

Event Center Advisory Minutes
Vergas Event Center & Zoom
6:30 P.M. Wednesday, March 2, 2022

The City of Vergas Event Center Advisory Committee was called to order by Chairperson Logan Dahlgren on Wednesday, March 2, 2022, at 6:40 pm with the following members present Julie Lammers, Logan Dahlgren, Lyle Krieg and Vanessa Perry. Absent: Paul Haarstick, Paul Pinke, and Mary Ditterich. Guests included: Pam Krieg.

Approval of the Agenda

Approve the agenda with the additions of the Event Center policy manual and Lion's Bar.

Approval of Minutes from January 12, 2022, and February 2, 2022

Motion by Dahlgren, seconded by Perry to approve the meeting minutes from January 12 and February 2, 2022. Motion passed unanimously.

Policy Manual

Lammers provided an updated policy manual for the Vergas Event Center. Motion by Dahlgren, seconded by Perry to recommend to council to approve the updated policy manual for the Event Center with the removal of pictures. Motion passed unanimously.

Lion's Bar

L Krieg informed the committee that the Lion's Board will be recommending to the Lion's Club members to no longer provide bars for Event Center Events. The decision will be made on March 9, 2022, at their monthly meeting when they will discuss no longer managing bars, giving their current coolers and bar equipment to the City and either renting room off of the bar or sharing space with others. The room adjacent to the bar has been provided to the Lion's for them providing bars at Event Center events. Lammers has spoken with numerous catering businesses and Spanky's Stone Hearth has agreed to run the bar for the City and would like to use the current coolers. Discussed the security we are currently using as we have received several comments regarding the current security not doing their job. They tend to spend more time on their phone and reading a book than providing security. Lammers will contact insurance agency regarding requirements for the city – she has not been able to find another company that provides security.

Kitchen Project Update

The gas stoves have not been checked since the gas line leak as the City maintenance employees do not feel comfortable being responsible for their stability. Motion by Dahlgren, seconded by Perry to request Council approve having GP-Food Service Equipment Service check and replace any inoperable equipment on both gas stoves. Motion passed unanimously.

The Event Center still does not have carbon monoxide and smoke detectors installed due to companies not feeling we need them. Motion by Krieg, seconded by Perry to purchase three carbon monoxide/smoke detectors for the Event Center and having City maintenance employees install them: one in the maintenance room, one in the smart room and one by the bar area. Motion passed unanimously.

Rates & Agreement Form

Lammers provided a new rental contract for the event center and committee updated section 4 regarding the bar. Motion by Dahlgren, seconded by Perry to approve updated rental agreement with committee changes. Motion passed unanimously.

Electronic Sign

Lammers provided updated electronic sign contract. Lammers will contact current advertisers giving them until March 30, 2022, to decide and then begin to look for other advertisers if any of them do not want to continue advertising. Motion by Perry, seconded by Krieg to change the advertising fee for 5 years from \$2,000 to \$2,500. Motion passed unanimously.

Council Recommendations

- Approve Policy Manual.
- Approve Spanky's Stone Hearth for the Event bars.
- Accept donation of equipment from the Lion's.
- Approve electronic sign agreement advertising price.

Follow up Actions

- Install carbon monoxide/smoke detectors.
- Have gas stoves serviced.
- Confirm six electronic sign advertisers.

The business for which the meeting was called having been completed, the meeting was adjourned at 8:00 p.m.

Respectfully submitted Julie Lammers, Acting Secretary