

CITY OF VERGAS PLANNING COMMISSION MINUTES

Monday, August 22, 2022

6:00 pm

Event Center & Zoom Meeting

The City of Vergas Planning Commission was held on Monday, August 22, 2022, at 6:00 pm as a hybrid meeting with the following members present: Bruce Albright, Van Bruhn, Robert Jacoby, Neil Wothe and Paul Pinke. Absent: none. Also present: Clerk-Treasurer Julie Lammers, Utilities Superintendent Mike DuFrane, Engineer Jeff Kuhn, Keith Bunkowske and Shelley Bunkowske.

Public Hearing – Mark Sand and Gravel

Chairperson Bruce Albright opened the public hearing at 6:00 pm and reviewed the request for the variance. Public Hearing regarding a Variance for Mark Sand and Gravel on parcel 82-000-50-0022-000 Section 25, Township 137, Range 41. This will allow the gravel pit to be in compliance for the aggregate mining area (giving Mark Sand and Gravel time to reclaim the area of the pit which was dug before ordinance was intact) as addressed annually with their Interim Use Permit.

Chairperson Bruce Albright closed the public hearing at 6:09 as there were no public discussion.

Call to Order

Chairman Bruce Albright called meeting to order at 6:10 pm.

Agenda Additions and Deletions

Approved agenda as with following deletions: Developers Notice Policy

Minutes

Motion by Jacoby, seconded by Pinke to approve minutes for Monday, July 25, 2022 with the change in location of Albright from Lake of the Woods General Store to Lake of the Woods Prothero's Rest General Store. Motion passed unanimously.

Status of Council Recommendations

There were no recommendations to Council.

Construction Permits

Approved Permits by City Clerk-Treasurer

- a. 158 Main St, replace concrete from broken curb stop repair
- b. 606 Frazee Ave, repair roofing
- c. 1166 E Frazee Ave., shingle house

Grade and Fill Permit

Commissioners discussed permitting process: City of Vergas is responsible for everything above the ordinary high-water mark and MN DNR is responsible for everything below the ordinary high-water mark.

Motion by Bruhn, seconded by Jacoby to approve the seven grade in fill permits for parcels: 82000990275000, 82000990276000, 82000990277000, 82000990278000, 82000990279000, 82000273000 and 82000990274000 (all located along E Scharf Avenue in Vergas by moving dirt, stumps and leveling lots. Motion passed unanimously.

Jacoby discussed Shoreline Ordinance 5.32. Lammers stated she would email the ordinance to Shelley Bunkowske.

Old Business:

Mark Sand and Gravel Variance

Albright questioned the number of active acres. Commissioners were concerned with the pit staying out of compliance and not having a representative of Mark Sand and Gravel attend the hearing.

Motion by Jacoby, seconded by Bruhn to recommend to Council to deny the variance. Motion passed unanimously.

Nuisance Properties

DuFrane provided pictures of nuisance property a compliant had been filed on. Motion by Pinke, seconded by Jacoby to send nuisance letter to 1166 E Frazee Avenue. Motion passed unanimously.

New Business:

None.

Meeting adjourned at 6:50 pm.

Secretary,

Julie Lammers, Vergas City Clerk-Treasurer

Follow Up Actions:

350 Pelican Avenue construction assessment (Tanya at Otter Tail County HRA)

Snow emergency routes.

Review camper ordinance.

Review and update Developers Notice Procedure

Review and update Ordinance 85 regarding culverts.

Council recommendations:

Deny variance to Mark Sand and Gravel.

DRAFT