

CITY OF VERGAS EDA/HRA  
Wednesday, April 6, 2022  
2:00 pm  
Billy's Corner Bar

The City of Vergas Economic Development Authority (EDA) and Housing Redevelopment Authority (HRA) met on Wednesday, April 6, 2022, at 2:00 pm at Billy's Corner Bar with the following members present: Bruce Albright, Paul Pinke and Kevin Zitzow. Absent: Austin Tegtmeier and Vanessa Perry. Also present: Clerk/Treasurer Julie Lammers and Bob Williams of the Frazee-Vergas Forum.

**Call to Order**

Meeting was called to order by Vice President Bruce Albright at 2:25 pm.

**Approval of Agenda**

Approved agenda as presented.

**Approval of Minutes**

Motion by Albright, seconded by Pinke to approve February 2, 2022, minutes. Motion passed unanimously.

**Status of Council Recommendations**

Council has sold the West Lake Street property and \$8,000 was transferred to the EDA/HRA budget for 2022

**Financial Update**

Lammers reviewed income and expense worksheet regarding the EDA/HRA.

**Old Business**

EDA-HRA Goals

2022 EDA and HRA goals were discussed, and goal is to finalize in May.

Ehlers' 2022 MN Public Finance Seminar

Lammers reviewed MN Public Finance Seminar she attended.

Housing Summit

Albright will be attending Housing Summit meeting Thursday, April 7 at Thumber Pond.

Kevin Zitzow joined the meeting.

**New Business**

Construction Permit Fees-waived

Motion by Pinke, seconded by Albright to waive construction fees for 110 S Broadway and 111 Main Street. Motion passed unanimously.

Plan Review Fees

Lammers reviewed request from Planning Commission regarding adding a plan review fee to new developments. Discussed not having a fee but City receiving a deposit and when project is completed within a certain amount of time it is returned to the developer. Asked Lammers to provide information on what other communities are doing.

2022 Annual Meeting

Discussed surveying businesses regarding their needs and having a job fair for annual meeting, discussed tours of the two new businesses in town and comprehensive planning results. Motion by Albright, seconded by Pinke to conduct a survey of needs for our businesses. Motion passed unanimously. Motion by Zitzow, seconded by Albright to hold meeting on Tuesday, May 24 at 6 pm at the Event Center. Motion passed unanimously. Lammers will put together survey monkey for survey. Zitzow will contact new building owners regarding tours. Lammers will ask at comp plan meeting if they are ready to release information. We will finish planning at next month's meeting.

Meeting adjourned at 3:15 p.m. The next meeting will be held May 4, 2022, at 2:00 pm at Billy's Corner Bar.

Julie Lammers  
City Clerk-Treasurer  
City of Vergas

**Council Recommendations**

None.

**Follow up Actions.**

Review and update 2022 EDA/HRA goals.

Zitzow contact new building owners for annual meeting. (Done 4/7/2022 both agreed.)

Lammers put questions together for survey and email members.

Lammers conduct survey.

Lammers contact Comp Plan regarding speaking at the annual meeting.