

Clerk-Treasurer Council Report

Date: March 2026

Training

MN Loss Control Workshop

*Permission for Deputy Clerk Rachel Nustad to attend on March 31, 2026. Cost is only mileage to Mahanomen. Matt Engebretson and Julie Lammers will be attending in Alexandria on April 1, 2026.

Liquor Store Hiring

*Hire Alyssa Harmann at starting rate at Vergas Liquor Store per Liquor Store Manager Kyle Thiesen recommendation.

Grants

OSHA Safety Grant-Received

Purpose: Panic button for city office, security cameras for office and shop

Grant Type: 50/50 match, up to \$10,000

Ordered with S&S Security Services

Security system is installed at the City Office and shop. Paid invoice and submitted grant reimbursement to OSHA.

WCI Solar Grant-Received

Total Grant Approved: \$75,384.00 Received Funds:

Battery Backup Grant: \$28,896.23 (covers full cost)

Installation scheduled.

Otter Tail County rebate received for \$36,000. Giraffe Financial tax credits account created.

MDH Implementation Grant-Submitted

Wellhead Protection Plan is for a fence around the water plant.

\$15,000 grant with no match

Signed Grant Agreement. Utilities Superintendent will get quotes for fence in May and work will be completed by fall. Will install \$15,000 worth of fence this year and apply for another grant if needed to complete the fence.

Current Projects

- Streets/Yard Waste
 - Review Yard Waste rules and updates for cite (many inquiries regarding if it will open)
 - Extension of Diane Ave
- EDA/HRA: Daycare initiative
 - Name: Growing Up Vergas
 - Grants are being applied for
 - Otter Tail County is fiscal agent
 - Reviewing 2 properties
 - 2 companies are working with plans
- Park: City Sales Tax
 - Resolutions provided to House and Senate
 - Senator Rassmusson is writing bill jacket.
- Planning Commission: Ordinance book update for review and recommendation to Council
- MN Department of Health Lead/Copper/Galvanized Service Line Reports (11 left)
 - This is now a part of the Consumer Confidence Report filed annually
- 2025 Audit Information to Auditor
- Cannabis Permit with the State of MN
- Street- Right of Way Easements for Lake Street E