

City of Vergas
Personnel Committee

The Personnel Committee was called to order on Thursday, January 6, 2022, at 9 am. Present were Julie Bruhn, Natalie Fisher and Julie Lammers at 9 am and Mike DuFrane at 10 am.

1. Annual performance appraisals were conducted with City Staff, Julie Lammers City Clerk Treasurer/Liquor Store Manager and Mike DuFrane Utilities Superintendent. City Staff are fully successful in meeting their performance standards. As previously approved by the City Council at the December meeting a 2.5% COLA will go into effect 1/1/2022.
2. Revised job description as City Clerk/Treasurer was reviewed and signed by Ms. Lammers. With hiring of Liquor Store Manager in November, Ms. Lammers will no longer hold the dual role.

With the change in Ms. Lammers position, her pay will be reduced by \$5.00, which was what had been set up for additional pay when assuming both roles.

Ms. Lammers noted 199 hours of annual leave that had been accrued at higher pay. Will compensate one time pay for the leave utilizing the difference between prior salary and new salary.

3. Recommendation to Council: Compensation to Ms. Lammers for accrued leave at the higher pay, compensating only the difference between the prior and lower new salary.

Recorder
/es/ Julie Bruhn