

CITY OF VERGAS
Event Center Advisory Minutes
ZOOM Teleconference
6:30 P.M. on Wednesday, January 13, 2021

The City of Vergas Event Center Advisory Committee was called to order by Chairperson Logan Dahlgren on Wednesday, January 13, 2021 at 6:32 pm with the following members present: Logan Dahlgren, Paul Haarstick, Julie Lammers, Jay Norby and Vanessa Perry. Absent: Mary Ditterich. Guests included: None.

Approval of the Agenda

Motion by Perry, seconded by Lammers to approve the meeting agenda. Motion carried unanimously.

Approval of Minutes from December 9, 2020

Motion by Perry, seconded by Lammers to approve the minutes from December 9, 2020. Motion carried unanimously.

Kitchen Project Update

Discussed replacing the doors to the kitchen. Lammers informed the committee that if both doors are replaced this year, there will be no Capital Expenditure money available for the rest of the year. Lammers informed the committee that the occupancy limits for the Event Center are 87 if no food is provided or 15 people from at most 3 households if food is provided. The consensus was to postpone discussion on the rollup door until next month.

Remodeling Project Update

Work has completed for the season. Lammers will send the committee an updated statement of financial activities for the project to see how it compares to our budget. The remaining work for the spring is about 2-3 days' worth of effort and includes: painting, brickwork, and landscaping.

Haarstick presented a quote for a smart thermostat the Event Center. Lammers informed the committee that there may be some COVID relief dollars available to event centers that could be used for supplies, HVAC updates, and other approved expenses. Lammers will check with Amy Baldwin with Otter Tail County.

Smart Room

Arvig is scheduled to install on January 20, then Viking Library System will install equipment. Committee discussed WiFi Cameras at the Event Center and Smart Room. Need to appropriate signage was discussed. Haarstick will get a quote from an electrician to install power outlets for cameras. Decisions tabled until a quote is secured.

Walking in Event Center

After discussion of cleaning costs and uncertainty with restrictions, walking will not be permitted at the Event Center this season. Will discuss this fall.

Committee discussed possibility of purchasing and installing a smart lock to allow for keyless access to the Event Center. Haarstick to provide a proposal to Norby to bring to Lions for interest and support.

Council Recommendations

None

Follow up Actions

- Lammers – COVID money for event Center
- Haarstick – Electrician quote
- Haarstick – Smart Lock proposal
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The business for which the meeting was called having been completed, the meeting was adjourned at 7:00 p.m.

Respectfully submitted,

Paul Haarstick, Secretary