

Fee Paid \$30.00

No. 2024-002

Owner: Sandra Grow

Applicant: Sandra Grow

General Contractor: Sandra Grow

City of Vergas

Construction Permit

IN CONSIDERATION OF The statements and representations made by Sandra Grow Applicant, whose client's address is 401 W. LAKE ST., Vergas, MN in the application therefore duly filed in this office, which application is hereby made a part hereof, PERMISSION IS HEREBY GRANTED TO said Sandra Grow, as owner to Install concrete steps, build small greenhouse (raise bed) garden with plastic top, one 3' x 3' window in house & new front door,
front or width in feet: _____; side or length in feet _____; height in feet _____ number of stories _____; contents _____; cubic feet _____ square feet; upon that tract of land described as follows:

Lot _____ Block _____; plat or addition 82 000 500 010000 which tract is of the size and area specified in said application.

This permit is granted upon the express conditions that said owner or the person to whom it is granted, and his contractors, agents, workmen and employees, shall comply in all respects with the ordinances of the City of Vergas; that it does not cover the use of public property, such as streets, sidewalks, alleys, etc., for which special permits must be secured; and that it does not cover the following: _____ for which special permits must be secured.
(Electrical work, plumbing, heating, plastering, ect. if such there be)

Given under the hand of the Mayor of said City of Vergas and its corporate seal and attested by its Clerk this 18th day of March 2024.

Attest:

Julie Jannet
Clerk

Permit Expires in one year

Mayor

Receipt of Construction Permit from the City of Vergas does not relieve the applicant of any Local, County or State permits.

Permit Number: 2024-005 Date Received: 03/14/24 Parcel Number: 82000 500010000
Any questions regarding construction permit please contact City Clerk-Treasurer by calling 218-302-5996 or stopping by the city office at 111 Main Street Vergas MN.

Construction Permit Application

To the City Council of the City of Vergas in the County of Otter Tail, State of Minnesota:
Application is hereby made by the undersigned for a Construction Permit as provided by City Ordinance as adopted by the City of Vergas.

- GOPHER STATE ONE CALL MUST BE NOTIFIED 48 HOURS PRIOR TO ANY DIGGING, CALL 1-800-252-1166 AS REQUIRED BY MINNESOTA STATE LAW.
 - THE CITY OF VERGAS WILL CHECK ALL SETBACKS ON ANY NEW CONSTRUCTION. IT IS THE APPLICANT'S RESPONSIBILITY TO HAVE ALL PROPERTY LINES LOCATED. ALL NEW CONSTRUCTION REQUIRES THE APPLICANT TO MARK THE PROPOSED BUILDING SITE AND PROPERTY LINES BEFORE THE CONSTRUCTION PERMIT WILL BE APPROVED.
 - All Electrical work MUST have an electrical permit. That must be obtained separately from a MN State Contract Electrical Inspector (218)342-3345 or (218)849-6059.
- Property Description: (NEW CONSTRUCTION ONLY)

Lot _____, Block _____, Addition _____
Property: Width _____ feet, Length _____ feet
Must supply City with a \$1,000 deposit for tar break up. City will reimburse \$1,000 when project complete and street is approved by Utilities Superintendent.

PLEASE NOTE: WITH ANY NEWLY CONSTRUCTED HOME, THERE ARE FEES FOR START UP OF UTILITIES. WATER HOOK-UP ASSESSMENT IS \$750.00, SEWER IS \$750.00.

Name of Applicant: Sandra Grow

Address of Construction Project: 401 west lake st

Mailing Address: PO Box 153 Phone: 218-843-3825

1. Permit to (CIRCLE ONE)

Build Install Addition Alter
Move Demolish Repair Remodel

Description of work to be done:

concrete steps small green house (raised bed)
garden with plastic top one 3'x3' window in house

2. Proposed use of building: (CIRCLE ONE) Residential Commercial New front door

3. VALUATION (not just your cost) of work being completed: \$ approx \$1000

Building Contractor:

Name: Sandra Grow License Number: _____ Phone: _____

Plumber: (must have MN License)

Name: ~~Sandra Grow~~ License Number: _____ Phone: _____

Electrician:

Name: ~~[Signature]~~ License Number: _____ Phone: _____

Form approved by City of Vergas Council 09/12/2017
Updated 5/10/2022

3/18/24

4. Attached a "Site Plan," showing the proposed location of any new construction in reference to the property including existing buildings. If you have a copy of a professionally prepared site plan, attach a copy for review by the City's Site/Zoning Inspector. Blueprint or Design Drawings must be submitted for any new construction, addition or remodel.
5. Certification: I hereby certify that I am the applicant herein and that the information given above and/or any exhibits submitted herewith is in all respects true and accurate to the best of my knowledge and belief, and further, if this permit is granted, said construction will comply with plans and specifications herewith submitted and applicable requirements of the City of Vergas.
6. I am the (CIRCLE ONE) OWNER LESSEE PURCHASER AGENT

7. APPLICANT'S SIGNATURE: Sandra L. Graw DATE: 3-14-24
Permit expires in one year if project is not complete, please reapply for permit.

CONSTRUCTION APPLICATION SITE PLAN DESIGN
Provided on separate sheet must include the following.

1. Identify and describe the work to be covered by the permit for which application is being made
- A. Sketch of the proposed project including current and proposed structures.
B. Note the lot size and dimensions and locations of proposed project.

