

City Council
2022 January Council Meeting
Event Center and Zoom
Id number 267-094-2170 password 56587
6:30 PM on Tuesday, January 11, 2022

- 1. Call to Order**
- 2. Mayor's State of Address**
- 3. Citizens' Concerns**
- 4. Agenda Additions and Deletions (Water, Comp Plan & Ordinance Update)**
- 5. Approval of Consent Agenda**
 - a. Council Minutes of the December 14, 2021
 - b. Bills paid between Council meetings and Council bills
 - c. Liquor Store bills for December 2021
 - d. General Fund/Special Revenue Money Market Account Report
 - e. 2022 Investment Schedule/Bond Schedule
 - f. American Rescue Plan Funding 2021-2026
 - g. Late water/sewer bills
- 6. Set Time, Place and Date of Regular 2022 Council Meetings**
- 7. Appointment of Acting Mayor**
- 8. Appointments**
 - a. Council Portfolios & Committee Representatives
 - b. Appoint City Attorneys: Ramstad, Skoyles & Winters, P.A.
 - c. Designate Official Newspaper: Frazee-Vergas Forum
 - d. Designation of official place of advertisement of projects: cityofvergas.com website
 - e. Designate Official Depositories: Vergas State Bank
- 9. Main Street Food Trucks & Music**
- 10. Committee Reports**
 - a. Park Board
 - b. Personnel
- 11. Construction Permits**

101 1st Ave N-sign
- 12. Staff Reports**

Utilities Superintendent Report
- 13. Information & Announcements**
 - a. MN Rural Water Conference – March 1-3, 2022 (DuFrane) St Cloud
 - b. MN Clerks and Finance Officers – March 22 -25, 2022 (Lammers) St Cloud
 - c. Clerks Advanced Academy- (Lammers)Waite Park
 - d. LMC, Loss Control Workshop (DuFrane, Engebretson, Lammers)

- e. League of MN Cities Annual Conference (Mayor, Council & Lammers)
- f. Municipal Beverage Association (MMBA) (Theisen) Arrowwood

14. Adjournment

CITY OF VERGAS
COUNCIL MINUTES
VERGAS EVENTS CENTER & ZOOM
Tuesday, January 11, 2022

The City Council of Vergas met at 6:30 pm, on Tuesday, January 11, 2022, at the Vergas Event Center and on a Zoom for a hybrid regular council meeting with the following members present: Mayor Julie Bruhn, Council Members: Bruce Albright, Paul Pinke, Logan Dahlgren and Natalie Fischer. Absent: none. Also present: Clerk/Treasurer Julie Lammers, Utilities Superintendent Mike DuFrane, Sherri Hanson, Barbie Porter of the Frazee-Vergas Forum, Attorney Tom Winters and Engineer Scott Kolbinger.

Call to Order

Mayor Julie Bruhn called the meeting to order.

Mayor's State of Address

Bruhn reviewed the past year of Vergas.

Citizens' Concerns

No citizens' concerns were addressed.

Agenda Additions and Deletions

Motion by Dahlgren, seconded by Fischer to approve the agenda with the following additions: water, ordinance update and comprehensive plan. Motion passed unanimously.

Approval of Consent Agenda

Motion by Fischer, seconded by Albright to approve the following consent agenda:

1. Council Minutes of the December 14, 2021
2. Bills paid between Council meetings and Council bills totaling \$120,266.83.
3. Liquor Store bills for December 2021 totaling \$42,963.16.
4. General Fund/Special Revenue Money Market Account Report
5. 2022 Investment Schedule/Bond Schedule
6. American Rescue Plan Funding 2021-2026
7. Late water/sewer bills

Motion passed unanimously.

Set Time, Place and Date of Regular 2022 Council Meetings

Motion by Dahlgren, seconded by Fischer to hold 2022 Council meetings on the 2nd Tuesday of each month at 6:30 p.m. in a hybrid setting at the Vergas Event Center. Motion passed unanimously.

Appoint Acting Mayor

Motion by Albright, seconded by Dahlgren to appoint Natalie Fischer as acting Mayor. Motion passed unanimously.

