

CITY OF VERGAS EDA/HRA  
Friday, May 5, 2021  
11:00 am  
Zoom Meeting

The City of Vergas Economic Development Authority (EDA) and Housing Redevelopment Authority (HRA) met on Wednesday, May 05, 2021 at 11:00 am on Zoom and at the Vergas Event Center with the following members present Kevin Zitzow, Bruce Albright, Vanessa Perry, Paul Pinke, and Clerk/Treasurer Julie Lammers. Absent: Austin Tegtmeier. Also present: Mike Summers and Barbie Porter of Vergas-Frazee Forum.

Meeting was called to order by President Kevin Zitzow.

**Approval of Agenda**

Approve agenda with additions of land ownership.

**Approval of Minutes**

Motion by Pinke, seconded by Perry to approve April 7, 2021 minutes. Motion passed unanimously.

**Old Business**

The annual meeting held on April 21, 2021 was reviewed. 42 people attended the event. Discussed the following considerations for next years meeting: length of presentations and using power point presentations. Zitzow will investigate making power point available for next year's meeting.

Discussed the Otter Tail County Policy on Economic Development Tax Abatements. Motion by Albright, seconded by Pinke to recommend to Council to approve policy on Economic Development Tax Abatements. Motion passed unanimously. Discussed using the same form as the County with no fee associated with policy and documents made available to the County only.

**New Business**

Discussed the approval of waiving construction permit fees for 100 S Railway Avenue as approved by Council. Motion by Albright, seconded by to approve the removal of construction fee for 100 S Railway Ave. Motion passed unanimously.

Discussed Land ownership and properties available for homes. During next months meeting we will discuss the areas available in Vergas to build on. Lammers will bring maps for members and have County map available on the smart tv for discussion.

Meeting adjourned at 11:55 a.m.

Julie Lammers  
City Clerk-Treasurer  
City of Vergas

**Council Recommendations**

Approval of Economic Development Tax Abatements policy.

**Follow up Actions.**

Lammers will provide maps at next months meeting to plan for development.