

**City of Vergas
Liquor Store Committee Meeting**

The Liquor Store/Municipal Building/License Committee was called to order on Tuesday, December 7, 2021, at 6:30 pm at The Vergas City Office. Present were Julie Bruhn, Logan Dahlgren, Kyle Theisen and Julie Lammers.

Agenda: Liquor Store Coolers, Telephones, Safety Glass Partitions

Theisen presented bids for 2 and 3 door coolers with either swing or sliding doors.

<u>Everest</u>	<u>Beverage Air</u>
<ul style="list-style-type: none">• 2 door sliding - \$3588.20• 2 door swing - \$3808.20• 3 door sliding - \$4944.50• 3 door swing - \$5240.40	<ul style="list-style-type: none">• 2 door sliding - \$4463.80• 2 door swing - \$4972.00• 3 door sliding - \$5952.10• 3 door swing – 6113.80

Theisen recommended the Everest 3 door sliding with the following criteria: 73 x 30.75 x 80, Amp draw of 7A. These coolers come with the following warranty: 3 years parts and labor and 5 years on compressor (labor not included). The liquor Store current wall dimensions for space available for cooler is by the office wall – 84 wide x 101 high or along the street wall – 121 wide x 101 high.

Committee recommends for Council to purchase Everest 3 door sliding cooler for \$4,944.50.

Committee discussed financial reports and the balance of \$30,477.88 in the liquor store 2021 profits. Lammers requested either a transfer of \$10,000 to the general fund or to purchase a CD for future roof repairs. Committee stated they would like to see the money left in the liquor store account as we now have 2 full time employees and interest rates are very low. Bruhn questioned when the committee would be seeing financial updates from the liquor store and asked Theisen to provide quarterly reports. Dahlgren agreed and asked that reports show inventory numbers on the budget worksheet.

Committee discussed current telephone system not being able to transfer calls and Liquor Store Manager's office is not capable of using our phone system, due to location.

Committee discussed the safety grant for bullet proof glass around reception office. Committee did not feel bullet proof glass was needed but a quote for a wall with door between offices (Receptionist area and Clerk-Treasurer's Office) should be provided to committee.

Council Recommendations:

Purchase Everest 3 door sliding cooler for \$4,944.50 from Tweeton's Refrigeration.

Follow Up Actions:

Lammers get quote for wall with door to separate office space in current city offices.

Theisen to provide committee with quarterly financial statements that include inventory.