

**CITY OF VERGAS
REGULAR MEETING**

Tuesday, October 13, 2020 6:30 P.M.

The City Council of Vergas met at 6:30 p.m., on Tuesday, October 13, 2020 in a Zoom virtual meeting with the following members present: Mayor Dean Haarstick, Council Members: Logan Dahlgren, Julie Bruhn, Paul Pinke and Natalie Fischer. Absent: none. Also present: Clerk/Treasurer Julie Lammers, Utilities Superintendent Mike DuFrane, Dustin Nash, Loren Menz, Keith Sandau, Adam Dressen, Daryl Kirt, Steve Peloquin, Sherri Hanson, Matt Engebretson, Carol Albright, Bruce Albright, Peter Kastella, Scott Kolbinger and Barbie Porter of the Frazee-Vergas Forum.

Mayor Dean Haarstick called the meeting to order.

No citizens' concerns were discussed.

Motion by Pinke, seconded by Bruhn to accept agenda with the following addition: Otter Tail County Multi-Hazardous Mitigation Plan. Voting yes: Pinke, Bruhn, Dahlgren and Fischer. Voting no: none. Motion carried.

Motion was made by Pinke, seconded by Bruhn to approve the following consent agenda:

- a. Council Minutes of the September 8, 2020
- b. Bills paid between Council meetings and Council bills for a total of \$87,102.16
- c. Liquor Store bills for September 2020 for a total of \$64,393.29
- d. General Fund/Special Revenue Money Market Account Report
- e. COVID19 Spending Report
- f. 2020 Budget Comparison
 - i. General
 - ii. Water
 - iii. Sewer
- g. Late water/sewer bills
 - i. COVID19 applications-no one has applied

Voting yes: Bruhn, Pinke, Dahlgren and Fischer. Voting no: none. Motion carried.

Parcel lines along Pelican Avenue and Glen Street have been discussed and property owners have expressed agreement with moving property lines. The City will donate property in the back of parcel 82000990136000 to make up for property being lost on side of their property. Property owners at 82000990136000 stated they want to remain whole in both financial and land since they are not requesting this change. The City property and the property at 82000990136000 have not been surveyed. Motion by Dahlgren, seconded by Pinke to contract with Compass Consultants Inc. to have property surveyed with the City paying for the surveys at parcel 82000990136000 and City Shop parcel for up to \$2,000. Voting yes: Bruhn, Pinke, Dahlgren and Fischer. Voting no: none. Motion carried.

Motion by Bruhn, seconded by Pinke to accept the following construction permits: 116 Park View Drive-shoreline restoration, 840 Scharf-windows, doors, demo and replace exterior concrete, 241 W Hill St-shingle 2 sheds, and 1166 E Frazee Ave- reroof garage with steel. Voting yes: Bruhn, Pinke, Dahlgren and Fischer. Voting no: none. Motion carried.

Kolbinger reviewed 2019 Street Project and stated he feels the project is closed out and complete. Kolbinger and DuFrane have reviewed the infiltration system on Diane and Eva and recommends waiting until homes are built before moving forward with project.

Lammers request permission to purchase an Electronic Sign at the Liquor Store. Daryl Kirt of Daktronics reviewed the proposal of the electronic sign. Council requested Liquor Store committee review sign purchase or lease and bring recommendation to November Council meeting.

Carol Albright reviewed the Park and Trail Advisory Committee. Sherri Hanson discussed a request for Pickle Ball courts at the ball diamond – where the little league baseball field is located. Council members showed support for the field if they can get private funding. Lammers invited everyone to the trail celebration on October 14 at 11:00 am.

Economic Development Authority/Housing Redevelopment Authority (EDA/HRA) report was reviewed.

Planning Commission report was reviewed. Kolbinger reviewed 88 Park View Drive easement area as the water is flowing through property instead of into the lake as it was designed. Adam Dressen stated the water comes across the top of the easement as well as the bottom of the easement area into their property and not as intended. The easement states the City will keep drainage in working order. Kolbinger recommended a landscape berm (1 to 2 feet in height) be constructed along the rock checks. Bruhn asked if Planning Commission could review and make a recommendation.

