

4.28.2022 DRAFT Minutes Parks & Rec Advisory Board

- 1. Members Present:** Sherri Hanson, Steph Hogan, Sydney Dahlgren, Carol Albright, Mike DuFrane, Tony Sailer, and Paul Pinke.
- 2. Others Present:** Cody from Dakota Fence and Emily Reno from WCI
- 3. Additions/Corrections to Agenda:** Move Cody to the beginning of the meeting.
- 4. Approve Minutes from March 24** with a **MOTION by Hogan/second by Pinke.**
- 5. Dakota Fence Presentation by Cody:**

Three rail fence to replace split rail fence along the Trail retaining wall.
Rails are 2" x 6", 5" x 5" posts placed every 8 feet, 4' tall
Can set in concrete or dig and tamp
Lifetime warranty on material. Five year warranty on manufacture.
Doesn't recommend almond color. Other colors won't ship until 2023.
Approximately 450' needed.
Cost is \$25,970 for materials and installation. Possible \$500-\$1000 reduction. Quote is good through the end of the summer.

MOTION by Hanson/second by Hogan to bring to Council for approval.

Sailer noted many towns are building dugouts with fencing. Dakota Fence can do that.
DuFrane will get exact measurements to Cody for an estimate for four dugouts. Cody will also provide estimates for dugout benches and garbage cans
Hanson will ask the Community Club and Lions for contributions to these projects.
- 6. Swimming Lessons:** Hanson received an email from Nancy Jacobson saying she will not be teaching swimming lessons in Vergas this summer. This followed a separate meeting with Jacobson, Albright, Hanson, and Hogan in which Parks Board members asked Jacobson to reduce her salary by approximately \$550 to avoid a loss to the City. Hanson has a few people who might be interested in the position. **She will contact them about teaching. Albright will get the list of students from last year from Julie Lammers.**
MOTION by Albright/second by Pinke to recommend to the Council \$20/hour for the instructor/coordinator and \$15/hour for an assistant, passed.
- 7. Emily Reno (WCI)** is working on the Comprehensive Plan in Vergas with Celeste Koppe. They are currently in the writing phase of the Plan which will be a guide for the future development of Vergas. Albright gave Reno a copy of the Capital Improvement Plan prepared by KLJ in August 2019, which listed some needed capital improvements at the beach. Those needed improvements are being addressed in the current park renovation planning with NDSU Landscape Architecture students.

June 16: Final Public Input for the Comprehensive Plan at Otter Coffee, 5:30.

June 27: Planning Commission reviews the Comprehensive Plan.

June 29: Public Hearing of the Plan.

July 12: Take Plan to Council for final approval.

Albright asked if Reno can provide the balance of the Parks & Rec portion of the

Community Fund at WCI.

8. **Swingset Update:** Sailer is communicating with Chris about the delivery and preparation needed. **Sailer will coordinate with DuFrane about storage and equipment needed.** The delivery should be in May. **The planned installation date is June 4.**
9. **Wood chips:** MOTION by Hanson/second by Sailer to deny Loon Lake Church's request to purchase wood chips from the City. The City cannot sell supplies. However, the Church and the City can split a load of wood chips. **DuFrane will get in touch with the Church contact, Marv Kratzke, to find out if they want to do that.**
10. **NDSU Drawings:** Albright understood the Board should choose one of the student drawings that met most of our requests. Board members received the drawings via email; however, when printed they were difficult to decipher. **Albright will contact Matthew Kirkwood to clarify what he needs from the Board.** We may have to schedule a separate meeting to discuss the plans for the park/beach.
11. **Friends of the Park:** Hogan will contact our Volunteer List to find out if they are still interested in being volunteers for the Parks & Rec Board.
12. **Goose Poop at the Beach:** A resident showed Albright information about goose repellant spray and asked if we could use it at the Vergas beach this summer. The product name is Flight Control MAX. **DuFrane will look into it to find out if it is a DNR approved product.**
13. **DuFrane Report:**

Concern about the sand left after Pickleball Court construction. It is encroaching on the ADA bathroom. Torey Sonnenberg is supposed to level it, according to DuFrane.

Hanson asked when garbage cans will be set out. Some are already in place. Others will go out soon.

Doggie Station will be installed as soon as the frost goes out.

Board agreed no separate men/women designations need to be made for the ball diamond restrooms.

Docks will be placed as soon as the ice is gone.

DuFrane has left two messages with the Boardwalk company. No response yet.
14. **MOTION by Sailer/second by Hogan to adjourn.**

Next meeting will be Thursday, May 26, 2022 at 5:00 p.m in the Vergas Event Center.

ACTION REQUIRED

1. **Hanson:** Present Dakota Fence proposal to Council to recommend approval.
Ask Community Club and Lions for contributions for Trail fence and dug outs.
Check with contacts about teaching swimming lessons.
2. **Sailer:** Continue swing set coordination with Chris and DuFrane.
3. **Albright:** Contact Kirkwood again to clarify his requests.
Get a list of swimming lesson students from Julie Lammers.
4. **Hogan:** Contact people on our Volunteer List to find out if they want to be active.
5. **DuFrane:**
Send exact dugout measurements to Dakota Fence/Chris.

Contact Loon Lake Church to do a split order for wood chips.

Continue to reach out to Boardwalk company.

ONGOING PROJECTS

Marketing/Donation Campaign