

Fee: Waived/ EDA

Owner: City of Vergas

Applicant: Joanne Knuttila

General Contractor: Joanne Knuttila

No. 2022-043  
City of Vergas

## Construction Permit

IN CONSIDERATION OF The statements and representations made by City of Vergas, whose address is 117 E. Main Street, Vergas, MN in the application therefore duly filed in this office, which application is hereby made a part hereof, PERMISSION IS HEREBY GRANTED TO said City of Vergas as owner to:

Build a storage area (area B) 14' x 8' as indicated by drawing. Sheetrock wall that we will paint a soft white.

Put up Barn Door (sliding) on the right end of the storage space.

Add sheetrock wall on inside walls of dressing room.

Paint barnwood wall on left side of chimney.

Walls above wainscoting patched up & painted.

Re-finish countertop.

Whitewash the barnwood display.

Replace or paint paneling on the stairs.

Stain & clean up stairs in front entrance.

Replace electrical outlets to white.

A new faucet for the sink below the counter.

as described in construction permit application with following zoning rules: Plat or addition 82000990066000 which tract is of the size and area specified in said application.

This permit is granted upon the express conditions that said owner or the person to whom it is granted, and his contractors, agents, workmen and employees, shall comply in all respects with the ordinances of the City of Vergas; that it does not cover the use of public property, such as streets, sidewalks, alleys, etc., for which special permits must be secured; and that it does not cover the following;

-not applicable- for which special permits must be secured. (Electrical work, plumbing, heating, plastering, ect. if such there be).

Given under the hand of the Mayor of said City of Vergas and its corporate seal and attested by its Clerk this 18th day of October 2022.

Attest:

Clerk

*Julie Lammers*

Permit Expires in one year

Mayor

*Robert Budd*

Receipt of Construction Permit from the City of Vergas does not relieve the applicant of any Local, County or State permits.





Permit Number: 2022-043 Date Received: 10/03/22 Parcel Number: 82000990066000  
Any questions regarding construction permit please contact City Clerk-Treasurer by calling 218-302-5996 or stopping by the city office at 111 Main Street Vergas MN.

### Construction Permit Application

To the City Council of the City of Vergas in the County of Otter Tail, State of Minnesota:  
Application is hereby made by the undersigned for a Construction Permit as provided by City Ordinance as adopted by the City of Vergas.

- GOPHER STATE ONE CALL MUST BE NOTIFIED 48 HOURS PRIOR TO ANY DIGGING. CALL 1-800-252-1166 AS REQUIRED BY MINNESOTA STATE LAW.
- THE CITY OF VERGAS WILL CHECK ALL SETBACKS ON ANY NEW CONSTRUCTION. IT IS THE APPLICANT'S RESPONSIBILITY TO HAVE ALL PROPERTY LINES LOCATED. ALL NEW CONSTRUCTION REQUIRES THE APPLICANT TO MARK THE PROPOSED BUILDING SITE AND PROPERTY LINES BEFORE THE CONSTRUCTION PERMIT WILL BE APPROVED.
- All Electrical work **MUST** have an electrical permit. That must be obtained separately from a MN State Contract Electrical Inspector (218)342-3345 or (218)849-6059.

Property Description: (NEW CONSTRUCTION ONLY)

Lot \_\_\_\_\_, Block \_\_\_\_\_, Addition \_\_\_\_\_

Property: Width \_\_\_\_\_ feet, Length \_\_\_\_\_ feet

Must supply City with a \$1,000 deposit for tar break up. City will reimburse \$1,000 when project complete and street is approved by Utilities Superintendent.

**PLEASE NOTE: WITH ANY NEWLY CONSTRUCTED HOME, THERE ARE FEES FOR START UP OF UTILITIES. WATER HOOK-UP ASSESSMENT IS \$750.00, SEWER IS \$750.00.**

Name of Applicant: ToAnne Kunttila / A Step Up Thrift Boutique

Address of Construction Project: 117 East Main St, Vergas

Mailing Address: [Handwritten Address] Phone: 218-849-2509

Mailing Address:

36343 S. Rose Lake Rd  
Frazee

1. Permit to (CIRCLE ONE)
- |       |          |          |         |
|-------|----------|----------|---------|
| Build | Install  | Addition | Alter   |
| Move  | Demolish | Repair   | Remodel |
- Description of work to be done: SEE ATTACHED!

