

CITY OF VERGAS  
Event Center Advisory Minutes  
Vergas Event Center & Zoom Teleconference  
6:30 P.M. on Wednesday, June 1, 2022

The City of Vergas Event Center Advisory Committee was called to order by Julie Lammers on Wednesday, June 1, 2022 at 6:38 pm with the following members present: Julie Lammers, Paul Haarstick, Paul Pinke, and Mary Ditterich. Absent: Logan Dahlgren, Lyle Krieg, and Vanessa Perry. Guests included: none.

**Approval of the Agenda**

Agenda was approved through consensus of members in attendance.

**Approval of Minutes**

Motion by Pinke, seconded by Ditterich to approve the meeting minutes. Motion carried unanimously.

**Council Recommendations**

Lammers updated the committee on the following City Council recommendations.

- A) Event Center Policy: sent to Personnel Committee for review. Previously approved policy is still in effect.
- B) Electronic Sign Policy: approved by City Council.
- C) Lion's Bill of Sale for bar equipment: fully executed between Lion's and City.
- D) Lease Agreement with Lion's: City is waiting on Lion's to discuss internally and respond.

**2022 Income and Expense**

Lammers presented to the committee the income and expense report. The City has not received the payment from Arvig for their sign spot. There continues to be one slot available on the sign, Lammers will continue to reach out area businesses. Rental revenue is exceeding budget.

**Lion's Lease Agreement**

The City is waiting on a response from the Lion's Club.

**Electronic Sign**

Still looking for advertisers for the remaining spot on the sign.

**Building Update**

- A) Floors: The City has hired a new engineering firm, which has a structural engineering team, and Lammers will be meeting with the engineers and will ask them to assess the condition of the floor.
- B) Doors between Main Area and Kitchen: Lammers received a quote for the doors that will be approximately \$10,662 for both. Lammers noted that there may be potential grant opportunities to help pay for the new doors. Due to the drastic reduction in revenue because of the COVID-19 pandemic, the use of ARPA funds to meet the shortfall of any grant funds was discussed.
- C) Coffee Maker: The previous Bunn representative is no longer serving the area so the city is without a service contact. There is a leak in the coffee maker. Committee members discussed the missing inner basket for the brew basket and Lammers will order a replacement part.

**Parking**

The need for parking was discussed. Motion by Pinke, seconded by Ditterich to recommend to the City Council to move forward with diagonal parking on 2<sup>nd</sup> Avenue from Linden to Main. [A response from the engineering firm was received after the meeting, it will be included as Appendix A]

**Frazee-Vergas School District Building Rental**

Lammers presented a request from the Frazee-Vergas School District to use the Event Center for nineteen dates in the next few months. They School District has requested a reduced rental fee. Motion by Haarstick, seconded by Pinke to recommend to City Council to approve a rental fee of \$30 per day, standard damage deposit, and require the School District to provide any necessary additional cleaning during the dates they use the facility. Motion carried unanimously.

### **Council Recommendations**

- Move ahead with diagonal parking on Second Avenue between Linden St and Main St
- Approve reduced rental fees for Frazee-Vergas School District

### **Follow up Actions**

- None

The business for which the meeting was called having been completed, the meeting was adjourned at 7:50 p.m.

Respectfully submitted,

Paul Haarstick, Secretary

### **Appendix A**

The response from Jeff Kuhn, City Engineer regarding diagonal parking:

“Yes, you can change the parking to diagonal parking, but in order to do so, you would most likely need to move the curb, unless you change the street to a one-way (Not sure that I would recommend that) or don’t allow parking on the west side of 2nd. The parking that you are looking for takes approx. 20-22’, plus you should have two through lanes (20-24’).

“If you want parallel on the west side and two through lanes with angled on the east, you would need a total of 51’-54’. You currently appear to have around 44-45’.”