



May 30, 2024

Sherri Hanson
Street Fair Coordinator
sherrih@vergasstatebank.com

RE: Vergas Looney Days Street Fair, August 10th, 2024

Dear Sherri:

Please be advised that the Otter Tail Highway Department has approved your request to close a portion CSAH No. 4 (Railway Ave to CSAH 17) on August 10th, 2024, 7am-4pm for the Street Fair.

Our approval is contingent upon the approval of the County Sheriff. It is your responsibility to contact the Sheriff's Office to obtain their approval.

The liability insurance is the responsibility of the City of Vergas. Otter Tail County assumes no liability for this event.

It is also your responsibility to arrange for and place the necessary detour signing for the street closure.

If you have any questions or require additional information on this matter, please feel free to contact me at any time.

Sincerely,
Otter Tail County Highway Department

Krysten Foster, P.E.
County Engineer

KF:re

cc: Julie Lammers, City of Vergas
Otter Tail County Sheriff's Office
Cristi Field, Highway Maintenance Supervisor
Dean Larson, Area Lead Worker
Thor Tollefson, Sign Technician
Festival File



Rachel Ehlert

From: Hanson, Sherri <sherrih@vergasstatebank.com>
Sent: Thursday, May 30, 2024 8:36 AM
To: Rachel Ehlert
Subject: Vergas Festival Street Closure
Attachments: 2024 Street Closure Request.pdf

Good Morning Rachel;

I am back, representing the Vergas Community Club, requesting street closure for our Looney Days, August 9-11th.

Attached is a map of the events that need street closure.
Please identify which are related to County.

Saturday 8-10-24 – Main Street and 1st Ave - 7am-4pm – Street Fair

Saturday 8-10-24 - Railway Avenue 7am -Midnight – Street Fair and Street Dance

Sunday 8-11-24- Main Street – 7am-noon- Car Show (and I believe that the parade chairman has sent in her request separately)

Let me know of questions or further items I need to address.

Thank you;



Sherri Hanson, president

Vergas Community Club
PO Box 264, Vergas MN 56587

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2024 Looney Days vergas

Sat 8-10:24 Street Fair 7am-4pm
Sat 8-10:24 Street Dance 7am-Midnite
Sun 8-11:24 Car Show (Main) 7am-NOON
Parade NOON-5pm

Request for Strat Closure