2. Proposed use of building: (CIRCLE ONE) Residential Commercial

3. VALUATION (not just your cost) of work being completed: \$

Building Contractor:

Name: \_\_\_\_\_ License Number: \_\_\_\_\_ Phone: \_\_\_\_\_

Plumber: (must have MN License)

Name: \_\_\_\_\_ License Number: \_\_\_\_\_ Phone: \_\_\_\_\_

Electrician:

Name: \_\_\_\_\_ License Number: \_\_\_\_\_ Phone: \_\_\_\_\_

4. Attached a "Site Plan." showing the proposed location of any new construction in reference to the property including existing buildings. If you have a copy of a professionally prepared site plan, attach a copy for review by the City's Site/Zoning Inspector. Blueprint or Design Drawings must be submitted for any new construction, addition or remodel.
5. Certification: I hereby certify that I am the applicant herein and that the information given above and or any exhibits submitted herewith is in all respects true and accurate to the best of my knowledge and belief, and further, if this permit is granted, said construction will comply with plans and specifications herewith submitted and applicable requirements of the City of Vergas.
6. I am the (CIRCLE ONE) OWNER LESSEE PURCHASER AGENT

7. APPLICANT'S

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Permit expires in one year if project is not complete, please reapply for permit.

**CONSTRUCTION APPLICATION SITE PLAN DESIGN**  
**Provided on separate sheet must include the following.**

1. Identify and describe the work to be covered by the permit for which application is being made
  - A. Sketch of the proposed project including current and proposed structures.
  - B. Note the lot size and dimensions and locations of proposed project.

I do hereby say that the facts stated by me in the site application are true to the best of my knowledge and belief. Please be aware that **no construction** shall begin until the Zoning official has approved the plans and revisions the site plan if necessary and has indicated approval to begin.

JoAnne Knuttila Oct 3 \_\_\_\_\_ Oct  
 Signature of Applicant Date Zoning Official Date

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**FOR OFFICE USE ONLY**

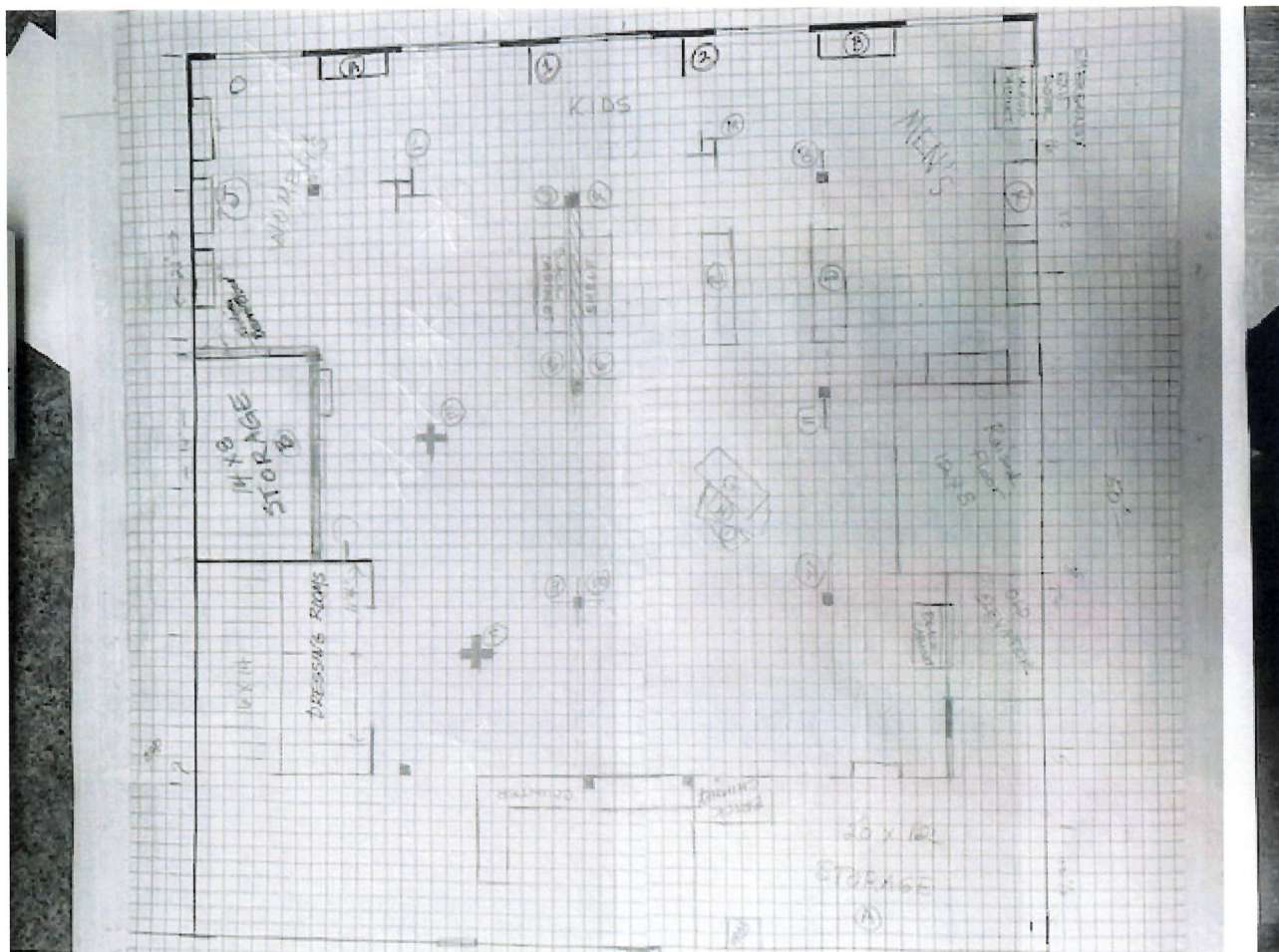
S \_\_\_\_\_ Water Hook-up S \_\_\_\_\_ Sewer Hook-up  
 S \_\_\_\_\_ Permit Fee S \_\_\_\_\_ Tar Break Up Deposit  
 S EDA waived Total Fees

