

CITY OF VERGAS
Event Center Advisory Minutes
Vergas Event Center & Zoom Teleconference
6:30 P.M. on Wednesday, July 6, 2022

The City of Vergas Event Center Advisory Committee was called to order by Chairperson Logan Dahlgren on Wednesday, July 6, 2022 at 6:35 pm with the following members present: Logan Dahlgren, Julie Lammers, Paul Haarstick, Paul Pinke, Lyle Krieg and Mary Ditterich. Absent: Vanessa Perry. Guests included: David Helgerson.

Approval of the Agenda

Motion by Ditterich, seconded by Haarstick to approve the meeting minutes. Motion carried unanimously.

Approval of Minutes

Motion by Ditterich, seconded by Krieg to approve the meeting minutes. Motion carried unanimously.

Council Recommendations

Lammers updated the committee on the following City Council recommendations.

- A) Event Center Policy: Previously approved policy is still in effect.
- B) Lease Agreement with Lion's: No action.
- C) Frazee-Vergas Schools Reduced Rent Request: approved
- D) Diagonal parking on 2nd Ave: on hold, requires more feedback from the engineer

2022 Income and Expense

Lammers presented to the committee the income and expense report.

Lion's Lease Agreement

No update. Lion's will provide an update to the committee by September 7, 2022.

Electronic Sign

Still looking for advertisers for the remaining spot on the sign.

Building Update

- A) Damage from recent event: at a recent event, the security lock around the thermostat was damaged. Lammers was directed to deduct the cost of replacing the lock from the security deposit.
- B) Temperature: Committee recommended to Lammers to keep the Event Center at 70° and to adjust when necessary for events such as Zumba or wedding receptions.
- C) Floors: Flooring contractors have been very busy and difficult to contact for a quote. Lammers was approached by Custom Concrete Coatings. The engineer has reviewed the flooring in the bar area and has noted that the foundation under the bar has settled. Engineer said that it would be acceptable to simply level and overlay a new floor over the existing flooring. Lammers was asked to contact Custom Concrete Coatings for a quote by area and by various levels of finishing complexity. The Committee welcomes an in-person presentation from the contractor
- D) League of MN Cities Inspection: numerous issues were noted and Lammers will be working to remediate them.
- E) Doors between Main Area and Kitchen: Lammers gave an update that the Blandin Foundation has a grant opportunity that if the City partners with the Vergas Community Club and provides a match, we would receive money to replace the doors and work on the flooring.
- F) Coffee Maker: The replacement basket and cover are received and works well. There is still a leaking issue.
- G) Feedback from recent event: Event ran out of toilet paper, Lammers to check that the area behind the stage still contains extra supplies. A privacy issue with the window in the door to the rear bathroom was noted but City Maintenance staff have corrected.

Parking

Engineer has reviewed the width of 2nd Ave. Issue referred to Streets, Sidewalks, and Yard Waste Committee.

2023 Budget

Lammers presented the budget. Motion by Pinke, seconded by Haarstick to increase 2023 rental rates to be as follows: \$1,200 for large event with bar service weekend rental, \$750 for large event without bar service weekend rental, and \$350 for daily rental. Motion carried unanimously. Motion by Pinke, seconded by Haarstick to approve the budget with discussed modifications to expenses. Motion carried unanimously.

Free or Reduced Rent Policy

Haarstick presented a draft policy, form, and decision matrix to the committee. Members are asked to review these items and return with any feedback to the next meeting.

Council Recommendations

- None

Follow up Actions

- None

The business for which the meeting was called having been completed, the meeting was adjourned at 8:01 p.m.

Respectfully submitted,

Paul Haarstick, Secretary