I do hereby say that the facts stated by me in the site application are true to the best of my knowledge and belief. Please be aware that **no construction** shall begin until the Zoning official has approved the plans and revisions the site plan if necessary and has indicated approval to begin.

Sandra L. Graw Date 3-14-24
Signature of Applicant Zoning Official Date

FOR OFFICE USE ONLY

\$ Water Hook-up

\$ Sewer Hook-up

\$ 30⁰⁰ Permit Fee

\$ Tar Break Up Deposit

\$ 30⁰⁰ Total Fees

Receipt # _____ Date Paid _____, 20__

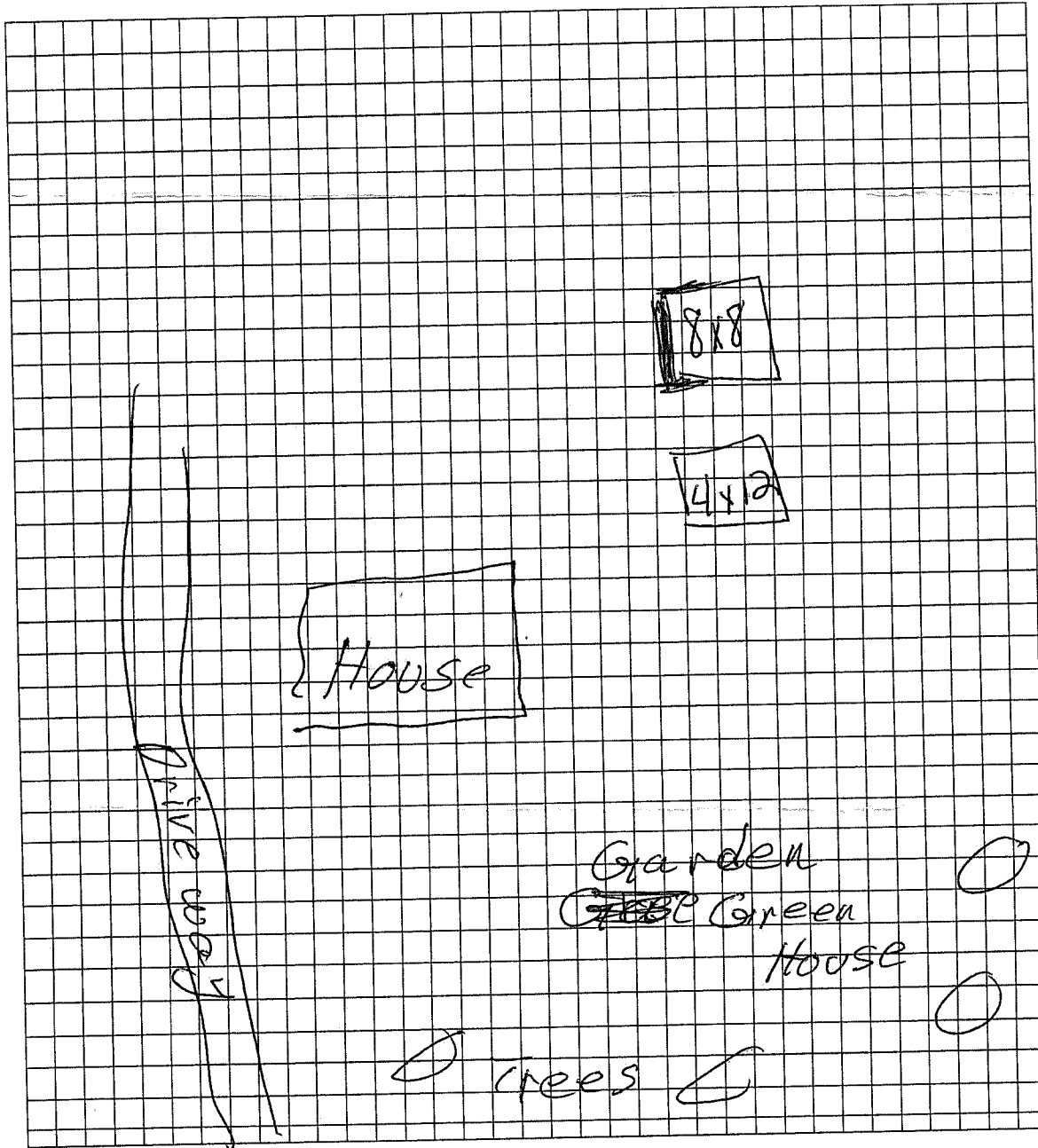
Signature: Julia Cammen Date: 3/14, 2024
(Permitting Authority)

Date Approved by Planning Commission or Clerk-Treasurer: _____, 20__

CONSTRUCTION APPLICATION SITE PLAN DESIGN

1. Please identify and describe the work to be covered by the permit for which application is being made on the line provided below:

2. Please sketch the proposed project on the graph below. Describe the land on which the Proposed work is to be done (note the lot size and dimensions and locations of proposed project).



concrete
steps
6ft x 4ft

less than
30 inches high

House
480 sq. feet

1 Door

1 window
Dimensions
size of

green
house

10x5
5 1/2 ft tall

I do hereby say that the facts stated by me in the above site application are true to the best of my knowledge and belief. Please be aware that no construction shall begin until the Zoning official has approved the plans and revisions the site plan if necessary and has indicated approval to begin.

Laurel P. Lowe
Signature of Applicant

Date

3-14-24

Zoning Official

Date

Form approved by City of Vergas Council 09/12/2017