Receipt = \_\_\_\_\_ Date Paid \_\_\_\_\_ .20 \_\_\_\_\_

Signature: Julie Sammen Date: 10/18 .20 22  
 (Permitting Authority)

Date Approved by Planning Commission or Clerk-Treasurer: \_\_\_\_\_ .20 \_\_\_\_\_







## Work for A Step Up Thrift

- \* ① Build a storage space (B) 14 x 8 as indicated by drawing. Sheetrock wall that we will paint a soft white!
- \* ② Put up Barn Door (sliding) on the right end of storage space.
- \* ③ Add sheetrock walls on inside walls of dressing rooms.
- \* ④ Paint Barnwood Wall on left side of chimney! (It is already poorly whitewashed so want to re-do that painting job.
- \* ⑤ Walls above wainscoting all need to be patched up and painted.
- \* ⑥ Re-finish countertop.
- \* ⑦ Optional: Would like to either whitewash the barnwood display wall in center of room, or do some other effect on that wall as the barnwood is in bad shape there:
- \* ⑧ Optional: Would like to replace or paint paneling on the stairs.



- \* (9) Optional: Stain + clean up stairs in front entrance.
- \* (10) Replace electrical outlets to white from old dingy beige.
- \* (11) Look at <sup>for</sup> sink below counter! We think it need a new faucet and the drain doesn't drain well.



Approved by Municipal Building  
Committee on 10/13/2022



## Julie Lammers

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**From:** Julie Bruhn  
**Sent:** Tuesday, October 4, 2022 8:55 AM  
**To:** Julie Lammers  
**Subject:** Re: A Step Up Proposed Projects

1. Drawing not attached, but assume storage space would be ok
2. Unless when you looked at drawing you had a concern.
  
2. ok
3. Not sure what is the current walls of dressing room area, but would seem ok if current condition not good as it was a tucked in area.
4. Agree the current whitewashed barn board wasn't in good condition and could be better done.
5. ok
6. ok
7. Didn't look at barnboard in center of room, but if in really bad shape, doing something would be ok. It's not like a side wall
8. ok. Paneling is really outdated
9. ok

I am assuming this is all being done at their expense.

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**From:** Julie Lammers <jlammers@cityofvergas.com>  
**Sent:** Monday, October 3, 2022 4:02 PM  
**To:** Rebecca Hasse <rhasse@cityofvergas.com>; Julie Bruhn <jbruhn@cityofvergas.com>; Kyle Theisen <ktheisen@cityofvergas.com>  
**Subject:** Fwd: A Step Up Proposed Projects

Attached are the plans by A Step Up for committee approval. Please let me know if you would like to give approval by email or if you would like to meet.

Thanks,

Julie

Get [Outlook for iOS](#)

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**From:** Ronola Richards <rrichards@cityofvergas.com>  
**Sent:** Monday, October 3, 2022 4:00:20 PM  
**To:** Julie Lammers <jlammers@cityofvergas.com>  
**Subject:** Fw: A Step Up Proposed Projects

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**From:** City Of Vergas <cityofvergas.donotreply@gmail.com>  
**Sent:** Monday, October 3, 2022 4:43 PM  
**To:** Ronola Richards <rrichards@cityofvergas.com>  
**Subject:** A Step Up Proposed Projects