Motion by Bruhn, seconded by Dahlgren to approve KLJ task order for an estimated \$1,000 cost billed hourly. Voting yes: Bruhn, Pinke, Dahlgren and Fischer. Voting no: none. Motion carried.

Sherri Hanson requested permission for yoga to be on Tuesday nights at the Event Center and would like to have Event Center free of charge just as Zumba does. Council requested this go to the Event Center committee for recommendation. Lammers reviewed Event Center report. Motion by Pinke, seconded by Bruhn to give a Lion's a refund of \$225.00 on 2020 rental due to not being able to use event center during April and May. Voting yes: Bruhn, Pinke, Dahlgren and Fischer. Voting no: none. Motion carried. Motion by Bruhn, seconded by Pinke to approve quote for \$59,463.00 to Summers Construction. Voting yes: Bruhn, Pinke, Dahlgren and Fischer. Voting no: none. Motion carried.

Bruhn reviewed utility positions in Vergas. Bruhn provided information from other communities and most other communities with populations close to Vergas population has 1 full time position and 1 part time employee.

Motion by Bruhn, seconded by Pinke to hire Paul Haarstick at \$10.60 an hour at the Vergas Liquor Store. Voting yes: Bruhn, Pinke, Dahlgren and Fischer. Voting no: none. Motion carried.

Otter Tail Mitigation strategy was discussed and will be doing a local mitigation feedback survey by Oct. 30, 2020. This feedback needs to be provided to be eligible for grants.

Lammers reviewed COVID19 procedures for the city. Vergas is eligible to receive Otter Tail County cares money to make our event center meeting room into a smart room and should be completed by the end of the year. Motion by Bruhn, seconded by Pinke to allow County Cares money to make the Event Center meeting room as a smart room. Voting yes: Bruhn, Pinke, Dahlgren and Fischer. Voting no: none. Motion carried.

Utilities Superintendent Report

Streets- DuFrane provided letter of intent from to purchase a snowplow truck from the City of Detroit Lakes. Council asked DuFrane to have an inspection of snowplow done and bring back request in November. Snow bucket proposal was provided to Council. Motion by Dahlgren, seconded by Pinke to lease the snow bucket for \$400.00 in December and make full payment in January of 2021 for \$9,075.00. Voting yes: Bruhn, Pinke, Dahlgren and Fischer. Voting no: none. Motion carried. Discussed an invoice from Paul Bruhn for asphalt by concrete work in alley and asked the City to pay for the work. DuFrane was unaware of what work was done and does not feel this is City responsibility. Motion by Bruhn, seconded by Pinke Approved resolution 2020-007 (a complete text of the resolution is part of permanent public record in the City Clerk's office.) approving purchasing sand from Ottertail County. Voting yes: Bruhn, Pinke, Dahlgren and Fischer. Voting no: none. Motion carried.

Parks are closed. DNR will come and move the plank but the City employees will need to move the pier. Yard waste accident was discussed and there has been illegal items dropped off at the yard waste.

Water and Sewer- Discussed purchasing a pump from Paul Bruhn for \$400.00 and DuFrane stated he does not have the budget to purchase. Electronic meters in homes and we have 16 left to install.

Lammers reviewed Liquor Store activities.

2021 Budget was reviewed.

Haarstick stated he has attended Otter Tail Lakes County Association meeting and they are really working on tourism in the County.

Haarstick closed meeting at 9:02 for discussion of the purchase of 105 E Main Street.

Closed meeting was attended by Council Members: Logan Dahlgren, Julie Bruhn, Paul Pinke, Natalie Fischer and Julie Lammers.

Acting Mayor Julie Bruhn adjourned the closed portion of the meeting and reopened the City Council meeting.

Motion by Bruhn, seconded by Pinke to have a Structural Condition Assessment done on 105 E Main Street for up to \$5,000.00. Voting yes: Bruhn, Pinke, Dahlgren and Fischer. Voting no: none. Motion carried.

The business for which the meeting was called having been completed, the meeting was adjourned at 9:10 p.m.

Clerk-Treasurer Julie Lammers, CMC