

CITY OF VERGAS  
Event Center Advisory Minutes  
Vergas Event Center & Zoom Teleconference  
6:30 P.M. on Wednesday, April 6, 2022

The City of Vergas Event Center Advisory Committee was called to order by Chairperson Logan Dahlgren on Wednesday, April 6, 2022 at 6:34 pm with the following members present: Julie Lammers, Paul Haarstick, Logan Dahlgren, Paul Pinke, Mary Ditterich, and Vanessa Perry. Absent: Lyle Krieg. Guests included: None.

**Approval of the Agenda**

Motion made by Ditterich, seconded by Perry to approve the agenda. Motion carried unanimously.

**Approval of Minutes**

Motion by Perry, seconded by Ditterich to approve the meeting minutes. Motion carried unanimously.

**2022 Income and Expense**

Lammers presented to the committee the income and expense report. Two weddings are scheduled at the Event Center and the Vergas Maple Syrup Festival will be held this weekend. As requested by the committee, Lammers will add a budget comparison to future reports.

**Building update**

Carbon monoxide and smoke detectors have been installed in the Event Center. The stove was inspected and serviced and has been operational for the past two weeks. It is ready for the Maple Syrup Festival this weekend. Lammers stated that no previous tenants have reported issues with the stove. The cost for the repairs was approximately \$460.

Tenants have expressed concerns with the flooring in several areas, including missing and broken tiles. Committee members are asked to inspect the flooring before the next meeting. The flooring in the bar area and the flooring on the east side of the building are sloping and committee members are asked to pay special attention to that area for any problems with the flooring. Committee will table discussion the doors between the kitchen and main area until the next meeting

**Event Center Walking**

Consensus among committee members was to allow walking in the Event Center until April 30.

**Electronic Sign**

Lammers will send a note to businesses listed in the online business directory to see if there is interest in the last remaining sign spot.

**Event Center Policy**

Policies have been reformatted to be match existing city policies. Motion by Pinke, seconded by Haarstick to recommend the City Council approve the Event Center Policy. Motion carried unanimously. Motion by Pinke, seconded by Perry to recommend the City Council approve the Electronic Sign Policy. Motion carried unanimously.

**Event Center Rates & Rental Agreement**

No update.

**Event Center Bar and Office Area**

The Vergas Lions have proposed to sell to the City the existing bar equipment for one dollar and to have a ten-year lease of the office area for one dollar. Committee has asked for the City Attorney review the proposal and to report back the legal consequences of the proposal. Discussions will be tabled until next month.

**Kitchen Project Update**

City Utilities employees have worked in the kitchen, labeled areas, and improved storage. The Committee expresses gratitude for their hard work and dedication to improving the facility.

**Council Recommendations**

- Approve Event Center Policy
- Approve Electronic Sign Policy
- Hire 2 employees for event security

**Follow up Actions**

- None

The business for which the meeting was called having been completed, the meeting was adjourned at 7:34 p.m.

Respectfully submitted,

Paul Haarstick, Secretary

DRAFT