

City of Vergas Budget Committee Meeting

The Budget Committee was called to order on Tuesday, November 26 , 2024, at 9:00 am at the Vergas Government Services Center. Members present: Julie Bruhn, Natalie Fischer and Julie Lammers.

2025 Fee Schedule

The committee reviewed the fee schedule requesting chicken license be added and the administrative letter fee to be set at \$30.00.

2025 General Fund Budget

Reviewed LMC annual salary survey and compared data to Vergas salary step structure.
Reviewed amounts for Lammers to input into schedule and figure into the current budget.
Discussed adding a lead position to the liquor store clerks and removing full time position to allow a larger amount to be transferred from the liquor store to the general fund. Lammers was asked to speak to Theisen regarding change and the committee will bring it to Council on December 10.

Follow Up:

- Lammers update presented fee schedule.
- Lammers update Vergas salary step structure table.
- Lammers to discuss with Kyle Theisen changing full time clerk to part-time and adding a lead clerk position.
- Lammers to update general fund budget data with information from salary schedule and updating the transfer from the liquor store.

Council Recommendations:

- Add part time Lead position to liquor store clerks and remove second fulltime position.
- Approve Deputy Clerk job description.

**City of Vergas
Budget Committee Meeting**

The Budget Committee was called to order on Tuesday, December 3, 2024, at 9:30 am at the Vergas Government Services Center. Present were members Julie Bruhn, Natalie Fischer and Julie Lammers.

2025 Fee Schedule

The committee recommended approval of 2025 fee schedule as presented.

2025 Salary Scale Step Structure

Discussed Deputy Clerk and part time liquor store lead positions and recommended keeping them on the fee schedule. The committee will advise the Council to proceed with these positions.

The committee recommended approval of the 2025 Salary Scale Step Structure.

2025 General Fund Budget

The committee reviewed the 2025 proposed budget approved by the Council in September with a 9.19% increase. The state released the proposed 2025 property tax levied for local governments and stated an average increase for cities of 8.8%. By raising the expected gaming fee, interest and liquor store transfers and adding the additional wage increases the proposed budget for 2025 is 6.97% increase. The committee recommends approving the 2025 increase.

Follow Up:

- Lammers review lead liquor store clerk job description.
- Lammers to discuss with Theisen changes in positions at liquor store.

Council Recommendations:

- Review and approve 2025 fee schedule.
- Review and approve 2025 pay scale.
- Review and approve 2025 budget.
- Remove second fulltime position from liquor store and add a part time lead position.