

CITY OF VERGAS  
Event Center Advisory Minutes  
Vergas Event Center & Zoom Teleconference  
6:30 P.M. on Wednesday, May 4, 2022

The City of Vergas Event Center Advisory Committee was called to order by Chairperson Logan Dahlgren on Wednesday, May 4, 2022 at 6:34 pm with the following members present: Julie Lammers, Paul Haarstick, Logan Dahlgren, Paul Pinke, and, Lyle Krieg. Absent: Mary Ditterich and Vanessa Perry. Guests included: Robert Jacoby and Mike DuFrane.

**Approval of the Agenda**

Motion made by Haarstick, seconded by Pinke to approve the agenda with the addition of “Parking” and “Council Recommendations Update”. Motion carried unanimously.

**Approval of Minutes**

Motion by Krieg, seconded by Pinke to approve the meeting minutes. Motion carried unanimously.

**Council Recommendations**

Lammers updated the committee that the City Council approved the Event Center Policy and Electronic Sign Policy at the last City Council meeting. The City Council only approved hiring of one security position and has directed the Personnel Committee to further research a second position.

**2022 Income and Expense**

Lammers presented to the committee the income and expense report. No questions or comments were given

**Building update**

Existing quotes for updating the flooring ranged from \$22,000 to \$43,000. Lammers and Dahlgren had already reviewed the area next to the bar that is showing wear. Lammers and Krieg, at the meeting, inspected the area and noticed the slope in the floor and a crack that runs the width of the bar area. The consensus of the committee’s discussion was that there may be larger issues that may need to be addressed, such as foundation issues. Lammers is asked to get updated quotes from Wall to Wall Flooring, Ramsey Flooring, and Summers Construction.

Doors between the kitchen and main area of the Event Center may decrease in priority until the committee understands the complete issue with the floor in the bar area. Lammers was asked to get updated quotes for an overhead roll up door from Franklin Fence, Summers Construction, and Overhead Door Company.

**Event Center Policy**

Utilities Superintendent DuFrane attended the meeting and expressed concern with the policy wording in regards to the section on cleaning, unlocking of the Event Center, and setup of chairs. Motion by Pinke, seconded by Haarstick to recommend to council to change the Event Center Policy as follows: Under “Responsibilities,” remove section 5.c, add “Under direction of City Clerk-Treasurer” to section 5.e, and refer section 6.b. to Personnel Committee to find appropriate wording for city employees. Motion carried unanimously.

**Electronic Sign**

Lammers updated the committee that a sign advertiser was inquiring if their advertising contract would allow them to post messages for free. Since the existing advertising contract has no stipulations that allow this, the committee agreed that offering a discount to advertisers would be the fairest to all who had purchased spaces on the sign. Motion by Pinke, seconded by Haarstick to recommend council to add a fifty percent discount to sign advertisers to the Electronic Sign policy. Motion carried unanimously.

**Event Center Security**

City Council approved hiring for one security position. Personnel will further research this issue.

**Event Center Bar and Office Area**

A lease agreement and bill of sale have been sent to the Lion’s. The Lion’s have already repaired the coolers and made them functional prior to the sale. Lammers and a Lion’s member will meet to discuss any questions regarding the lease. Motion by

Pinke, seconded by Haarstick to recommend to Council to accept the Bill of Sale if it is accepted by the Lion's. Motion carried unanimously. Motion by Pinke, seconded by Haarstick to recommend to Council to accept the lease if accepted by the Lion's. Motion carried unanimously.

**Kitchen Project Update**

No update.

**Parking**

There has been idea proposed about modifying the Lion's Park behind the Event Center to create more parking area. Committee members suggested that diagonal parking along 2<sup>nd</sup> Avenue could be another option. Community members are encouraged to express their feedback on how to increase parking at the Event Center.

**Council Recommendations**

- Approve Event Center Policy with changes
- Approve Electronic Sign Policy with changes
- Conditionally accept the bill of sale with the Lion's
- Conditionally accept the lease agreement with the Lion's

**Follow up Actions**

- None

The business for which the meeting was called having been completed, the meeting was adjourned at 8:39 p.m.

Respectfully submitted,

Paul Haarstick, Secretary

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