

**CONFIRMATION OF
REQUEST FOR ENGINEERING SERVICES**

CLIENT: City of Vergas **LOCATION:** Vergas, MN

SERVICE REQUESTED BY: City of Vergas **DATE:** January 14, 2025

PROJECT: City Center Parking Lot **Widseth #: 2024-10827**

DESCRIPTION OF WORK INVOLVED: Provide professional surveying and engineering services for the preparation of a feasibility report for the proposed City Center Parking Lot. The City Center Parking Lot is the area confined by E Main, E Linden, S 1st Ave, and S Railway Ave. Due to some uncertainty with drainage & storm sewer requirements, this agreement is broken into different phases.

Phase 1: Feasibility Report & Engineer’s Estimate

- This work is to include a topographical survey of the parking lot and abutting curb lines, as well as the delivery of a feasibility report with estimate to resurface and correct drainage in the area.

Phase 2: Design, permits, plans, specifications, bidding.

- This work includes utilizing the survey data to design and deliver plans and specifications, and assist in the bidding of the project.

Phase 3: Construction admin, as-builts, project closeout, and final assessment hearing.

TIME SCHEDULE FOR WORK: Phase 1 work to begin ASAP upon approval.

ESTIMATED ENGINEERING COSTS:

Phase 1:		
Feasibility report & Engineer’s estimate.	Lump Sum:	\$3,000
Phase 2:		
Design, permits, plans, specifications, bidding.	Lump Sum:	\$12,000
Phase 3:		
Construction Admin, as-builts, project closeout, Final assessment hearing	Hourly	\$15,000
<u>Total for this agreement:</u>		<u>\$30,000</u>

BILLING METHOD:
(X) Lump Sum

BILLING SCHEDULE:
(X) Monthly

REMARKS: See attached General Provisions of Professional Services Agreement. This agreement does not include any costs for right of way acquisition.

WIDSETH SMITH NOLTING agrees to perform the described work as set forth above. The **CLIENT** agrees to make payment for work performed within thirty (30) days after receipt of billing.

SUBMITTED:

WIDSETH SMITH NOLTING

BY:  _____
Blaine Green, P.E., V.P.

BY:  _____
Jeffrey L. Kuhn, P.E., V.P.

APPROVED:

CITY OF VERGAS

BY: _____

DATE: _____