Ordinance Update

Bruhn reviewed the ordinance change regarding Planning Commission Members and Advisory Board Members. Motion by Albright, seconded by Pinke to approve Ordinance No. 2022-001, (complete text available at the City Office) an ordinance amending chapter 31.46(A) and 31.50 of the Vergas City Code. Motion passed unanimously.

Appointments

Bruhn reviewed the 2022 City of Vergas Portfolio's/Councils/Committees/Board. The following changes were made with the adoption of Ordinance 2022-001: Planning Commission to be a two-year term with a limit of 3-terms, the Event Center and Park Board Advisory Boards will be serving 3-year terms with members serving an unlimited number of terms. Discussed changing the term of Planning Commission member Robert Jacoby so the planning commission members would have 2 members ending their terms each year. Motion by Pinke, seconded by Dahlgren to approve the 2022 portfolios with the changes discussed. Motion passed unanimously.

Motion by Pinke, seconded by Fischer to approve the following appoints: City Attorneys: Ramstad, Skoyles & Winters, P.A.; Designate Official Newspaper: Frazee-Vergas Forum; Designation of official place of advertisement of projects: cityofvergas.com website; and Designate Official Depositories: Vergas State Bank. Motion passed unanimously.

Main Street Food Trucks and Music

Lammers reviewed request from Jill Shipman, owner of Otter Coffee to hold music and food trucks on Main Street during the summer of 2022 as she did in 2021. Motion by Pinke, seconded by Fischer to allow the use of Main Street for food truck and music. Motion passed unanimously.

Committee Reports

Sherri Hanson reviewed the Park Board meeting held on December 16, 2021 (minutes available at the Vergas City Office). Skating rink has been a challenge with the weather. The rink is once again open, and it is great to see all the kids skating. Thanked the city crew and volunteers for flooding and upkeep of the rink. Motion by Pinke, seconded by Dahlgren to add Tony Saylor to the park board. Motion passed unanimously. Reviewed a plan for NDSU Landscaping program to do a project in the Vergas Long Lake Park. Motion by Albright, seconded by Dahlgren to hire NDSU Landscaping program to complete phase 1 for \$1,250 with funds coming from AARP. Motion passed unanimously.

Bruhn reviewed personnel committee meeting held January 6, 2022 (minutes available at the Vergas City Office).

Stated both Julie Lammers City Clerk-Treasurer/Liquor Store Manager and Mike DuFrane Utilities Superintendent are fully successful in meeting their performance standards. Motion by Pinke, seconded by Albright to lower Lammers wage by \$5.00 with the position change from City Clerk-Treasurer/Liquor Store Manager to City Clerk-Treasurer and to provide Lammers compensation for accrued leave at the higher pay, compensating only the difference between the prior and lower new salary for her Personal Time Off (PTO) of 191.94 hours. Motion passed unanimously.

Comprehensive Plan

Bruhn reviewed the Comprehensive Planning Committee's progress. A survey has been made available for area residents of Vergas and focus groups are being planned. Bruhn invited everyone to fill out the survey and to attend focus groups. A focus group will be held with the Vergas Community Club membership drive on February 7, 2022, at the Vergas Event Center.

Construction Permits

Motion by Pinke, seconded by Albright to approve the following construction permit: 101 1st Ave N for a sign. Motion passed unanimously.

Water

Lammers provided documentation for financing with Minnesota Rural Water for 10 years with a Micro Loan for \$132,000 to pay for wells and media being repaired and/or replaced. Motion by Pinke, seconded by Dahlgren to approve pre-and post-issuance compliance policy and procedures, declaration of official intent and resolution 2022-001 (complete text on file at the City Clerk's office) a resolution authorizing the

issuance, sale and delivery of a \$132,000 general obligation water revenue note, series 2022A. Motion passed unanimously.

Staff Reports

DuFrane stated Well #2 has been checked and 1 pipe and the backflow preventor has been replaced. Well #1 needed another rig to be able to get to and will be repaired soon.

Information & Announcements

Reviewed the training provided with the agenda and added the Board of Review for April 6, 2022, at 1:00 pm and Hazardous Waste on July 7, 2022, from 10 am -2 pm.

Adjournment

The business for which the meeting was called having been completed, the meeting was adjourned at 7:10 pm.

Vergas Clerk-Treasurer
Julie Lammers, CMC