

# OTTER TAIL COUNTY ASSESSOR'S DEPARTMENT

GOVERNMENT SERVICES CENTER, 505 FIR AVENUE WEST, FERGUS FALLS, MN 56537-1364



Douglas N Walvatne  
Otter Tail County Assessor  
Office: 218-998-8010

Fax: 218-998-8305  
Website: [www.co.ottertail.mn.us](http://www.co.ottertail.mn.us)  
E-Mail: [assessor@co.ottertail.mn.us](mailto:assessor@co.ottertail.mn.us)

January 20, 2021

Re: 2021 Local Board of Review and Equalization

Dear VERGAS VILLAGE  
JULIE LAMMERS

Your **2021** Local Board of Review is scheduled for the following date and time:

DATE: 4/7/2021

TIME: 1:00:00 AM

LOCATION: VERGAS CITY COUNCIL CHAMBERS

If the date or time for your meeting does not work, or if the location is incorrect, please let me know by **FEBRUARY 15, 2021** so we can make the necessary corrections. There are 84 meetings to schedule over a limited amount of time so your effort to accommodate our office is greatly appreciated. **Please remember that State Law requires a quorum at this meeting and the certification of at least one board member that has attended the local board training.**

**Otter Tail County Assessment Staff will not attend any LBAE in person due to COVID-19. Instead, we will arrange to attend the meetings virtually and will also coordinate with you if there are members of your board or anyone from the public that would rather attend virtually. Our staff will reach out to each jurisdiction to discuss how your board would like to hold the meeting.**

If you have any questions, please contact me. Thank you.

Sincerely,

Douglas N Walvatne  
Otter Tail County Assessor  
218.998.8018  
[dwalvatn@co.ottter-tail.m](mailto:dwalvatn@co.ottter-tail.m)