

**Municipal Building Lease Request:**

I have someone who would like to lease the upper level of the Vergas Municipal Building beginning Oct. 1, 2022.

They have requested the City purchase paint and flooring for the area. They will install and paint if we purchase the product. They are currently looking into cost for construction.

I have told them the committee will be reviewing on September 1 and will be recommending to Council on September 13.

The lease was written by Attorney Steve Peloquin in 2012 – please let me know if you would like Tom to review before September 1, 2022.

**New Information – Aug. 24**

Proposed Thrift Store/Alterations business in the upstairs of the Municipal Building

Name of Business: A Step Up

They will be getting sign permits for under Liquor Store Electronic Sign and in the window (same locations as the Attic Shoppe).

They would like the following to be provided by the City:

Dumpster for carpet currently located in the facility.

Flooring – with poly to cover cement or new flooring (cannot see the floor currently)

Paint - if the City provides the paint, they will do the painting

Replace lights and/or light fixtures as many are yellow.

Paneling going up the stairs is filled with holes – would like replaced.

Door is difficult to use and would like replaced.

Consider putting in a electronic chair.

They have spoken to Bonnie and she will vacate the building by September 23 and they would like to paint and prepare floors between the 24-28. They will move in on the 29-30 and have a soft opening on October 1, 2022.