

TW
Call Client: Before/After

Date: 3.26.21
Job #:
Called/Emailed



1118 Hwy 59 South, Detroit Lakes, Minnesota 56501
(office) 218-847-4289 (fax) 218-846-1945
www.meadowlandsurveying.com

WORK ORDER REQUEST AND AUTHORIZATION

CUSTOMER NAME: City of Vergas, Bruce Albright	PHONE #/EMAIL/DATE: 218-790-1957 Email: balbright@cityofvergas.com
MAILING ADDRESS PO Box 32	CITY/STATE/ZIP Vergas, MN 56587
LEGAL DESCRIPTION Townline Road/T669 in	S/T/R/COUNTY FILE NAME QB FILE NAME 30-137-40, 25-137-41 OT 25CityVergas
PROPERTY FIRE #	PARCEL ID/DEED/ABSTRACT INFO:

SUMMARY OF WORK:

This estimate is to provide surveying services to:

- Locate and mark section corners on Town Line Road—the north and south ends,
- Locate and mark the quarter corner.

*The City looking to determine if the road is centered on the section line.

NOTE: Client does not want a Certificate of Survey (survey map to show property boundaries) to be prepared.

ESTIMATE AMOUNT/DEPOSIT DUE
\$950/\$475

Estimates are valid for 60 days from date on form.

ANTICIPATED COMPLETION:

3-5 weeks from authorization to proceed.

*Due to applicable Covid-19 restrictions & winter weather, timelines cannot be guaranteed.

Please understand that due to circumstances beyond our control, the anticipated completion date is not a guaranteed completion date.

Deposit Received _____ Amount _____ Check# _____

Change in scope of work to include: _____ Communicated: _____

Note 1: We highly encourage our clients to contact neighbors prior to our field work and inform them that you will be having your land surveyed.

Note 2: For Certificates of Survey projects, we will email a pdf. of the summary letter and the Certificate of Survey and Word versions of legal descriptions to the survey owner for use by other professionals. Requests for documents after completion of work will incur a charge.

Work Authorization

To ensure payment, we can only accept work authorization from the property owner. If the property is being sold, the owner can make whatever necessary payment arrangements with the buyer. However, the property owner is ultimately responsible for work-related expenses.

Authorization of Services on Page 2

Payment Terms: I agree to pay in full the invoice amount upon completion of the survey work. No paperwork will be released until payment is received, unless other payment terms have been agreed to by Meadowland Surveying, Inc. Late payments are subject to a 1.5% per month interest charge. Payment of our services is due upon completion and not contingent on any resulting legal/title work that may need to be completed.

Cancellation Terms: I agree to reimburse Meadowland Surveying, Inc. within 30 days from notice of cancellation of the survey request, for any actual expenses incurred in connection with the processing of our survey request.

Pre-Lien Notice: Any person or company supplying labor or material for this improvement to your property may file a lien against your property if that person or company is not paid for the contributions. Under Minnesota law, you have the right to pay persons who supplied labor or materials for this improvement directly and deduct this amount from our contract price, or withhold the amounts due them from us until 120 days after completion of the improvement unless we give you a lien waiver signed by persons who supplied any labor or material for the improvement and who gave you timely notice.

AUTHORIZATION OF SERVICES
For City of Vergas
Town Line Road
located in Section 30-137-40 & 25-137-41
Otter Tail County, Minnesota

I understand that it is my responsibility to provide and/or assure Meadowland Surveying, Inc. has the correct legal description(s) for the property being surveyed. I understand that circumstances may arise where deeds unknown at the time of estimation can cause a change in scope and estimate amount. Meadowland Surveying, Inc. will communicate with client when such issues arise.

This estimate is determined on the information provided and known at the time of estimation. Any work resulting from information unknown at the time of estimation will be billed as additional services. Such work may include boundary line conflicts, discrepancies, encroachments and/or disputes.

Is there a gate which restricts access to this property? _____YES (If yes, how will we gain access?) _____NO

I, hereby, agree to the above terms and conditions and hereby authorize and direct Meadowland Surveying, Inc. to proceed with the survey pursuant to the above work order request.

Signature of property owner: _____ Print name: _____

Bill to address: _____ Date received in office: _____
Street Address City State Zip

