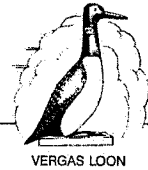


City of Vergas



Minnesota's State Bird

Dear _____,

I am writing to you on behalf of the City of Vergas Planning Commission. We are a group of Vergas citizens appointed by the City Council to oversee various aspects of Vergas. Which includes approving construction permits, overseeing zoning, making recommendations to the council, and we are also delegated with the task of enforcing compliance with Vergas City Code.

You are receiving this letter because we have been notified about a code violation on your property through the report of a concerned citizen, or because of our own inspection of your property.

We are proud to be a part of this small community, and we want you to know that we, as a planning commission, are willing to discuss this violation with you and work with you regarding this violation. Attached to this letter you will find official notice of the code violation. Please review this notification and know that we are here to answer any questions or address any concerns you may have.

We are obligated by city code to address any reported code violation with the attached notification, but we are a small community, and we are happy to work with you and discuss the violation. It is our hope that bringing this issue to your attention will start a conversation to address the issue. We are approachable and more than happy to work *with* you in finding a mutually beneficial solution to this violation.

So please take some time to review the attached notification, and please do not hesitate to reach out to me, or anyone on the planning commission about any concerns you have. We warmly invite you to our next commission meeting, which are held on the fourth Monday of every month at 6:00 PM in the City Government Services Center.

Thank you for all you do for our community, and we look forward to working with you on this issue.

Sincerely,

Alex Ohman
Chair of the Planning Commission

Commission members:
Bruce Albright (city council representative)
Jim Courneya
Rebecca Hasse
Shane Hasse

131 East Main Street • P.O. Box 32 • Vergas, Minnesota 56587 • Phone: (218) 302-5996
Website: www.cityofvergas.com • Email: jammers@cityofvergas.com

The City of Vergas is an equal opportunity Provider and Employer.