

CONFIRMATION OF REQUEST FOR GIS SERVICES

CLIENT: City of Vergas

SERVICE REQUESTED BY: Julie Lammers

DATE: July 11, 2022

PROJECT: 2022 Vergas GIS Implementation Services

DESCRIPTION OF WORK INVOLVED: Widseth will assist Vergas in the procurement and setup of their own cloud-based Geographic Information System (GIS) site (via ESRI's ArcGIS On-Line (AGOL) service). Widseth will compile existing GIS datasets from the City and other sources (parcels, roadways, zoning, etc) and upload to the site. The primary mapping application will include 'Print' and 'Proximity' tools and available datasets for users. Widseth will create a virtual map and dataset for field collection. Once the site is completed, Widseth will conduct an on-site training at the City office with staff. The amount of yearly, licensed 'Users' is determined by the City and can be added-to/altered at any time through your contract with ESRI. One 'Creator' license is required, and additional licenses should be based on needs.

ESTIMATED PROJECT COSTS:

GIS Enhancements (Widseth fees)

AGOL license procurement, site setup & on-site training	\$2,500
Existing data acquisition, conversion, and development	<u>\$2,100</u>
Estimated GIS Implementation Cost	\$4,600

ArcGIS Online Subscriptions (annual license fees via Esri)

Creator license (site administrator - required)	\$500
Field Worker license (edit, collect)	\$350/each
Viewer license (view maps/data only)	\$100/each

Additional GIS services

Additional training	hourly rates
GIS database edits/creation/analysis	hourly rates
Paper and pdf map creation/plotting	hourly rates

TIME SCHEDULE FOR SERVICES:

Begin work upon request

ATTACHMENTS:

2022 Widseth Fee Schedule

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BILLING METHOD:

- ☒ Hourly + Expenses
- ☐ Lump Sum
- ☐ Other

BILLING SCHEDULE:

- ☒ Monthly
- ☐ Phased
- ☐ Upon Completion

GIS REMARKS: Widseth will work on the core elements of the AGOL site (users, groups, administrative rights/security), uploading feature datasets as services, and building maps/applications. Anticipated datasets will include: County parcels, streets, Zoning & utility data extracted from previous consulting firm sent to City. We will help the City when deciding on quantity and type of subscriptions: Creator (Administrator, data collection, edit, view) \$500, Field Worker (data collection, edit, view) \$350 and Viewer (map/data viewing only) \$100.


Widseth will provide training to City staff once the site is complete. This will consist of a presentation of AGOL web & apps, and your current capabilities. We will also show examples of additional features used by other Cities if desired. We will provide hands-on training using your own equipment.

Work will be done at Widseth's hourly rates per the attached 2022 fee schedule for any additional work.

WIDSETH agrees to perform the described work as set forth above. The **CLIENT** agrees to make payment for work performed within thirty (30) days after receipt of billing.

**SUBMITTED:
WIDSETH**

BY: 
Mark Reineke, CMS, GISP – Geographer

BY: 
Jeff Kuhn, PE - Vice President

**APPROVED:
City of Vergas**

BY: _____
Julie Lammers - City Clerk

DATE: _____

2022 FEE SCHEDULE

CLASSIFICATION	RATE
Engineer/Architect/Surveyor/Scientist/Wetland Specialist/Geographer	
Level I	\$125 / Hour
Level II	\$148 / Hour
Level III	\$172 / Hour
Level IV	\$180 / Hour
Level V	\$195 / Hour
Technician	
Level I	\$ 82 / Hour
Level II	\$105 / Hour
Level III	\$122 / Hour
Level IV	\$137 / Hour
Level V	\$153 / Hour
Computer Systems Specialist	\$175 / Hour
Senior Funding Specialist	\$130 / Hour
Marketing Specialist	\$120 / Hour
Funding Specialist	\$100 / Hour
Administrative Assistant	\$ 75 / Hour

OTHER EXPENSES	RATE
Mileage (Federal Standard Rate) <i>subject to IRS Guidelines</i>	
Meals/Lodging	Cost
Stakes & Expendable Materials	Cost
ATV 4-Wheeler Rental	\$100 / Day
ATV Side by Side Rental	\$200 / Day
Waste Water Sampler	\$40 / Day
ISCO Flow Recorder	\$60 / Day
Photoionization Detection Meter	\$80 / Day
Explosimeter	\$50 / Day
Product Recovery Equipment	\$35 / Day
Survey-Grade GPS (Global Positioning System)	\$75 / Hour
Mapping GPS (Global Positioning System)	\$150 / Day
Lath & Hubs	\$150 / Day
Soil Drilling Rig	\$35 / Hour
Groundwater Sampling Equipment	\$75 / Day
Subcontractors	Cost plus 10%

REPRODUCTION COSTS	
Black & White Copies: 8-1/2" x 11"	\$0.10 Each
Black & White Copies: 11" x 17"	\$0.50 Each
Black & White Copies: 24" x 36"	\$3 Each
Color Copies: 8-1/2" x 11"	\$2 Each
Color Copies: 11" x 17"	\$4 Each
Color Copies: 24" x 36"	\$12 Each
Color Plots: 42" x 48"	\$22 Each

These rates are effective for only the year indicated and are subject to yearly adjustments which reflect equitable changes in the various components.