



May 4, 2023

Patty Jaeger
pj@loretel.net

RE: Vergas Looney Days Parade, August 13, 2023

Dear Lacey:

Please be advised that the Otter Tail Highway Department has approved your request to close a portion CSAH Nos. 4 & 17 on August 13, 2023 for parade as indicated on your map.

Our approval is contingent upon the approval of the County Sheriff. It is your responsibility to contact the Sheriff's Office to obtain their approval.

The liability insurance is the responsibility of the City of Vergas. Otter Tail County assumes no liability for this event.

It is also your responsibility to arrange for and place the necessary detour signing for the street closure.

If you have any questions or require additional information on this matter, please feel free to contact me at any time.

Sincerely,
Otter Tail County Highway Department


Charles Grotte, P.E.
County Engineer

CHG:re

cc: Julie Lammers, City of Vergas
Otter Tail County Sheriff's Office
Cristi Field, Highway Maintenance Supervisor
Dean Larson, Area Lead Worker
Ricky Swanberg, Sign Technician
Festival File



Rachel Ehlert

From: pj@loretel.net
Sent: Thursday, May 4, 2023 11:02 AM
To: Rachel Ehlert
Subject: Vergas Looney Days parade
Attachments: Parade route.pdf

Hello.

We are seeking approval for Vergas Looney days parade as in the past for August 13 2023, parade starting time duration approx 1 hour. I have requested assistance from OT Posse.

Attached is parade route, please let me know what else we need.

Parade route

