julie Lammers, Scott Kolbinger, Jon Pauna, Shelley Bunkowske and Keith Bunkowske.

Call to Order

Chairman Bruce Albright called meeting to order at 6:22 pm.

Agenda Additions and Deletions

Approved agenda with the following deletions: Snow Emergency Routes and Laurance Lake Project.

Minutes

Motion by Bruhn, seconded by Wothe to approve minutes of the Monday, March 28, 2022, Planning Commission meeting. Motion passed unanimously.

Status of Council Recommendations

Council has held the first and second reading of the grass and weed ordinance and has held the public hearing on March 8, 2022, approving the ordinance. Ordinance has been published and is now in effect.

Old Business:

2022 Mark Sand and Gravel Interim Permit Application

Kolbinger stated they could do the Gravel Pit Survey and Inspection Report as soon as the snow is gone. Planning Commissioners decided not to act until they receive the report.

Plan Review Fee

Lammers provided plan review fee information from Perham, Otter Tail City and Battle Lake. EDA has stated they would like to see a permit which sets a deposit that would be returned when the project has been completed. Commissioners asked for a definition of review plan and time to consider.

Parking

Railway/Main

DuFrane has spoken with Otter Tail County regarding parking and signage on the corner of Railway and Main St and they will review request for removal of signs and yellow marking.

First Avenue

Discussed the parallel parking approved for First Avenue. The County has approved parallel parking as long as it is at the City's expense. Street Committee will make recommendation to proceed with parallel parking to Council on April 12, 2022.

Bruce Albright left meeting; Robert Jacoby chaired.

Parcel Lot Split on Scharf Avenue

Keith Bunkowske addressed concerns brought up by neighboring property owners at the public hearing. Jon Pauna, Moore Engineering Engineer representing Keith and Shelly Bunkowske, stated the storm water from the lake side lots will travel downhill to the lake and the new road will direct the storm water to the pond at the end of the development. Shelly Bunkowske stated the lay of the land does not impede putting a road through to Town Line Road. Pauna stated he would have drawings to Lammers and Kolbinger by Friday to be reviewed and provided to Planning Commission for meeting on April 25, 2022.

New Business:

Meeting adjourned at 7:32 pm.

Secretary,

Julie Lammers, Vergas City Clerk-Treasurer

Follow Up Actions:

DuFrane contact Otter Tail County Highway Department regarding no parking on Railway/Main.

Street committee make recommendation on parallel parking on First Avenue.

Lammers to get engineering information from Moore Engineering regarding lot split to Kolbinger for review.

DuFrane and Bruhn to review snowmobile routes in Vergas and Commissioners to review the ordinance.

350 Pelican Avenue construction assessment (Tanya at Otter Tail County HRA).

Nuisance property located at parcel 82000500034000 of an old trailer house and loader removed by June 1, 2022.

Snow emergency routes and parking will be discussed at the April meeting.

Lammers provide a definition of review plan.

Council recommendations:

None.