

**City of Vergas  
Personnel Committee**

The Personnel Committee was called to order on Wednesday, October 5, 2022, at 9am, at the Vergas Event Center. Present were Julie Bruhn, Natalie Fisher, and Matt Engebretson.

1. The meeting was focused on feedback between Personnel Committee and City Employee, Matt Engebretson. Feedback based upon examples brought forward to City Council or Council members. Discussed time & attendance, work relationships & communications, complaints received, and impairment policy.
2. Based on discussion; follow up to be conducted regarding:
  - a. Suggestion for City Utilities and Maintenance staff to have a city insignia shirt/jacket to better identify them to the public.
  - b. Clarify how snow removal will be accomplished with new building, Altona Square. What is done by City and what is done by building owners.
  - c. Verify whether city vehicle can be parked at home at lunch time.
  - d. Flexible work schedule permitted as long as it is consistent with accomplishment of work. When Personnel policy updated will better define.
3. Feedback meeting with Mike DuFrane was cancelled and to be rescheduled. Meeting with Julie Lammers also to be scheduled.
4. Discussed city COLA for 2023. Will await state published public employee COLA before making recommendation to City Council.

**Recommendation:**

Street Committee clarify and outline city snow removal with the new building, Altona Square.

Recorder:

/es/ Julie Bruhn