

May 30, 2024

Sherri Hanson Street Fair Coordinator sherrih@vergasstatebank.com

RE: Vergas Looney Days Street Fair, August 10th, 2024

Dear Sherri:

Please be advised that the Otter Tail Highway Department has approved your request to close a portion CSAH No. 4 (Railway Ave to CSAH 17) on August 10th, 2024, 7am-4pm for the Street Fair.

Our approval is contingent upon the approval of the County Sheriff. It is your responsibility to contact the Sheriff's Office to obtain their approval.

The liability insurance is the responsibility of the City of Vergas. Otter Tail County assumes no liability for this event.

It is also your responsibility to arrange for and place the necessary detour signing for the street closure.

If you have any questions or require additional information on this matter, please feel free to contact me at any time.

Sincerely,

Otter Tail County Highway Department

Krysten Foster, P.E. County Engineer

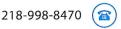
KF:re

cc: Julie Lammers, City of Vergas Otter Tail County Sheriff's Office

Cristi Field, Highway Maintenance Supervisor

Dean Larson, Area Lead Worker Thor Tollefson, Sign Technician

Festival File



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## **Rachel Ehlert**

From:

Hanson, Sherri <sherrih@vergasstatebank.com>

Sent:

Thursday, May 30, 2024 8:36 AM

To:

Rachel Ehlert

Subject:

Vergas Festival Street Closure

Attachments:

2024 Street Closure Request.pdf

## Good Morning Rachel;

I am back, representing the Vergas Community Club, requesting street closure for our Looney Days, August 9-11th.

Attached is a map of the events that need street closure.

Please identify which are related to County.

Saturday 8-10-24 - Main Street and 1st Ave - 7am-4pm - Street Fair

Saturday 8-10-24 - Railway Avenue 7am -Midnight – Street Fair and Street Dance

Sunday 8-11-24- Main Street – 7am-noon- Car Show (and I believe that the parade chairman has sent in her request separately)

Let me know of questions or further items I need to address.

Thank you;

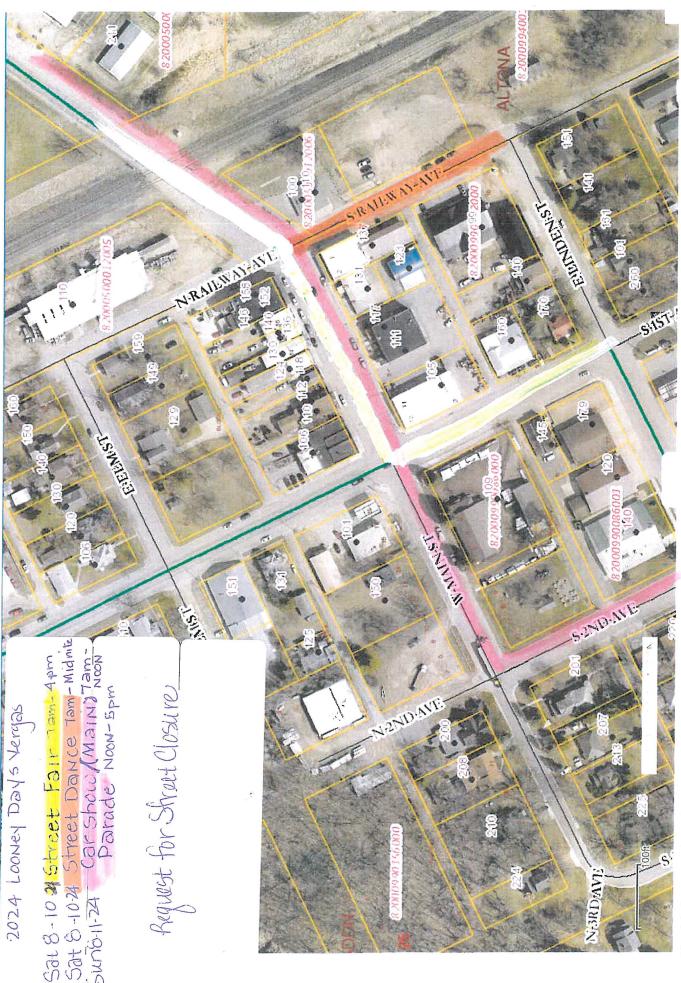
Sherri Hanson, president

Vergas Community Club PO Box 264, Vergas MN 56587

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17